



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
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September 19, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

The Office of Energy and Planning (OEP) respectfully requests authorization to **RETROACTIVELY** amend Governor and Executive Council item #14, approved on June 19, 2013, by extending the performance period of the FEMA Cooperative Technical Partners Program (CTP), Risk MAP activities, from September 14, 2013 to March 14, 2014, upon Governor and Executive Council approval. . No additional funding is involved in this time extension request. 100% Federal Funds (FEMA – Department of Homeland Security).

EXPLANATION

This request is **RETROACTIVE** due to OEP receiving documentation of the grant extension from FEMA on September 5, 2013.

This grant extension will allow OEP to continue to provide outreach and ordinance assistance to local communities in Strafford and Rockingham Counties where the FEMA-designated floodplains are being revised.

Due to FEMA delays in the floodplain map production schedule for these counties, OEP was not able to initiate its work on compliance/map adoption activities on schedule. It is anticipated that a six month extension until March 14, 2014 will be sufficient for OEP to carry out its work with these communities.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Meredith A. Hatfield
Director

MAH/JC

G&C 10/02/13



U.S. Department of Homeland Security
Grant Programs Directorate

GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (including Zip Code) New Hampshire Office of Energy and Planning 107 Pleasant Street Concord, NH 03301-3834	3. GRANT NUMBER EMB-2012-CA-0940
1A. GRANTEE IRS/VENDOR NUMBER 026000618L	4. ADJUSTMENT NUMBER 1
2. PROJECT TITLE 2012 Cooperating Technical Partners (CTP)	5. DATE 09/05/13
	6. GRANT MANAGER John Grace

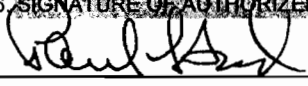
SECTION I. DEOBLIGATIONS & REOBLIGATIONS

7. ACCOUNTING CLASSIFICATION CODE FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. MBO	9. PREVIOUS GRANT AWARD AMOUNT \$ 103,466.00
	10. DEOBLIGATION AMOUNT \$
DOCUMENT CONTROL NUMBER	11. ADJUSTED AWARD AMOUNT \$ 103,466.00

SECTION II. CHANGES

12. CHANGE GRANT MANAGER	FROM: _____	TO: _____
13. CHANGE GRANT PERIOD	FROM: 9/15/2012 9/14/2013	TO: 09/15/2012 03/14/2014

SECTION III. OTHER ADJUSTMENTS & INFORMATION

14 This grant adjustment notice extends the grant period as indicated above. The grantee is reminded to submit all financial status reports and project progress reports to facilitate the drawdown of funds.	15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Paul F. Ford, Acting Regional Administrator	16. SIGNATURE OF AUTHORIZED OFFICIAL 
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June 5, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

Approval by the Governor
and Council on 06-19-13
Agenda Item 14

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend grant funds in the amount of \$44,325.00 from the Federal Emergency Management Act (FEMA) for the Cooperating Technical Partners Program/Map Modernization Management Support (MMMS), effective upon Governor and Council approval through September 14, 2013.

100% Federal Funds (FEMA MMMS)

01-02-02-024010-40610000 FY 2013 Map Modernization Mgmt Support				
Source of Funds				
Class	Description	Current Appropriation w/FY12 Balance Forward	Increase (Decrease)	Modified Budget
000-400885	Federal Funds	67,980.49	44,325.00	112,305.49
Totals		67,980.49	44,325.00	112,305.49

Class	Description	Current Appropriation w/FY12 Balance Forward	Increase (Decrease)	Modified Budget
020-500200	Current Expenses	770.00	0.00	770.00
041-500801	Audit Fund Set Aside	51.99	45.00	96.99
070-500704	In-State Travel Reimbursement	953.38	0.00	953.38
080-500710	Out-of-State Travel Reimbursement	2,300.53	0.00	2,300.53
103-502664	Contracts for Operational Services	63,904.59	44,280.00	108,184.59
Totals		67,980.49	44,325.00	112,305.49

