

STATE OF NEW HAMPSHIRE  
 OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
 DIVISION OF ADMINISTRATION

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 Concord, NH 03301

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August 25, 2022

The Honorable Karen Umberger, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI authorize the Office of Professional Licensure and Certification (OPLC) to budget and expend \$680,493.00 of additional revenue (License Fees), to cover expenses for the OPLC lease with Foxfire, Professional Health Program with the New Hampshire Professionals Health Program, and consultant contracts, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2023. 100% Agency Funds.

FY 2023 Revenue to be budgeted on acct-unit 01-21-021-211010-24040000 Office of Professional Licensure and Certification Division of Administration, as follows:

Class	Description	Current Modified Budget	Requested Action	Revised Budget
Expenditures				
010-500100	PERSONAL SERVICES PERM CLASS	\$623,601	\$0	\$623,601
011-500126	PERSONAL SERVICES UNCLASSIFI	\$131,976	\$0	\$131,976
020-500200	CURRENT EXPENSES	\$663,713	\$0	\$663,713
022-500255	RENTS-LEASES OTHER THAN STAT	\$401,911	\$323,664	\$725,575
026-500251	ORGANIZATIONAL DUES	\$87,000	\$0	\$87,000
027-582703	TRANSFERS TO DOIT	\$1,258,913	\$0	\$1,258,913
028-582814	TRANSFERS TO GENERAL SERVICE	\$4,397	\$0	\$4,397
030-500301	EQUIPMENT NEW REPLACEMENT	\$276,067	\$0	\$276,067
038-500175	TECHNOLOGY-SOFTWARE	\$3,000	\$0	\$3,000
039-500188	TELECOMMUNICATIONS	\$64,807	\$0	\$64,807
040-500800	INDIRECT COSTS	\$1,131,120	\$0	\$1,131,120
046-500460	CONSULTANTS	\$146,834	\$186,200	\$333,034
049-584914	TRANSFER TO OTHER STATE AGEN	\$693,358	\$0	\$693,358

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050-500109	PERSONAL SERVICE TEMP APPOIN	\$27,862	\$0	\$27,862
057-500531	BOOKS PERIODICALS SUBSCRIPTI	\$4,000	\$0	\$4,000
060-500601	BENEFITS	\$406,178	\$0	\$406,178
061-500536	UNEMPLOYMENT COMPENSATION	\$3,050	\$0	\$3,050
062-500538	WORKERS COMPENSATION	\$3,050	\$0	\$3,050
064-586414	RET PENSION BENE HEALTH INS	\$260,500	\$0	\$260,500
065-500541	BOARD EXPENSES	\$213,295	\$0	\$213,295
066-500543	EMPLOYEE TRAINING	\$7,500	\$0	\$7,500
070-500700	IN STATE TRAVEL REIMBURSEMEN	\$47,000	\$0	\$47,000
080-500710	OUT OF STATE TRAVEL REIMB	\$6,000	\$0	\$6,000
102-500731	CONTRACTS FOR PROGRAM SERVIC	\$75,580	\$62,500	\$138,080
103-500736	CONTRACTS FOR OP SERVICES	\$22,768	\$0	\$22,768
211-501530	CATASTROPHIC CASUALTY INS	\$3,380	\$0	\$3,380
531-500372	IMPAIRED PROGRAMS	\$698,727	\$108,129	\$806,856
	<b>Total Expenditures</b>	<b>\$7,265,587</b>	<b>\$680,493</b>	<b>\$7,946,080</b>
<b>Revenue</b>				
009-401867	AGENCY INCOME	\$7,261,190	\$680,493	\$7,941,683
00C-401350	AGENCY INDIRECT COST RECOV	\$4,397	\$0	\$4,397
	<b>Total Revenue</b>	<b>\$7,265,587</b>	<b>\$680,493</b>	<b>\$7,946,080</b>

**EXPLANATION**

The Office of Professional Licensure and Certification (OPLC) requests to accept and expend additional revenue and expends to 1) cover the cost of the approved lease with Foxfire, contract approved by Governor and Executive Council on August 5, 2020, item 39A, and amendment approved on September 1, 2021, item 36A, 2) to cover costs of the approved contract for the Professional Health Program with the New Hampshire Professionals Health Program, contract approved by Governor and Executive Council on September 1, 2021, item #36, 3) cover costs for an interpreter contract, and 4) cover costs of the consultants hired to assisted OPLC Enforcement regarding investigations.

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Accordingly, OPLC requests the following appropriation adjustments:

Class 022 – Rents-Leases – Appropriation increased due to increased rent

Class 046 – Consultants – Appropriation increased due to increase in consultant contracts

Class 102 – Contracts for Program Services – Appropriation increased due to a contract for interpreter and sign language services

Class 531 – Impaired Programs – Appropriation increased due to increase in contract cost

Respectfully submitted,



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Executive Director

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**Office of Professional Licensure and Certification**  
**FISCAL SITUATION FISCAL YEAR 2023**  
**01-021-021-211010-2404-Administration**

Estimated revenue budgeted:	\$	7,265,587
Prior year carryforward revenue:	\$	2,827,878
Additional anticipated non-budgeted revenue:	\$	<u>900,950</u>
Amount available to budget:	\$	10,994,415
Less current FY23 budget authorization:	\$	<u>7,265,587</u>
Total available for budgeting:	\$	3,728,828
Amount to be budgeted this request:	\$	<u>680,493</u>
Amount available to budget with future requests:	\$	<u>3,048,335</u>