



Nicholas A. Toumpas  
Commissioner

Diane Langley  
Director

Sheri Rockburn  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF COMMUNITY BASED CARE SERVICES

BUREAU OF BEHAVIORAL HEALTH

105 PLEASANT STREET, CONCORD, NH 03301  
603-271-5000 1-800-852-3345 Ext. 5000  
Fax: 603-271-5058 TDD Access: 1-800-735-2964

March 1, 2014

MJT  
49

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, NH 03301

Sole Source  
Amendment

Requested Action

100% General funds

Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Behavioral Health, to **amend** contract number 1031194 with Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council, 7 Prospect Street, Nashua, New Hampshire 03060-3990, vendor number 154112, to establish a Children's Assertive Community Treatment Team, by increasing the price limitation by \$125,000 from \$1,022,852 to \$1,147,852, effective March 1, 2014, or date of Governor and Council approval, whichever is later, through June 30, 2014. This contract was originally approved by Governor and Council on June 19, 2013, item number 106. Funds to support this amendment are available in the following accounts in State Fiscal Year 2014:

05-95-92-920010-5945 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: BEHAVIORAL HEALTH-DIV OF, DIV OF BEHAVIORAL HEALTH, CMH PROGRAM SUPPORT

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>Current Modified Budget</u>	<u>Increase (Decrease) Amount</u>	<u>Revised Modified Budget</u>
102-0731	Contracts for Program Services	92205945	\$ 714,680	\$ 125,000	\$ 839,680

05-95-92-920010-2087 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: BEHAVIORAL HEALTH-DIV OF, DIV OF BEHAVIORAL HEALTH, MIPCD GRANT

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>Current Modified Budget</u>	<u>Increase (Decrease) Amount</u>	<u>Revised Modified Budget</u>
102-0731	Contracts for Program Svs	92202087	\$ 154,602	\$ 0	\$ 154,602

05-95-92-920010-7851 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: BEHAVIORAL HEALTH-DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH DATA

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>Current Modified Budget</u>	<u>Increase (Decrease) Amount</u>	<u>Revised Modified Budget</u>
102-0731	Contracts for Program Svs	92207851	\$ 10,000	\$ 0	\$ 10,000

05-95-92-920010-1858 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:  
 BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, EDI GRANT

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>Current Modified Budget</u>	<u>Increase (Decrease) Amount</u>	<u>Revised Modified Budget</u>
502-0891	Payments to Providers	9201858	\$ 1,500	\$ 0	\$ 1,500

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:  
 HUMAN SERVICES, HOMELESS & HOUSING, PATH GRANT

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>Current Modified Budget</u>	<u>Increase (Decrease) Amount</u>	<u>Revised Modified Budget</u>
102-0731	Contracts for Program Svs	42307150	\$ 40,300	\$ 0	\$ 40,300

05-95-49-490510-2985 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:  
 DIV OF COMM BASED CARE SVC, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>Current Modified Budget</u>	<u>Increase (Decrease) Amount</u>	<u>Revised Modified Budget</u>
102-0731	Contracts for Program Svcs	49053316	\$ 100,000	\$ 0	\$ 100,000

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:  
 HUMAN SERVICES, CHILD PROTECTION, CHILD FAMILY SERVICES

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>Current Modified Budget</u>	<u>Increase (Decrease) Amount</u>	<u>Revised Modified Budget</u>
550-0398	Assessment and Counseling	42105824	\$ 1,770	\$ 0	\$ 1,770
<b>Total</b>			<b>\$ 1,022,852</b>	<b>\$ 125,000</b>	<b>\$ 1,147,852</b>

**Explanation**

The funds awarded in this amendment will be used by Greater Nashua Mental Health Center at Community Council to establish a Children’s Assertive Community Treatment (ACT) Team. Adding a Children’s ACT team to the community mental health system in SFY 2014 was an objective of the Bureau of Behavioral Health’s Ten-Year Plan and was supported by funding approved in the SFY 2014-2015 State Budget. The funds will be used for start-up costs such as staff recruitment and training and to offset the costs of serving uninsured or underinsured clients. Most services provided by the Children’s ACT team will be Medicaid-reimbursable.

