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State of New Hampshire

FIS 16 181

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

October 7, 2016

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

[Signature]
Approved by Fiscal Committee Date

Requested Action

1. Pursuant to RSA 14:30-a, VI authorize the Department of Safety, Division of State Police, to accept and expend \$164,079.00 of federal funds from the NH Highway Safety Agency, entitled NH State Police Virtual Private Network (VPN) Installation to provide assistance to departments in designing, configuring, and deploying a VPN solution. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2017. Funding Source: 100% Agency Income.

2. Pursuant to RSA 124:15, authorize the Department of Safety, Division of State Police, to establish class 046 consultant positions for the purpose of providing assistance to departments in designing, configuring, and deploying a VPN solution. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2017. Funding Source: 100% Agency Income.

Funds are to be budgeted in the account titled:

02-23-23-234010-22110000 Dept. of Safety – Division of State Police – Highway Safety Equipment and Training Grants

| Class | Description | Current Adjusted | | Revised Adjusted |
|------------|-----------------------|----------------------|----------------------|----------------------|
| | | Authorized | Requested Action | Authorized |
| 009-405921 | Agency Income | \$ (507,376.51) | \$ (164,079.00) | \$ (671,455.51) |
| 018-500106 | Overtime | \$ 2,000.00 | \$ - | \$ 2,000.00 |
| 019-500105 | Holiday Pay | \$ 429.52 | \$ - | \$ 429.52 |
| 020-500221 | Current Expenses | \$ 0.22 | \$ - | \$ 0.22 |
| 030-500311 | Equipment | \$ 135,000.41 | \$ - | \$ 135,000.41 |
| 037-500173 | Technology - Hardware | \$ 11,800.00 | \$ - | \$ 11,800.00 |
| 038-500177 | Technology - Software | \$ 25,600.00 | \$ - | \$ 25,600.00 |
| 039-500180 | Telecommunications | \$ 0.60 | \$ - | \$ 0.60 |
| 040-500800 | Indirect Cost | \$ 31,507.95 | \$ 17,080.00 | \$ 48,587.95 |
| 046-500465 | Consultants | \$ 190,079.50 | \$ 146,999.00 | \$ 337,078.50 |
| 059-500117 | Temp - Full Time | \$ 71,493.00 | \$ - | \$ 71,493.00 |
| 060-500602 | Benefits | \$ 39,465.31 | \$ - | \$ 39,465.31 |
| | Total | \$ 507,376.51 | \$ 164,079.00 | \$ 671,455.51 |

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
October 17, 2016
Page 2 of 2

Explanation

The State Police VPN Installation Assistance grant will be used to fund the hiring of a contractor with network security experience to provide assistance to departments in designing, configuring, and deploying a VPN solution. The move to VPN will expand the ability of more law enforcement agencies to take advantage of the J-One network, which includes electronic citations (E-citations) and the electronic crash records management system (eCrash). The VPN is the communications backbone of the criminal justice system in the State.

The goal with the VPN is to increase the speed and accuracy of the reporting, as well as the accuracy of the reporting by capturing the data at the sources, as quickly after the event as possible, and moving it electronically through the system with a minimum of manual re-keying. This should enhance both highway and public safety and be an effective use of resources.

The funds are to be budgeted as follows:

Funds in class 040, Indirect Costs, are needed to pay indirect costs on all eligible expenses.

Funds in class 041, Audit Fund Set Aside, are not appropriated because the department that receives the Federal grant from the federal granting agency is responsible for paying the audit fund set aside.


