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New Hampshire Liquor Commission

50 Storrs Street, P.O. Box 503
Concord, N.H. 03302-0503
(603) 230-7015

Joseph W. Mollica
Chairman

Nicole Brassard Jordan
Deputy Commissioner



Christopher T. Sununu
Governor

March 11, 2020

His Excellency, Governor Christopher Sununu
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the New Hampshire Liquor Commission, Division of Enforcement and Licensing (the "Division") to enter into an accreditation agreement with CALEA Accreditation – the Commission on Accreditation for Law Enforcement Agencies, Inc. (VC # 170812) 13575 Heathcote Boulevard, Suite 320, Gainesville, VA 20155 in the initial, five-year amount of \$28,080. This nationally recognized accreditation will set an elite standard of regulatory and enforcement efforts for the Division. Effective upon Governor and Council approval through July 1, 2024. 100% Liquor Funds.

Funds are available in the SFY 2020 and 2021, and are anticipated to be available in SFY 2022, 2023, and 2024, upon the availability and continued appropriation of funds in the future operating budgets, with the authority to adjust amounts between fiscal years through the Budget Office if needed and justified. 02-77-77-770512-78780000; LIQUOR COMMISSION, ENFORCEMENT; ENFORCEMENT, LICENSING & EDUCATION

Class Code – Acct Code & Title	SYF2020	SYF2021	SYF2022	SYF2023	SYF2024
103-502507-Program Contracts	(\$3,940.00)	(\$8,005.00)	(\$8,005.00)	(4,065.00)	(4,065.00)

EXPLANATION

The agreement will initiate the process by which the Division will attain certification by the Commission on Accreditation for Law Enforcement Agencies, Inc. ("CALEA"). CALEA was created in 1979 as a credentialing authority through the joint efforts of law enforcement's major executive associations:

- International Association of Chiefs of Police (IACP)
- National Organization of Black Law Enforcement Executives (NOBLE)
- National Sheriffs' Association (NSA)
- Police Executive Research Forum (PERF)

The CALEA process is a proven modern law enforcement management model; once implemented, it provides a Chief Executive Officer, on a continuing basis, with a blueprint that promotes the efficient use of resources and improves service delivery. Additionally, CALEA accreditation provides objective evidence of an agency's commitment to excellence in leadership, resource management, and service-delivery, which promotes confidence in the agency's ability to operate efficiently and meet community needs. Moreover, accredited agencies are better able to defend themselves against civil lawsuits, and many agencies report both a reduction in litigation and in insurance liability costs once they become accredited.

This agreement will be paid at the outset in three installments of \$3,940.00 a year, followed by annual "continuation fee" of approximately \$4,065.00. The "continuation fee" becomes due only after the Division attains CALEA accreditation, which may take up to 36 months, and is due each year that the Division elects to maintain its CALEA accreditation, during which time the Division retains the benefit of drawing on CALEA as a resource. Given that this agreement to pursue and maintain CALEA accreditation is more akin to a membership than a contract for services, the Office of the Attorney General has approved the Liquor Commission to enter into CALEA's standard agreement with an addendum that incorporates various components of the State's Form P-37.

CALEA Accreditation embodies the precepts of community-oriented policing. It creates a forum in which law enforcement agencies and citizens work together to prevent and control challenges confronting law enforcement and provides clear direction about community expectations.

Respectfully submitted,



Joseph W. Mollica
Chairman

**THE ACCREDITATION PROGRAM FOR LAW ENFORCEMENT
ACCREDITATION AGREEMENT**

This Agreement is entered into between the NH Liquor Commission Division of Enforcement with principal offices at 50 Storrs St, Concord, New Hampshire 03302 telephone number 603-271-3521 hereafter referred to as the "Agency," and the Commission on Accreditation for Law Enforcement Agencies, Inc., a Maryland Corporation, with principal offices at 13575 Heathcote Boulevard, Suite 320, Gainesville, Virginia 20155, telephone number (703) 352-4225, hereafter referred to as "CALEA."

