



# State of New Hampshire

DEPARTMENT OF SAFETY  
 JAMES H. HAYES BLDG. 33 HAZEN DR.  
 CONCORD, N.H. 03305  
 603/271-2791

ROBERT L. QUINN  
 ASSISTANT COMMISSIONER

JOHN J. BARTHELMES  
 COMMISSIONER OF SAFETY

RICHARD C. BAILEY, JR.  
 ASSISTANT COMMISSIONER

April 8, 2019

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

## Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a grant agreement with the Town of Seabrook (VC#177475-B001) for the purchase and installation of equipment for the Emergency Operations Center (EOC) as well as to purchase and install a new generator at the communications tower for a total amount of \$21,992.00. Effective upon Governor and Council approval through September 30, 2020. Funding source: 100% Federal Funds.

Funding is available in the SFY 2019 operating budget as follows:

02-23-23-236010-80920000,	Dept. of Safety	Homeland Sec-Emer Mgmt	100% EMPG Local Match
072-500574	Grants to Local Gov't - Federal		
Activity Code: 23EMPG 2018			\$21,992.00

## Explanation

The purpose of this grant agreement is for the Town of Seabrook to purchase and install equipment for the Emergency Operations Center (EOC) as well as purchase and install a generator at the communications tower. The grant listed above is funded from the FFY 2018 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management-Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Exhibit B to their grant agreement.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.







Respectfully submitted,

Richard C. Bailey, Jr.  
 Assistant Commissioner of Safety

**GRANT AGREEMENT**

The State of New Hampshire and the Subrecipient hereby  
Mutually agree as follows:  
**GENERAL PROVISIONS**

**1. Identification and Definitions.**

<b>1.1. State Agency Name</b> NH Department of Safety, Homeland Security and Emergency Management		<b>1.2. State Agency Address</b> 33 Hazen Drive Concord, NH 03305	
<b>1.3. Subrecipient Name</b> Town of Seabrook (VC# 177475-B001)		<b>1.4. Subrecipient Tel. #/Address</b> 603-474-3311 P.O. Box 456, Seabrook, NH 03874	
<b>1.5 Effective Date</b> G&C Approval	<b>1.6. Account Number</b> AU #80920000	<b>1.7. Completion Date</b> September 30, 2020	<b>1.8. Grant Limitation</b> \$21,992.00
<b>1.9. Grant Officer for State Agency</b> Whitney Welch, EMPG Program Manager		<b>1.10. State Agency Telephone Number</b> (603) 223-3667	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
<b>1.11. Subrecipient Signature 1</b> 		<b>1.12. Name &amp; Title of Subrecipient Signor 1</b> Ella Brown	
<b>Subrecipient Signature 2</b> 		<b>Name &amp; Title of Subrecipient Signor 2</b> Abdul B. Khan	
<b>Subrecipient Signature 3</b> 		<b>Name &amp; Title of Subrecipient Signor 3</b> Theresa A. Killo	
<b>1.13. Acknowledgment:</b> State of New Hampshire, County of <u>Rockingham</u> , <u>on</u> <u>3/18/19</u> before the undersigned officer, personally appeared the person identified in block 1.12., known to me (or satisfactorily proven) to be the person whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
<b>1.13.1. Signature of Notary Public or Justice of the Peace</b> (Seal) 			
<b>1.13.2. Name &amp; Title of Notary Public or Justice of the Peace</b> Kelly J. O'Connell			<b>Commission Expiration</b> 10/6/23
<b>1.14. State Agency Signature(s)</b> By:  On: <u>4/16/19</u>		<b>1.15. Name &amp; Title of State Agency Signor(s)</b> Steven R. Lavoie, Director of Administration	
<b>1.16. Approval by Attorney General (Form, Substance and Execution) (if G &amp; C approval required)</b> By:  Assistant Attorney General, On: <u>4/24/2019</u>			
<b>1.17. Approval by Governor and Council (if applicable)</b> By: _____ On: <u> / /</u>			