Funds in class 046, Consultants, are needed for to hire the contractor to provide assistance in designing, configuring, and deploying a VPN solution.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) List of personnel involved: *Temporary consultants*
- 2) Nature, Need, and Duration: *The temporary consultants will provide for the increased need for subject matter experts beyond the limited resources of in-house personnel in the design, configuration, and deployment of the VPN solution.*
- 3) Relationship to existing agency programs: *Expands the capacity to achieve missions within the Division of State Police and other projects directly related to the particular project.*
- 4) Has a similar program been requested of the legislature and denied? *No.*
- 5) Why wasn't funding included in the agency's budget request? *It was unclear at that time that there would be a potential need for consultants to complete these tasks.*
- 6) Can portions of the grant funds be utilized? *This request is 100% federally funded.*
- 7) Estimate the funds required to continue this position(s): *The temporary consulting positions are estimated at \$147,000.00.*

In the event that Agency Income becomes no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

**Department of Safety
Highway Safety Equipment and Training Grants
Fiscal Situation**

02-23-23-234010-22110000

Federal Funds Awarded:

| | |
|--|---------------------|
| FFY 2016 Grant - NHSP Captain Position - 10/1-9/30/2016 | \$165,714.00 |
| FFY 2016 Grant - VPN Installation Assistance - 10/1-9/30/2016 | \$165,977.65 |
| FFY 2016 Grant - NHSP Crash Records Management System 10/1-9/30/2016 | \$109,960.50 |
| FFY 2016 Grant - NHSP Robotic Total Stations | \$135,000.00 |
| FFY 2016 Grant - NHSP C.A.R. Equipment | \$37,400.00 |
| FFY 2017 Grant - VPN Installation Assistance - 10/1-9/30/2017 | \$164,081.40 |
| Total Grant Funds Awarded | \$778,133.55 |

| | |
|--|--------------|
| Less: SFY 2016 Grant Expenditures | \$106,678.00 |
| Less: SFY 2017 Current Adjusted Authorized | \$507,376.51 |

| | |
|--|---------------------|
| Remaining excess grant funds available to appropriate | \$164,079.04 |
|--|---------------------|

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|---------------------|---------------------|
| This Request | \$164,079.00 |
|---------------------|---------------------|

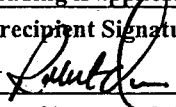
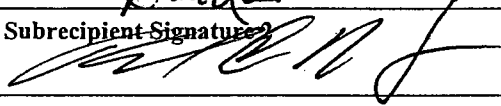
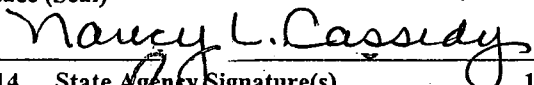
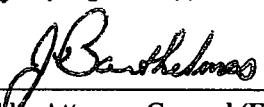
OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

Project Title: NHSP VPN Installation

Project #: 310-17S-009

1. Identification and Definitions.

| | | | |
|--|---------------------------------|--|---|
| 1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety | | 1.2. State Agency Address 33 Hazen Drive, Room 109A Concord, NH 03305 | |
| 1.3. Subrecipient Name NH Department of Safety Division of State Police | | 1.4. Subrecipient Address 33 Hazen Drive Concord, NH 03305 | |
| Chief's Email Address: N/A | | Grant Contact Email: | |
| 1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify) State | | 1.4.2 DUNS 060340564 | |
| 1.5. Subrecipient Phone # 223-3888 | 1.6. Effective Date 10/01/16 | 1.7. Completion Date 09/30/17 | 1.8. Grant Limitation \$164,081.40 * |
| 1.9. Grant Officer for State Agency John Clegg | | 1.10. State Agency Telephone Number 271-2893 | |
| "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." | | | |
| 1.11. Subrecipient Signature 1  | | 1.12. Name & Title of Subrecipient Signor 1 Robert L. Quinn, DOS Assistant Commissioner | |
| Subrecipient Signature 2  | | Name & Title of Subrecipient Signor 2 Richard C. Bailey, DOS Assistant Commissioner | |
| Subrecipient Signature 3 | | Name & Title of Subrecipient Signor 3 | |
| 1.13. Acknowledgment: State of New Hampshire, County of Wentworth <u>Wentworth</u> <u>9/29/16</u> before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12. | | | |
| 1.13.1. Signature of Notary Public or Justice of the Peace (Seal)  | | 1.13.2 Name & Title of Notary Public or Justice of the Peace NANCY L. CASSIDY NOTARY | |
| 1.14. State Agency Signature(s)  | | 1.15. Name & Title of State Agency Signor(s) John J. Barthelme, Commissioner NH Department of Safety Date: <u>9-29-16</u> | |
| 1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / / | | | |
| 1.17. Approval by Governor and Council (if applicable) By: _____ On: / / | | | |

