



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
 25 Capitol Street – Room 120
 Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
 Commissioner
 (603)-271-3201

JOSEPH B. BOUCHARD
 Assistant Commissioner
 (603)-271-3204

Division of Public Works
 Design and Construction
 Project No. 81020R – Contract A

June 25, 2018

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Division of Public Works Design and Construction to enter into a contract with Northeast Earth Mechanics, Inc. (VC# 156610) Pittsfield, NH, for a total price not to exceed \$586,900, for an upgrade to the New Hampshire National Guard's Rochester Motorpool, located in Rochester, NH. This contract is effective upon Governor and Council approval through May 31, 2019, unless extended in accordance with the contract terms. **50% General Funds and 50% Federal Funds.**

2). Further authorize the amount of \$8,443 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$595,343. **50% General Funds and 50% Federal Funds.**

Funding is available in account titled Adjutant General as follows:

02-12-12-120030-15320000	Statewide Critical Maintenance	<u>SFY19</u>
034-5001626	– Contract Repairs/Bldgs. & Grounds	\$268,328
02-12-12-120030-15330000	Statewide Fire/Life/Safety Improvements	
034-5001626	– Contract Repairs/Bldgs. & Grounds	\$318,572
034-5001626	– Interagency DPW Fees	<u>8,443</u>
	Sub-Total	\$327,015
	Grand Total	\$595,343*

***Subject to the availability of Federal Funds.**

EXPLANATION

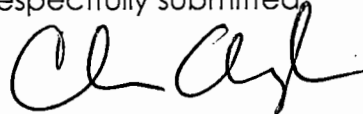
Per Chapter 228:1, I, G, Laws of 2017 for Statewide Critical Maintenance, and Chapter 228:1, I, F for Statewide Fire, Life, Safety Improvements. This project will upgrade the current Motorpool at the Rochester Readiness Center. It includes the demolition of current fencing, clearing of trees, importing material and grading for the new Motorpool. It will include new fencing, gates, access walkways and paved roadways around the Readiness Center.

The Federal Funds available for the purpose of this contract are provided to the State of New Hampshire - Adjutant General's Department by the National Guard Bureau pursuant to a Federal-State Master Cooperative Agreement for the mutual support of the New Hampshire National Guard. The cost of this contract shall be reimbursed to the State by the Federal Government at a rate of 50%. In the event that Federal funds are not available, General funds will not be used support this Federal percentage.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Department of Justice as to form and execution, and the Adjutant General's Department has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner

Department Estimate:	\$580,000
Negotiated Amount:	<u>\$586,900</u>
Over Estimate:	\$ 6,900

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 81020R, Contract A – Rochester Motorpool Upgrade

DESCRIPTION: This project is to upgrade the current Motorpool at the Rochester Readiness Center. It includes the demolition of current fencing, clearing of trees, importing material and grading for the new Motorpool, fencing and gates, access walkways and paved roadways around the Readiness Center.

EXPLANATION: The current Motorpool area has insufficient space for any additional military vehicles.

OVER ESTIMATE

EXPLANATION: The amount of the bid is 1.1% over the estimate. With the fluctuations in asphalt pavement pricing it is felt the overage is acceptable.

DEPARTMENT

ESTIMATE: \$580,000

LOW BID: \$586,900



ABC Bid Data

ROCHESTER
81020RA
NON-FEDERAL

PROJECT: ROCHESTER
STATE PROJECT NUMBER: 81020RA
FED. PROJECT NUMBER: NON-FEDERAL
DATE BIDS OPEN: June 13, 2018, 02:00 PM
SCOPE OF WORK: ROCHESTER MOTORPOOL UPGRADE
COMPLETION DATE: May 31, 2019
LOCATION: Strafford

Certified by:

Therese Forpper, Administrator

Summary of Bidders

Contractor	Bid Amount	Rank
NORTHEAST EARTH MECHANICS INC 159 BARNSTEAD ROAD, PITTSFIELD NH 03263	\$586,900.00	A
GREENE AND RUSSELL INC PO BOX 987, CONCORD NH 03302-0987	\$599,500.00	B
PARKER, J. & DAUGHTERS CONST. 70 DAROSKA ROAD, PITTSFIELD NH 03283-9204	\$660,000.00	C

901: \$556,900.-
902: 30,000.-
\$586,900.-

BUREAU OF PUBLIC WORKS

☒ Award to Northeast Earth Mech. Inc.
☐ Hold for Negotiation
☐ Cancel Contract
User Agency NHARP NG
Authorized by [Signature]
Date 06/15/2018

Item No.	Description	Unit	Quantity	PS&E		NORTHEAST EARTH MECHANICS INC 159 BARNSTEAD ROAD PITTSFIELD, NH 03263		GREENE AND RUSSELL INC PO BOX 987 CONCORD, NH 03302-0987	
				Unit Price	Total	Unit Price	Total	Unit Price	Total

