



The State of New Hampshire
Department of Environmental Services



February 29, 2016

Her Excellency, Governor Margaret Wood Hassan
 And the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (NHDES) to accept and expend federal funds in the amount of \$90,000 from the National Oceanic and Atmospheric Administration (NOAA) for implementation of two coastal program stormwater management projects, effective upon Governor & Council approval through June 30, 2017. 100% Federal Funds.

Funding to be budgeted as follows:

FY 2016
Coastal Zone Management
03-44-44-442010-36420000

| Class | Budget Category | Current Budget | Requested Action | Revised Budget |
|---------------------|-----------------------------------|----------------|------------------|----------------|
| Income | | | | |
| 000-404222 | Coastal Zone Management | (\$1,734,066) | (\$90,000) | (\$1,824,066) |
| Expenditures | | | | |
| 010-500100 | Personal Services Perm Class | \$427,356 | \$0 | \$427,356 |
| 018-500106 | Overtime | \$4,000 | \$0 | \$4,000 |
| 020-500200 | Current Expense | \$19,900 | \$0 | \$19,900 |
| 022-500255 | Rents-Leases Other Than State | \$42,000 | \$0 | \$42,000 |
| 024-500227 | Maint Other Than Bldg-Grounds | \$300 | \$0 | \$300 |
| 026-500251 | Organizational Dues | \$12,400 | \$0 | \$12,400 |
| 027-500799 | Transfers to DoIT | \$43,772 | \$0 | \$43,772 |
| 030-500302 | Equipment New Replacement | \$36,000 | \$0 | \$36,000 |
| 039-500188 | Telecommunications | \$8,000 | \$0 | \$8,000 |
| 040-500800 | Indirect Costs | \$72,703 | \$0 | \$72,703 |
| 041-500801 | Audit Fund Set Aside | \$1,541 | \$0 | \$1,541 |
| 042-500620 | Additional Fringe Benefits | \$55,530 | \$0 | \$55,530 |
| 049-500109 | Transfers to Other State Agencies | \$256 | \$0 | \$256 |
| 050-500109 | Personnel Full-Time Temp | \$38,429 | \$0 | \$38,429 |
| 059-500117 | Salary Temporary Employees | \$50,000 | \$0 | \$50,000 |
| 060-500601 | Benefits | \$257,879 | \$0 | \$257,879 |
| 066-501709 | Employee Training | \$3,000 | \$0 | \$3,000 |

P.O. Box 95, 29 Hazen Drive, Concord, New Hampshire 03302-0095

Telephone: (603) 271-3503 • Fax: (603) 271-7894 • TDD Access: Relay NH 1-800-735-2964

DES Web site: www.des.nh.gov

| | | | | |
|--------------|--------------------------------|--------------------|-----------------|--------------------|
| 070-500705 | In-State Travel | \$2,400 | \$0 | \$2,400 |
| 072-500573 | Grants Federal | \$450,000 | \$90,000 | \$540,000 |
| 080-500716 | Out Of State Travel | \$8,600 | \$0 | \$8,600 |
| 102-500731 | Contracts for Program Services | \$200,000 | \$0 | \$200,000 |
| TOTAL | | \$1,734,066 | \$90,000 | \$1,849,066 |

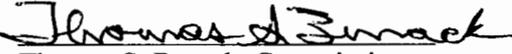
EXPLANATION

In its 2016 *Section 309 Assessment and Strategy*, the NHDES Coastal Program identified working with municipalities to reduce stormwater as a high management priority. The 2016 *Section 309 Assessment and Strategy* further specified the NHDES Coastal Program should partner with the NHDES Watershed Assistance Section (and others) to coordinate the availability of resources available to address stormwater management. Due to the pressing need to support municipal stormwater management efforts in the Great Bay watershed, NHDES augmented its 2016 Watershed Assistance Grants program with Coastal Zone Management funding. The funds provided by NOAA under this request will facilitate funding for two coastal stormwater management projects.