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

| | |
|-------------------------------------|--------------------------------|
| Date Received September 29, 2015 | Project Number #300-16S-002 |
| Date Approved September 29, 2015 | PSP and Task # 16-08, 01 |

Part I

| | |
|--|---|
| 1. Project Title NH State Police Captain Position | 2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation |
|--|---|

| | |
|---|---|
| 3. Applicant A. Name of Agency DUNS Number 060340564 NH Department of Safety | B. Address of Agency 33 Hazen Drive Concord NH 03305-0011 |
| C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify): | D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301 |

| | |
|--|--|
| Contract Duration A. Contract Period Start Date: October 1, 2015 Termination Date: September 30, 2016 | Functional Area PA - Planning & Administration CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio |
|--|--|

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds | | | | | |
|--|--------------|----------------|--------------|--------------|-------------|
| Cost Category | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services | \$165,714.00 | \$165,714.00 | | | |
| b. Current Expense | | | | | |
| c. Equipment | | | | | |
| d. Indirect Costs Audit | | | | | |
| e. Contractual Services | | | | | |
| f. Other | | | | | |
| Total Estimated Costs Including Non-Federal Share | \$165,714.00 | \$165,714.00 | | | |

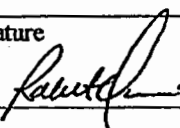

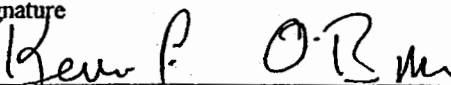
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| 7. Local Benefit: It is anticipated that the federal share for local benefit will be: 0% (\$0.00) |
|--|

Part II


| BUDGET AND PERSONNEL DATA | | |
|--|--------------|---------------------|
| Personnel Services Salary | \$102,856.00 | \$105,513.00 |
| Holiday Pay | | 1,000.00 |
| Overtime | | 2,000.00 |
| Benefits: | | 57,201.00 |
| b. Current Expenses | | \$165,714.00 |
| c. Equipment | | |
| d. Indirect Costs and Audit Expense | | |
| e. Contractual Services | | |
| f. Travel Expenses | | |
| Total | | \$165,714.00 |

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

| | | |
|--|---|---|
| Project Director | | |
| 1) Name Robert L. Quinn | 2) Title Director of State Police NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03305 |
| 4) Signature X  | 5) Telephone Number | |
| B. Authorized Official | | |
| 1) Name Kevin P. O'Brien  | 2) Title Assistant Commissioner, NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03305 |
| 4) Signature X  | 5) Telephone Number | |

Part IV (For HSA Use Only)

| | |
|---|---|
| 1. Approval Date September 29, 2015 | 2. Signature & Title  John J. Barthelmes, Coordinator NH Highway Safety Agency |
| 3. Federal Funds Obligated by this Agreement: \$165,714.00 | |

**CONTRACTUAL AGREEMENT
FC HIGHWAY SAFETY PROJECT G NT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

| | |
|----------------------------------|--------------------------------|
| Date Received October 8, 2015 | Project Number #310-16S-002 |
| Date Approved October 8, 2015 | PSP and Task # 16-04, 07 |

Part I

| | |
|--------------------------------------|---|
| 1. Project Title VPN Installation | 2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation |
|--------------------------------------|---|

