



Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

February 21, 2017
Division of Operations

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Transportation, pursuant to RSA 228:12, to amend Governor and Council item #16 approved on February 15, 2017 by increasing the amount to be transferred from Highway Surplus by \$2,840,750.00, from \$6,265,000.00 to \$9,105,750.00 for additional winter maintenance, effective upon Governor and Council approval through June 30, 2017. 100% Highway funds.

Funds are to be budgeted as follows:

From: 04-096-096-960015-363615-0000 Highway Surplus Account

\$2,840,750

04-096-096-960515-2928	Current Budget FY2017	Requested Change	Revised Budget FY2017
Winter Maintenance			
Expenses:			
017 500147 FT Employees Special Payment	\$544,320	\$0	\$544,320
018 500106 Overtime	4,891,556	500,000	5,391,556
019 500105 Holiday Pay	33,109	0	33,109
020 500200 Current Expense	12,421,135	1,400,000	13,821,135
022 500255 Rents-Leases Other than State	8,737,367	800,000	9,537,367
023 500291 Heat, Electricity, Water	867,060	0	867,060
024 500225 Maint. Other than Bldg-Grounds	18,926	0	18,926
030 500311 Equipment New Replacement	236,359	0	236,359
037 500147 Technology	34,760	0	34,760
039 500180 Telecommunications	117,119	0	117,119
047 500240 Own Forces Maint Bldgs & Grnds	16,154	0	16,154
048 500226 Contractual Maint Bldgs & Grnds	23,045	0	23,045
050 500109 Personal Service Temp	210,000	20,000	230,000
060 500601 Benefits	1,138,236	100,750	1,238,986
070 500704 In-State Travel Reimbursement	170,291	20,000	190,291
103 500741 Contracts for Op Services	56,111	0	56,111
Total	\$29,515,548	\$2,840,750	\$32,356,298

<u>Source of Funds</u>			
<u>Revenue:</u>			
000-000015 Highway Funds	\$29,515,548	\$2,840,750	\$32,356,298
Total	\$29,515,548	\$2,840,750	\$32,356,298

EXPLANATION

The Department requests authorization to transfer from the Highway Surplus Account the amount of \$2,840,750 for additional winter maintenance activities. Based on earlier projections, Governor and Council previously approved a transfer of \$6,265,000. Current projections require the transfer of an additional \$2,840,750 for a total transfer to fund winter maintenance of \$9,105,750. Specific explanations relating to the Department's spending requests are as follows:

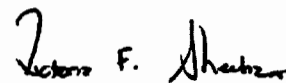
Winter Maintenance (2928) 99.10% Highway Funds; and 0.90% Intra-Agency Transfers

Class 018 Increase Overtime by \$500,000
Class 020 Increase Current Expense by \$1,400,000
Class 022 Increase Rents-Leases Other than State by \$800,000
Class 050 Increase Personal Services-Temporary by \$20,000
Class 060 Increase Benefits by \$100,750
Class 070 In-state Travel Reimbursement by \$20,000

Due to projected costs of winter maintenance, the expenditures in the above class lines for snow removal activities and related equipment usage will exceed the budgeted amount. The Department typically budgets winter maintenance based on a 3-year average. The winter maintenance budget for FY 17 is less than the 3-year average. The winter maintenance activities to date have exceeded the average. At winter week 14 or 56% through the winter, 75% of the winter maintenance budget has been expended. Since December 1st through February 13th, the Department's winter maintenance crews have performed winter maintenance activities afterhours and on weekends on at least of 30 of the 75 days in the seacoast and 64 of the 75 days in the North Country, resulting in increased use of overtime, salt and hired equipment. The requested transfer is based on actual expenditures as of February 13 (week 14), and the 3-year average historical expenditures from week 14 until winter end (week 25).

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan
Commissioner

Attachment



Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

January 20, 2017
Division of Operations

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$6,265,000 from Highway Surplus to fund winter maintenance activities effective upon Fiscal Committee and Governor and Council approval through June 30, 2017. 100% Highway Funds.

Funds are to be budgeted as follows:

From: 04-096-096-960015-363615-0000 Highway Surplus Account

\$6,265,000

04-096-096-960515-2928	Current Budget FY2017	Requested Change	Revised Budget FY2017
Winter Maintenance			
Expenses:			
017 500147 FT Employees Special Payment	\$544,320	\$0	\$544,320
018 500106 Overtime	3,891,556	1,000,000	4,891,556
019 500105 Holiday Pay	33,109	0	33,109
020 500200 Current Expense	8,921,135	3,500,000	12,421,135
022 500255 Rents-Leases Other than State	7,237,367	1,500,000	8,737,367
023 500291 Heat, Electricity, Water	867,060	0	867,060
024 500225 Maint. Other than Bldg-Grounds	18,926	0	18,926
030 500311 Equipment New Replacement	236,359	0	236,359
037 500147 Technology	34,760	0	34,760
039 500180 Telecommunications	117,119	0	117,119
047 500240 Own Forces Maint Bldgs & Grnds	16,154	0	16,154
048 500226 Contractual Maint Bldgs & Grnds	23,045	0	23,045
050 500109 Personal Service Temp	180,000	30,000	210,000
060 500601 Benefits	933,236	205,000	1,138,236
070 500704 In-State Travel Reimbursement	140,291	30,000	170,291
103 500741 Contracts for Op Services	56,111	0	56,111
Total	\$23,250,548	\$6,265,000	\$29,515,548

Source of Funds			
Revenue:			
000-000015 Highway Funds	23,250,548	6,265,000	29,515,548
Total	\$23,250,548	\$6,265,000	\$29,515,548

EXPLANATION

The Department requests authorization to transfer from the Highway Surplus Account, the amount of \$6,265,000 for winter maintenance activities. Specific explanations relating to the Department's spending requests are as follows:

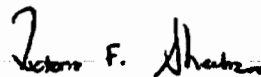
Winter Maintenance (2928) 99.10% Highway Funds; and 0.90% Intra-Agency Transfers

Class 018 Increase Overtime by \$1,000,000
Class 020 Increase Current Expense by \$3,500,000
Class 022 Increase Rents-Leases Other than State by \$1,500,000
Class 050 Increase Personal Services-Temporary by \$30,000
Class 060 Increase Benefits by \$205,000
Class 070 In-state Travel Reimbursement by \$30,000

Due to projected costs of winter maintenance, the expenditures in the above class lines for snow removal activities and related equipment usage will exceed the budgeted amount. The Department typically budgets winter maintenance based on a 3-year average. The winter maintenance budget for FY 17 is less than the 3-year average. The winter maintenance activities to date have exceeded the average. At 40% through the winter, 59% of the winter maintenance budget has been expended. Since December 1st through January 12th, the Department's winter maintenance crews have performed winter maintenance activities afterhours and on weekends on at least 18 of the 43 days in the seacoast and 36 of the 43 days in the north country, resulting in increased use overtime, salt and hired equipment. The requested transfer is based on actual expenditures as of January 12 (week 10), and the 3-year average historical expenditures from week 11 until winter end (week 25).

Your approval of this resolution is respectfully requested.

