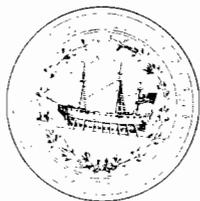


16 Jm



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

Bureau of Public Works
Design and Construction
Project No. 80746 – Contract A

January 16 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1). Authorize the Bureau of Public Works Design and Construction to enter into a contract with Hascall & Hall (VC# 219202) Portland, ME, for a total price not to exceed \$150,278, for the Coos County Courthouse Bullnose Repair, Lancaster, N. H. This contract is effective upon Governor and Council approval through August 1, 2014, unless extended in accordance with the contract terms. **100% Capital - General Funds.**
- 2). Further authorize that a contingency in the amount of \$10,000 be approved for unanticipated structural expenses for the Coos County Courthouse Bullnose Repair, bringing the total to \$160,278. **100% Capital - General Funds.**
- 3). Further authorize pursuant to Chapter 195:12, Laws of 2013, the amount of \$6,000 be approved for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction (VC# 177875), a capital clerk oversight and engineering services provided, bringing the total to \$166,278. **100% Capital - General Funds.**

Funding is available in account titled Department of Administrative Services - Bureau of Court Facilities as follows:

01-14-14-146530-12820000	Coos County Courthouse	<u>SFY14</u>
034-502664	– Repair/Renovations Bldgs	\$ 150,278
034-502664	– Contingency	10,000
034-502664	- Interagency Fees	<u>6,000</u>
Grand Total		\$ 166,278

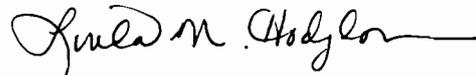
EXPLANATION

The condition of the masonry in some areas of the Coos County Courthouse has deteriorated and needs repair. The original bullnose profile created a flat surface from which water could not properly drain. Water continuously experienced freeze-thaw cycles and worked its way into a horizontal joint causing damage to the building and potentially allowing water inside. This project will repair exterior deteriorated and/or damaged CMU masonry veneer base and accent bands. It includes installation of new sloped metal flashing continuous at existing bullnose CMU block cap on top of the first floor level veneer and lead-coated joint covers at upper bullnose masonry band, and repoint portions of deteriorated masonry and repair sealant relief and control joints where failed. The existing masonry will be cleaned.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Department of Administrative Services – Bureau of Court Facilities has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Linda M. Hodgdon
Commissioner

Department Estimate:	\$219,400
Contract Amount:	<u>\$150,278</u>
Under Estimate:	\$ 69,122

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: BPW Project No. 80746, Contract A – Coos County Courthouse Bullnose Repair, Lancaster, NH.

DESCRIPTION: Repair exterior CMU masonry veneer base and accent bands where deteriorated and/or damaged. Install new sloped metal flashing continuous at existing bullnose CMU block cap on top of the first floor level veneer. Install lead-coated joint covers at upper bullnose masonry band. Repoint portions of masonry where deteriorated and repair sealant relief and control joints where failed. Clean existing masonry.

EXPLANATION: The condition of the masonry in some areas has deteriorated and needs repair. The original bullnose profile created a flat surface from which water could not properly drain. Water continuously experienced freeze-thaw cycles and worked its way into a horizontal joint causing damage to the building and potentially allowing water inside.

UNDER ESTIMATE

EXPLANATION: With the exception of the A and C-Bidder, all the other bidders were General Contractors who marked up prices from their Subcontractors, making their bids that much higher. The Bureau of Public Works recently completed some repointing work at the State House Complex with Hascal and Hall with excellent results.

DEPARTMENT

ESTIMATE: \$219,400

LOW BID: \$150,278

BIDDER SUMMARY

PROJECT NAME: Coos County Courthouse Bullnose Repair NON-FEDERAL 80746-A
PROJECT NUMBER: 80746-A
COUNTY: COOS COUNTY 007
BID OPENING DATE: 12/19/2013
SCOPE OF WORK: REPAIR EXTERIOR CMU MASONRY VENEER BASE AND ACCENT BANDS. INSTALL NEW SLOPED METAL FLASHING AT EXISTING BULLNOSE. INSTALL LEAD-COATED JOINT COVERS AT UPPER BULLNOSE MASONRY BAND. SPOT REPOINTING, CLEAN EXISTING MASONRY.
LOCATION: 55 SCHOOL ST, LANCASTER, NH
COMPLETION DATE: 08/01/2014