A Children’s Assertive Community Treatment Team is a specialized multi-disciplinary team designed to provide intensive community based services for children and families living with serious emotional disturbance (SED). The team is responsible for either directly providing a full array of services, or ensuring that the individual receives those services from another organization or provider. ACT Team services are for individuals who have the most serious and intractable symptoms and who consequently have a history of multiple psychiatric hospitalizations, frequent visits to hospital emergency departments and/or incarcerations. ACT is considered an Evidence Based Practice, and when delivered with fidelity to the model, has been shown highly effective in reducing psychiatric hospitalization rates for individuals with severe mental illness and improving other outcomes.

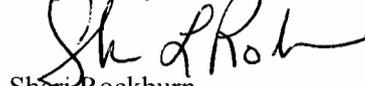
ACT Teams are multi-disciplinary and are comprised of nursing staff, a psychiatrist, case managers, and master's level clinicians. ACT Teams can include supported employment specialists, and staff with an expertise in providing functional support services, substance abuse treatment and other Evidence Based Practices, such as illness management and recovery (IMR). Team members directly provide individualized, comprehensive and flexible treatment support and rehabilitation services, cross-train in each other's area of expertise and are generalists. Team members share the responsibility of care to clients. The clinician to client ratio (1:12) is low to ensure that intensive services and at least twice per day contact is possible. Most services are delivered in the community as opposed to a traditional office setting and the team has extended evening hours and provides emergency services on-call for individuals served by the team.

The Bureau of Behavioral Health requested proposals for the start-up and operation of a Children's ACT team on the Department of Health and Human Services website October 3-11, 2013. As a result of the Request for Proposal (RFP), proposals were received from the following organizations: Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council; The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health; and The Mental Health Center of Greater Manchester. After review of the proposals for completeness and compliance with the requirements of the RFP, the proposals were reviewed by an Evaluation Committee consisting of one staff from the Bureau of Behavioral Health, one from the Bureau of Developmental Services, one from New Hampshire Hospital, and one from the Bureau of Elderly and Adult Services, and were rated on a predetermined formula outlined in the RFP. Out of 400 points + 20 bonus points for a potential 420 points, Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council attained an overall combined score of 359.5; The Lakes Region Mental Health Center, Inc. DBA Genesis Behavioral Health attained an overall score of 233; and The Mental Health Center of Greater Manchester received an overall score of 328.5. Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council met the Bureau of Behavioral Health's expectations for service quality, and attained the highest overall score. The Bureau requests they be funded by this contract.

Area served: Please see the attached list of communities.

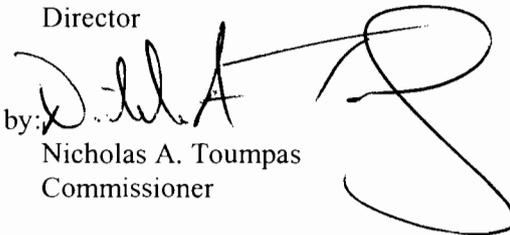
Source of funds: 100% General.

Respectfully submitted,



Sheri Rockburn  
Director

Approved by:



Nicholas A. Toumpas  
Commissioner

SR/PBR/sl

FY14 Region 6 G&C Amendment #1

Enclosures

**Region VI**  
**Community Council of Nashua, NH, Inc.**  
**DBA Greater Nashua Mental Health Center at**  
**Community Council**

Communities Served:

Amherst  
Brookline  
Hollis  
Hudson  
Litchfield  
Mason  
Merrimack  
Milford  
Mont Vernon  
Nashua