EXPLANATION

Since 2002, the Office of Energy and Planning (OEP) has been responsible for administering New Hampshire's Map Modernization Program. Each year, FEMA invites state coordinating offices and other approved partners to apply for competitive funds to assist with its planned mapping initiatives for the year. OEP applied for and was subsequently awarded this grant on September 14, 2012. These funds will be used to support activities related to FEMA's map revisions in New Hampshire, specifically in the counties of Coos, Carroll, and Rockingham. OEP and UNH Complex Systems Research Center are both Cooperating Technical Partners with FEMA and were successful in jointly applying for this grant to work with communities on activities related to the map revision process, including compliance reviews of every community's floodplain ordinance, technical assistance to communities on the local, map adoption process and the development of datasets that will ultimately improve floodplain management and reduce flood risk across the state.

OEP did not anticipate at the time the FY12/13 budget was developed that it would receive these funds, and is therefore requesting that these funds be added to its budget now.

Funds are requested for the following purposes:

Class 041 - Audit Set-Aside	To cover 0.1% of the award for audit set-aside
Class 103 - Contracts for Operational Services	To provide mapping support to NH communities undergoing map revisions and the development of datasets to assist in local floodplain management.

Additional Indirect Costs and Fringe Benefits have not been budgeted in this request as the amount previously budgeted is sufficient to cover all indirect and fringe benefit costs associated with these funds.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support these programs.

Respectfully submitted,



Meredith A. Hatfield
Director

JC/BS:jlc

Enclosure

G&C 06/19/13

Funding Information	Grant Award	Grant Period	Fed Award Amount	Expended thru FY12	Funding		Date of Notification
					Authorization	Remaining	
Cooperating Tech Partners (MMMS 12)	EMB-2011-CA-0927	9/13/11 -9-13/12	129,333.00	48,206.95		81,126.05	09/20/11
Cooperating Tech Partners (MMMS 13)	EMB-2012-CA-0940	9/14/12-9/14/13	103,466.00	0.00		103,466.00	09/26/12
Total			232,799.00	48,206.95		184,592.05	
less: FY13 Budget Authorization						46,177.00	
less: FY13 Bal Forward						21,803.49	
Available for Budgeting						116,611.56	
Requested Action						44,325.00	
Balance to be Budgeted at a later time						72,286.56	

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
OBLIGATING DOCUMENT FOR AWARDS/AMENDMENTS**

O.M.B. NO. 1680-0035

Expires August 31, 2011

1. AGREEMENT NO. EMB-2012-CA-0940		2. AMENDMENT NO. 0		3. TYPE OF ACTION		4. CONTROL NO. B212418N	
6. RECIPIENT NAME AND ADDRESS NH Office of Energy and Planning Johnson Hall, 3rd Floor 107 Pleasant Street Concord, NH 03301-3834				7. PAYMENT OFFICE AND ADDRESS N/A			
8. NAME OF RECIPIENT PROJECT OFFICER Joanne Cassulo				9. NAME OF FEMA PROJECT OFFICER David Mendelsohn			
11. EFFECTIVE DATE OF THIS ACTION September 15, 2012				14. PERFORMANCE PERIOD From: 9/15/2012 To: 9/14/2013 BUDGET PERIOD From: 9/15/2012 To: 9/14/2013			
12. METHOD OF PAYMENT ☒ HHS, SMARTLINK ☐ SF 270 ☐ OTHER				13. ASSISTANCE ARRANGEMENT ☐ COST REIMBURSEMENT ☒ COST SHARING ☐ OTHER			
15. DESCRIPTION OF ACTION				16. PHONE NO. 603-271-1098			

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + or (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
CTP	97.045	2012-44-5621RB9012-4101-D	\$ -	\$ 103,466.00	\$ 103,466.00	\$ 26,000.00
TOTALS			\$ -	\$ 103,466.00	\$ 103,466.00	\$ 26,000.00

b. To describe changes other than funding data or financial changes, attach schedule and check here

16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO ☒ YES ☐ NO

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN
This assistance is subject to the terms and conditions attached to this award notice or incorporated by reference in program legislation or regulation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)
Joanne Cassulo, Interim Director

18. FEMA SIGNATORY OFFICIAL (Name and Title)
Paul F. Ford, Acting Regional Administrator

DATE 9/21/12