BID RESULTS

A	HASCALL & HALL (R001) - PO BOX 1838 PORTLAND, ME 04104	\$ 150,278.00	ACCEPTED
B	DL KING & ASSOCIATES INC (B001) - 27 TANGLEWOOD DR NASHUA, NH 03062-1044	\$ 188,800.00	ACCEPTED
C	KNOWLES INDUSTRIAL SVS CORP (B001) - 295 NEW PORTLAND RD GORHAM, ME 04038	\$ 198,937.00	ACCEPTED
D	MERIDIAN CONSTRUCTION CORP (B001) - 32 ARTISAN COURT 4 GILFORD, NH 03249	\$ 202,700.00	ACCEPTED
E	DANIEL HEBERT INC (B001) - 12 PLEASANT ST COLEBROOK, NH 03576	\$ 216,767.00	ACCEPTED
F	TURNSTONE CORP (B001) - 51 FRANKLIN ST MILFORD, NH 03055-3705	\$ 219,900.00	ACCEPTED
G	E GUIMOND CONSTRUCTION LLC (B001) - 103 KNOX ROAD BOW, NH 03304	\$ 30,223,981.00	ACCEPTED

BUREAU OF PUBLIC WORKS

Award to A Bidder \$ 150,278.00
 Hold for Negotiation
 Cancel Contract
User Agency DAS
Authorized by MWJ
Date 12/24/13

ITEM NO.	DESCRIPTION	PS&E			A			B		
		UNIT QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
901.00	PERFORM MASONRY REPAIRS PER PLANS AND SPECS	EA	1.00	\$ 188,400.00	\$ 188,400.00	\$ 118,888.00	\$ 118,888.00	\$ 159,800.00	\$ 159,800.00	
902.00	SPOT REPOINT BRICK MORTAR JOINTS	SF	1,000.00	\$ 16.00	\$ 16,000.00	\$ 16.39	\$ 16,390.00	\$ 14.00	\$ 14,000.00	
903.00	ALLOWANCE #1 FOR UNFORESEEN CONDITIONS	\$	15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00	
					\$ 219,400.00		\$ 150,278.00		\$ 188,800.00	

ITEM NO.	DESCRIPTION	PS&E			C			D		
		UNIT QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
901.00	PERFORM MASONRY REPAIRS PER PLANS AND SPECS	EA 1.00	\$ 188,400.00	\$ 188,400.00	\$ 161,937.00	\$ 161,937.00	\$ 171,700.00	\$ 171,700.00		
902.00	SPOT REPOINT BRICK MORTAR JOINTS	SF 1,000.00	\$ 16.00	\$ 16,000.00	\$ 22.00	\$ 22,000.00	\$ 16.00	\$ 16,000.00		
903.00	ALLOWANCE #1 FOR UNFORESEEN CONDITIONS	\$ 15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00		
				\$ 219,400.00		\$ 198,937.00		\$ 202,700.00		

ITEM NO.	DESCRIPTION	PS&E			E			F		
		UNIT QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
901.00	PERFORM MASONRY REPAIRS PER PLANS AND SPECS	EA 1.00	\$ 188,400.00	\$ 188,400.00	\$ 180,767.00	\$ 180,767.00	\$ 174,900.00	\$ 174,900.00		
902.00	SPOT REPOINT BRICK MORTAR JOINTS	SF 1,000.00	\$ 16.00	\$ 16,000.00	\$ 21.00	\$ 21,000.00	\$ 30.00	\$ 30,000.00		
903.00	ALLOWANCE #1 FOR UNFORESEEN CONDITIONS	\$ 15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00		
				\$ 219,400.00		\$ 216,767.00		\$ 219,900.00		

ITEM NO.	DESCRIPTION	PS&E			G		
		UNIT QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	TOTAL
901.00	PERFORM MASONRY REPAIRS PER PLANS AND SPECS	EA 1.00	\$ 188,400.00	\$ 188,400.00	\$ 208,981.00	\$ 208,981.00	
902.00	SPOT REPOINT BRICK MORTAR JOINTS	SF 1,000.00	\$ 16.00	\$ 16,000.00	\$ 30,000.00	\$ 30,000,000.00	
903.00	ALLOWANCE #1 FOR UNFORESEEN CONDITIONS	\$ 15,000.00	\$ 1.00	\$ 15,000.00	\$ 1.00	\$ 15,000.00	
				\$ 219,400.00		\$ 30,223,981.00	



HASCHAL-01

SWING

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/7/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
United Insurance - Falmouth
202 U.S. Route One
Falmouth, ME 04105