**2. SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:36, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").



Subrecipient Initials: 1.)  2.) \_\_\_\_\_ 3.) \_\_\_\_\_

Date: 3/18/19






- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. **SUBRECIPIENT'S RELATION TO THE STATE.** In the performance of this Agreement the Subrecipient, its employees, and any subcontractor or subgrantee of the Subrecipient are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Subrecipient nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
  15. **ASSIGNMENT AND SUBCONTRACTS.** The Subrecipient shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Subrecipient other than as set forth in Exhibit A without the prior written consent of the State.
  16. **INDEMNIFICATION.** The Subrecipient shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Subrecipient or subcontractor, or subgrantee or other agent of the Subrecipient. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
  17. **INSURANCE AND BOND.**
    - 17.1 The Subrecipient shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
      - 17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and
      - 17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
    - 17.2 The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.
  18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Subrecipient.
  19. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
  20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required, or by the signing State Agency.
  21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
  22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
  23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
  24. **SPECIAL PROVISIONS.** The additional provisions set forth in Exhibit C hereto are incorporated as part of this agreement.

Subrecipient Initials: 1.)  2.)  3.)  Date: 3/18/19

**EXHIBIT A**

Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the Town of Seabrook (hereinafter referred to as "the Subrecipient") \$21,992.00 to purchase and install a generator at the communications tower, and equipment for the Emergency Operations Center (EOC), to include: a copier/plotter, and smart board.
2. "The Subrecipient" agrees that the project grant period ends September 30, 2020 and that a final performance and expenditure report will be sent to "the State" by October 31, 2020.
3. "The Subrecipient" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
4. "The Subrecipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, "the Grantee" shall maintain documentation of the 50% cost share required by this grant.

*EP* 

Subrecipient Initials: 1.)

2.)

3.)

Date:

**EXHIBIT B**

Grant Amount and Payment Schedule

1. GRANT AMOUNT

	<b>Applicant</b>	<b>Grant</b>	
	<b>Share</b>	<b>(Federal Funds)</b>	<b>Cost Totals</b>
Project Cost	\$21,992.00	\$21,992.00	\$43,984.00
Project Cost is 50% Federal Funds, 50% Applicant Share			
<b>Awarding Agency:</b> Federal Emergency Management Agency (FEMA)			
<b>Award Title &amp; #:</b> Emergency Management Performance Grant (EMPG) EMB-2018-00007-A03			
<b>Catalog of Federal Domestic Assistance (CFDA) Number:</b> 97.042 (EMPG)			
<b>Applicant's Data Universal Numbering System (DUNS):</b> 092053040			

2. PAYMENT SCHEDULE

- a. "The Subrecipient" agrees the total payment by "the State" under this grant agreement shall be up to \$21,992.00.
- b. "The State" shall reimburse up to \$21,992.00 to "the Subrecipient" upon "the State" receiving a reimbursement request with match documentation and appropriate backup documentation (i.e., copies of invoices, copies of canceled checks, and/or copies of accounting statements).

*ES* *[Signature]*

Subrecipient Initials: 1.)  2.)  3.)

Date:


**EXHIBIT C**

Special Provisions

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to “the Subrecipient” must be returned to “the State” if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to “the Subrecipient” must be expended within thirty (30) days of receiving the advanced funds.
4. “The Subrecipient” agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period “the Subrecipient” will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to “the State”.

Additionally, “the Subrecipient” has or will notify their auditor of the above requirements prior to performance of the audit. “The Subrecipient” will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. “The Subrecipient” will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. “The Subrecipient” will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Subrecipient Initials: 1.)  2.)  3.)

Date:

TOWN OF SEABROOK

SELECTMEN'S MEETING

MARCH 18, 2019

Present: Ella M. Brown  
Theresa A. Kyle  
Aboul B. Khan  
William Manzi

10:05AM

Mrs. Brown opened the meeting at 10:05AM.

