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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

FIS 18 021

Helen E. Hanks
Commissioner

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Robin H. Maddaus
Director

January 3, 2018

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

Christopher T. Sununu 2/20/18
Approved by Fiscal Committee Date

REQUESTED ACTION

Pursuant to the provision of RSA 622:28-a, V, the New Hampshire Department of Corrections respectfully requests permission to purchase a Gravograph-New Hermes LS100ex Computerized Laser Engraving System for an amount not to exceed \$15,000.00. Funding for this purchase will be from the Correctional Industries' Revolving Account, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2018. 100% Other Funds.

Funds are available in the SFY 2018 operating budget as follows: 02-46-46-462010-57310000 Department of Corrections, Prison Industries, Correctional Industries Inventory. 030-500326 Institutional Equip (Replace)

EXPLANATION

Pursuant to the provision of RSA 622:28-a, V, "any equipment purchase in excess of \$5,000 made under the provisions of this section shall require the prior approval of both the fiscal committee of the general court and the governor and council." The equipment to be purchased is a Gravograph-New Hermes LS100ex Computerized Laser Engraving System.

This equipment is used by the NH Department of Corrections, Correctional Industries' Sign shop located inside the Concord Prison at 281 North State Street, Concord, NH. The Sign shop has historically had two engraving machines used to manufacture a variety of products including name tags, desk blocks, awards, plaques and small signage. In 2015 one of these engravers developed a critical malfunction due to its age and was disposed of via the property surplus process. Since then the shop has been operating one engraver that was initially purchased in 2003. The current engraver is becoming antiquated and is not compatible with newer computer hardware. Any failure of the current engraver or computer hardware will result in an inability to produce any engraved products and a loss of revenue for the sign shop. Purchase of this engraving system will greatly reduce the risk of a shut down due to equipment failure. The purchase of the requested equipment will also increase our production by allowing us to expand our product offerings as the new laser engraving technology works on substrates we currently cannot use such as glass and wood.

In accordance with the provisions of RSA 21-I:11, I (a) (2), competitive bidding will be employed. A quote was received in the amount of \$13,979.95 for a sales demonstration unit from Gravograph Inc. Duluth Ga., quote attached.

Respectfully Submitted,

Helen E. Hanks
Helen E. Hanks
Commissioner



QUOTE

Number RIAGV171024-2
Date Oct 24, 2017
PO Number

Sold To New Hampshire Department of Corr Alan Burgess 105 Pleasant Street PO Box 1806 281 North State St Concord, NH 03302 United States Phone (603) 271-1874 Fax Email alan.burgess@doc.nh.gov	Ship To New Hampshire Department of Corr Alan Burgess 105 Pleasant Street PO Box 1806 281 North State St Concord, NH 03302 United States Phone (603) 271-1874 Fax Email alan.burgess@doc.nh.gov	Your Gravotech Contact Richard Altonaga Territory Manager (781) 710-4668 richard.altonaga@gravotech.com
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Deposit \$0.00	Valid Through Feb 5, 2018	Ship Via Freight
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Qty	Part No	Description	Unit Price	Ext. Price
1	65610	LS100 EX C 35W LASER ENGRAVING SYSTEM WITH 24 X 12 INCH MARKING AREA ; LASERSTYLE GRAPHIC SOFTWARE FOR WINDOWS PC SPECIAL DEMO UNIT Discount	\$17,995.00	\$17,995.00 -\$7,018.05
1	46978	STAND ALONE 3 STAGE FILTERED EXHAUST FOR LS100; INTERNAL VENTING	\$1,889.00	\$1,889.00
1	75396	ONSITE INSTALL + ORIENTATION	\$875.00	\$875.00

SubTotal	\$13,740.95
Tax	\$0.00
Freight	\$239.00
Total	\$13,979.95



2200 Northmont Parkway, Duluth GA 30096 USA | T 770.623.0331 | T Free 1.800.843.7637 | F 770.495.3676
 sales@us.gravotech.com | www.gravotech.us

TERMS AND CONDITIONS

PAYMENT TERMS	0% Deposit; Balance Due Net 25 Days from Invoice Date. Based on approved credit
TAX EXEMPTION	Georgia state law requires Gravotech to collect state taxes It is the responsibility of the buyer to provide a hard copy of the applicable exemption certificate Actual sales tax is calculated at time of shipment and reflected on the final invoice
F.O.B.	Gravotech Duluth, GA within US and Canada Actual freight charges will be calculated at time of shipment and reflected on the final invoice
WARRANTY	12 months on site parts, labor, travel & phone support Accessories purchased with machine - 12 months Accessories NOT purchased with machine - 3 months Extended warranties available Warranty coverage is limited to equipment shipped and installed in the US and Canada. Warranty will be voided if equipment is relocated outside of the US and Canada. Warranty coverage may be
DELIVERY	In Stock and Subject to Availability
HARD COPY PO	Hard Copy Purchase Orders are to be sent to: Fax (770) 495-3676 or Email gravographmachineorders@us.gravotech.com

TYPE 3 

TECHNIFOR 

GRAVOGRAPH 

2200 Northmont Parkway, Duluth GA 30096 USA | T 770.623.0331 | T Free 1.800.843.7637 | F 770.495.3676
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TITLE LX

CORRECTION AND PUNISHMENT

CHAPTER 622

THE STATE PRISONS

Prison Labor and Its Products

Section 622:28-a

622:28-a Industries Inventory Account. –

I. An industries inventory account shall be maintained to enable the state prisons to implement RSA 622:26-28. Except for permanent personnel, all operating expenses, materials, supplies, overtime and purchase and repair of equipment determined to be necessary for the growing or manufacture of products for resale shall be a proper charge against this account. Charges for the sale of goods and services produced by the industries program shall be sufficient to defray the expenditures charged against this account and any sums obtained therefrom shall be a credit to the account.

II. The state treasurer, upon presentation of manifests prepared by the commissioner of corrections and certified by the commissioner of administrative services, is authorized to pay for materials, supplies and equipment from any money in the treasury not otherwise appropriated.

III. The commissioner of corrections shall prepare a monthly profit and loss statement and at the end of each fiscal year shall file a report with the commissioner of administrative services in such format and containing such information as the commissioner of administrative services shall require. The commissioner of administrative services at the end of each fiscal year shall cause any profit which accrued during that year to lapse to the general fund.

IV. [Omitted.]

V. All purchases of materials, supplies, and equipment into the inventory account shall be made in accordance with the provisions of RSA 21-I:11 and any equipment purchase in excess of \$5,000 made under the provisions of this section shall require the prior approval of both the fiscal committee of the general court and the governor and council.

Source. 1979, 268:1. 1985, 399:3, I. 1998, 386:9, 16, eff. Aug. 26, 1998.