



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

March 11, 2014

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (DES) to accept and expend \$56,113 from the Office of Energy and Planning (OEP) for purposes of funding work relative to development of an energy efficiency resource standard (EERS) and the operation of the Granite State Clean Cities Coalition, effective upon Governor and Council approval through June 30, 2014. Funding to be budgeted as follows:

**FY 2014
 OEP Clean Cities
 03-44-44-443010-59250000**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
001-408137	Transfer From Other Agency	(\$42,584)	(\$56,113)	(\$98,697)
Expenditures				
020-500200	Current Expense	\$2,400	\$0	\$2,400
040-500800	Indirect Costs	\$1,875	\$2,375	\$4,250
042-500620	Additional Fringe Benefits	\$2,000	\$1,770	\$3,770
050-500109	Personal Service Temp.	\$0	\$37,268	\$37,268
059-500117	Temp Full Time	\$19,748	\$0	\$19,748
060-500601	Benefits	\$15,811	\$14,700	\$30,511
080-500712	Out-of-State Travel	\$750	\$0	\$750
102-500731	Contracts for Program Services	\$0	\$0	\$0
	TOTAL	\$42,584	\$56,113	\$98,697

EXPLANATION

DES is the recipient of two pass-through federal grants from the Governor's Office of Energy and Planning (OEP). The first grant is to coordinate and support work to evaluate options for, and make recommendations regarding, the use of an energy efficiency resource standard (EERS) or other

mechanisms to increase New Hampshire's ability to realize the benefits of increasing energy efficiency. The second is to support the work of the Granite State Clean Cities alternative fuel vehicle program. Additional funds are being budgeted to close out the two grants following completion of all deliverables under the approved scope of work. Existing grant obligations cannot be satisfied without access to these resources.

DES is requesting authorization to accept and expend \$56,113 in additional funds and to budget these funds as follows:

Classes 040, 042, 060 (Indirect Costs, Additional Fringe Benefits and Benefits) - Increases in each class respectively, are necessary since there are additional personnel costs and these classes are based on a percentage of personnel costs.

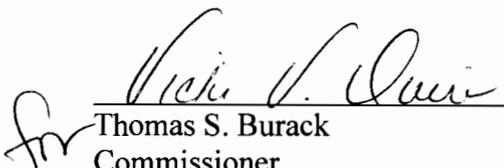
Class 050 Personal Services – The additional amount of \$37,268 will not be used for new positions. These funds are available in support of expanded project beyond the original budget scope. Employee support from other DES organization units will be used to administer the program. These funds will be used to supplant funding of the following positions, which are currently budgeted:

Position #	Title	Budget Account 03-44-44-443010	Funding	Amount
42223	Administrator III	9000-010	100% Federal	\$11,300
43245	Grant Manager	4796-010	100% Other	\$7,613
13053	APCE IV	5035-010	100% Other	\$18,355

Funds in the amount of \$37,268, which is budgeted for the current positions referenced above, will be either lapsed or closed-to-control, resulting in a net zero increase in budgeted funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

We respectfully request your approval.


Thomas S. Burack
Commissioner

**OEP CLEAN CITIES
FISCAL SITUATION FY14
03-44-44-443010-59250000**

Total Grant Awards	\$100,000
Less Expenditures thru 06/30/13	\$1,303
Remaining Authorization to Budget	\$98,697
Less Current FY14 Budget Authorization	\$42,584
Total Available for Budgeting	\$56,113
REQUESTED ACTION	\$56,113
Available to Budget at a later date	\$0

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 06/30/13</u>	<u>Balance</u>
OEP PO #1033381 Letter Code D	\$15,000	\$0	\$15,000
OEP PO #1028784 Letter Code R	\$85,000	\$1,303	\$83,697
TOTAL	\$100,000	\$1,303	\$98,697



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
Fax: (603) 271-2615



September 3, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Approval by the Governor
and Council on 10-02-13
Agenda Item 5
PO 1033381

REQUESTED ACTION

Authorize the Office of Energy and Planning (OEP) to enter into a Memorandum of Agreement with the Department of Environmental Services (NH DES, Vendor #177894), Concord, NH in the amount of \$15,000 for the continued operation of the Granite State Clean Cities Coalition and support of alternative fuel and advanced technology vehicle efforts in New Hampshire, effective October 2, 2013 upon Governor & Council approval through June 30, 2014. 100% Federal Funds (State Energy Programs).

Funding is available in the following account:	<u>FY 2014</u>
<u>Office of Energy & Planning, State Energy Programs</u>	\$15,000
01-02-02-024010-6510-102-500731 Contracts for Program Services	

EXPLANATION

The intent of this agreement is to provide funding for the continued operations of the Granite State Clean Cities Coalition (GSCCC). GSCCC is a collaborative of over 105 public and private stakeholders from all regions in New Hampshire. Coalition members support the goals of reducing dependence on foreign oil and improving air quality through the use of domestically produced, cleaner burning alternative fuels and other fuel reduction strategies. GSCCC provides technical assistance to those seeking to reduce air pollution through efficient transportation and alternative energy use.

The Coalition is coordinated by the NHDES. NHDES will provide cost share in the amount of \$3,000, 20% of the total costs for this project.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Sincerely,



Meredith A. Hatfield
Director,
Office of Energy and Planning



for

Thomas S. Burack
Commissioner,
Department of Environmental Services



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
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August 21, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Approval by the Governor
and Council on 09 18 13
Agenda Item 10
PO 1028784

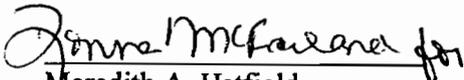
REQUESTED ACTION

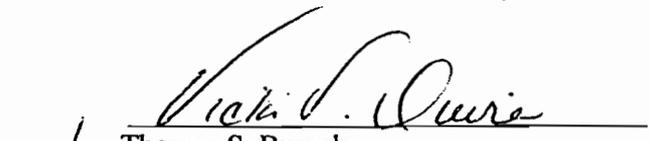
The Office of Energy and Planning (OEP) requests authorization to **AMEND** a Memorandum of Agreement (Contract #1028784) with the NH Department of Environmental Services (NHDES), (VC # 177894), Concord, NH, by extending the end date from September 29, 2013 to March 31, 2014, for the State Energy Program (Comp SEP) effective September 18, 2013, upon Governor and Council approval. No additional funding is involved in this time extension. This contract was originally approved by Governor and Council on February 20, 2013, Item #3. 100% Federal Funds.

EXPLANATION

The U.S. Department of Energy (DOE) has provided an extension to this program which will allow all grant funds to be fully expended. This extension allows OEP to continue working with NHDES in coordinating and supporting work to evaluate options for, and to make recommendations regarding, the use of an Energy Efficiency Resource Standard (EERS) and/or other mechanisms to increase New Hampshire's ability to realize the benefits of increasing energy efficiency.

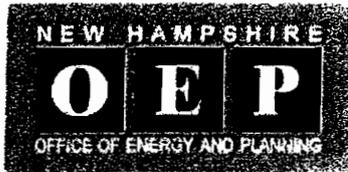
Respectfully submitted,


Meredith A. Hatfield
Director
Office of Energy and Planning


Thomas S. Burack
Commissioner
NH Department of Environmental Services

MH:bac
Attachments

STATE TO MAILED



MEMORANDUM OF AGREEMENT: OFFICE OF ENERGY AND PLANNING/DEPT OF ENVIRONMENTAL SERVICES

This Amendment dated August 21, 2013, is between the State of New Hampshire, Office of Energy and Planning, 107 Pleasant St., Concord, NH 03301 (hereinafter referred to as "OEP") and the NH Department of Environmental Services, 29 Hazen Drive, Concord, NH 03301 (hereinafter referred to as "NHDES").

Pursuant to an Agreement (hereinafter referred to as the "Agreement"), as approved by Governor and Council on February 20, 2013 (Item #3), NHDES has agreed to provide certain Services, per the terms and conditions specified in the Agreement and in consideration of payment by OEP of certain sums as specified therein.

WHEREAS, OEP and NHDES have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing and of the covenants and conditions in the Agreement as set forth herein, the parties agree to the following:

- 1. Amendment and Modification of Agreement. The Agreement is amended and modified as follows:
A) Amend Agreement completion date by striking the current contract ending date of September 29, 2013, and inserting March 31, 2014, wherever it occurs.
2. Continuance of Agreement. Except as specifically amended and modified by the Terms and Conditions of this Amendment, obligations of the parties hereunder shall remain in full force and effect in accordance with the terms and conditions set forth in the Agreement as it existed immediately prior to this Amendment.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

Meredith A. Hatfield, Director
Office of Energy and Planning

8/22/13
Date

Thomas S. Burack, Commissioner
NH Department of Environmental Services

8/21/13
Date

Assistant Attorney General
Office of the Attorney General

8/21/2013
Date

I hereby certify that the foregoing contract was approved by the Governor and Council of the State of New Hampshire at their meeting on SEP 18 2013

OFFICE OF THE SECRETARY OF STATE

By: [Signature]

DEPUTY SECRETARY OF STATE



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
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www.nh.gov/oep

FEB 06 2013

February 6, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

APPROVED G & C

DATE 02.20.13

ITEM # 3

REQUESTED ACTION

1. The Office of Energy and Planning (OEP) requests authorization to enter into a Memorandum of Agreement with the NH Department of Environmental Services (NHDES, Vendor # 177894), Concord, NH in the amount of \$85,000.00, to support work under a federal grant to evaluate options for use of an Energy Efficiency Resource Standard (EERS) or other mechanisms to increase the deployment of energy efficiency in New Hampshire, effective upon Governor and Council approval through September 29, 2013. 100% Federal Funds.

Funding is available in the following account, State Energy Programs, with the authority to adjust encumbrances in each of the State fiscal years through the Budget Office if needed and justified. Funding for FY 2014 is contingent upon continuing appropriation and availability of funds.

	<u>FY 2013</u>	<u>FY 2014</u>
01-02-02-024010-65100000	\$57,000	\$28,000
ClS 102-500731 Contracts for Program Services		

2. Authorize NHDES to accept and expend \$57,000 in pass thru federal funds from the Office of Energy and Planning for purposes of funding the work conducted under the Memorandum of Agreement described above, effective upon Governor and Council approval through September 29, 2013.

Funding is to be budgeted as follows:

