



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
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June 24, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with the provisions of RSA 94:3 (Yearly Service Increases), I respectfully request approval of an annual salary step increase for Carolyn Russell, Senior Operational Analyst at the Department of Administrative Services from Grade HH, Step 4 (Salary \$101,156.12) to the grade HH, Step 5 (Salary \$106,705.56) effective July 5, 2019.

EXPLANATION

Carolyn Russell was appointed Senior Operational Analyst effective as of December 6, 2017. She is entitled to a yearly service increase as described in RSA 94:3. Ms. Russell is a valuable employee whose leadership and organization skills make a substantial difference to projects that are largely focused across the state enterprise. I am pleased to have this opportunity to recommend her for a salary step increase.

Respectfully submitted,

Charles M. Arlinghaus
Commissioner