



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**JEFF BRILLHART, P.E.**  
**ACTING COMMISSIONER**

Bureau of Turnpikes  
 March 11, 2015

The Honorable Neal M. Kurk, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to Chapter 144:95 Laws of 2013, authorize the Department of Transportation to transfer \$127,000 within Turnpike Fund accounting units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2015, as follows:

04-096-096-961017-70220000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Turnpikes Administration - Support</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$1,692,179	\$0	\$1,692,179
017 500147 FT Employees Special Pay	4,200	0	4,200
018 500106 Overtime	120,000	0	120,000
019 500105 Holiday Pay	2,500	0	2,500
020 500200 Current Expense	116,447	0	116,447
022 500255 Rents-Leases Other than State	6,300	0	6,300
023 500291 Heat, Electricity, Water	9,654	0	9,654
024 500225 Maint Other than Bldg-Grnds	25,540	0	25,540
026 500251 Membership Fees	50,000	0	50,000
029 500290 Intra Agency Transfers	3,048,424	(10,000)	3,038,424
030 500311 Equipment	38,872	0	38,872
035 500000 Shared Services Support	46,301	0	46,301
037 500171 Technology Hardware	17,600	0	17,600
038 500175 Technology Software	90,000	72,000	162,000
039 500188 Telecommunications	86,368	0	86,368
040 500800 Indirect Costs	250,000	0	250,000
046 500463 Eng Consultants Non-Benefits	512,486	0	512,486
047 500240 Own Forces Maint - Bldg	9,566	0	9,566

048 500226 Contract Maint Bldgs & Grnds	30,237	0	30,237
049 500294 Transfers To Agencies	170,000	0	170,000
050 500109 Personal Services - Temporary	80,748	0	80,748
060 500601 Benefits	1,085,888	0	1,085,888
066 500543 Continuing Prof Education	10,000	0	10,000
069 500567 Promotional and Marketing Exp	5,000	0	5,000
070 500704 In-State Travel	800	0	800
080 500710 Out of State Travel	12,000	0	12,000
103 500741 Contracts for Operational Svc	10,834	1,000	11,834
255 500949 Cost of Issuing Bonds	750,000	0	750,000
403 500878 Audit	110,000	0	110,000
404 500880 Intra-Indirect Costs	2,761,576	(73,000)	2,688,576
Total	\$11,153,520	(\$10,000)	\$11,143,520
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$11,153,520	(\$10,000)	\$11,143,520

04-096-096-961017-70260000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Central NH Tpk Operations</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$1,950,349	\$0	\$1,950,349
018 500106 Overtime	4,650	0	4,650
019 500105 Holiday Pay	46,500	(5,000)	41,500
020 500200 Current Expense	33,206	0	33,206
023 500291 Heat, Electricity, Water	483,088	0	483,088
024 500225 Maint Other than Bldg-Grnds	4,815	5,000	9,815
030 500311 Equipment	5,150	0	5,150
037 500171 Technology Hardware	12,000	0	12,000
039 500188 Telecommunications	28,440	0	28,440
047 500240 Own Forces Maint	5,116	0	5,116
048 500226 Contract Maint Bldgs & Grnds	35,453	0	35,453
050 500109 Personal Services – Temp	1,056,399	0	1,056,399
060 500601 Benefits	1,295,349	0	1,295,349
070 500704 In-State Travel	3,100	0	3,100
103 500741 Contracts for Operational Svc	18,412	0	18,412
Total	\$4,982,027	\$0	\$4,982,027
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$4,982,027	\$0	\$4,982,027

04-096-096-961017-70270000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Central NH Tpk Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$922,877	\$0	\$922,877
017 500147 FT Employees Special Pay	29,400	0	29,400
018 500106 Overtime	391,145	0	391,145
019 500105 Holiday Pay	8,500	0	8,500
020 500200 Current Expense	1,133,462	0	1,133,462
022 500255 Rents-Leases Other than State	680,577	0	680,577
023 500291 Heat, Electricity, Water	292,003	0	292,003
024 500225 Maint Other than Bldg-Grnds	7,634	3,000	10,634
030 500311 Equipment	583,470	0	583,470
039 500188 Telecommunications	15,679	0	15,679
047 500240 Own Forces Maint	153,656	0	153,656
048 500226 Contract Maint Bldgs & Grnds	170,233	0	170,233
050 500109 Personal Services – Temp	89,383	0	89,383
060 500601 Benefits	713,684	0	713,684
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	7,800	0	7,800
103 500741 Contracts for Operational Svc	72,446	0	72,446
400 500871 Construction Repair Material	45,000	0	45,000
Total	\$5,319,949	\$3,000	\$5,322,949
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$5,278,804	\$3,000	\$5,281,104
009-403669 Sponsorship Fee	41,145	0	41,145
Total	\$5,319,949	\$3,000	\$5,322,249

