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State of New Hampshire

DIVISION OF PERSONNEL
Department of Administrative Services
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Concord, New Hampshire 03301

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August 27, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99-E: 7, Suggestion and Extraordinary Service Award Program, the State Suggestion and Extraordinary Service Award Evaluation Committee respectfully requests approval to award non-monetary recognition to Robert Kelley and William Armstrong, of the Department of Administrative Services, Tara Albert and Robert Minicucci of the Department of Environmental Services, Jillian Schenck, of the Department of Health and Human Services, Theresa Pare-Curtis, of the Department of Information Technology, Stanley Freeda, of the Department of Education, Christopher Kench, of the Department of Corrections and Christopher Rousseau, of the Department of Safety effective upon Governor and Council approval.

EXPLANATION

The “Suggestion and Extraordinary Service Award Program” provides for monetary and non-monetary recognition to classified executive branch employees who perform extraordinary service or who provide original suggestions of substantial value to the State. The RSA 99-E integrates each Department into the process of reviewing employee suggestions and service by incorporating the input of Departmental award evaluation committees who are authorized to forward suggestions to the State Committee.

In 2013, Kate McGovern, of the Bureau of Education and Training, established a Moodle User Group (MUG) from participation in a Lean event with the Department of Information Technology. Moodle is a statewide learning management system. Its benefits will include reduction in travel and training costs by providing consistent training across all State Agencies in efficiently recording and reporting completion with required trainings. The MUG group is a statewide collaboration of state employees with training and technology related positions. Many hours were spent interpreting and preparing technical specifications needed to meet the programmatic requirements and together they shared and explored educational resources and tools related to the use of piloting and launching the Statewide Sexual Harassment Policy training management system. This training is available for all agencies to use and other trainings will soon be available as well. Cost savings alone in avoiding training meetings are resulting in

significant savings. The MUG group continues to be committed to the development of web-based training and the management and utilization of Moodle. Teams within MUG are developing tools to guide and ensure quality and consistency and will provide necessary training for Moodle use. These individuals worked beyond the call of their jobs by dedicating personal time and energy for organizing, managing and building the use of Moodle as a statewide learning management and delivery system. Mr. Robert Kelley, Mr. William Armstrong, Ms. Tara Albert, Mr. Robert Minicucci, Ms. Jillian Schenck, Ms. Theresa Pare-Curtis, Mr. Stanley Freeda, Mr. Christopher Kench, Mr. Christopher Rousseau and Ms. Kate McGovern, are capable, committed and passionate individuals and are truly worthy of recognition for their outstanding dedication.

Under RSA 99-E, the State Suggestion and Extraordinary Service Award Evaluation Committee is recommending non-monetary recognition. The Committee, with the Governor and Council's assistance, would like to present special recognition to these individuals with a certificate for their outstanding achievements.

Whether or not to issue any non-monetary award is a matter that is solely in the discretion of the Governor and Council. The Committee believes that this nomination presents an example of the type of extraordinary service and dedication that merits recognition under the revised RSA 99-E. It therefore respectfully requests approval of non-monetary recognition contemplated herein.

Respectfully submitted,



Vicki V. Quiram
Commissioner



Sara J. Willingham
Director of Personnel
Committee Chair