



New Hampshire Fish and Game Department

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April 15, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of Eighty Five Thousand dollars (\$85,000.00) from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2019 Operating Budget from joint Legislative Fiscal Committee and Governor and Council approval through June 30, 2019.

03 75 75 752020 20-07500-21320000 Hatcherles – FY 2019

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
010 500100	Personal Services Permanent	\$1,229,933	0	\$1,229,933
018 500106	Overtime	175,999	0	175,999
019 500105	Holiday	12,000	0	12,000
020 500200	Current Expenses	513,272	10,000	523,272
023 500291	Heat, Electricity & Water	250,000	60,000	310,000
030 500311	Equipment New/Replacement	18,865	0	18,865
041 500801	Audit Fund Set Aside	1,236	0	1,236
047 500240	Own Forces Maintenance	21,086	0	21,086
048 500226	Contractual Maintenance	34,767	0	34,767
050 500109	Personal Service Temporary	73,021	0	73,021
060 500602	Benefits	887,666	0	887,666
070 500704	In-State Travel	50	0	50
080 500710	Out-of-State Travel	1,200		1,200
103 502664	Contracts for Operational Svcs.	<u>13,206</u>		<u>13,206</u>
	Total Expenses	\$3,232,301	\$70,000	\$3,302,301
<u>Source of Funds</u>				
000 404650	Federal Funds	1,258,255	0	1,258,255
---	Fish and Game Funds	<u>1,974,046</u>	<u>70,000</u>	<u>2,044,046</u>
	Total	\$3,232,301	\$70,000	\$3,302,301

REGION 1

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(603) 788-3164
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REGION 2

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REGION 3

225 Main Street
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REGION 4

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03 75 75 753520

20-07500-21600000 Facility Maintenance— FY 2019

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
010 500100	Personal Services Permanent	\$318,452	\$ 0	\$318,452
018 500106	Overtime	3,001	0	3,001
020 500200	Current Expenses	67,000	0	67,000
022 500255	Rents-Leases Other than State	3,332	0	3,332
023 500291	Heat, Electricity & Water	53,000	15,000	68,000
028 582814	Transfers to General Services	64,518	0	64,518
030 500311	Equipment New/Replacement	1,000	0	1,000
039 500190	Telecommunications	1,300	0	1,300
041 500801	Audit Fund Set Aside	80	0	80
047 500240	Own Forces Maintenance	12,000	0	12,000
048 500226	Contractual Maintenance	55,672	0	55,672
060 500602	Benefits	218,941	0	218,941
070 500704	In-State Travel	<u>800</u>	<u>0</u>	<u>800</u>
	Total Expenses	\$799,096	\$15,000	\$814,096
<u>Source of Funds</u>				
000 404149	Federal Funds	\$82,952	0	\$82,952
---	Fish and Game Funds	<u>716,144</u>	<u>15,000</u>	<u>731,144</u>
	Total	\$799,096	\$15,000	\$814,096

EXPLANATION

Accounting Unit 21320000, class 020, Current Expense, is being increased by \$10,000 to cover the cost of an emergency repair of a new well pump and motor at our Milford Fish Hatchery. Since this was an unanticipated expense, the funds are being added to class 020 to cover usual expenses through the end of the fiscal year. For class 023, Heat, Electricity & Water, we are projecting a deficit within this class line so additional funds are required to cover anticipated utility costs through the remainder of the fiscal year.

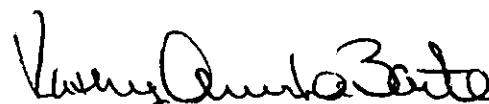
Accounting Unit 21600000, class 023, Heat, Electricity & Water, is being increased by \$15,000. We are projecting a deficit within this class line and these additional funds are needed to cover anticipated utility costs through the remainder of the fiscal year.

The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs.**
2. Is this transfer required to maintain existing program levels or will it increase the program level? **Maintain existing program levels.**
3. Cite any requirements that make this program necessary. **No Requirements.**
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **No.**
7. Are personnel services involved? **No.**

Respectfully submitted,


Glenn Normandeau
Executive Director


Kathy Ann LaBonte, Chief
Business Division

**Fiscal Situation
Fish and Game Fund 2019**

Beginning Balance 07/01/2018	3,906,230	
Total Additions (Revenue Estimate)	12,922,000	
Less Operating Budget Appropriations	(14,598,841)	
Total	2,229,389	
Lapses	437,965	* Estimated at 3%
Ending Balance	2,667,354	
Less This Request	<u>(85,000)</u>	
Ending Balance June 30, 2019 (Budgetary)	<u>2,582,354</u>	