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|---|---|
| 3. Applicant | |
| A. Name of Agency NH Department of Safety Division of State Police | DUNS Number 060340564 |
| B. Address of Agency 33 Hazen Drive Concord NH 03305-0011 | |
| C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify): | D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301 |

| | | |
|---|-------------------|---|
| A. Contract Period Start Date: October 1, 2015 Termination Date: September 30, 2016 | Contract Duration | Functional Area K9 - 408 Data Program Incentive CFDA# 20.610 Program Title Traffic Safety Info System Improvements Grant Funding Source National Highway Traffic Safety Administration |
|---|-------------------|---|

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds | | | | | |
|--|--------------|----------------|--------------|--------------|-------------|
| Cost Category | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services | | | | | |
| b. Current Expense | | | | | |
| c. Equipment | | | | | |
| d. Indirect Costs Audit | \$18,951.65 | \$18,951.65 | | | |
| e. Contractual Services | \$147,026.00 | \$147,026.00 | | | |
| f. Other | | | | | |
| Total Estimated Costs Including Non-Federal Share | \$165,977.65 | \$165,977.65 | | | |

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| 7. Local Benefit: It is anticipated that the federal share for local benefit will be: 0% (\$0.00) |
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Part II

BUDGET AND PERSONNEL DATA

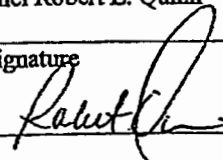

| | |
|---|---------------------|
| a. Personnel Services | |
| *See Proposed Solution (page 3) for explanation of pay rates | |
| b. Current Expenses | |
| c. Equipment | |
| d. Indirect Costs and Audit Expense Indirect costs @ 12.89 percent | \$ 18,951.65 |
| e. Contractual Services VPN Installation Contractor (to provide assistance to county/local law enforcement for design, configuring, and deploying VPN) | \$147,026.00 |
| f. Other Expenses | |
| Total | \$165,977.65 |

The In Kind Match For This Project = \$41,494.41 (408 funds)


The match requirement shall be met through salary and benefits cost analysis of agency personnel performing traffic records related work using state funds.

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

| | | |
|--|---|---|
| A. Project Director | | |
| 1) Name Colonel Robert L. Quinn | 2) Title Director, Division of State Police NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03301 |
| 4) Signature X  10/15/15 | | 5) Telephone Number 223-8813 |
| B. Authorized Official | | |
| 1) Name Kevin O'Brien | 2) Title Assistant Commissioner, NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03301 |
| 4) Signature X  | | 5) Telephone Number 223-3889 |

Part IV (For HSA Use Only)

| | |
|---|---|
| 1. Approval Date October 8, 2015 | 2. Signature & Title  John J. Barthelmes, Coordinator NH Highway Safety Agency |
| 3. Federal Funds Obligated by this Agreement: \$165,977.65 | |

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

| | |
|-----------------------------------|--------------------------------|
| Date Received October 22, 2015 | Project Number #310-16S-003 |
| Date Approved October 22, 2015 | PSP and Task # 16-04, 02 |

Part I

| | |
|---|---|
| 1. Project Title NH State Police CRMS Vendor 1 | 2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation |
|---|---|

| | |
|---|---|
| 3. Applicant | |
| A. Name of Agency NH Department of Safety Division of State Police | DUNS Number 060340564 |
| B. Address of Agency 33 Hazen Drive Concord NH 03305-0011 | |
| C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify): | D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301 |

| | |
|--|--|
| Contract Duration A. Contract Period Start Date: October 1, 2015 Termination Date: September 30, 2016 | Functional Area M3DA - 405c Data Program CFDA# 20.616 Program Title Traffic Safety Info System Improvement Grant Funding Source National Highway Traffic Safety Administratio |
|--|--|

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds | | | | | |
|--|--------------|----------------|--------------|--------------|-------------|
| Cost Category | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services | | | | | |
| b. Current Expense | | | | | |
| c. Equipment | | | | | |
| d. Indirect Costs Audit | \$12,555.50 | \$12,555.50 | | | |
| e. Contractual Services | \$97,405.00 | \$97,405.00 | | | |
| f. Other | | | | | |
| Total Estimated Costs Including Non-Federal Share | \$109,960.50 | \$109,960.50 | | | |

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| 7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$109,960.50) |
|---|

Part II

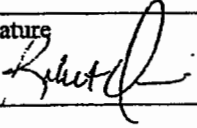
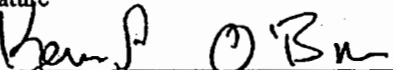
| BUDGET AND PERSONNEL DATA | |
|---|---------------------|
| a. Personnel Services | 00 |
| b. Current Expenses | |
| c. Equipment | |
| d. Indirect Costs and Audit Expense Indirect Cost: \$97,405.00 x 12.89 percent | \$12,555.50 |
| e. Contractual Services Web-enabled CRMS System Development Contractor | \$97,405.00 |
| f. Travel Expenses | |
| Total | \$109,960.50 |

The in kind match for this project = \$27,490.13 (405C Funds)

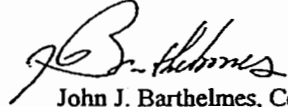
The match requirement shall be met through salary and benefits cost analysis of agency personnel performing traffic records related work using state funds.

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

| | | |
|---|---|---|
| A. Project Director | | |
| 1) Name Colonel Robert L. Quinn | 2) Title Director, Division of State Police NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03305 |
| 4) Signature X  | 5) Telephone Number 223-3850 | |
| B. Authorized Official | | |
| 1) Name Kevin P. O'Brien | 2) Title Assistant Commissioner, NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03305 |
| 4) Signature X  | 5) Telephone Number 223-3889 | |

Part IV (For HSA Use Only)

| | |
|---|---|
| 1. Approval Date October 22, 2015 | 2. Signature & Title  John J. Barthelmes, Coordinator NH Highway Safety Agency |
| 3. Federal Funds Obligated by this Agreement: \$109,960.50 | |

**CONTRACTUAL AGREEMENT
FOR HIGHWAY SAFETY PROJECT GRANT**

State of New Hampshire
Office of Highway Safety
33 Hazen Drive, Room 109A
Concord, NH 03305

For HSA Use Only

| | |
|----------------------------------|-------------------------------|
| Date Received August 11, 2016 | Project Number 308-16S-092 |
| Date Approved August 11, 2016 | PSP and Task # 16-02, 22 |

Part I

| | |
|--|---|
| 1. Project Title NH State Police Robotic Total Stations (5) | 2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation |
|--|---|

| | |
|---|---|
| 3. Applicant A. Name of Agency DUNS Number 060340564 NH Department of Safety Division of State Police | B. Address of Agency 33 Hazen Drive Concord NH 03305-0011 |
| C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify): | D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301 |

| | |
|---|--|
| 4. Contract Duration A. Contract Period Start Date: August 15, 2016 Termination Date: September 30, 2016 | Functional Area M6OT - 405d Impaired Driving Low CFDA# 20.616 Program Title Impaired Driving Countermeasures Grant Funding Source National Highway Traffic Safety Administratio |
|---|--|

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds | | | | | |
|--|--------------|----------------|--------------|--------------|-------------|
| Cost Category | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services | | | | | |
| b. Current Expense | | | | | |
| c. Equipment | \$101,250.00 | \$101,250.00 | | | |
| d. Indirect Costs Audit | | | | | |
| e. Contractual Services | | | | | |
| f. Other | | | | | |
| Total Estimated Costs Including Non-Federal Share | \$101,250.00 | \$101,250.00 | | | |

| |
|---|
| 7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>0%</u> (\$0.00) |
|---|

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State of New Hampshire
Office of Highway Safety
33 Hazen Drive, Room 109A
Concord, NH 03305

| | |
|----------------------------------|-------------------------------|
| Date Received August 11, 2016 | Project Number 308-16S-092 |
| Date Approved August 11, 2016 | PSP and Task # 16-03, 01 |

