

44
JBM

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

March 3, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Administrative Services, Bureau of Court Facilities, to make a **retroactive** payment to Dwight & Sons Contracting, LLC, PO Box 806, Center Conway, NH 03813 (vendor code 158958), for an invoice dated March 2, 2015 in the amount of \$38,450 for emergency services that were provided to remove snow at several state owned court facilities from February 16, 2015 through February 27, 2015. **100% Transfer Funds (transfer from AOC).**

Funding is available from account 01-14-14-141510-20450000, Department of Administrative Services, Bureau of Court Facilities.

	<u>SFY 15</u>
048-500226 Contract Repairs; Bldg. Grounds	
Derry Circuit Court (14Drryct)	\$1,800
Carroll County Court (14Carcty)	\$1,900
Hillsborough County Superior – South (14HLNCTY)	\$7,000
Hillsborough County Superior – North (14HLMCTY)	\$6,500
Manchester Circuit Court (14Mancct)	\$6,375
Nashua Circuit Court (14Nashct)	\$2,800
Rochester Circuit Court (14Rochct)	\$525
Rockingham County Superior Court (14Roccty)	<u>\$11,550</u>
 Grand Total	 \$38,450

EXPLANATION

Recent snow storms have created high levels of snow accumulation on some of our facilities, especially in the south and southeastern sections of the state; levels of snow that required immediate response to remove the snow to prevent structural damage to roof structures.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
March 3, 2015
Page 2 of 2

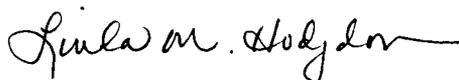
Emergency roof snow removal services were required at the following state-owned court facilities:

- Derry Circuit, 10 Courthouse Lane, Derry NH
- Carroll County, 96 Water Village Road, Ossipee, NH
- Hillsborough County Superior - South, 33 Spring Street, Nashua, NH
- Hillsborough County Superior - North, 300 Chestnut Street, Manchester, NH
- Manchester Circuit, 35 Amherst Street, Manchester NH
- Nashua Circuit, 25 Walnut Street, Nashua NH
- Rochester Circuit, 76 North Main Street, Rochester, NH
- Rockingham County Superior Court. Route 125, Brentwood, NH

Prior to selecting this vendor, the Bureau of Court Facilities sourced three additional quotes from the following vendors: Prime Roofing (quoted \$60 per hour per person, with no availability for up to two weeks); Melanson Roofing (had no availability in the foreseeable future); and, Northern Lights Landscape & Design provided a quote of \$23,695 for Hillsborough County South and \$9,730 for Nashua Circuit Court.

Dwight & Sons provided the lowest cost at \$50 per hour per person and was available to begin the work beginning on February 16, 2015. The Bureau of Court Facilities has worked with Dwight & Sons Contracting in the past and has been pleased with their services.

Respectfully submitted,



Linda M. Hodgdon
Commissioner



P.O. Box 806
 46 Lupine Lane.
 Center Conway, NH 03813

Invoice #: 3843
Invoice Date: 3/2/2015
Phone #: 603-356-8231
Fax: 603-356-8231
E-Mail: customerinfo@dwightandsons.com
Web Site: dwightandsons.com

Invoice

Bill To:

Dept of Administrative Services
 Bureau of Court Facilities (Room 115)
 State Hose Annex
 25 Capitol St Concord, NH 03301
 Attn: Sarah Lineberry

Project Address:

Description	Hours / Qty	Rate	Amount
Snow Removal Invoice Totals Combined by Court			
Rockingham County Cort	231	50.00	11,550.00
Rochester Dist. Court	10.5	50.00	525.00
Hillsborough Superior Court South	140	50.00	7,000.00
Former Nashua Court House	56	50.00	2,800.00
Hillsborough Superior Court North	130	50.00	6,500.00
9th Circuit- District Division Manchester	127.5	50.00	6,375.00
Carroll County Court	38	50.00	1,900.00
Derry District Court	36	50.00	1,800.00
10% Discount if paid within 10 days! If paid within 10 days deduct \$3,845 from current balance for a new balance of \$34,605.			

THANK YOU FOR YOUR BUSINESS!
 Payments will be made as outlined above in contract. I understand that any payment not made within 10 days of the invoice date will accrue interest at 12% per month and that I am responsible for all reasonable costs of collection, including attorneys' fees.

Total	\$38,450.00
Payments/Credits	\$0.00
Balance Due	\$38,450.00

Due Date: 3/2/2015