04-096-096-961017-70310000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>East NH Blue Star Tpk Operations</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$1,096,239	\$0	\$1,096,239
018 500106 Overtime	2,050	4,000	6,050
019 500105 Holiday Pay	40,000	0	40,000
020 500200 Current Expense	31,427	0	31,427
023 500291 Heat, Electricity, Water	303,854	0	303,854
024 500225 Maint Other than Bldg-Grnds	1,550	0	1,550
030 500311 Equipment	5,150	0	5,150
037 500171 Technology Hardware	6,000	0	6,000
039 500188 Telecommunications	16,180	0	16,180
047 500240 Own Forces Maint	5,206	0	5,206
048 500226 Contract Maint Bldgs & Grnds	143,201	0	143,201
050 500109 Personal Services – Temp	818,997	(4,000)	814,997
060 500601 Benefits	630,627	0	630,627
070 500704 In-State Travel	2,100	0	2,100

103 500741 Contracts for Operational Svc	10,372	0	10,372
Total	\$3,112,953	\$0	\$3,112,953
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$3,112,953	\$0	\$3,112,953

04-096-096-961017-70320000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>East NH Tpk Blue Star Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$421,693	\$0	\$421,693
017 500147 FT Employees Special Pay	13,440	0	13,440
018 500106 Overtime	165,000	0	165,000
019 500105 Holiday Pay	5,150	0	5,150
020 500200 Current Expense	569,016	0	569,016
022 500255 Rents-Leases Other than State	304,748	0	304,748
023 500291 Heat, Electricity, Water	94,170	0	94,170
024 500225 Maint Other than Bldg-Grnds	4,732	1,000	5,732
030 500311 Equipment	112,432	0	112,432
037 500168 Technology Hardware	2,200	0	2,200
039 500188 Telecommunications	3,571	0	3,571
047 500240 Own Forces Maint	3,806	0	3,806
048 500226 Contract Maint Bldgs & Grnds	75,893	0	75,893
050 500109 Personal Services – Temp	38,775	0	38,775
060 500601 Benefits	327,527	0	327,527
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	3,100	0	3,100
103 500741 Contracts for Operational Svc	61,550	0	61,550
400 500871 Construction Repair Material	8,005	0	8,005
Total	\$2,217,808	\$1,000	\$2,218,808
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$2,181,288	\$1,000	\$2,182,288
009-403669 Sponsorship Fee	36,520	0	36,520
Total	\$2,217,808	\$1,000	\$2,218,808

04-096-096-961017-70370000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>East NH Tpk Spaulding Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$390,762	\$0	\$390,762
017 500147 FT Employees Special Pay	12,600	0	12,600
018 500106 Overtime	180,000	0	180,000
019 500105 Holiday Pay	7,600	0	7,600
020 500200 Current Expense	386,613	0	386,613
022 500255 Rents-Leases Other than State	115,900	0	115,900
023 500291 Heat, Electricity, Water	80,901	3,000	83,901

024 500225 Maint Other than Bldg-Grnds	5,353	3,000	8,353
030 500311 Equipment	1,579,021	0	1,579,021
037 500168 Technology Hardware	2,185	0	2,185
039 500188 Telecommunications	3,418	0	3,418
047 500240 Own Forces Maint	2,161	0	2,161
048 500226 Contract Maint Bldgs & Grnds	84,127	0	84,127
050 500109 Personal Services – Temp	31,726	0	31,726
060 500601 Benefits	238,618	0	238,618
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	2,100	0	2,100
103 500741 Contracts for Operational Svcs	65,959	0	65,959
400 500871 Construction Repair Material	42,375	0	42,375
Total	\$3,234,419	\$6,000	\$3,240,419
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$3,198,419	\$6,000	\$3,204,419
009-403669 Sponsorship Fee	36,000	0	36,000
Total	\$3,234,419	\$6,000	\$3,240,419