Part I

| | |
|---|--|
| 1. Project Title NH State Police Robotic Total Stations (5) | 2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation |
|---|--|

| | |
|---|---|
| 3. Applicant A. Name of Agency DUNS Number 060340564 NH Department of Safety Division of State Police | B. Address of Agency 33 Hazen Drive Concord NH 03305-0011 |
| C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify): | D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301 |

| | |
|--|--|
| 4. Contract Duration A. Contract Period Start Date: August 15, 2016 Termination Date: September 30, 2016 | Functional Area PT - Police Traffic Services CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio |
|--|--|

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds | | | | | |
|--|--------------------|--------------------|--------------|--------------|-------------|
| Cost Category | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services | | | | | |
| b. Current Expense | | | | | |
| c. Equipment | \$33,750.00 | \$33,750.00 | | | |
| d. Indirect Costs Audit | | | | | |
| e. Contractual Services | | | | | |
| f. Other | | | | | |
| Total Estimated Costs Including Non-Federal Share | \$33,750.00 | \$33,750.00 | | | |

| | |
|--|-------------|
| Local Benefit: It is anticipated that the federal share for local benefit will be: | 0% (\$0.00) |
|--|-------------|

Part II

| BUDGET AND PERSONNEL DATA | |
|---|--------------|
| a. Personnel Services | |
| *See Proposed Solution (page 3) for explanation of pay rates | |
| b. Current Expenses | |
| c. Equipment Five (5) Robotic Total Stations @ \$27,000 each (to include data collectors, GPS, Prisms, tripods, software, and accessories, etc.) | \$135,000.00 |
| *A Buy America non-availability waiver was submitted by the NHOHS and approved by NHTSA on July 29, 2016. The effective date to purchase this equipment is August 15, 2016 and expires September 30, 2016 as noted in the federal register. | |
| d. Indirect Costs and Audit Expense | |
| e. Contractual Services | |
| f. Travel Expenses | |
| Total | \$135,000.00 |

The In Kind Match For This Project = (\$8,437.50 402) (\$25,312.50 405D). This In Kind Match shall be met using salaries and benefits of C.A.R unit personnel.

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

| | | |
|--|---|---|
| A. Project Director | | |
| 1) Name Colonel Robert L. Quinn | 2) Title Director, Division of State Police NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03305 |
| 4) Signature X Exec Maj David Paquette for Col R. Quinn | | 5) Telephone Number 223-8813 |
| B. Authorized Official | | |
| 1) Name Kevin O'Brien | 2) Title Assistant Commissioner, NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03305 |
| 4) Signature X Kevin P O'Brien | | 5) Telephone Number 223-3889 |

Part IV (For HSA Use Only)

| | |
|---|--|
| 1. Approval Date August 11, 2016 | 2. Signature & Title John J. Barthelmes, Coordinator NH Office of Highway Safety |
| 3. Federal Funds Obligated by this Agreement: \$135,000.00 | |

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State of New Hampshire
Office of Highway Safety
33 Hazen Drive, Room 109A
Concord, NH 03305

| | |
|-----------------|----------------|
| Date Received | Project Number |
| August 11, 2016 | 308-16S-093 |
| Date Approved | PSP and Task # |
| August 11, 2016 | 16-02, 23 |

Part I

| | |
|---|--|
| 1. Project Title NH State Police C.A.R. Equipment | 2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation |
|---|--|

| | |
|---|---|
| 3. Applicant A. Name of Agency DUNS Number 060340564 NH Department of Safety Division of State Police | B. Address of Agency 33 Hazen Drive Concord NH 03305-0011 |
| C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify): | D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301 |

| | |
|--|--|
| 4. Contract Duration A. Contract Period Start Date: August 15, 2016 Termination Date: September 30, 2016 | Functional Area M6OT - 405d Impaired Driving Low CFDA# 20.616 Program Title Impaired Driving Countermeasures Grant Funding Source National Highway Traffic Safety Administratio |
|--|--|