# RFP 14-DHHS-DCBCS-BBH-01

## Children's ACT Team

### SCORING SUMMARY

		<i>Technical Proposal</i>	Region 3 Genesis	Region 6 GNMHC	Region 7 MHCGM
		<b>1 Proposal formatting and adherence to instructions</b>	<b>Possible 10</b>	<b>Possible 10</b>	<b>Possible 10</b>
Reviewer	1		8	8	10
	2		10	9	7
	3		10	10	9
	4		10	10	8
		<b>Total 1-4:</b>	<b>38</b>	<b>37</b>	<b>34</b>
		<b>2. Proposal Narrative</b>			
		<b>a. Prioritization of ACT Services (Q1 through Q3)</b>	<b>Possible 10</b>	<b>Possible 10</b>	<b>Possible 10</b>
Reviewer	1		3	9	10
	2		8	9	9.5
	3		7	7	9
	4		6	10	10
		<b>Total 1-4:</b>	<b>24</b>	<b>35</b>	<b>38.5</b>
		<b>b. Ensuring the Availability of Services (Q4 through Q7)</b>	<b>Possible 10</b>	<b>Possible 10</b>	<b>Possible 10</b>
Reviewer	1		3	6	0
	2		8	7	0
	3		5	8	0
	4		8	9	0
		<b>Total 1-4:</b>	<b>24</b>	<b>30</b>	<b>0</b>
		<b>c. Demonstrated Effectiveness (Q8 through Q12)</b>	<b>Possible 10</b>	<b>Possible 10</b>	<b>Possible 10</b>
Reviewer	1		4	10	8
	2		7	10	7
	3		5	8	8
	4		6	10	9
		<b>Total 1-4:</b>	<b>22</b>	<b>38</b>	<b>32</b>
		<b>d. Staffing (Q13 through Q15)</b>	<b>Possible 10</b>	<b>Possible 10</b>	<b>Possible 10</b>
Reviewer	1		4	8	9
	2		8	9	6
	3		6	8	9
	4		8	7	7
		<b>Total 1-4:</b>	<b>26</b>	<b>32</b>	<b>31</b>
		<b>e. Fidelity (Q16 through 17)</b>	<b>Possible 10</b>	<b>Possible 10</b>	<b>Possible 10</b>
Reviewer	1		4	10	10
	2		6	8	10
	3		3	9	9
	4		4	9	8
		<b>Total 1-4:</b>	<b>17</b>	<b>36</b>	<b>37</b>

Continued on next page

		<b>f. Services (Q18 through Q25)</b>	<b>Possible 10</b>	<b>Possible 10</b>	<b>Possible 10</b>
Reviewer	1		6	10	10
	2		6	9.5	9
	3		6	10	10
	4		5	10	10
		<b>Total 1-4:</b>	<b>23</b>	<b>39.5</b>	<b>39</b>
		<b>g. Timeline (Q26)</b>	<b>Possible 5</b>	<b>Possible 5</b>	<b>Possible 5</b>
Reviewer	1		1	3	5
	2		3	3	3
	3		3	3	5
	4		5	4	4
		<b>Total 1-4:</b>	<b>12</b>	<b>13</b>	<b>17</b>
		<b>h. Training (Q27 through Q28)</b>	<b>Possible 5</b>	<b>Possible 5</b>	<b>Possible 5</b>
Reviewer	1		1	3	5
	2		2	4	5
	3		1	3	4
	4		1	3	5
		<b>Total 1-4:</b>	<b>5</b>	<b>13</b>	<b>19</b>
		<b>3. Bonus Points: Wraparound Approach (Q29)</b>	<b>Bonus 5</b>	<b>Bonus 5</b>	<b>Bonus 5</b>
Reviewer	1		3	3	4
	2		3	2	4
	3		4	4	4
	4		4	3	4
		<b>Total 1-4:</b>	<b>14</b>	<b>12</b>	<b>16</b>
		<b>Cost Proposal</b>			
		<b>1. Budget</b>	<b>Possible 20</b>	<b>Possible 20</b>	<b>Possible 20</b>
Reviewer	1		10	20	18
	2		6	19	14
	3		7	15	18
	4		5	20	15
		<b>Total 1-4:</b>	<b>28</b>	<b>74</b>	<b>65</b>
		<b>Total Score by Reviewer Maximum per Reviewer: 100 plus 5 bonus for possible 105 points.</b>			
Reviewer	1		47	90	89
	2		67	89.5	74.5
	3		57	85	85
	4		62	95	80
		<b>Total Combined Score: (400 points plus 20 bonus points for possible 420 total points)</b>	<b>233</b>	<b>359.5</b>	<b>328.5</b>

**Selected Proposal:**

**Region 6-Community Council at Nashua, NH**  
**DBA Greater Nashua Mental Health Center at Community Council**

**Facilitator:**

**Michele Harlan**, Community Mental Health Program Administrator  
Bureau of Behavioral Health

**Evaluation Team:**

**Reviewer #1:**

**Beth Nichols**, Planning Analyst & Program Coordinator  
Bureau of Behavioral Health

**Reviewer #2:**

**Sally Varney**, Program Planning & Review Specialist  
Bureau of Elderly & adult Services

**Reviewer #3:**

**John Capuco**, Administrator III  
Bureau of Developmental Services

**Reviewer #4:**

**Elizabeth Foster**, Assistant Director, Social Services  
New Hampshire Hospital

# Amendment to Agreement

This Amendment to Agreement (hereinafter called the "Amendment") is dated this 7 day of March, 2014 between the State of New Hampshire, Division of Community Based Care Services, Bureau of Behavioral Health of the Department of Health and Human Services (hereinafter called "BBH") and **Community Council of Nashua, NH DBA Greater Nashua Mental Health Center at Community Council**, a non-profit corporation organized under the laws of the State of New Hampshire with a place of business at **7 Prospect Street, Nashua, New Hampshire 03060-3990** (hereinafter referred to as the "Contractor").

**WHEREAS**, pursuant to an Agreement dated May 5, 2013, the Contractor has agreed to provide certain services upon the terms and conditions specified in the Agreement, in consideration of payment by BBH of certain sums specified therein; and

**WHEREAS**, pursuant to Paragraph 17. of the Agreement, the Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties thereto and only after approval of such amendment, waiver, or discharge by the Governor and Executive Council of the State of New Hampshire;

**WHEREAS**, BBH and the Contractor have agreed to amend the Agreement in certain respects;

**NOW THEREFORE**, in consideration of the foregoing and of the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Agreement.

1.1. The Agreement is hereby amended as follows:

By deleting, in Subparagraph 1.8. of the General Provisions the number \$1,022,852. and substituting therefore the number \$1,147,852.

2. Amendment and Modification to Exhibit A, Scope of Work

2.1. Add Section **XX. CHILDREN'S ASSERTIVE COMMUNITY TREATMENT (ACT) TEAM SERVICES.**

**XX. CHILDREN'S ASSERTIVE COMMUNITY TREATMENT (ACT) TEAM SERVICES**

**A. Definition of Terms:**

1. Community Mental Health Program: A program operated by a community based nonprofit, designated by the State of New Hampshire, for the purpose of planning, establishing and administering an array of community-based mental health services pursuant to He-M 403 and as defined in RSA 135-C:2, IV.
2. Assertive Community Treatment Team (ACT): Is a national evidence based practice shown to be highly effective in reducing the need for hospitalizations and/or visits to local hospital emergency departments by providing services through a multidisciplinary team approach, where clinicians have small caseloads and provide extended coverage to individuals requiring intensive services in the community.