CONTACT NAME:
PHONE (A/C, No, Ext): (207) 781-3519 **FAX (A/C, No):** (207) 781-3907
E-MAIL ADDRESS:

INSURED
Hascall & Hall
P.O. Box 1838
Portland, ME 04104

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Netherlands Insurance Co	24171
INSURER B:	Peerless Insurance Co	24198
INSURER C:	Maine Employers Mutual Insurance Co	11149
INSURER D:	Peerless Indemnity Insurance Co	18333
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 CONTRACTUAL \$ 1,000,000
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> GL Extension Endorse	X	CBP8654835	4/27/2013	4/27/2014	
	GEN L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR	X	BA8655338	4/27/2013	4/27/2014	
B	<input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTIONS 10,000	X	CU8652042	4/27/2013	4/27/2014	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes describe under DESCRIPTION OF OPERATIONS below	N/A	5101800066	1/1/2014	1/1/2015	<input checked="" type="checkbox"/> STATUTORY LIMITS OTHER E/L EACH ACCIDENT \$ 500,000 E/L DISEASE - EA EMPLOYEE \$ 500,000 E/L DISEASE - POLICY LIMIT \$ 500,000
D	Coos Cty Courthouse	X	IM 8657533	4/27/2013	4/27/2014	Instal/Builders Risk 130,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The State of New Hampshire, its Agencies, its Agents and its employees are named Additional Insured except for Workers Compensation regarding work performed by the Named Insured regarding Coos County Courthouse Bullnose Repair Project No. 80746 - A as required by written agreement or contract. A 30 Day Cancellation Notice applies except for Non-Payment of Premium. The Certificate Holder is named Loss Payee in regards to Policy# IM8657533.

CERTIFICATE HOLDER

New Hampshire Department of Administrative Services
7 Hazen Drive
Concord, NH 03302-0483

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sandra L. Wing

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EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
1/23/2014

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY United Insurance - Falmouth 202 U.S. Route One Falmouth, ME 04105		PHONE (A/C, No, Ext): (207) 781-3519	COMPANY Peerless Insurance Co	
FAX (A/C, No): (207) 781-3907		E-MAIL ADDRESS:		
CODE: 8210173		SUB CODE:		
AGENCY CUSTOMER ID #: HASCHAL-01		LOAN NUMBER		POLICY NUMBER IM8951184
INSURED State of New Hampshire New Hampshire Department of Administrative C/O Hascall & Hall P.O. Box 1838 Portland, ME 04104		EFFECTIVE DATE 11/12/2013	EXPIRATION DATE 2/12/2014	<input type="checkbox"/> CONTINUED UNTIL TERMINATED IF CHECKED
THIS REPLACES PRIOR EVIDENCE DATED:				

PROPERTY INFORMATION

LOCATION/DESCRIPTION

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

COVERAGE / PERILS / FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE

REMARKS (Including Special Conditions)

Builders Risk - Limit \$150,278 - Special Coverage including Theft of Building Material - Deductible \$1,000

The above coverage applies to Contract 80746 A - Coos County Courthouse Bullnose Repair

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS State of New Hampshire New Hampshire Department of Administrative Services 7 Hazen Drive Concord, NH 03302	MORTGAGEE LOSS PAYEE	ADDITIONAL INSURED
	LOAN #	
AUTHORIZED REPRESENTATIVE <i>Sandra L. Wing</i>		



CERTIFICATE OF LIABILITY INSURANCE

HASCHAL-01

SWING

DATE (MM/DD/YYYY)

1/7/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER United Insurance - Falmouth 202 U.S. Route One Falmouth, ME 04105	CONTACT NAME:	
	PHONE (A/C, No, Ext): (207) 781-3519	FAX (A/C, No): (207) 781-3907
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Peerless Insurance Co	24198
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

INSURED
State of New Hampshire
New Hampshire Department of Administrative Services
7 Hazen Drive
Concord, NH 03302

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDC SUBR INSR, WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owners Contractors <input checked="" type="checkbox"/> Protective Liability GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input checked="" type="checkbox"/> PROJECT LOC AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		GL8951480	8/5/2013	8/5/2014	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ EACH OCCURRENCE \$ AGGREGATE \$ WGS STATUTORY LIMITS OTHER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
30 Notice of Cancellation applies except for Non-Payment of Premium

CERTIFICATE HOLDER Hascall & Hall - Designated Contractor P.O. Box 1838 Portland, ME 04104	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Sandra L. Wing</i>
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