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# State of New Hampshire Department of Revenue Administration

109 Pleasant Street  
PO Box 457, Concord, NH 03302-0457  
Telephone 603-230-5005  
www.nh.gov/revenue



John T. Beardmore  
Commissioner

March 13, 2014

Her Excellency, Governor Margaret Wood Hassan  
and The Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

100% General funds

Authorize the Department of Revenue Administration to pay a membership participation fee to the Federation of Tax Administrators (FTA), Washington, D.C. (Vendor #220576) in the amount of \$2,800 for technical programming support, along with the establishment and maintenance of web resources for the purposes of the FedState Modernized E-File (MeF) related to New Hampshire (NH) Interest and Dividends (I&D) return filing for individuals.

Funds to support this request are available in the following account with authority to adjust amounts within the price limitation and amend the related terms of the contract without further approval from Governor and Executive Council.

**01-84-84-840010-7884, ADMINISTRATION, DEPARTMENT OF REVENUE ADMINISTRATION**

**026-500251 Membership Fees                      FY 2014                      \$2,800.00**

### EXPLANATION

The purpose of this association is to participate in the FedState Electronic Filing Program for New Hampshire I&D filing for individuals. The fee will also provide support services related to the specific filing for the development of collaborative resources, maintenance of standardized resources, including change control and publication of resources on a website maintained by FTA for participants to assist in communication and consistency among all parties involved in the Fed-State Modernization efforts.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

TDD Access: Relay NH 1-800-735-2964

*Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.*

The FTA was organized in 1937 to improve the quality of state tax administration by providing services to state tax authorities and administrators. The state has been a part of the organization since its inception. The specific partnership with the Modern Federal-State E-File program began in 2003 and the FTA provides oversight.

2. Is there any other organization which provides the same or similar benefits, which your agency belongs to?  
No.
3. How many other states belong to this organization that provides either the same or similar benefits?  
FTA serves as the principal tax collection agency of the 50 states, the District of Columbia, Puerto Rico and New York City.
4. How is the dues structure established? (Standard fees for all states, based on population, based on other criteria, etc)  
There is a fee for the initial year and then annual maintenance is based on a three tier system. Each placement in a selected tier is based on a state's FTA dues. New Hampshire is currently in the lowest tier, Tier I.
5. What benefit does the state receive for participating in this membership?  
The services include support for the development of collaborative resources such as common naming conventions and data types, common XML schemas and explanatory educational documents. Support also includes ongoing maintenance of standard resources and publication of resources on a website maintained by FTA for the use of the states and industry to assist in fostering communication and consistency among all parties involved in Fed-State Modernization efforts.
6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.  
The FTA, through the MeF program and the Tax Implementation Group for E-commerce Requirements Standards (TIGERS), provides educational, research and reference materials necessary to implement MeF.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.  
No.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, number of trips, destination if known and purposes of membership-supported trips.  
The membership dues do not account for travel. The FTA conferences, if attended by state agency staff, are requested individually.

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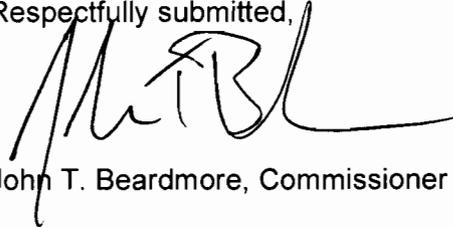
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)  
None at this time.

10. Explain in detail any negative impact to the state if the agency did not belong to this organization.

The Department does not have the resources offered by FTA or the E-Commerce Requirements Standards independent of the organization. Without the membership, cost sharing among state entities would be forfeited and each service provided through membership would be contracted.

**Source of funds: 100% general funds.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'JTB', with a long horizontal flourish extending to the right.

John T. Beardmore, Commissioner



**FEDERATION OF TAX ADMINISTRATORS**

Ste. 348, 444 N. Capitol St. NW

Washington DC 20001

**INVOICE**

FTA Federal ID #36-2327263

5-1-14

**Invoice #: NH-MEF-14**

Remit to:

**FEDERATION OF TAX ADMINISTRATORS**

Ste. 348, 444 N. Capitol St. NW

Washington DC 20001

**New Hampshire**

**Invoice Contact:**

Roger L. Marchand

Project Manager

Department of Revenue Administration

109 Pleasant Street

Concord, NH 03302

603-230-5074

roger.marchand@dra.nh.gov

**To Federation of Tax Administrators for funding of Technical Programming/Web Resources establishing/maintaining XML Standards for the Modernized Federal-State E-File Programs for FY2014**

**FedState Modernized 1120 e-File– FY2014**

*Non-Participant*

**FedState Modernized 1065 e-File– FY2014**

*Non-Participant*

**FedState Modernized 1040 e-File– FY2014**

**Tier 1 MeF INITIAL PARTICIPATION FEE**

**\$2800.00**

**FedState Modernized 1041 e-File– FY2014**

*Non-Participant*

**Total \$2800.00**

**FTA Contact:**

Jonathan Lyon

Sr. Staff-Tax Technology

!! HYPERLINK "mailto:Jonathan.Lyon@taxadmin.org" ¶ [Jonathan.Lyon@taxadmin.org](mailto:Jonathan.Lyon@taxadmin.org)<sup>1</sup>

202-624-5894

FTA accepts VISA, MC, and AMEX. Call Darrell Reeves at FTA on 202-624-5892 to make payment.