Items

901	ALL WORK SHOWN ON PLANS AND SPECIFICATIONS	U	1.00	\$550,000.00	\$550,000.00	\$556,900.00	\$556,900.00	\$569,500.00	\$569,500.00
902	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	\$	30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
Totals:				\$580,000.00		\$586,900.00		\$599,500.00	
Alt. Totals:									
Totals:				\$580,000.00		\$586,900.00		\$599,500.00	

Item No.	Description	Unit	Quantity	PS&E		PARKER, J. & DAUGHTERS CONST. 70 DAROSKA ROAD PITTSFIELD, NH 03263-9204	
				Unit Price	Total	Unit Price	Total

Items

901	ALL WORK SHOWN ON PLANS AND SPECIFICATIONS	U	1.00	\$550,000.00	\$550,000.00	\$630,000.00	\$630,000.00
902	ALLOWANCE FOR ADDITIONS AND MODIFICATIONS TO THE CONTRACT	\$	30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
Totals:				\$580,000.00		\$660,000.00	
Alt. Totals:							
Totals:				\$580,000.00		\$660,000.00	



NORTEAR-01

KPETTIT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/25/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Davis & Towle Morrill & Everett, Inc. 115 Airport Road Concord, NH 03301	CONTACT NAME: Kathy M. Pettit		
	PHONE (A/C, No, Ext): (603) 715-9739	FAX (A/C, No): (603) 225-7935	
	E-MAIL ADDRESS: kpettit@davistowle.com		
INSURED NorthEast Earth Mechanics, Inc. 159 Barnstead Road Pittsfield, NH 03263	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Acadia Insurance Company		31325
	INSURER B: Westchester Surplus Lines Insurance Co.		
	INSURER C:		
	INSURER D:		
	INSURER E:		
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	X		CPA5198627-13	04/23/2018	04/23/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CAA5198635-13	04/23/2018	04/23/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			CUA5198637-13	04/23/2018	04/23/2019	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WPA5198638-14	04/23/2018	04/23/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	<input type="checkbox"/> Pollution Liability			G27584573004	04/23/2018	04/23/2019	Aggregate \$ 2,000,000
B	<input type="checkbox"/> Pollution Liability			G27584573004	04/23/2018	04/23/2019	Each Occurrence \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
**Workers Compensation 3A States: NH, MA, ME.

RE: Rochester Motorpool Upgrade - 81020R, Contract A. It is agreed and understood that the State of New Hampshire, c/o Department of Administrative Services is included as additional insured on General Liability for ongoing operations when required by written contract. Umbrella policy includes \$10,000,000 limit for Completed Operations Aggregate.

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire c/o Department of Administrative Services 7 Hazen Drive, Room 250 Concord, NH 03302	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



NORTEAR-01

KPETTIT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/22/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Davis & Towle Morrill & Everett, Inc. 115 Airport Road Concord, NH 03301	CONTACT NAME: Kathy M. Pettit		
	PHONE (A/C, No, Ext): (603) 715-9739	FAX (A/C, No): (603) 225-7935	
	E-MAIL ADDRESS: kpettit@davistowle.com		
INSURED State of New Hampshire c/o Department of Administrative Services 7 Hazen Drive, Room 250 Concord, NH 03302	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Acadia Insurance Company		31325
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY			OCP5357814-10	06/21/2018	06/21/2019	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input checked="" type="checkbox"/> Owners & Contractors						MED EXP (Any one person) \$
	<input checked="" type="checkbox"/> Protective Liab.						PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					BODILY INJURY (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					PROPERTY DAMAGE (Per accident) \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$
	DED RETENTION \$						AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Rochester Motorpool Upgrade - 81020R, Contract A.

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire c/o Department of Administrative Services 7 Hazen Drive, Room 250 Concord, NH 03302	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



KPETTIT

CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
06/22/2018

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	E-MAIL ADDRESS: kpettit@davistowle.com		
	PRODUCER CUSTOMER ID: NORTEAR-01		
INSURED NorthEast Earth Mechanics, Inc. State of New Hampshire c/o Department of Administrative Services 159 Barnstead Road Pittsfield, NH 03263	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Acadia Insurance Company		31325
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE: Rochester Motorpool Upgrade - #81020R, Contract A.

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INSR LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	X	PROPERTY	CIM5357758-10	06/21/2018	06/21/2019	X BUILDING	\$ 586,000
		CAUSES OF LOSS				PERSONAL PROPERTY	\$
		BASIC				BUSINESS INCOME	\$
		BROAD				EXTRA EXPENSE	\$
	X	SPECIAL				RENTAL VALUE	\$
		EARTHQUAKE				BLANKET BUILDING	\$
		WIND				BLANKET PERS PROP	\$
		FLOOD				BLANKET BLDG & PP	\$
							\$
							\$
		INLAND MARINE	TYPE OF POLICY				\$
		CAUSES OF LOSS					\$
		NAMED PERILS	POLICY NUMBER				\$
							\$
		CRIME					\$
		TYPE OF POLICY					\$
							\$
		BOILER & MACHINERY / EQUIPMENT BREAKDOWN					\$
							\$
							\$
							\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire
c/o Department of Administrative Services
7 Hazen Drive, Room 250
Concord, NH 03302

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE