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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER
BUREAU OF HUMAN RESOURCE MANAGEMENT

Nicholas A. Toumpas
Commissioner

Mark Bussiere
Director

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December 29, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2015 funds to Ronald LaFlamme, Plant Maintenance Engineer I, Sununu Youth Services Center in the amount of \$909.65. This payment is to compensate the employee for wages that were not paid for State Fiscal Year (SFY) 2014. The funds to be paid will be one hundred percent (100%) General Funds. Funds are available in the following accounts as follows:

EXPLANATION

05-95-42-421510-7914 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS:HUMAN SERVICES, SUNUNU YOUTH SERVICES CENTER, MAINTENANCE				
Employee Name	Class/Object	Class/Title	Job Number	Amount
Ronald LaFlamme	010-500100	Personal Services-Perm. Class.	42151401	\$909.65
Ronald LaFlamme	060-500601	FICA (Permanent)	42151401	\$56.00
Ronald LaFlamme	060-500604	Employee Retirement (Permanent)	42151401	\$112.00
Ronald LaFlamme	060-500631	Medicare Coverage (Permanent)	42151401	\$13.00
		Total		\$1,090.65

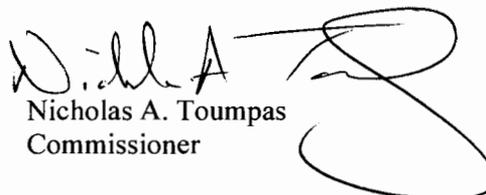
This request is made retroactively because Mr. LaFlamme was due compensation in State Fiscal Year 2014 that was not paid. The administrative error was not discovered until State Fiscal Year 2015. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Mr. LaFlamme was due to receive an increment on December 28, 2013. Through administrative error his increment was not processed and he is due pay from December 28, 2013 through June 12, 2014. This error was

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just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Mr. LaFlamme.

Respectfully submitted,


Nicholas A. Toumpas
Commissioner

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Percent

0.062
0.123
0.0145