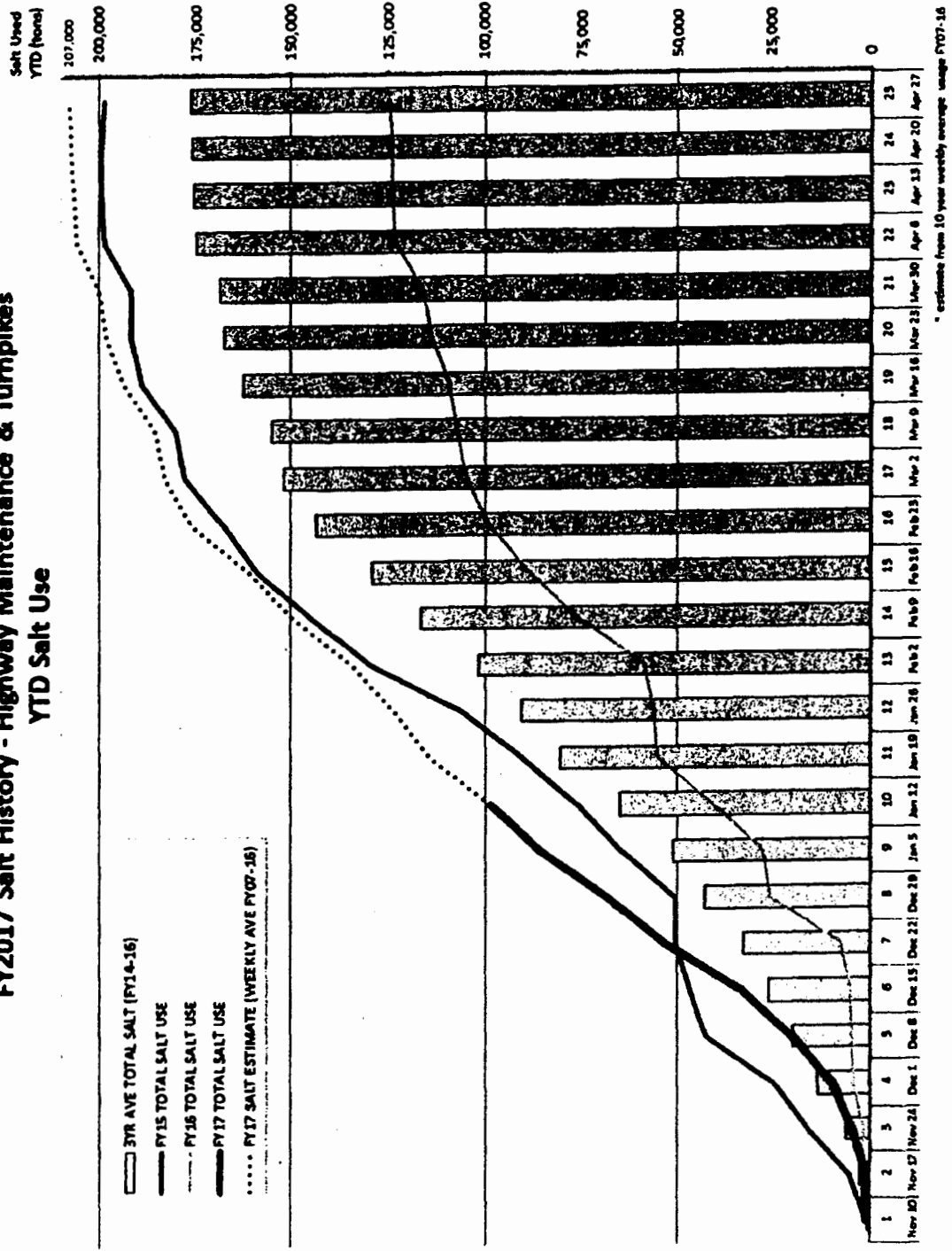
Sincerely,



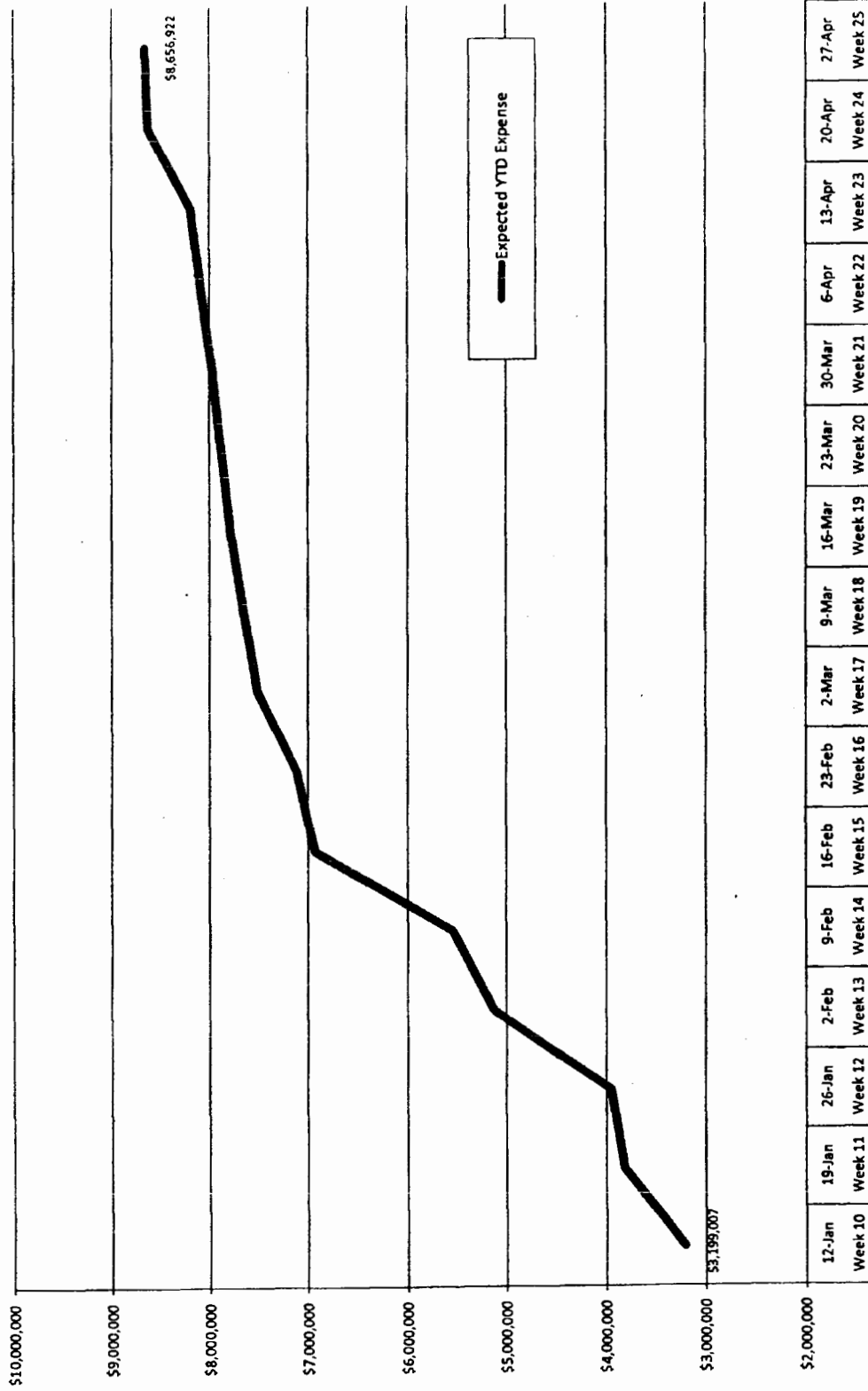
Victoria F. Sheehan
Commissioner

Attachment

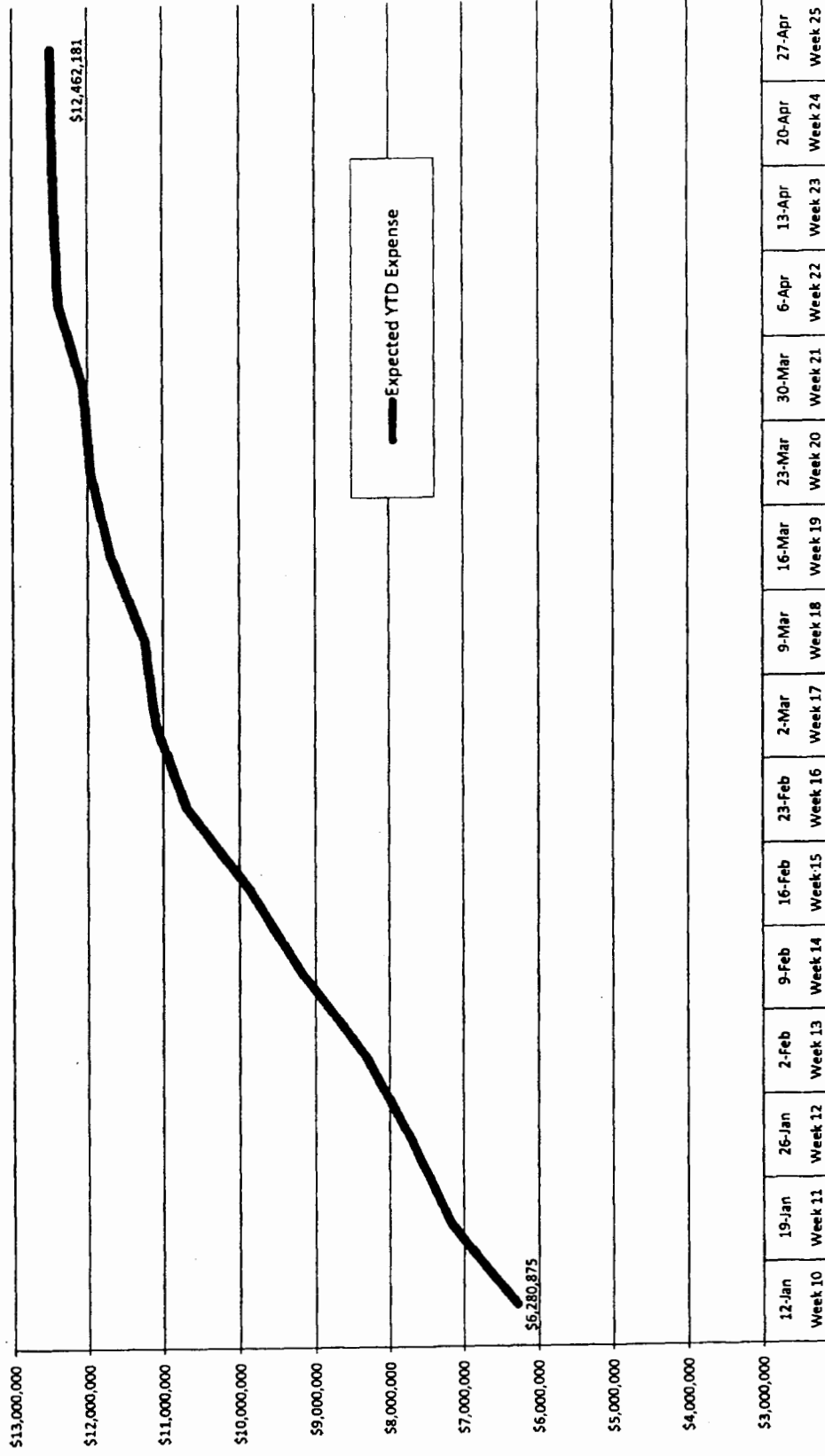
FY2017 Salt History - Highway Maintenance & Turnpikes YTD Salt Use



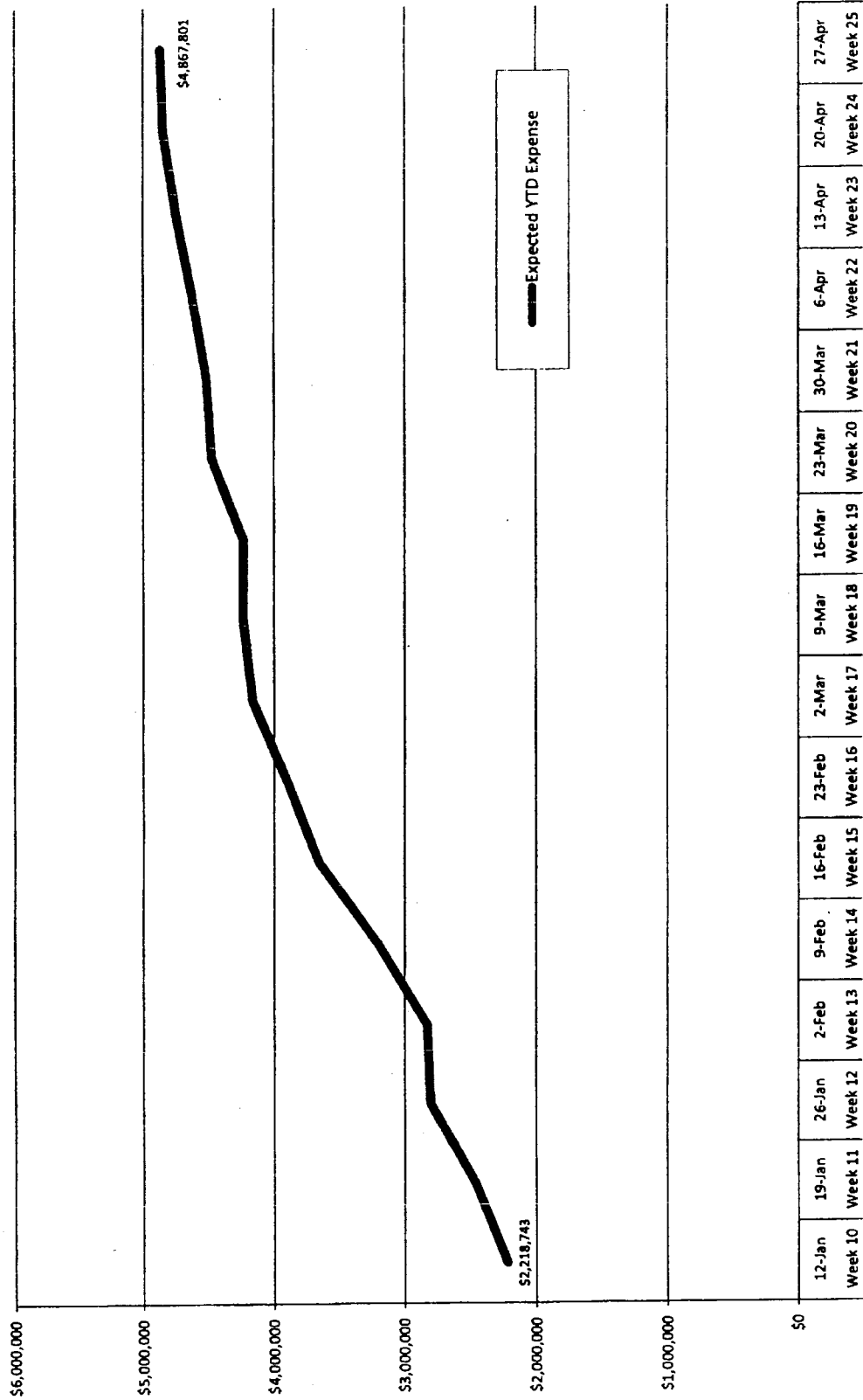
FY17 CLASS 022 EXPENSE ESTIMATE BY WEEK



FY17 CLASS 020 EXPENSE ESTIMATE BY WEEK



FY17 CLASS 018 EXPENSE ESTIMATE BY WEEK



Highway Fund Comparative Statement of Operating and Capital Undesignated Surplus
 Department of Transportation
 Division of Finance
 (0075)

