



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
 25 Capitol Street – Room 120
 Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
 Commissioner
 (603)-271-3201

JOSEPH B. BOUCHARD
 Assistant Commissioner
 (603)-271-3204

Division of Public Works
 Design and Construction
 Project No. 81020R – Contract A

June 25, 2018

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Division of Public Works Design and Construction to enter into a contract with Northeast Earth Mechanics, Inc. (VC# 156610) Pittsfield, NH, for a total price not to exceed \$586,900, for an upgrade to the New Hampshire National Guard's Rochester Motorpool, located in Rochester, NH. This contract is effective upon Governor and Council approval through May 31, 2019, unless extended in accordance with the contract terms. **50% General Funds and 50% Federal Funds.**

2). Further authorize the amount of \$8,443 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$595,343. **50% General Funds and 50% Federal Funds.**

Funding is available in account titled Adjutant General as follows:

02-12-12-120030-15320000	Statewide Critical Maintenance	<u>SFY19</u>
034-5001626	– Contract Repairs/Bldgs. & Grounds	\$268,328
02-12-12-120030-15330000	Statewide Fire/Life/Safety	
	Improvements	
034-5001626	– Contract Repairs/Bldgs. & Grounds	\$318,572
034-5001626	– Interagency DPW Fees	<u>8,443</u>
	Sub-Total	\$327,015
	Grand Total	\$595,343*

***Subject to the availability of Federal Funds.**

EXPLANATION

Per Chapter 228:1, I, G, Laws of 2017 for Statewide Critical Maintenance, and Chapter 228:1, I, F for Statewide Fire, Life, Safety Improvements. This project will upgrade the current Motorpool at the Rochester Readiness Center. It includes the demolition of current fencing, clearing of trees, importing material and grading for the new Motorpool. It will include new fencing, gates, access walkways and paved roadways around the Readiness Center.

The Federal Funds available for the purpose of this contract are provided to the State of New Hampshire - Adjutant General's Department by the National Guard Bureau pursuant to a Federal-State Master Cooperative Agreement for the mutual support of the New Hampshire National Guard. The cost of this contract shall be reimbursed to the State by the Federal Government at a rate of 50%. In the event that Federal funds are not available, General funds will not be used support this Federal percentage.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Department of Justice as to form and execution, and the Adjutant General's Department has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner

Department Estimate:	\$580,000
Negotiated Amount:	<u>\$586,900</u>
Over Estimate:	\$ 6,900

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 81020R, Contract A – Rochester Motorpool Upgrade

DESCRIPTION: This project is to upgrade the current Motorpool at the Rochester Readiness Center. It includes the demolition of current fencing, clearing of trees, importing material and grading for the new Motorpool, fencing and gates, access walkways and paved roadways around the Readiness Center.

EXPLANATION: The current Motorpool area has insufficient space for any additional military vehicles.

OVER ESTIMATE

EXPLANATION: The amount of the bid is 1.1% over the estimate. With the fluctuations in asphalt pavement pricing it is felt the overage is acceptable.

DEPARTMENT

ESTIMATE: \$580,000

LOW BID: \$586,900



ABC Bid Data

ROCHESTER
81020RA
NON-FEDERAL

PROJECT: ROCHESTER
STATE PROJECT NUMBER: 81020RA
FED. PROJECT NUMBER: NON-FEDERAL
DATE BIDS OPEN: June 13, 2018, 02:00 PM
SCOPE OF WORK: ROCHESTER MOTORPOOL UPGRADE
COMPLETION DATE: May 31, 2019
LOCATION: Strafford

Certified by: Therese Kupfer, Administrator

Summary of Bidders

Contractor	Bid Amount	Rank
NORTHEAST EARTH MECHANICS INC 159 BARNSTEAD ROAD, PITTSFIELD NH 03263	\$586,900.00	A
GREENE AND RUSSELL INC PO BOX 987, CONCORD NH 03302-0987	\$599,500.00	B
PARKER, J. & DAUGHTERS CONST. 70 DAROSKA ROAD, PITTSFIELD NH 03263-9204	\$660,000.00	C

901: \$556,900.
 902: 30,000.

 \$586,900.

BUREAU OF PUBLIC WORKS

Award to Northeast Earth Mech, Inc
 Hold for Negotiation
 Cancel Contract

User Agency NHARP NG
 Authorized by [Signature]
 Date 06 15 2018

Item No.	Description	Unit	Quantity	PS&E		NORTHEAST EARTH MECHANICS INC 159 BARNSTEAD ROAD PITTSFIELD, NH 03263		GREENE AND RUSSELL INC PO BOX 987 CONCORD, NH 03302-0987	
				Unit Price	Total	Unit Price	Total	Unit Price	Total

Items

901	ALL WORK SHOWN ON PLANS AND SPECIFICATIONS	U	1.00	\$550,000.00	\$550,000.00	\$556,900.00	\$556,900.00	\$569,500.00	\$569,500.00
902	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	\$	30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
Totals:					\$580,000.00		\$586,900.00		\$599,500.00
Alt. Totals:									
Totals:					\$580,000.00		\$586,900.00		\$599,500.00

Item No.	Description	Unit	Quantity	PS&E		PARKER, J. & DAUGHTERS CONST. 70 DAROSKA ROAD PITTSFIELD, NH 03263-9204	
				Unit Price	Total	Unit Price	Total

Items

901	ALL WORK SHOWN ON PLANS AND SPECIFICATIONS	U	1.00	\$550,000.00	\$550,000.00	\$630,000.00	\$630,000.00
902	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	\$	30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
Totals:					\$580,000.00		\$660,000.00
Alt. Totals:							
Totals:					\$580,000.00		\$660,000.00



NORTEAR-01

KPETTIT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/22/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Davis & Towle Morrill & Everett, Inc. 115 Airport Road Concord, NH 03301	CONTACT NAME: Kathy M. Pettit PHONE (A/C, No, Ext): (603) 715-9739 E-MAIL ADDRESS: kpettit@davistowle.com	FAX (A/C, No): (603) 225-7935
	INSURER(S) AFFORDING COVERAGE	
INSURED State of New Hampshire c/o Department of Administrative Services 7 Hazen Drive, Room 250 Concord, NH 03302	INSURER A: Acadia Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

NAIC # 31325

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	COMMERCIAL GENERAL LIABILITY			OCP5357814-10	06/21/2018	06/21/2019	EACH OCCURRENCE	\$ 2,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
	<input checked="" type="checkbox"/> Owners & Contractors						MED EXP (Any one person)	\$	
	<input checked="" type="checkbox"/> Protective Liab.						PERSONAL & ADV INJURY	\$	
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$	
	OTHER:							\$	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY		<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> HIRED AUTOS ONLY		<input type="checkbox"/> NON-OWNED AUTOS ONLY				BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (Per accident)	\$	
								\$	
	UMBRELLA LIAB		<input type="checkbox"/> OCCUR				EACH OCCURRENCE	\$	
	EXCESS LIAB		<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$	
	DED		RETENTION \$					\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		<input type="checkbox"/> Y/N	N/A			E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Rochester Motorpool Upgrade - 81020R, Contract A.

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire c/o Department of Administrative Services 7 Hazen Drive, Room 250 Concord, NH 03302	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

