



# State of New Hampshire

DIVISION OF PERSONNEL  
Department of Administrative Services  
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June 17, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

Pursuant to RSA 99-E: 7, Suggestion and Extraordinary Service Award Program, the State Suggestion and Extraordinary Service Award Evaluation Committee respectfully requests approval to award a net sum of \$500.00 to Gary Field from the Department of Administrative Services, effective upon Governor and Council approval.

## EXPLANATION

The Suggestion and Extraordinary Service Award Program provides for monetary and non-monetary recognition to classified executive branch employees who perform extraordinary services or who provide original suggestions of substantial value to the State. RSA 99-E integrates each Department into the process of reviewing employee suggestions and services by incorporating the input of Departmental award evaluation committees who are authorized to forward suggestions to the State Committee.

The State Committee received a written submission from the Department of Administrative Services nominating Gary Field, Maintenance Technician, for monetary recognition as a result of providing service above and beyond any expected standard of work performance. In 2012 the court buildings needed better protection added to all facilities to provide alerts for certain environmental conditions. Some facilities had protection in place but to add extra environmental coverage under the traditional monitoring system, thousands of dollars would need to be spent. Mr. Field took the initiative to research, select, and test the PowerTrac building alarm/monitor device. The PowerTrac device alerts facility owners and managers of potential major building system failures such as low temperatures, power outages, boiler failures and water detection. If the PowerTrac sensor identifies a failure, the system will notify the individuals on the call list and will continue to dial out until the call is acknowledged. When a call is answered, the PowerTrac indicates what type of failure has occurred, prompting the facility person to physically visit the building to assess the situation and take corrective actions. Once the product was modified and able to meet all of these needs, Mr. Field took on the project of installing these devices, which was outside of his normal job responsibilities.

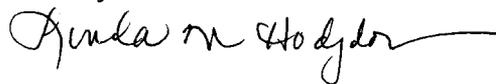
The cost of each PowerTrac at approximately \$100 a device for 19 buildings was \$1,900. The cost of a major environmental event without this added protection could be estimated at anywhere from \$5,000 to \$1,000,000 depending on the severity of the event. The installation of the PowerTrac device now identifies issues with buildings and is a way to supplement the other safety equipment currently in use. If the Department

of Administrative Services added the environmental coverage to their existing 19 courthouse facilities it would have had an estimated \$38,000 in costs that would have been unable to meet required needs.

Under RSA 99-E, a fund of \$10,000 has been established in the Governor's Office for the implementation of this program. Maximum award amounts and a suggested table of monetary awards appear in the statute at RSA 99-E: 7. In this case, the Committee has decided to recommend an award of a net sum of \$500.00 to Mr. Field for his initiative, creativity and resourcefulness for the Bureau of Court Facilities. His efforts and accomplishments have allowed the Bureau to take proactive steps during system alerts and avoid and or minimize potential facility disasters.

Whether or not to issue any monetary award is a matter that is solely in the discretion of the Governor and Council. The Committee believes that this nomination presents an example of the type of extraordinary service that merits recognition under RSA 99-E. It therefore respectfully requests approval of the award contemplated herein.

Respectfully submitted,



Linda M. Hodgdon  
Commissioner



Sara J. Willingham,  
Director of Personnel  
Committee Chair