Contractor Initials: 

Date: 3/7/14

3. Rehabilitation for Empowerment, Natural Supports, Education and Work (RENEW): “RENEW is a youth directed planning and support process designed to meet the needs of young people with emotional and behavioral disorders transitioning from school to adult life.” Please reference the University of New Hampshire - Institute on Disability website for additional information on RENEW.  
[http://www.iod.unh.edu/Projects/renew/renew\\_main.aspx](http://www.iod.unh.edu/Projects/renew/renew_main.aspx)
4. Community Mental Health Services: As defined in Administrative Rule, He-M 426.
5. Serious Emotional Disturbance: Refers to a child who has been determined eligible for services under Administrative Rule He-M 401.
6. Wraparound Model: A person centered approach to treatment that supports a system of care framework, where the perspectives of the child and family are at the center of all treatment decisions, and supported by a team of individuals offering individualized, culturally competent, community based services which draw upon the families natural supports using a strengths-based approach.

**B. The Contractor shall establish a Children’s Assertive Community Treatment (ACT) Team:**

1. Intensive Community Based Services: Children’s ACT Teams utilize a specialized multidisciplinary team to provide intensive community based services for children and families living with serious emotional disturbance (SED). These intensive services include multiple visits to the child and family in settings that most effectively meet their needs, and can be as frequent as daily. They may take place at the child’s school, home or other community settings.
2. Responsibility of the Team: The team is responsible for directly providing a full array of services as defined in He-M 426. Ideally, these services are delivered within the context of a community wraparound team which places the child and the family at the center of treatment decisions. Services defined include:
  - a. Functional Support Services (FSS);
  - b. Individual and Family Therapy;
  - c. Medication Services;
  - d. Targeted Case Management (TCM) Services, and
  - e. Supported Education.
3. Prioritizing for Children’s ACT Team: Children’s ACT Team services are intended for children and adolescents who meet State eligibility criteria for Serious Emotional Disturbance (SED) or Serious Emotional Disturbance with Interagency Involvement (SED-IA), as defined in Administrative Rule He-M 401. In addition, children and adolescents served by the ACT Team can also present with difficulties successfully engaging in traditional treatment programs, and can present with challenging and complex treatment needs that have frequently not responded to prior treatment interventions. Children who are prioritized for ACT Team services also have a history of multiple psychiatric hospitalizations, and/or frequent visits to hospital emergency departments for psychiatric crisis, and present with ongoing difficulties at school, and/or multiple interactions with law enforcement.
4. Composition of the Team: Children’s ACT Teams are multidisciplinary, and are comprised of nursing staff, a psychiatrist, case managers, functional support specialists, and master’s level clinicians. A Children’s ACT Team can include:
  - a. A RENEW trained individual;
  - b. Linkages with Vocational Rehabilitation for transition aged young adults;
  - c. Staff with an expertise in providing Substance Abuse Treatment; and
  - d. Best Practice Treatments, such as:
    - 1) Trauma Focused Cognitive Behavioral Therapy (TF-CBT);
    - 2) Evidence Based Supported Education; and
    - 3) RENEW.

Contractor Initials:   
Date: 3/7/14

5. Sharing Responsibility of Care: With the emphasis of a team approach, each team member should be positioned to provide coverage for other team members as needed. Team members share the responsibility of care to children and families and the clinician ratio to individuals served is low (optimally 1:10, no more than 1:15) to ensure that intensive services are available to the child and their family. Most services are delivered in the community as opposed to a traditional office setting.
6. After Hours Coverage: The team has extended evening hours that are most conducive to the needs of the child and the family. The team is set up to either:
  - a. directly provides Emergency Services on call, 24 hours a day for individuals served by the team; or
  - b. has a well-articulated plan to ensure the CMHC Emergency Services Team is informed of the needs of any individual served by the team, is updated on pertinent changes in status, and has available to them a well-articulated crisis plan should the family request services after hours.