NHDES is requesting authorization to accept and expend \$90,000 in federal funds and to budget these funds as follows:

Class 72 *Grants – Federal* – This is for work to collect information, conduct technical analysis, implement stormwater best management practices and draft reports.

In the event that Federal funds become no longer available, General funds will not be requested to support this program. We respectfully request your approval.


Thomas S. Burack, Commissioner

**COASTAL ZONE MANAGEMENT GRANT
FISCAL SITUATION FY16
03-44-44-442010-36420000**

| | |
|--|--------------------|
| Total Federal Awards | \$2,837,500 |
| Less Expenditures thru 6/30/15 | \$774,536 |
| Remaining Authorization to Budget | <u>\$2,062,964</u> |
| Less Current FY16 Budget Authorization | \$1,734,066 |
| Total Available for Budgeting | <u>\$328,898</u> |
| REQUESTED ACTION | <u>\$90,000</u> |
| Available to Budget at a later date | \$238,898 |

| Grant Award Number | <u>Award Amount</u> | <u>Expenses to 6/30/15</u> | <u>Balance</u> |
|---------------------------|--------------------------------|---------------------------------------|-----------------------|
| NA13NOS4190042 | \$902,500 | \$326,542 | \$575,958 |
| NA14NOS4190067 | \$965,000 | \$447,994 | \$517,006 |
| NA15NOS4190089 | \$970,000 | \$0 | \$970,000 |
| TOTAL | <u>\$2,837,500</u> | <u>\$774,536</u> | <u>\$2,062,964</u> |

U. S. DEPARTMENT OF COMMERCE

GRANT COOPERATIVE AGREEMENT

FINANCIAL ASSISTANCE AWARD

AWARD NUMBER

NA15NOS4190089

RECIPIENT NAME Environmental Services, New Hampshire Department of

STREET ADDRESS 29 Hazen Drive

FEDERAL SHARE OF COST \$970,000.00

CITY, STATE, ZIP CODE Concord NH 03301-6510

RECIPIENT SHARE OF COST \$891,000.00

AWARD PERIOD 07/01/2015-12/31/2016

TOTAL ESTIMATED COST \$1,861,000.00

AUTHORITY 16 U.S.C. 1455, 1455a, 1456b

CFDA NO. AND PROJECT TITLE

11.419 CZM Program Grants FY15 Combined 306/A/309

This award offer approved by the Grants Officer constitutes an obligation of Federal funding. By accepting this award offer, the Recipient agrees to comply with the award Terms and Conditions checked below. If this was a paper issued award offer, please send two signed documents to the Grants Officer and retain one set of signed award documents for your files. If this award offer is not accepted without modification within 30 days of receipt, the Grants Officer may unilaterally withdraw this award offer and de-obligate the funds.

- Department of Commerce Financial Assistance Standard Terms and Conditions
- Government Wide Research Terms and Conditions
- Bureau Specific Administrative Standard Award Conditions
- Award Specific Special Award Conditions
- Line Item Budget
- 15 CFR Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Non-Profit, and Commercial Organizations
- 15 CFR Part 24, Uniform Administrative Requirements for Grants and Agreements to States and Local Governments
- OMB Circular A-21, Cost Principles for Educational Institutions
- OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments
- OMB Circular A-122, Cost Principles for Non-Profit Organizations
- 48 CFR Part 31, Contract Cost Principles and Procedures
- OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations
- Department of Commerce Pre-Award Notification Requirements for Grants and Cooperative Agreements
REF: 79 FR 75871 (December 19, 2014)
- Other(s)
2 CFR Part 200 - Uniform Guidance: Uniform Admin. Requirements, Cost Principles, and Audit Requirements; 79 FR 78390 (December 30, 2014)