04-096-096-961017-70500000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Turnpikes Toll Collection</b>			
<b>Expenses:</b>			
020 500205 Current Expense	\$2,276,143	\$35,000	\$2,311,143
022 500255 Rents-Leases Other than State	1,500	0	1,500
023 500291 Heat, Electricity, Water	11,575	0	11,575
024 500225 Maint Other than Bldg-Grnds	3,172,561	(35,000)	3,137,561
026 500251 Membership Fees	70,000	0	70,000
080 500710 Out of State Travel	9,000	0	9,000
102 500731 Contracts for Program Svc	9,176,430	0	9,176,430
103 500741 Contracts for Operational Svc	8,698	0	8,698
Total	\$14,725,907	\$0	\$14,725,907
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$14,725,907	\$0	\$14,725,907

### EXPLANATION

The Department requests authorizations to transfer funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

#### NH Turnpike Administration - Support (70220000) – 100% Turnpike Funds:

Class 029 Decrease Intra-Agency Transfers by \$10,000. This account will have a surplus due to lower than budgeted reimbursements to other NHDOT bureaus that perform maintenance on the Turnpike. These funds will be transferred to Central NH Turnpike Maintenance (70270000), Blue Star Maintenance (70320000), and Spaulding Maintenance (70370000) to cover expected shortages.

- Class 038 Increase Technology Software by \$72,000. This transfer is needed for Maintenance Decision Support System (MDSS) software and an upgrade of Microsoft Office software in the Administration Building. Software is necessary to remain consistent with the software versions used by other bureaus within DOT.
- Class 103 Increase Contracts for Operational Services by \$1,000. This transfer is needed for the janitorial statewide service contract which increased in FY 2014.
- Class 404 Decrease Intra-Indirect Costs by \$73,000. This account will have a surplus due to lower than budgeted NHDOT overhead costs due from Turnpikes.

**Central NH Turnpike Operations (70260000) – 100% Turnpike Funds:**

- Class 019 Decrease Holiday Pay by \$5,000. This account will have a surplus due to Lean Staffing and Open Road Tolling that has diminished the need for holiday pay.
- Class 024 Increase Maintenance Other than Buildings & Grounds by \$5,000. This transfer is due to higher than expected equipment repair expenses.

**Central NH Turnpike Maintenance (70270000) – 100% Turnpike Funds:**

- Class 024 Increase Maintenance Other than Buildings & Grounds by \$3,000. This transfer is due to higher than expected equipment repair expenses.

**Eastern NH Blue Star Turnpike Operations (70310000) – 100% Turnpike Funds:**

- Class 018 Increase Overtime by \$4,000. This transfer is needed because it has been more difficult to schedule part-time employees and cover last minute call-outs, resulting in full time employees working extra shifts.
- Class 050 Decrease Personal Services - Temp by \$4,000. This account will have a surplus due to Lean Staffing and Open Road Tolling that has reduced the amount of hours worked.

**Eastern NH Turnpike Blue Star Maintenance (70320000) – 100% Turnpike Funds:**

- Class 024 Increase Maintenance Other than Buildings & Grounds by \$1,000. This transfer is due to higher than expected equipment repair expenses.

**Eastern NH Turnpike Spaulding Maintenance (70370000) – 100% Turnpike Funds:**

- Class 023 Increase Heat, Electricity and Water by \$3,000. This transfer will allow payment of higher than expected electricity expenses due to the severity of the 2014-2015 winter season.
- Class 024 Increase Maintenance Other than Buildings & Grounds by \$3,000. This transfer is due to higher than expected equipment repair expenses.

**Turnpike Toll Collection Costs (70500000) – 100% Turnpike Funds:**

- Class 020 Increase Current Expense by \$35,000. This transfer is due to higher than expected credit card fees due to an increase in E-ZPass usage and growth of E-ZPass accounts.
- Class 024 Decrease Maintenance Other than Buildings & Grounds by \$35,000. This account will have a surplus due to unencumbered funds that are not anticipated to be needed.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?  
Transfers are for continuing programs.
2. Is this transfer required to maintain existing program level or will it increase program level?  
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.  
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing and maintaining a State transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.  
Source of funds: Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?  
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?  
No personal services are involved.

It is respectfully requested that this resolution be approved.

Sincerely,

  
David J. Brillhart, P.E.  
Acting Commissioner