**REORGANIZATION OF BOARD OF SELECTMEN**

MOTION: Ella M. Brown To nominate Aboul B.  
Second: Theresa A. Kyle Khan as Chairman.  
Unanimous

MOTION: Aboul B. Khan To nominate Theresa A.  
Second: Ella M. Brown Kyle as Vice Chairman.  
Unanimous

MOTION: Theresa A. Kyle To nominate Ella M.  
Second: Aboul B. Khan Brown as Clerk.  
Unanimous

MOTION: Theresa A. Kyle To have each member  
Second: Ella M. Brown serve on the board they  
Unanimous are currently on.  
(Aboul - planning, Theresa - recreation and Ella - budget)

**MONTHLY MEETING - POLICE CHIEF**

Acting Chief Brett Walker was present and briefly went through his report (see attached). The next coffee with a cop is at Rockingham Village apartments on April 19.

Recommendations for temporary seasonal traffic changes at the beach were discussed. There was also discussion on changing the speed limit. Chief Walker said putting up temporary stop signs is a much easier and more efficient way of handling the situation. This would be enforced when there is down time and also when they have grant money for the officers to enforce traffic control. Mr. Khan requested they have a paper trail with this request from the beach commissioners and whether or not they asking for temporary or permanent. Mrs. Kyle would like to meet with him and the town manager to understand the speed limits not just for the beach but for other highly dense populations in town. The cost would be for the purchase of the signs and the labor to install and remove them. Mr. Khan and Mrs. Kyle feel they should be permanent signs.



Joe Guiffre said the beach commissioners have met to come up with recommendations to control the traffic safety issues. The outcome was the stop signs that would work best. The summer time is the most dangerous. During the off season Portsmouth Avenue is the one they speed on the most. This would be a one-time dig for the pole as they would only take the sign down at the end of the season.

Mr. Khan would like to see if some could be permanent. Mrs. Kyle would like to see the signs be permanent. They could have the chief go back and bring forward another recommendation for permanent signs.

MOTION: Aboul B. Khan  
Second: Theresa A. Kyle  
 Unanimous

To table this item to allow the chief to come back with further information and recommendations.

There was discussion on signs for motorcycles. The residents felt the signs last year made a difference. They are looking to get more permanent type signs to affix so they can remind the riders. They also have a decibel meter and a couple of officers who will be trained on how to use them for the season.

#### **MONTHLY MEETING - FIRE CHIEF**


Chief Bill Edwards was present and briefly went through his report (see attached). The Chief discussed the argo vehicle that was purchased. He said it is an eight-wheel with tracks that can go into calm waters and will be used along the beach front to remove individuals when there is an emergency. This will also be used in other areas. This vehicle was purchased with D'Alessandro funds at no cost to the taxpayers.

#### **GRANT AGREEMENT - EOC EQUIPMENT & COMMUNICATIONS TOWER GENERATOR**

Chief Edwards explained what the grant would be used for in the EOC room and the generator that will go on the tower at the old Sam's Club. This grant is required to have a matching fund but it can be a soft match which has already been done to satisfy the town's end of the grant.

MOTION: Theresa A. Kyle  
Second: Ella M. Brown  
 Unanimous

the Board by majority vote accepted the terms of the EM Performance Grant as presented in the amount of \$21,992 for the purchase of a generator at the



communications tower, a copier/blotter and smart board at the primary EOC. Furthermore, the Board acknowledges that the total cost of the project will be \$43,984 in which the town is responsible for a 50% match.

**MEETING - DFW MANAGER - ROAD PAVING RECOMMENDATIONS**

John Starkey was present and thanked the residents for passing the warrant articles including the one he is before the board on today. He discussed the pricing and company used that won the state bid. Mrs. Kyle asked about the sidewalks on Railroad Avenue.

MOTION: Ella M. Brown To accept the  
Second: Theresa A. Kyle recommendations of the  
Unanimous roads for paving.

**PREVIOUS MINUTES - FEBRUARY 4 NON-PUBLIC AND MARCH 5 PUBLIC & NON-PUBLIC**

MOTION: Ella M. Brown To adopt the minutes of  
Second: Theresa A. Kyle 2/4 non-public and 3/5  
Unanimous public & non-public.

**PREVIOUSLY SIGNED PERMITS**

Mr. Khan read the list of permits (see attached).

**REFUNDS**

Charles Morrison - 147 Garden Street - \$91.07  
Gloria Merola - 47B Street

MOTION: Theresa A. Kyle To approve and sign the  
Second: Ella M. Brown refund for Morrison.  
Unanimous

Mrs. Kyle would like to discuss at some point as she feels it is the homeowners responsibility to keep up with their property.

MOTION: Ella M. Brown To approve and sign the  
Second: Theresa A. Kyle refund for Merola.  
Unanimous

**WATER SERVICE APPLICATIONS**



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Primex3 Members as per attached Schedule of Members Property & Liability Program		<b>Member Number:</b>		<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624			
Type of Coverage		Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, if Not:			
<input checked="" type="checkbox"/>	<b>General Liability (Occurrence Form)</b>	7/1/2018	7/1/2019	Each Occurrence	\$ 5,000,000		
	<b>Professional Liability (describe)</b>			General Aggregate	\$ 5,000,000		
<input type="checkbox"/>	Claims Made			<input type="checkbox"/>	Occurrence	Fire Damage (Any one fire)	
				<input type="checkbox"/>		Med Exp (Any one person)	
	<b>Automobile Liability</b>			Combined Single Limit (Each Accident)			
	Deductible    Comp and Coll:			Aggregate			
	<input type="checkbox"/>	Any auto					
	<b>Workers' Compensation &amp; Employers' Liability</b>			Statutory			
				Each Accident			
				Disease - Each Employee			
				Disease - Policy Limit			
	<b>Property (Special Risk Includes Fire and Theft)</b>			Blanket Limit, Replacement Cost (unless otherwise stated)			
<b>Description:</b> Proof of Primex Member coverage only.							

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
			<b>By:</b> <i>Tammy Denver</i>
			<b>Date:</b> 6/25/2018    tdenver@nhprimex.org
NH Dept of Safety 33 Hazen Dr. Concord, NH 03301			Please direct inquires to: <b>Primex<sup>3</sup> Claims/Coverage Services</b> 603-225-2841 phone 603-228-3833 fax

Town of Randolph	276
Town of Raymond	277
Town of Richmond	278
Town of Roxbury	282
Town of Rumney	283
Town of Salem	285
Town of Sanbornton	287
Town of Sandown	288
Town of Sandwich	289
→ Town of Seabrook	290 ←
Town of Sharon	291
Town of Shelburne	292
Town of Stark	297
Town of Stewartstown	298
Town of Stoddard	310
Town of Strafford	299
Town of Stratford	300
Town of Sugar Hill	302
Town of Surry	305
Town of Sutton	306
Town of Tamworth	308
Town of Thornton	320
Town of Unity	314
Town of Warren	318
Town of Wentworth	330
Town of Whitefield	325
Town of Wilmot	326
Town of Winchester	328
Town of Windham	329
Town of Wolfeboro	331
Troy Water/Sewer Department	582
Unity School District	945
Upper Valley Lake Sunapee Regional Planning Commission	570
Village District of Eastman	501
Village District of Eidelweiss	502
Village District of Little Boar's Head	405
Village of Northwood Ridge Water District	461
Wakefield School District	946
Warner Village Water District	513
Warren School District	767
Washington School District	862
Waterville Estates Village District	580
Waterville Valley School District	947
Weare School District	759
Wentworth School District	760
Westmoreland School District	761
White Mountains Regional School District	811
Wilmot Volunteer Fire Company	589
Wilton Public & Gregg Free Library	578
Wilton-Lyndeborough Cooperative School District	763
Winchester School District	948
Windham School District	771
Windsor School District	863
Winnacunnet Cooperative School District	806
Winnisquam Regional School District	764
Woodsville Fire District	515