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Janet Russell

TITLE

Grants Officer

DATE

05/22/2015

TYPE NAME AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Susan Carlson

TITLE

DATE

06/08/2015

| | | | |
|---|--|---|--|
| U. S. DEPARTMENT OF COMMERCE Award Action Request | | Award Number NA14NOS4190067 | |
| Recipient Name Environmental Services, New Hampshire Department of | | Request Type No Cost Extension - Prior Approval Required Document ID: 2552549 | |
| Street Address 29 Hazen Drive | | Award Period 07/01/2014 - 06/30/2017 | |
| City, State, Zip Code Concord NH 03301-6510 USA | | Total Award Funding Federal: \$965,000.00 Non-Federal: \$886,000.00 | |
| Program Office NOS Office for Coastal Management (OCM) | | Program Officer Rebecca Newhall 978-281-9237 Rebecca.Newhall@noaa.gov | |
| CFDA Number and Project Title 11.419: CZM Program Grants FY14 Combines 306/A/309 | | | |
| Requested Extension Date 12/31/2016 | | | |
| Justification The New Hampshire Coastal Program (NHCP) requests a one year extension of our 2014 grant program # NA14NOS4190067. The reason for the extension is to provide additional time to complete Task 306-13, Piscataqua Region Monitoring Collaborative ? Piscataqua Region Estuaries Partnership (PREP). Due to staff turnover PREP has been delayed in implementing this project; however they have hired a new Coastal Scientist who will be responsible for its implementation. With this extension we will be able to finalize the project within the extended grant timeframe. Specifically it will allow for salt marsh mapping to occur in 2016 and allow for additional time to develop the reports for the macroalgae and eelgrass monitoring. At this time we do not anticipate any other tasks? timelines to extend beyond December 31, 2015. The NHCP requests a one year, no cost time extension of the grant to December 31, 2016. No work of any kind (except work related to closeout activities), contractual or direct, will continue beyond December 31, 2016 if approved. | | | |
| Award Action Request Status Accepted | | | |
| SUBMITTED BY Steven M Couture | | DATE 07/27/2015 | |
| APPROVED BY Marianne K Eggers | | DATE 08/20/2015 | |

FORM CD-451
(REV 10-98) LP
DAO 203-26

U. S. DEPARTMENT OF COMMERCE

**AMENDMENT TO
FINANCIAL ASSISTANCE AWARD**

GRANT COOPERATIVE AGREEMENT

ACCOUNTING CODE

AWARD NUMBER

NA13NOS4190042

RECIPIENT NAME
Environmental Services, New Hampshire Department of

AMENDMENT NUMBER

4

STREET ADDRESS
29 Hazen Drive

EFFECTIVE DATE

01/01/2016

CITY, STATE, ZIP CODE
Concord NH 03301-6510

EXTEND WORK COMPLETION TO

06/30/2016

CFDA NO. AND PROJECT TITLE
11.419 CZM Program Grants FY13 Combines 306/A/309

| COSTS ARE REVISED AS FOLLOWS | PREVIOUS ESTIMATED COST | ADD | DEDUCT | TOTAL ESTIMATED COST |
|------------------------------|-------------------------|-----------|--------|----------------------|
| FEDERAL SHARE OF COST | \$902,500.00 | \$0.00 | \$0.00 | \$902,500.00 |
| RECIPIENT SHARE OF COST | \$837,500.00 | \$0.00 | \$0.00 | \$837,500.00 |
| TOTAL ESTIMATED COST | \$1,740,000.00 | (\$-0.00) | \$0.00 | \$1,740,000.00 |

REASON(S) FOR AMENDMENT

This amendment provides for a six-month no cost extension of the Agreement through 06/30/2016 per the recipient's request dated 11/21/2014 which is incorporated by reference.

This Amendment approved by the Grants Officer is issued in triplicate and constitute an obligation of Federal funding. By signing the three documents, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. Upon acceptance by the Recipient, two signed Amendment documents shall be returned to the Grants Officer and the third document shall be retained by the Recipient. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally terminate this Amendment.

Special Award Conditions (Attachment B)

Line Item Budget (Attachment A)

Other(s)

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Freddie Isaac

TITLE

Grants Officer

DATE

01/09/2015

TYPE NAME AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Steven Couture

TITLE

Program Manager

DATE

01/09/2015