

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

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JB

LINDA M. HODGDON
Commissioner
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Assistant Commissioner
(603) 271-3204

Bureau of Public Works
Design and Construction
Project No. 80599R, Contract A

March 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services, Bureau of Public Works Design and Construction to increase BPW Fees amount by \$2,634, from \$4,800 to \$7,434 (PO# 700047-1), for additional engineering services for the Emergency Generator Upgrades at the NH Dept. of Safety, 33 Hazen Drive, Concord. The construction contract with Gemini Electric, Inc., was approved by Governor and Council on October 12, 2011, Item 4D. **100% Capital – Highway Funds.**

Funding is available in account titled Dept. of Safety – Emergency Communications as follows:

02-23-23-236530-86940000 Standby Generator Replacement SFY13

034-500162 – Interagency Fees \$2,634

EXPLANATION

Per Chapter 253:2, II, A, Laws of 2011 for Standby Generator Replacement Hayes Building – 33 Hazen Drive, Concord, This project included removing and replacing four (4) older generators and transfer switches with one (1) new generator along with several new transfer switches and various new panels.

This request is to increase BPW Fees only and does not increase the contractors' contract amount. The initial estimated BPW fees of \$4,800 were developed at the project's inception, based upon the typical costs for BPW to administer building contracts. Due to unanticipated changes to the scope of work during construction, weekend coverage was required. The increase of \$2,634 in BPW fees reflects the additional time required continuing for Contract Administration and construction oversight to ensure adherence to the contract requirements, and as agreed by the Department of Safety. RSA 21-I:85 requires that BPW charge for their time on non-general funded projects.

Attached please find a copy of prior G & C letters for each project

Respectfully submitted,

A handwritten signature in cursive script, reading "Linda M. Hodgdon".

Linda M. Hodgdon
Commissioner

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: BPW Project No. 80599R, Contract A – Emergency Generator Upgrades at NH Department of Safety, 33 Hazen Drive, Concord, NH.

EXPLANATION: This project removes and replaces four (4) older generators and transfer switches with one (1) new generator along with several new transfer switches and various new panels.

The primary reason for the change to the new generator is that the electrical loads on the generator serving the computer room and State Police communications have exceeded the generator's capacity. Since the other generators were over 30 years old, it is prudent to replace all the generators and transfer switches with one new reliable system.

**BPW FEE
INCREASE:**

Due to unanticipated changes to the scope of work during construction, weekend coverage was required. The increase of \$2,634 in BPW fees reflects the additional time required for Contract Administration and construction oversight to ensure adherence to the contract requirements, and as agreed by the Department of Safety.

BPW



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Bureau of Public Works
Design and Construction
Project No. 80599R - Contract A

September 29, 2011

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

10/12/2011 LTD

REQUESTED ACTION

1). Authorize the Bureau of Public Works Design and Construction to enter into a contract with Gemini Electric, Inc., (VC# 156871) Auburn, NH, for a total price not to exceed \$289,500, for the Emergency Generator Upgrades, NH Dept of Safety, 33 Hazen Drive, Concord, NH. This contract is effective upon Governor and Council approval through May 25, 2012, unless extended in accordance with the contract terms. **100% Capital - Highway Funds.**

2). Further authorize the amount of \$4,800 be approved for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$294,300. **100% Capital - Highway Funds.**

Funding is available in account titled Dept. of Safety - Emergency Communications as follows:

02-23-23-236530-8694	Standby Generator Replacement	<u>SFY12</u>
034-500162	- Repair/Renovation Bldgs.	\$ 289,500
034-500162	- BPW Fees	<u>\$ 4,800</u>
	Sub-Total	\$ 294,300
	Grand Total	\$ 294,300

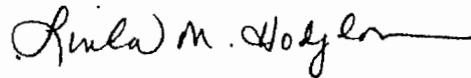
EXPLANATION

Per Chapter 253:2, II, A, Laws of 2011 for Standby Generator Replacement Hayes Building - 33 Hazen Drive, Concord, This project will remove and replace four (4) older generators and transfer switches with one (1) new generator along with several new transfer switches and various new panels. It is very difficult to obtain parts for some of the older generators.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Department of Safety has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Linda M. Hodgdon
Commissioner

Department Estimate:	\$ 580,769
Contract Amount:	<u>\$ 289,500</u>
Under Estimate:	\$ 291,269