## CERTIFICATE OF COVERAGE

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Each member of Primex<sup>®</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>®</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>®</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>®</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>®</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Primex <sup>®</sup> Members as per attached Schedule of Members Workers' Compensation Program		<b>Member Number:</b>		<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>®</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
		<b>Effective Date:</b> (mm/dd/yyyy)	<b>Expiration Date:</b> (mm/dd/yyyy)	<b>Coverage Limits</b>	
<input type="checkbox"/> <b>General Liability (Occurrence Form)</b> <input type="checkbox"/> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence				Each Occurrence	
				General Aggregate	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
<input type="checkbox"/> <b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto				Combined Single Limit (Each Accident)	
				Aggregate	
<input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>		1/1/2019	1/1/2020	<input checked="" type="checkbox"/> Statutory	\$2,000,000
				Each Accident	\$2,000,000
				Disease - Each Employee	
				Disease - Policy Limit	
<input type="checkbox"/> <b>Property (Special Risk includes Fire and Theft)</b>				Blanket Limit, Replacement Cost (unless otherwise stated)	
Description: Proof of Primex Member coverage only.					

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>®</sup> - NH Public Risk Management Exchange</b>
NH Dept of Safety 33 Hazen Dr. Concord, NH 03301			By: <i>Tanya Darrow</i> Date: 12/17/2018    tdenver@nhprimex.org Please direct inquiries to: Primex <sup>®</sup> Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

Town of Northfield	258
Town of Northumberland	260
Town of Northwood	261
Town of Nottingham	262
Town of Orange	263
Town of Orford	264
Town of Pembroke	267
Town of Pittsburg	270
Town of Pittsfield	271
Town of Plainfield	272
Town of Plaistow	273
Town of Plymouth	274
Town of Raymond	277
Town of Rindge	279
Town of Rollinsford	281
Town of Roxbury	282
Town of Rumney	283
Town of Rye	284
Town of Salem	285
Town of Salisbury	286
Town of Sanbornton	287
Town of Sandown	288
Town of Sandwich	289
→ Town of Seabrook	290 ←
Town of Shelburne	292
Town of South Hampton	294
Town of Springfield	295
Town of Strafford	299
Town of Stratford	300
Town of Stratham	301
Town of Sullivan	303
Town of Sunapee	304
Town of Surry	305
Town of Swanzey	307
Town of Tamworth	308
Town of Temple	309
Town of Thornton	320
Town of Tilton	311
Town of Troy	312
Town of Tuftonboro	313
Town of Unity	314
Town of Wakefield	315
Town of Walpole	316
Town of Warner	317
Town of Warren	318
Town of Washington	319
Town of Waterville Valley	518
Town of Weare	321
Town of Webster	322
Town of Westmoreland	324
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Town of Wilmot	326
Town of Wilton	327
Town of Windham	329
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Town of Wolfeboro	331
Town of Woodstock	332
Village District of Eidelweiss	502
Warner Village Water District	513
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U.S. Department of Homeland Security  
Washington, D.C. 20472

Cindy Richard  
NH Dept. of Safety, Div. of Homeland Security & Emergency Management  
33 Hazen Drive  
Concord, NH 03305 - 0011

Re: Grant No.EMB-2018-EP-00007

Dear Cindy Richard:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2018 Emergency Management Performance Grants has been approved in the amount of \$3,480,972.00. As a condition of this award, you are required to contribute a cost match in the amount of \$3,480,972.00 of non-Federal funds, or 50.00 percent of the total approved project costs of \$6,961,944.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2018 Emergency Management Performance Grants Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

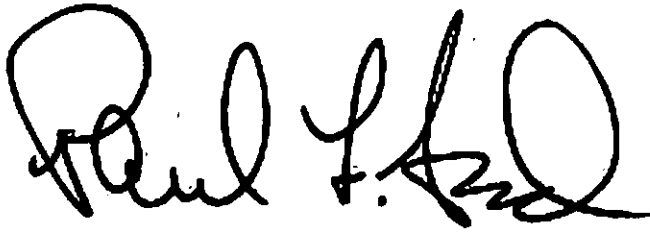
Step 1: Please log in to the ND Grants system at <https://portal.fema.gov>.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at <http://www.sam.gov>.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help use to make the necessary updates and avoid any interruptions in the payment process.

A handwritten signature in black ink, appearing to read "Paul F. Ford". The signature is stylized with large, rounded letters and a prominent loop at the end.

PAUL FRANCIS FORD Regional Administrator