THROUGH DECEMBER 31, 2016	FY 2016 Audited				
	Actual	STATE	FHWA	TOTAL	Actual
	HIGHWAY	FUNDED	TRUST	HIGHWAY	TOTAL
	OPERATING	CAPITAL	FUND	CAPITAL	TOTAL
Balance, July 1 (budgetary)	84,813	-	288,008	288,008	358,818
Adjustments:					
Unrestricted Revenue:					
Gasoline Road Toll	128,849				128,849
Motor Vehicle Fees	110,338				110,338
DOS Cost of Collections	6,794				6,794
Court Fine Revenue	14,824				14,824
Miscellaneous Revenue Sub-Total	247				247
ROW Property Sales	14,170				14,170
1951.6 mile Sale	207				207
Other Miscellaneous	287,802				287,802
Total Unrestricted Revenue	287,802				287,802
Bonds Authorized & Unissued					
Inventory Adjustment	2,722				2,722
Total Additions	286,324				286,324
Operating Budget Appropriations					
Appropriations DOT Net of Estimated Revenues	(138,618)				(138,618)
Municipal Aid (Block Grant / SAB, SAC, Non-per)	(30,744)				(30,744)
DOT Debt Service	(11,846)				(11,846)
Appropriations Safety & Other Net of Estimated Revenues	(84,238)				(84,238)
Appropriation Adjustments					
Winter Maintenance	(8,888)				(8,888)
Pay Raise	(4,880)				(4,880)
Equipment DOT	(1,231)				(1,231)
Equipment DOS					
SB387 Retirement	(1,812)				(1,812)
Lapses Adjust					
Benefit Holiday					
Miscellaneous Warrants	12				12
Municipal Bridge					
Employee Benefit Adj Account RSA 9-17-c					
Miscellaneous Adjustments					
Lapses DOT	16,782				16,782
Lapses Safety & Other	4,889				4,889
Net Appropriations	(284,768)	(11,413)		(11,413)	(270,201)
UnRefunded road Toll (GF & F&G)					
Total Deductions	(280,881)	(11,413)		(11,413)	(272,364)
Current Year Balance	84,868	(11,413)	288,008	285,092	358,878
Transfer to Capital Account		11,413		11,413	
Balance, June 30 (Budgetary)	43,873	-	288,008	288,008	338,878
GAAP Adjustments	(27,378)				(27,378)
Balance, June 30 (GAAP)	16,495	-	-	-	16,495

FHWA

THROUGH DECEMBER 31, 2016	FY 2016 Actual (UnAudited)				
	Actual	STATE	FHWA	TOTAL	Actual
	HIGHWAY	FUNDED	TRUST	HIGHWAY	TOTAL
	OPERATING	CAPITAL	FUND	CAPITAL	TOTAL
Balance, July 1 (budgetary)	84,813	-	288,008	288,008	358,818
Adjustments:					
Unrestricted Revenue:					
Gasoline Road Toll	128,878				128,878
Motor Vehicle Fees	110,007				110,007
DOS Cost of Collections	(28,122)				(28,122)
Court Fine Revenue	6,990				6,990
Miscellaneous Revenue Sub-Total	728				728
ROW Property Sales	183				183
1951.6 mile Sale	418				418
Other Miscellaneous	207				207
Total Unrestricted Revenue	216,181				216,181
Bonds Authorized & Unissued					
Inventory Adjustment	671				671
Total Additions	216,852				216,852
Operating Budget Appropriations					
Appropriations DOT Net of Estimated Revenues	(142,028)				(142,028)
Municipal Aid (Block Grant / SAB, SAC, Non-per)	(30,728)				(30,728)
DOT Debt Service	(11,806)				(11,806)
Appropriations Safety & Other Net of Estimated Revenues	(33,880)				(33,880)
Appropriation Adjustments					
Winter Maintenance	(799)				(799)
Pay Raise					
Equipment DOT					
Equipment DOS					
SB387 Retirement					
Lapses Adjust					
Benefit Holiday					
Miscellaneous Warrants	718				718
Municipal Bridge	348				348
Employee Benefit Adj Account RSA 9-17-c	231				231
Miscellaneous Adjustments	(61)				(61)
Lapses DOT	19,897				19,897
Lapses Safety & Other	3,282				3,282
Net Appropriations	(184,723)	(3,282)		(3,282)	(187,942)
UnRefunded road Toll (GF & F&G)					
Total Deductions	(184,723)	(3,282)		(3,282)	(187,942)
Current Year Balance	65,448	(3,282)	288,008	285,068	338,878
Transfer to Capital Account		3,282		3,282	
Balance, June 30 (Budgetary)	65,168	-	288,008	288,008	338,878
GAAP Adjustments	(24,786)				(24,786)
Balance, June 30 (GAAP)	40,382	-	-	-	40,382

FHWA



Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

FIS 17-046
Replacement



William Cass, P.E.
Assistant Commissioner

February 15, 2017
Division of Operations
FIS-17-046 Replacement Item

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301


Approved by Fiscal Committee Date

REQUESTED ACTION

Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$9,105,750 from Highway Surplus to fund winter maintenance activities effective upon Fiscal Committee and Governor and Council approval through June 30, 2017. 100% Highway Funds.

Funds are to be budgeted as follows:

From: 04-096-096-960015-363615-0000 Highway Surplus Account \$9,105,750

04-096-096-960515-2928	Current Budget FY2017	Requested Change	Revised Budget FY2017
Winter Maintenance			
Expenses:			
017 500147 FT Employees Special Payment	\$544,320	\$0	\$544,320
018 500106 Overtime	3,891,556	1,500,000	5,391,556
019 500105 Holiday Pay	33,109	0	33,109
020 500200 Current Expense	8,921,135	4,900,000	13,821,135
022 500255 Rents-Leases Other than State	7,237,367	2,300,000	9,537,367
023 500291 Heat, Electricity, Water	867,060	0	867,060
024 500225 Maint. Other than Bldg-Grounds	18,926	0	18,926
030 500311 Equipment New Replacement	236,359	0	236,359
037 500147 Technology	34,760	0	34,760
039 500180 Telecommunications	117,119	0	117,119
047 500240 Own Forces Maint Bldgs & Grnds	16,154	0	16,154
048 500226 Contractual Maint Bldgs & Grnds	23,045	0	23,045
050 500109 Personal Service Temp	180,000	50,000	230,000
060 500601 Benefits	933,236	305,750	1,238,986
070 500704 In-State Travel Reimbursement	140,291	50,000	190,291
103 500741 Contracts for Op Services	56,111	0	56,111
Total	\$23,250,548	\$9,105,750	\$32,356,298

Source of Funds			
Revenue:			
000-000015 Highway Funds	\$23,250,548	\$9,105,750	\$32,356,298
Total	\$23,250,548	\$9,105,750	\$32,356,298

EXPLANATION

The Department requests authorization to transfer from the Highway Surplus Account, the amount of \$9,105,750 for winter maintenance activities. Specific explanations relating to the Department's spending requests are as follows:

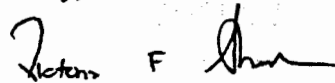
Winter Maintenance (2928) 99.10% Highway Funds; and 0.90% Intra-Agency Transfers

Class 018 Increase Overtime by \$1,500,000
Class 020 Increase Current Expense by \$4,900,000
Class 022 Increase Rents-Leases Other than State by \$2,300,000
Class 050 Increase Personal Services-Temporary by \$50,000
Class 060 Increase Benefits by \$305,750
Class 070 In-state Travel Reimbursement by \$50,000

Due to projected costs of winter maintenance, the expenditures in the above class lines for snow removal activities and related equipment usage will exceed the budgeted amount. The Department typically budgets winter maintenance based on a 3-year average. The winter maintenance budget for FY 17 is less than the 3-year average. The winter maintenance activities to date have exceeded the average. At winter week 14 or 56% through the winter, 75% of the winter maintenance budget has been expended. Since December 1st through February 13th, the Department's winter maintenance crews have performed winter maintenance activities afterhours and on weekends on at least of 30 of the 75 days in the seacoast and 64 of the 75 days in the North Country, resulting in increased use of overtime, salt and hired equipment. The requested transfer is based on actual expenditures as of February 13 (week 14), and the 3-year average historical expenditures from week 14 until winter end (week 25).

Your approval of this resolution is respectfully requested.

Sincerely,

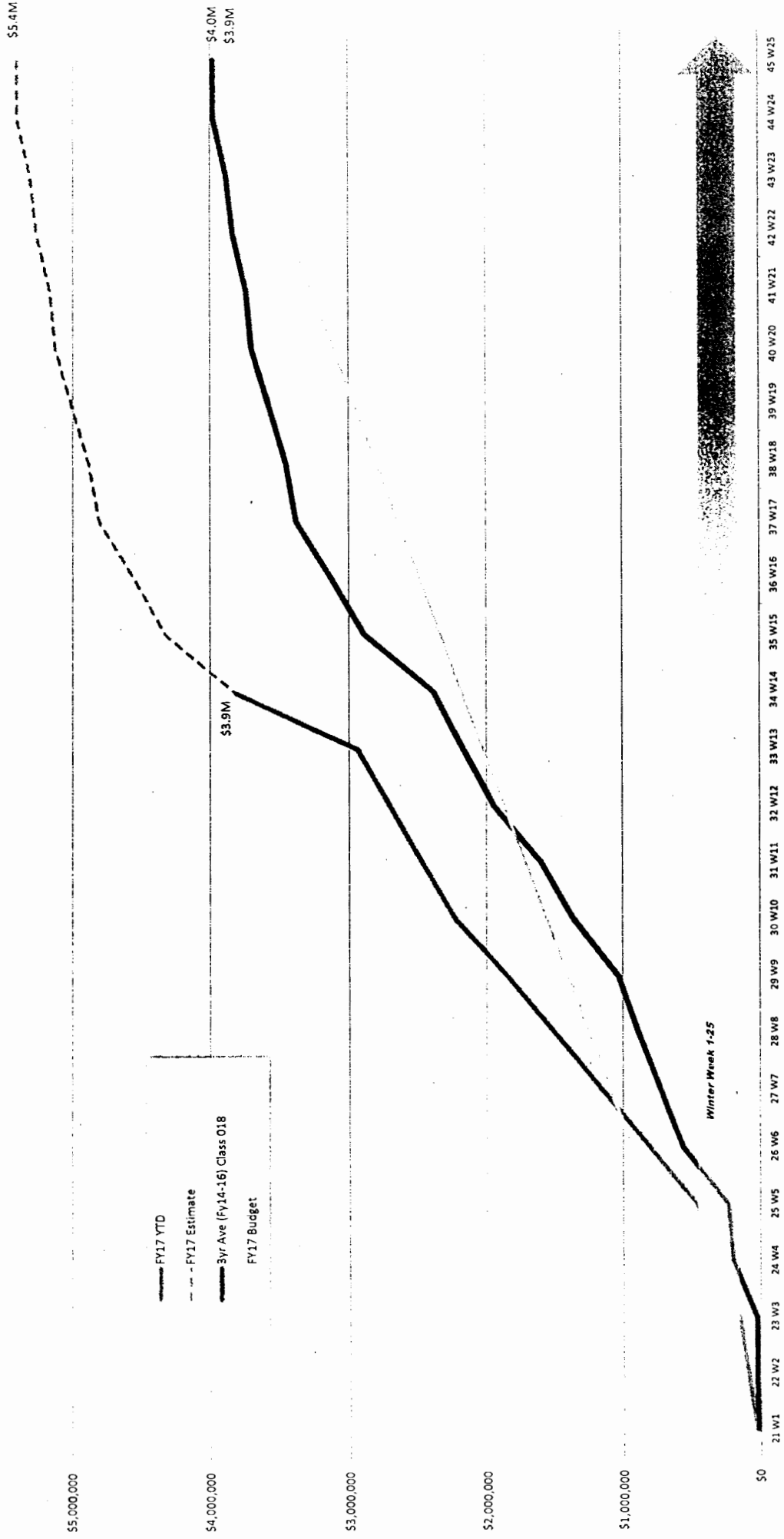


Victoria F. Sheehan
Commissioner

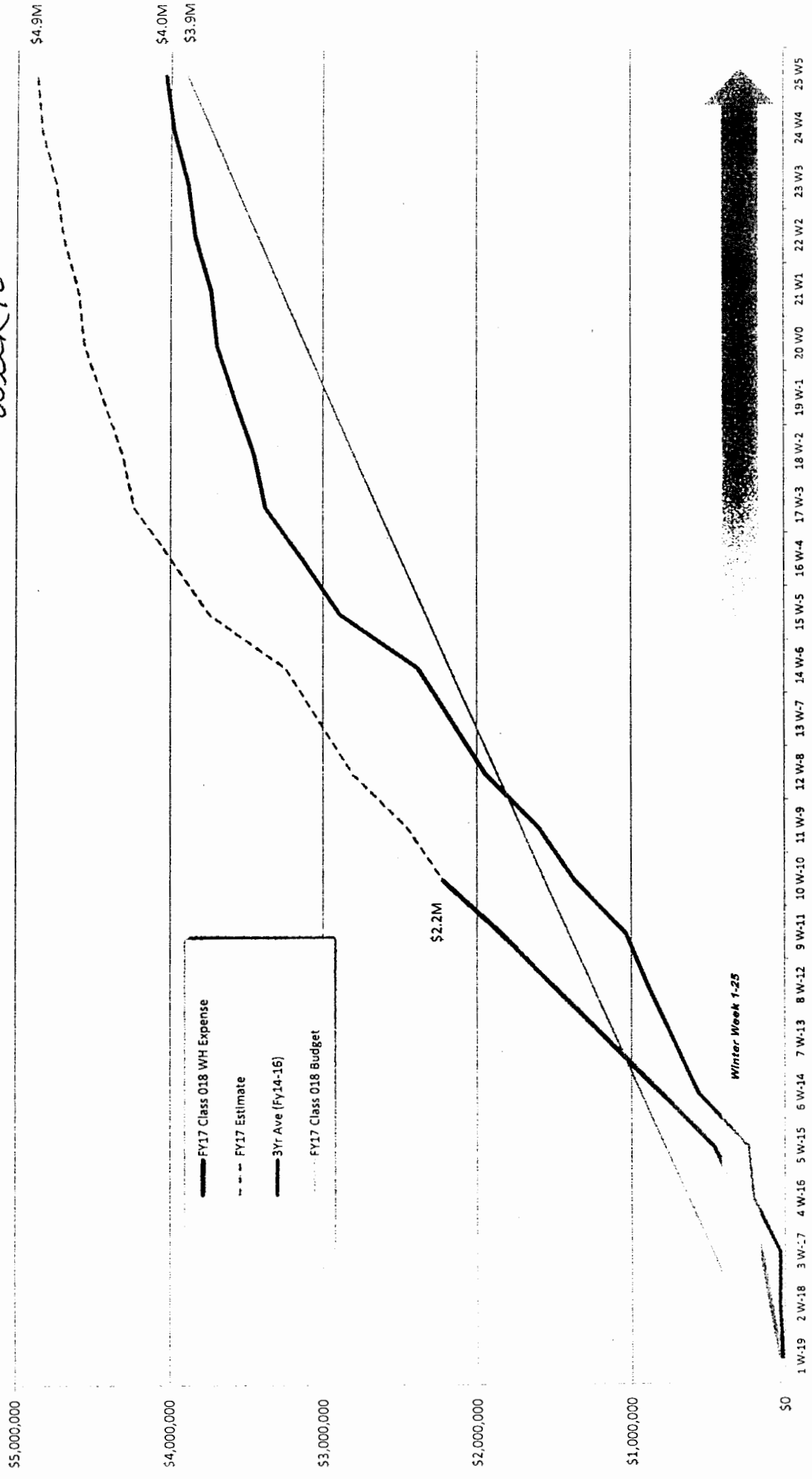
Attachments

NHDOT SNOW & ICE CLASS 018 EXPENDITURES

Week 14

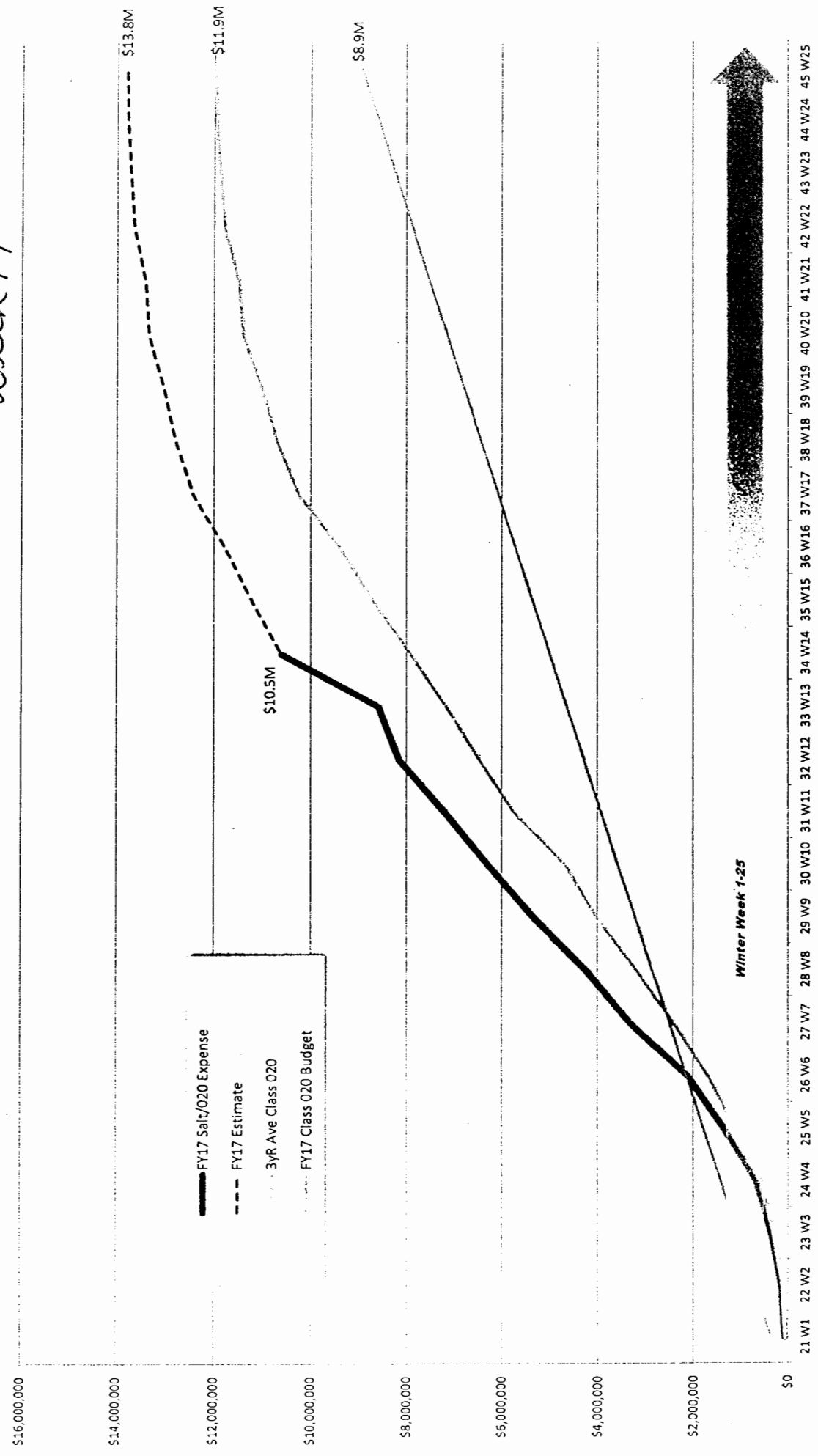


NHDOT SNOW & ICE CLASS 018 EXPENDITURES *Week 10*



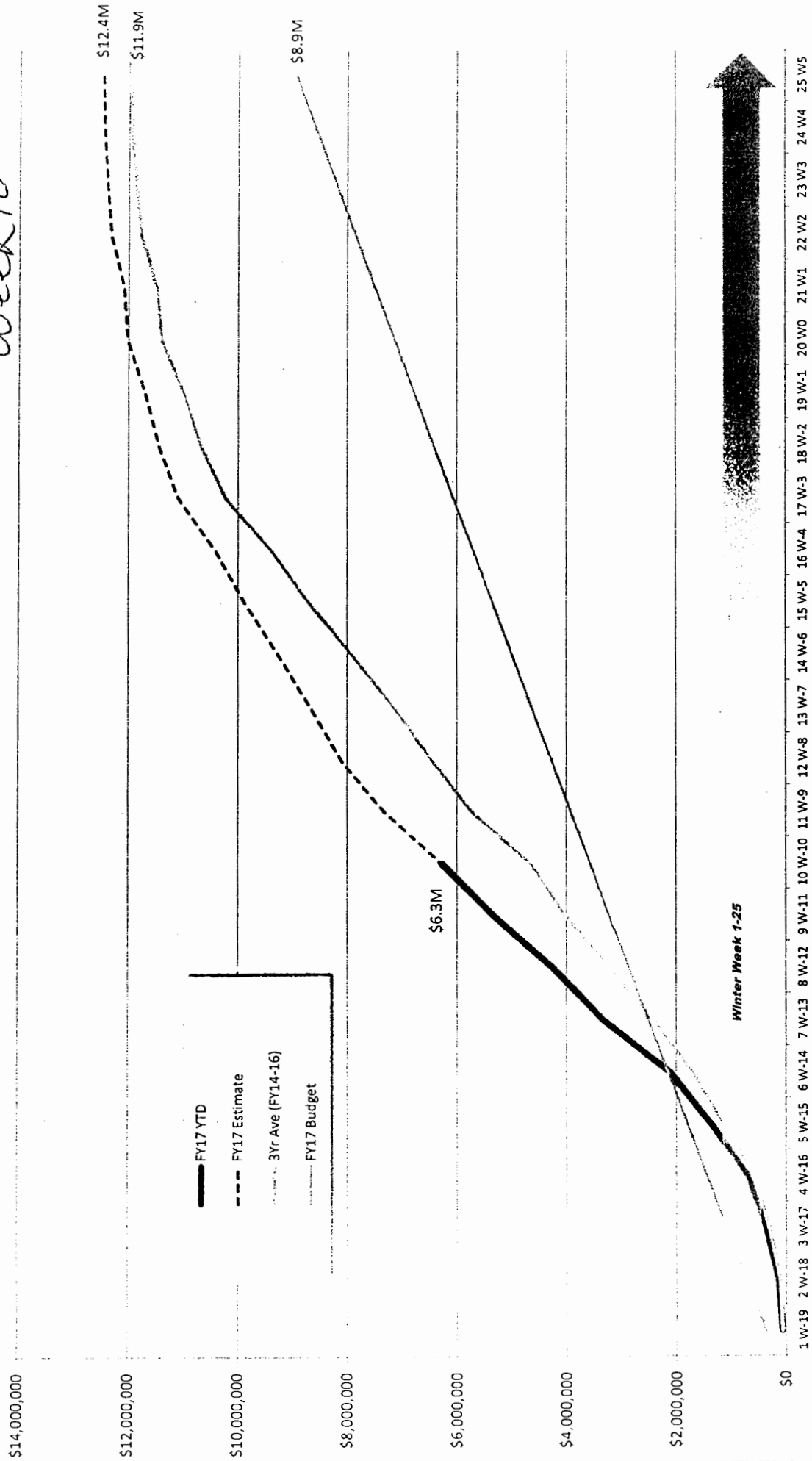
Week 14

NHDOT SNOW & ICE CLASS 020 EXPENDITURES



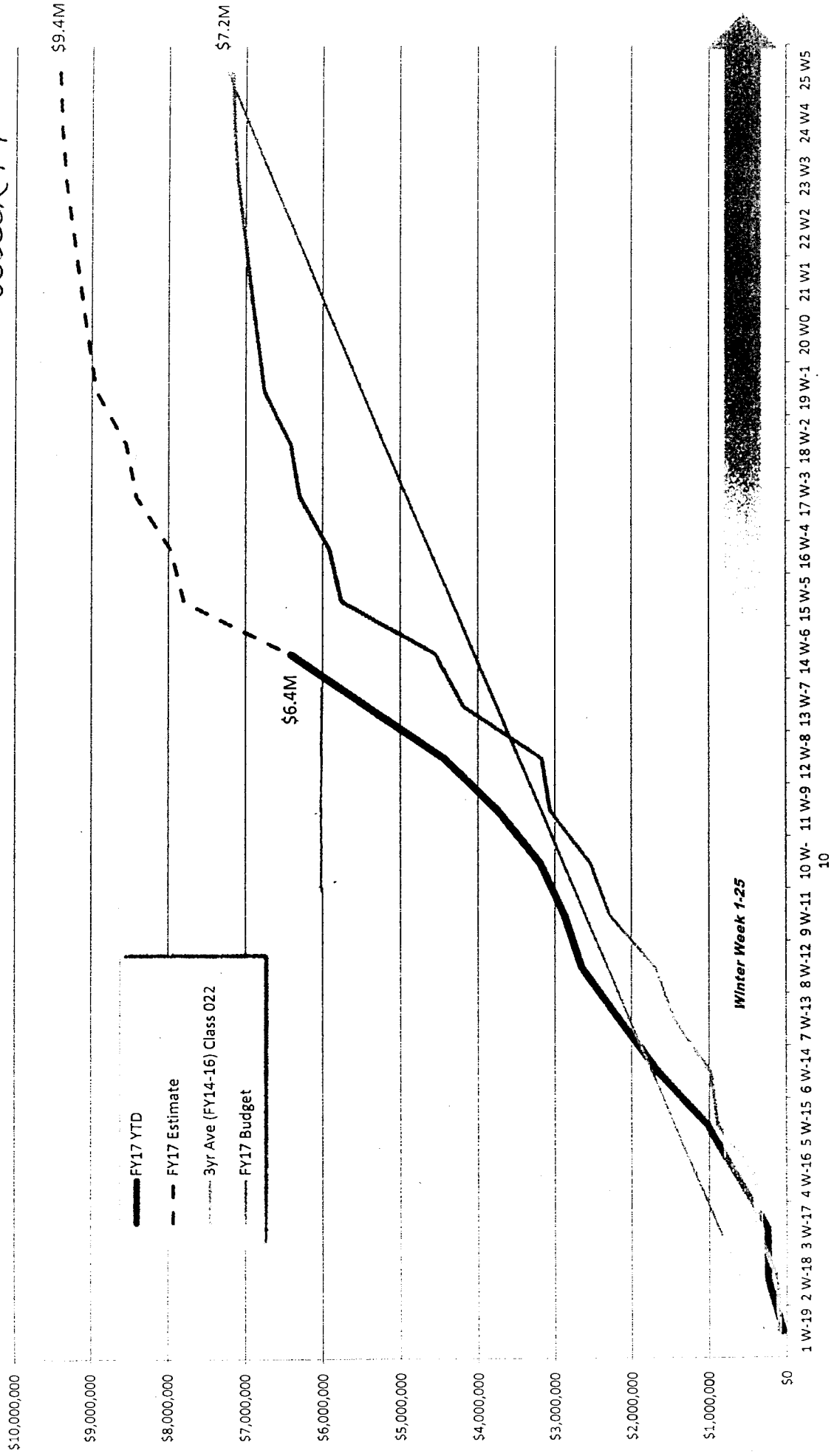
NHDOT SNOW & ICE CLASS 020 EXPENDITURES

Week 10



NHDOT SNOW & ICE CLASS 022 EXPENDITURES

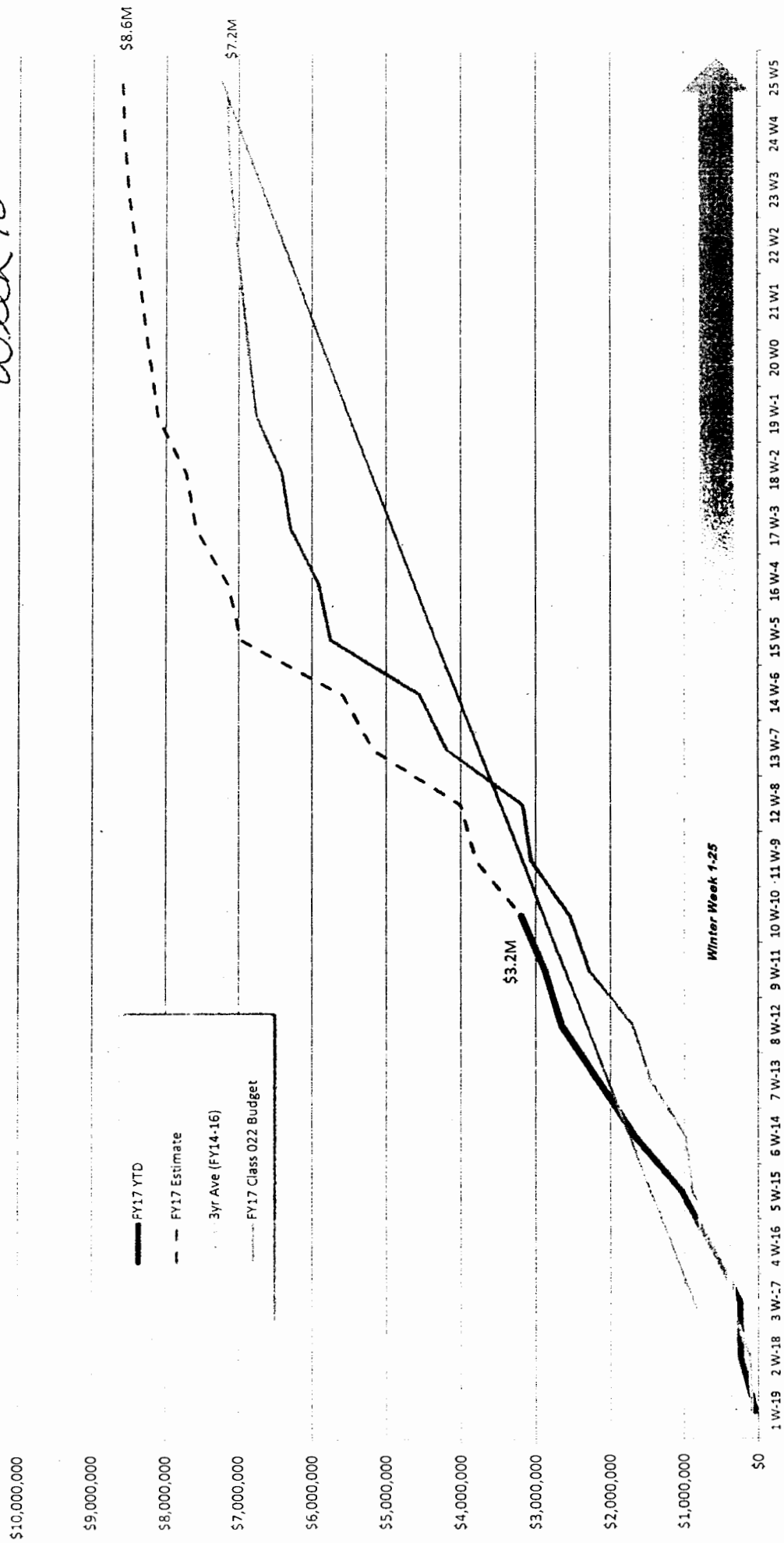
Week 14



Winter Week 1-25

NHDOT SNOW & ICE CLASS 022 EXPENDITURES

Week 10



Highway Fund Comparative Statement of Operating and Capital Undesignated Surplus
 Department of Transportation
 Division of Finance
 (000 \$)

THROUGH DECEMBER 31, 2016	FY 2016 Audited			
	Actual	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL
Balance, July 1 (Budgetary)	55,613			55,613
Additional:				
Unrestricted Revenue:				
Gasoline Road Toll	128,849			128,849
Motor Vehicle Fees	110,335			110,335
DOS Cost of Collections	6,794			6,794
Court Fine Revenue	14,624			14,624
Miscellaneous Revenue Sub-Total	247			247
ROW Property Sales	14,170			14,170
I-95/16 mile Sale	207			207
Other Miscellaneous				
Total Unrestricted Revenue	260,324			260,324
Bonds Authorized & Unissued	2,722			2,722
Inventory Adjustment				
Total Additions	263,046			263,046
Operating Budget Appropriations				
Appropriations DOT Net of Estimated Revenues	(138,618)	(11,413)		(150,031)
Municipal Aid (Block Grant / SAB, SAC, Non-par)	(30,744)			(30,744)
DOT Debt Service	(11,645)			(11,645)
Appropriations Safety & Other Net of Estimated Revenues	(84,235)			(84,235)
Appropriation Adjustments				
Winter Maintenance	(8,856)			(8,856)
Pay Raise	(4,580)			(4,580)
Equipment DOT	(1,231)			(1,231)
DES Renewable Portfolio Standards				
SB387 Betterment	(1,512)			(1,512)
Lapse Adjust				
Benefit Holiday	12			12
Miscellaneous Warrants				
Municipal Bridge				
Employee Benefit Adj. Account RSA 9:17-c				
Miscellaneous Adjustments				
Lapses DOT	15,752			15,752
Lapses Safety & Other	4,869			4,869
Net Appropriations	(258,768)	(11,413)		(270,181)
UnRefunded road Toll (GF & F&G)	(2,163)			(2,163)
Total Deductions	(260,931)	(11,413)		(272,344)
Current Year Balance	15,675	(11,413)		4,262
Transfer to Capital Account	(11,413)	11,413		
Balance, June 30 (Budgetary)	4,262			4,262
GAAP Adjustments	(27,376)			(27,376)
Balance, June 30 (GAAP)	16,197			16,197

	FY 2017 Budget (Unaudited)			
	Actual	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL
Balance, July 1 (Budgetary)	55,613			55,613
Additional:				
Unrestricted Revenue:				
Gasoline Road Toll	128,849			128,849
Motor Vehicle Fees	110,335			110,335
DOS Cost of Collections	6,794			6,794
Court Fine Revenue	14,624			14,624
Miscellaneous Revenue Sub-Total	247			247
ROW Property Sales	14,170			14,170
I-95/16 mile Sale	207			207
Other Miscellaneous				
Total Unrestricted Revenue	260,324			260,324
Bonds Authorized & Unissued	2,722			2,722
Inventory Adjustment				
Total Additions	263,046			263,046
Operating Budget Appropriations				
Appropriations DOT Net of Estimated Revenues	(138,618)	(11,413)		(150,031)
Municipal Aid (Block Grant / SAB, SAC, Non-par)	(30,744)			(30,744)
DOT Debt Service	(11,645)			(11,645)
Appropriations Safety & Other Net of Estimated Revenues	(84,235)			(84,235)
Appropriation Adjustments				
Winter Maintenance	(8,856)			(8,856)
Pay Raise	(4,580)			(4,580)
Equipment DOT	(1,231)			(1,231)
DES Renewable Portfolio Standards				
SB387 Betterment	(1,512)			(1,512)
Lapse Adjust				
Benefit Holiday	12			12
Miscellaneous Warrants				
Municipal Bridge				
Employee Benefit Adj. Account RSA 9:17-c				
Miscellaneous Adjustments				
Lapses DOT	15,752			15,752
Lapses Safety & Other	4,869			4,869
Net Appropriations	(258,768)	(11,413)		(270,181)
UnRefunded road Toll (GF & F&G)	(2,163)			(2,163)
Total Deductions	(260,931)	(11,413)		(272,344)
Current Year Balance	15,675	(11,413)		4,262
Transfer to Capital Account	(11,413)	11,413		
Balance, June 30 (Budgetary)	4,262			4,262
GAAP Adjustments	(27,376)			(27,376)
Balance, June 30 (GAAP)	16,197			16,197

	FY 2017 Budget (Unaudited)			
	Actual	STATE FUNDED CAPITAL	FHWA TRUST FUND	TOTAL HIGHWAY CAPITAL
Balance, July 1 (Budgetary)	55,613			55,613
Additional:				
Unrestricted Revenue:				
Gasoline Road Toll	128,849			128,849
Motor Vehicle Fees	110,335			110,335
DOS Cost of Collections	6,794			6,794
Court Fine Revenue	14,624			14,624
Miscellaneous Revenue Sub-Total	247			247
ROW Property Sales	14,170			14,170
I-95/16 mile Sale	207			207
Other Miscellaneous				
Total Unrestricted Revenue	260,324			260,324
Bonds Authorized & Unissued	2,722			2,722
Inventory Adjustment				
Total Additions	263,046			263,046
Operating Budget Appropriations				
Appropriations DOT Net of Estimated Revenues	(138,618)	(11,413)		(150,031)
Municipal Aid (Block Grant / SAB, SAC, Non-par)	(30,744)			(30,744)
DOT Debt Service	(11,645)			(11,645)
Appropriations Safety & Other Net of Estimated Revenues	(84,235)			(84,235)
Appropriation Adjustments				
Winter Maintenance	(8,856)			(8,856)
Pay Raise	(4,580)			(4,580)
Equipment DOT	(1,231)			(1,231)
DES Renewable Portfolio Standards				
SB387 Betterment	(1,512)			(1,512)
Lapse Adjust				
Benefit Holiday	12			12
Miscellaneous Warrants				
Municipal Bridge				
Employee Benefit Adj. Account RSA 9:17-c				
Miscellaneous Adjustments				
Lapses DOT	15,752			15,752
Lapses Safety & Other	4,869			4,869
Net Appropriations	(258,768)	(11,413)		(270,181)
UnRefunded road Toll (GF & F&G)	(2,163)			(2,163)
Total Deductions	(260,931)	(11,413)		(272,344)
Current Year Balance	15,675	(11,413)		4,262
Transfer to Capital Account	(11,413)	11,413		
Balance, June 30 (Budgetary)	4,262			4,262
GAAP Adjustments	(27,376)			(27,376)
Balance, June 30 (GAAP)	16,197			16,197