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds | | | | | |
|--|--------------------|--------------------|--------------|--------------|-------------|
| Cost Category | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services | | | | | |
| b. Current Expense | | | | | |
| c. Equipment | \$28,050.00 | \$28,050.00 | | | |
| d. Indirect Costs Audit | | | | | |
| e. Contractual Services | | | | | |
| f. Other | | | | | |
| Total Estimated Costs Including Non-Federal Share | \$28,050.00 | \$28,050.00 | | | |

Local Benefit:

It is anticipated that the federal share for local benefit will be: 0% (\$0.00)

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

State of New Hampshire
Office of Highway Safety
33 Hazen Drive, Room 109A
Concord, NH 03305

For HSA Use Only

| | |
|---|-------------------------------|
| Date Received August 11, 2016 | Project Number 308-16S-093 |
| Date Approved August 11, 2016 | PSP and Task # 16-03, 01 |

Part I

| | |
|---|--|
| 1. Project Title NH State Police C.A.R. Equipment | 2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation |
|---|--|

| | |
|---|---|
| 3. Applicant A. Name of Agency DUNS Number 060340564 NH Department of Safety Division of State Police | B. Address of Agency 33 Hazen Drive Concord NH 03305-0011 |
| C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify): | D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301 |

| | |
|--|--|
| 4. Contract Duration A. Contract Period Start Date: August 15, 2016 Termination Date: September 30, 2016 | Functional Area PT - Police Traffic Services CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio |
|--|--|

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds | | | | | |
|--|-------------------|-------------------|--------------|--------------|-------------|
| Cost Category | Total Budget | Federal Budget | Local Budget | State Budget | Other Funds |
| a. Personnel Services | | | | | |
| b. Current Expense | | | | | |
| c. Equipment | \$9,350.00 | \$9,350.00 | | | |
| d. Indirect Costs Audit | | | | | |
| e. Contractual Services | | | | | |
| f. Other | | | | | |
| Total Estimated Costs Including Non-Federal Share | \$9,350.00 | \$9,350.00 | | | |

| | |
|---|-------------|
| 7. Local Benefit: It is anticipated that the federal share for local benefit will be: | 0% (\$0.00) |
|---|-------------|

Part II

| BUDGET AND PERSONNEL DATA | |
|--|--------------------|
| a. Personnel Services | |
| *See Proposed Solution (page 3) for explanation of pay rates | |
| b. Current Expenses | |
| c. Equipment C.A.R (Collision Analysis and Reconstruction) Equipment = \$37,400.00 (includes 4 laptops with advanced 3D video cards, MS Office Professional Plus 2010 software, and 4 FARO/ARAS 360 HD software programs/ licenses, and training for 4 C.A.R unit members) | \$37,400.00 |
| d. Indirect Costs and Audit Expense | |
| e. Contractual Services | |
| f. Travel Expenses | |
| Total | \$37,400.00 |

The In Kind Match For This Project = (\$2,337.50 402) (\$7,012.50 405D). This In Kind Match shall be met using salaries and benefits of C.A.R unit personnel.

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

| | | |
|--|---|---|
| A. Project Director | | |
| 1) Name Colonel Robert L. Quinn | 2) Title Director, Division of State Police NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03305 |
| 4) Signature X <i>Exec. Maj. David Parvante for Col. R. Quinn</i> | | 5) Telephone Number 223-8813 |
| B. Authorized Official | | |
| 1) Name Kevin O'Brien | 2) Title Assistant Commissioner, NH Department of Safety | 3) Address 33 Hazen Drive Concord, NH 03305 |
| 4) Signature X <i>Kevin P. O'Brien</i> | | 5) Telephone Number 223-3889 |

Part IV (For HSA Use Only)

| | |
|--|---|
| 1. Approval Date August 11, 2016 | 2. Signature & Title <i>John J. Barthelme</i> John J. Barthelme, Coordinator NH Office of Highway Safety |
| 3. Federal Funds Obligated by this Agreement: \$37,400.00 | |