**C. Covered Populations and Services:**

1. The Contractor will be expected to prioritize services to children and families who will most benefit from ACT Team services.
  - a. Proposed benchmarks for year 1 and year 2:
    - 1) Frequent (2 or more) hospital Emergency Department visits for psychiatric reasons in the prior 12 months;
    - 2) Children who have had greater than 30 inpatient days at NHH/Philbrook Center during the previous year (single admission or as a result of multiple admissions);
    - 3) Children who have been clinically determined to be at significant risk for a hospitalization at NHH for a period to exceed greater than 30 days; and
    - 4) Children who have had or currently have involvement with law enforcement and/or juvenile justice children who are having difficulty at school and have not benefited from current treatment approaches.
2. The Contractor will ensure the availability of services to children and families that best fit the needs of the child and the family and shall demonstrate the effectiveness of the Children's ACT Team in meeting the goals and objectives detailed in this contract. The Contractor will:
  - a. Measure and report on hospitalizations and bed day utilization, pre and post ACT enrollment;
  - b. Measure and report on Emergency Department utilization pre and post ACT enrollment;
  - c. Measure the numbers of contacts with law enforcement pre and post ACT enrollment; and
  - d. Measure the educational performance and disciplinary actions pre and post ACT enrollment..
3. The ACT Team shall provide an array of community mental health services to most effectively support the child and the family in the community in a culturally competent manner.

**D. Expected Outcomes:**

The establishment of the Children's ACT Team will result in decreased hospitalizations, decreased hospital bed days, decreased visits to the Emergency Department, increased community tenure, increased school attendance, and decreased incidents of disciplinary actions at schools.

**E. Finance**

The Children's ACT Team will be supported by a budget inclusive of Medicaid and non-Medicaid funding. State General funds will be provided to support non-Medicaid reimbursable costs, such as:

1. After-school programs;

Contractor Initials:   
Date: 3/7/14

2. Flexible funds for the child and family to prevent homelessness or eviction;
3. Purchasing of food and/or critical supplies for the family;
4. Treatment team consultation by the Psychiatrist; and
5. Summer camp programs that are linked directly to the child's treatment plan.

3. Amendment and Modification to Exhibit B, Methods of Payment.

- 3.1. By changing Paragraph 7. to read, "The following Program funds shall only be expended by the Contractor as directed by BBH. Failure to expend Program funds as directed may, at the discretion of BBH, result in financial penalties not greater than the amount of the directed expenditure:

Deaf Services	\$326,500
Housing	201,444
Homeless and Housing Federal Grant	40,300
Division for Children Youth and Families Consultation	1,770
Emergency Services	71,736
Medicaid Incentive for the Prevention of Chronic Disease	154,602
Adult Assertive Community Treatment Team	115,000
Children's Assertive Community Treatment Team (Amendment #1)	125,000
Balancing Incentive Program	100,000
Data Infrastructure Grant	10,000
Employment Development Initiative	1,500
<b>Total</b>	<b>\$1,147,852</b>

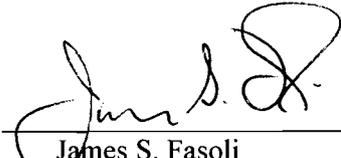
4. Effective Date of Amendment: The Effective Date of this action is March 1, 2014, or date of Governor and Council approval through June 30, 2014.
5. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Agreement, the Agreement and the obligations of the parties there under shall remain in full force and effect in accordance with the terms and conditions set forth therein.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year written above.

DHHS/Community Based Care Services  
The Bureau of Behavioral Health

By:   
\_\_\_\_\_  
Sheri L. Rockburn  
Director

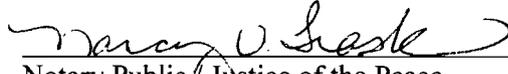
Community Council of Nashua, NH DBA Greater  
Nashua Mental Health Center at Community Council

By:   
\_\_\_\_\_  
James S. Fasoli  
President of the Board of Directors

Contractor Initials:   
Date: 3/7/14

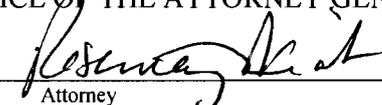
STATE OF NEW HAMPSHIRE  
COUNTY OF HILLSBOROUGH

The forgoing instrument was acknowledged before me this 7 day of March, 2014, by James S. Fasoli, President of the Board of Directors.