WITNESSETH

The Agency and CALEA, for and in consideration of the mutual covenants set forth in this Agreement and the compensation to be paid to CALEA as hereafter specified, covenant and agree to be bound by the provisions, terms, and covenants contained herein, WHEREFORE, each party covenants and agrees as follows:

1. PURPOSE OF THIS AGREEMENT:

1.1 The purpose of this Agreement is to establish the relationships between, and set the responsibilities of, the parties of the Agreement (a) by CALEA's assessing the Agency's compliance with applicable standards established by CALEA in order for CALEA to determine if the Agency is eligible for designation as accredited, and (b) by the Agency's maintaining compliance with those standards by which they were accredited.

2. AGENCY'S RESPONSIBILITIES: The Agency agrees to:

2.1 Provide all information, documents, files, records, and other data as required by CALEA so far as the same may be provided in accordance with laws, regulations, and ordinances of the state, county, locality, or municipality in which the agency is located.

2.2 Fully and accurately respond to all communications from CALEA within ten (10) business days from the receipt thereof.

3. CALEA'S RESPONSIBILITIES: CALEA agrees to:

3.1 Provide necessary documentation, forms, and instructions regarding the accreditation process.

3.2 Provide CALEA-trained Assessors for the purpose of conducting an on-site assessment of the Agency's compliance with applicable standards.

CALEA will not accept this agreement if it is not executed by June 30, 2020.

November 2016

3.3 Promptly analyze compliance data and advise the Agency of the results of the on-site assessment and the need for additional information, if any.

3.4 Conduct a hearing and certify the Agency as accredited if the relevant standards are complied with.

3.5 If the Agency is accredited (a) provide a certificate, and (b) make available indicia of accreditation.

3.6 If the Agency is not accredited following an examination of compliance with applicable standards, provide the Agency with reasons for CALEA's decision.

4. TIME PERIOD COVERED BY THIS AGREEMENT:

4.1 This Agreement shall take effect when the Agency's Chief Executive Officer, or authorized representative, and the Executive Director of CALEA, acting on its behalf, signs the Agreement. This Agreement shall be effective upon signing by the second party, the "Effective Date."

4.2 The terms and covenants of this Agreement shall terminate in the following circumstances:

- (a) Upon expiration of the 36 month for accreditation following the effective date of this Agreement unless a successful on-site assessment is completed within that period of time or the non-payment of an annual contract extension fee for additional time; or
- (b) Upon written notice by the Agency that it withdraws from the accreditation process; or
- (c) Upon termination pursuant to Section 5.2 or 6.1 hereof; or
- (d) Upon expiration or revocation of the Agency's accredited status; or
- (e) Notwithstanding any other provisions herein, at the option of either the Agency or CALEA, upon at least sixty (60) days prior notice by such party to the other specifying the date of termination.

4.3 CALEA may, at its discretion, upon request by the Agency, extend this Agreement in accordance with the terms and provisions of the CALEA Process and Programs Guide.

5. MODIFICATION:

5.1 There shall be no modifications of this Agreement except in writing, signed by both parties, and executed with the same formalities as this document.

5.2 The Agency recognizes and acknowledges that it will be necessary for CALEA to make reasonable modifications and amendments to this Agreement, fees and other related documents, including but not limited to the accreditation standards and procedures thereto and hereby agrees to endorse all modifications and amendments which the Agency deems reasonable. In the event the Agency deems such modifications or amendments unreasonable, CALEA reserves the right to terminate this Agreement after due consideration thereof by giving notice by registered or certified mail, return receipt requested, that in the event the Agency refuses to accept and execute such modifications or amendments, then and in such event, this Agreement will be terminated.

6. TIME AND MANNER OF PAYMENT:

6.1 The Agency may elect several options for payment of the initial accreditation fee, which is not refundable. The initial accreditation fee includes access to CALEA PowerDMS Accreditation Tool software. The software log in credential will be provided after this Agreement is executed. All accreditation fees must be paid in full prior to requesting on-site assessment. CALEA reserves the right to terminate this Agreement if an installment payment is delinquent by more than sixty days.

