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STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
DIVISION of PARKS and RECREATION  
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February 20, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

In accordance with Administrative Rule Adm 611.08 (g), the Department of Natural and Cultural Resources, Division of Parks and Recreation, Mount Washington State Park (MWSP) respectfully requests permission to increase their fleet size by one truck effective upon Governor and Executive Council approval.

**EXPLANATION**

MWSP operates daily with four vehicles comprised of two pick-up trucks, an SUV, and a van. During the operating season, all four vehicles are in use daily for staff transportation and maintenance needs. In the course of daily operations, it is necessary for the Park Manager to travel frequently in order to attend various meetings, to travel to Department headquarters in Concord, or to conduct park errands, directly supporting operational and administrative needs of various types in the region regularly. Due to this demand for frequency of needed travel by the Park Manager along with the already high demand for use of the four vehicles available, it has required a constant shifting of operational planning, execution and resource management to accommodate operations. This is complicated further by the occasional demand for scheduled or unscheduled vehicle maintenance, thus further reducing vitally needed availability of vehicle transportation, particularly when off mountain business needs are necessary. This added vehicle will serve to maintain operational continuity in the event of vehicle absence due to maintenance or needed travel by the Park Manager.

MWSP seeks to add a heavy-duty pick-up truck to our fleet. The selection of this type of vehicle is due primarily to the nature of the terrain and weather at MWSP. This will also provide the versatility of being able to employ additional utility and carrying capacity for operational needs.

Funding for the truck is available in the Mount Washington Commission account 03-035-035-351510-37420000-030-500300 Motor Vehicles. Source of funds is 100% Other Funds.

Respectfully submitted,

Sarah L. Stewart  
Commissioner