6.1 (a) Accreditation Payment Option

Our agency elects Three installment(s) accreditation payment option. The amount of \$3940 is herein remitted to CALEA. Purchase Order, is herein remitted with Agreement.

AND

The Agency will be billed for CALEA's projected on-site assessment charge and payment will be required prior to the on-site assessment.

6.2 If the Agency is determined ineligible to apply for participation in the accreditation program, a full refund of all sums paid will be returned to the Agency.

6.3 One month after the initial accreditation award, the agency will be billed the Annual Continuation Fee. The Continuation Fee of \$4065 is defined as the Service Charge and estimated On-site Assessment Charge for reaccreditation subject to change after each reaccreditation award with the limitations contained in this Section 6.3. The Continuation Fee will be billed to the Agency and paid in annual installments, due by the 1st, 13th, 25th, and 37th months following the initial award and each subsequent awards thereafter. Any adjustments to annual Continuation Fees will be made at the beginning of each reaccreditation award period.

6.4 CALEA reserves the right to terminate this Agreement if any payment required of Agency is delinquent by more than sixty (60) days.

7. CALEA AS AN INDEPENDENT CONTRACTOR:

7.1 In all matters pertaining to this Agreement, CALEA shall be acting as an independent contractor and neither CALEA nor any officer, employee, or agent of CALEA will be deemed an employee of the Agency. The selection and designation of the personnel of CALEA in performance of its responsibilities under this Agreement shall be made by CALEA.

7.2 In all matters pertaining to this Agreement and the relationship between the parties thereto, the Executive Director of CALEA will act in the name of CALEA.

8. AUTHORITY:

8.1 The person signing on behalf of the Agency hereby represents and warrants that he or she has the power and authority to execute this Agreement and to bind said Agency to all terms and covenants contained herein including, but not limited to, the provisions of this Section 8.

9. INTEGRATION:

9.1 This instrument embodies the whole Agreement of the parties. The parties warrant that there are no promises, terms, conditions, or obligations other than those contained herein. This Agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties hereto.

10. SEVERABILITY:

10.1 If any provision of this Agreement or the application of such provision to any person or circumstance shall be held invalid, the remainder of this Agreement and the application of such provisions to persons or circumstances other than those to which it is held invalid shall not be affected thereby.

11. WARRANTY NOT INTENDED OR IMPLIED:

11.1 It is understood that CALEA's award of accreditation does not constitute a warranty, express or implied, of total or continued compliance by the Agency with all applicable standards of accreditation and, further, that it is not a substitute for the Agency's ongoing and in-depth monitoring and evaluation of its activities and the quality of its services.

12. WAIVER:

12.1 Any waiver by CALEA or any breach of this Agreement by the Agency shall relate only to that particular breach and shall not amount to a general waiver.

13. NOTICE:

13.1 Any notice between the parties shall be in writing and sent postage prepaid, to the addresses as specified in the preamble of this Agreement or to such other address as either party may specify in writing in accordance with this section.

14. HEADINGS:

14.1 The headings of this Agreement shall not be deemed part of it and shall not in any way affect its construction.

15. CONSENT TO BE BOUND:

15.1 The Agency accepts CALEA's decisions as the final authority on all matters relating to CALEA's standards and accreditation program.

16. APPROPRIATE COPYRIGHT USE OF COMMISSION MATERIALS:

16.1 CALEA Publications are protected by U.S. and International Copyright Laws. Copyright-protected materials may not be copied, reproduced, changed, altered, distributed, used in the creation of derivative works, stored in a retrieval system, or transmitted in any form, or by any means - electronic, mechanical, photocopying, recording or otherwise - without the express written permission of CALEA.

17. APPROPRIATE TRADEMARK USE OF COMMISSION MATERIALS:

17.1 CALEA's trademarks and trade dress may not be used in connection with any product or service that is not CALEA's in any manner that is likely to cause confusion among customers, or in any manner that disparages or discredits CALEA or that otherwise dilutes any of CALEA's trademarks.

18. POWERDMS DOCUMENT ACCREDITATION MANAGEMENT SOLUTION:

18.1 CALEA recognizes PowerDMS, Inc. ("PowerDMS") as exclusive provider for CALEA accreditation management software.

19. CONFIDENTIALITY:

19.1 The Commission shall receive and hold confidential any and all reports, files, records, and other data obtained from the Agency pursuant to this Agreement. The Commission shall not disclose, distribute, or release to any person or organization contents thereof, either provided by the Agency or developed by the Commission in the furtherance of its responsibilities under this Agreement.

Exceptions to this confidentiality clause include valid court orders issued by any federal or state court directing the release of such information. Additionally, the Commission shall be authorized by the agency to conduct an open meeting regarding the Agency's candidacy for accreditation, or, its continued compliance with applicable standards. This shall include but not be limited to all factual matters relating to the assessment of the agency for accreditation, and all comments which form a basis for the opinion either in favor of or against accreditation.

Requests to waive the open meeting exclusion must be made by the Agency in writing and define the specific content or information held by the Commission that shall not be disclosed.

Notwithstanding specific instructions of the Agency, any agent or employee of the Commission shall be authorized to receive information, either provided by the Agency or developed by the Commission in furtherance of its responsibilities under the agreement.

NH Liquor Commission Division of Enforcement

IN WITNESS WHEREOF, The Agency has caused this Agreement and contemporaneous addendum to be executed on March 6, 2020.

Witness:

By [Signature] By [Signature]
(signature)

Joseph W. Mollica
(typed name)

Chairman
(title)*

By _____

By _____
(signature)

N/A
(typed name)

Not Available
(title)**

IN WITNESS WHEREOF, CALEA has caused this Agreement and contemporaneous addendum to be executed by the Executive Director of CALEA, acting on its behalf, on February 21, 2020

Witness:

The Commission on Accreditation for Law Enforcement Agencies, Inc.

By [Signature]

By [Signature]
Executive Director

*Title of the Agency's Chief Executive Officer.

**Title of the appropriate civil authority in the event such signature is required to effect this Agreement. If not required, please so note in this signature block

Approval by the Attorney General (Form, Substance, and Execution)

ON: 3/10/20
By: _____

BY: Jill DeLuca
SNR. ASST. ATTY GENERAL

Approval by the Governor and Executive Council

G&C Item number: _____

G&C Meeting Date: _____

Addendum to Agreement

NH Liquor Commission Division of Enforcement

This addendum is entered into contemporaneously with and is incorporated within the above agreement.

1. Replace Section 4.1 of the above agreement with the following:

Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement.

2. Amend Section 19.1 of this agreement to replace the "Commission" with "CALEA" throughout that section.
3. Insert into this agreement a Section 20, which shall read:

CONDITIONAL NATURE OF AGREEMENT

Notwithstanding any provision of this agreement to the contrary, all obligations of the Agency hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this agreement, in whole or in part. In no event shall the Agency be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the Agency shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving CALEA notice of such reduction or termination.

4. Insert into this agreement a Section 21, which shall read:

PAYMENT

The payment by the Agency of the contract price shall be the only and the complete reimbursement to CALEA for all expenses, of whatever nature incurred by CALEA in the performance hereof, and shall be the only and the complete compensation to CALEA. The Agency shall have no liability to CALEA other than the contract price. This includes the projected on-site assessment charge as set forth in Section 6.1(a), which is subject to change based on CALEA's exact expenses incurred in performing the on-site assessment services only, and may result in the Agency's receipt of a supplemental invoice or a reimbursement.

1. NHLC Initial: AM Date: 3/6/2020
CALEA Initial: CH Date: 2/21/2020

5. Insert into this agreement a Section 22, which shall read:

PERSONNEL

CALEA shall at its own expense provide all personnel necessary to perform its obligations under this agreement. CALEA warrants that all personnel engaged in the services shall be qualified to perform the services, and shall be properly licensed and otherwise authorized to do so under all applicable laws. Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the conclusion of the contract, CALEA shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform this agreement to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this agreement. This provision shall survive termination of this agreement.

6. Insert into this agreement a Section 23, which shall read:

DATA/CONFIDENTIALITY/PRESERVATION

As used in this agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished. All data and any property which has been received from the Agency or purchased with funds provided for that purpose under this agreement, shall be the property of the Agency, and shall be returned to the Agency upon demand or upon termination of this agreement for any reason. Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the Agency.

7. Insert into this agreement a Section 24, which shall read:

CONTRACTOR'S RELATION TO THE STATE

In the performance of this Agreement, CALEA is in all respects an independent contractor, and is neither an agent nor an employee of the State of New Hampshire. Neither CALEA nor any of its officers, employees, agents or members shall have authority to bind the State of New Hampshire or receive any benefits, workers' compensation or other emoluments provided by the State of New Hampshire to its employees.

2

NHLC Initial: *JWA*

Date: *3/6/2020*

CALEA Initial: *CH*

Date: *2/21/2020*

8. Insert into this agreement a Section 25, which shall read:

INDEMNIFICATION

Unless otherwise exempted by law, CALEA shall indemnify and hold harmless the Agency, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the Agency or the State of New Hampshire, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of CALEA, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by CALEA arising under this paragraph. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

9. Insert into this agreement a Section 26, which shall read:

INSURANCE

26.1 CALEA shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

26.2 The policies herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

26.3 CALEA shall furnish the Agency certificate(s) of insurance for all insurance required under this agreement. CALEA shall also furnish the Agency with certificate(s) of insurance for all renewal(s) of insurance required under this agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference

10. Insert into this agreement a Section 27, which shall read:

CHOICE OF LAW AND FORUM

This agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this agreement

shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

4 NHLC Initial: Am Date: 2/6/2020
CALEA Initial: CX Date: 6/21/2020



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/26/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # CA#0658748 AHT Insurance 20 S. King Street Leesburg, VA 20175	CONTACT NAME: PHONE (A/C, No, Ext): (703) 777-2341 FAX (A/C, No): (703) 771-1852 E-MAIL ADDRESS:
INSURER(S) AFFORDING COVERAGE	
INSURED	NAIC #
Commission on Accreditation for Law Enforcement Agencies 13575 Heathcote Blvd. Suite 320 Gainesville, VA 20155-2201	INSURER A: Great American Insurance Company of New York 22136 INSURER B: Great American Alliance Insurance Company 26832 INSURER C: AXIS Insurance Company 37273 INSURER D: INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			SPP 9338706 11 00	9/26/2019	9/26/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea. occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			SPP 9338706 11 00	9/26/2019	9/26/2020	COMBINED SINGLE LIMIT (Ea. accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			SPP 9338706 11 00	9/26/2019	9/26/2020	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC933870813	9/26/2019	9/26/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	\$
							E.L. EACH ACCIDENT	\$ 500,000
							E.L. DISEASE - EA EMPLOYEE	\$ 500,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000
C	Errors and Omissions			P00100003461002	9/26/2019	9/26/2020	E&O	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

New Hampshire State Liquor Commission
 50 Storrs Street
 Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**THE COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT AGENCIES,
INC CERTIFICATE OF AUTHORITY**

The undersigned Anthony B. Purcell, being the Chairperson of the Commission on Accreditation for Law Enforcement Agencies, Inc., ("CALEA") hereby certifies that the following individual is currently an officer of the Corporation:

Executive Director W. Craig Hartley, Jr.

The undersigned further certifies that W. Craig Hartley Jr. as Executive Director of CALEA, is authorized to enter into contracts and agreements that are binding upon CALEA.

Signed this 24th of February 2020.

Anthony B. Purcell
CALEA Chair Anthony B. Purcell

Commonwealth of Virginia

County of Prince William

The foregoing instrument was acknowledged before me this 24th day of Feb.,
20 20, by Wendi Jones (name of person acknowledged).

Wendi Jones
Signature of Notarial Officer

Notary Registration Number: 7036352

My Commission Expires: 11/30/2024