  
\_\_\_\_\_  
Notary Public / Justice of the Peace  
Commission Expires: 4/27/16  
NANCY V. TRASK, Notary Public  
My Commission Expires April 27, 2016

Approved as to form, execution and substance:

OFFICE OF THE ATTORNEY GENERAL

By:   
\_\_\_\_\_  
Attorney  
Date: 3-13-14

Contractor Initials:   
Date: 3/7/14

# CERTIFICATE OF VOTE

I, Jone LaBombard, do hereby certify that:

1. I am the duly elected Clerk of Community Council of Nashua, NH  
DBA Greater Nashua Mental Health Center at Community Council
2. The following are true copies of two resolutions duly adopted at a meeting of the Board of Directors of the Corporation duly held on March 4, 2014.

**RESOLVED:** That this Corporation enter into a contract with the State of New Hampshire, acting through its Department of Health and Human Services, Division of Community Based Care Services, Bureau of Behavioral Health, concerning the following matter:

**To Provide:** Children's Assertive Community Treatment (ACT) Team Services.

**RESOLVED:** That the **President** hereby is authorized on behalf of this Corporation to enter into the said contract with the State and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate.

3. The foregoing resolutions have not been amended or revoked and remain in full force and effect as of March 7, 2014.

4. James S. Fasoli is duly elected President of the Corporation.

(Seal)  
(Corporation)

Jane D LaBombard  
(Signature of Board Secretary)

State of New Hampshire

County of Hillsborough

The foregoing instrument was acknowledged before me this (7th) day of (March, 2014)

by (Jane LaBombard, Board Secretary).

Nancy V. Trask  
Name: (Nancy V. Trask)  
Title: Notary Public/Justice of the Peace

(Seal)  
(Notary Public)

Commission Expires: (4/27/16)

NANCY V. TRASK, Notary Public  
My Commission Expires April 27, 2016

**COMMUNITY COUNCIL OF NASHUA, NH  
DBA  
Greater Nashua Mental Health Center at Community Council**

**MISSION**

**Greater Nashua Mental Health Center  
at Community Council works with the community  
to meet the mental health needs of its residents by  
providing evaluation, treatment, resource  
development, education, and research.**

# BAKER NEWMAN NOYES

Chartered Accountants

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Community Council of Nashua, NH

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Community Council of Nashua, NH which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, revenues and functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Council of Nashua, NH as of June 30, 2013, the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Board of Directors  
Community Council of Nashua, NH

### **Report on Summarized Comparative Information**

We have previously audited Community Council of Nashua, NH's 2012 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 22, 2012. In our opinion, the summarized comparative information presented herein for the year ended June 30, 2012, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### **Other Matters**

#### ***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*, is presented for purposes of additional analysis and is not a required part of the financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 18, 2013 on our consideration of Community Council of Nashua, NH's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Community Council of Nashua, NH's internal control over financial reporting and compliance.

Manchester, New Hampshire  
December 18, 2013

*Baker Neuman & Noyes*

Limited Liability Company

**COMMUNITY COUNCIL OF NASHUA, NH**

STATEMENTS OF FINANCIAL POSITION

June 30, 2013 and 2012

ASSETS

	<u>2013</u>	<u>2012</u>
Cash and cash equivalents	\$ 502,190	\$ 525,550
Accounts receivable, less allowance for uncollectible accounts of \$969,683 in 2013 and \$1,041,436 in 2012	1,353,102	2,038,522
Investments	2,112,993	2,025,859
Prepaid expenses	132,040	75,587
Property and equipment, net	3,237,652	3,033,004
Debt issuance costs, net of accumulated amortization of \$8,668 in 2013 and \$6,908 in 2012	<u>9,289</u>	<u>11,049</u>
Total assets	<u>\$7,347,266</u>	<u>\$7,709,571</u>

LIABILITIES AND NET ASSETS

Liabilities:		
Accounts payable and accrued expenses	\$ 97,447	\$ 229,276
Accrued payroll	141,515	143,664
Accrued vacation	472,020	444,645
Deferred revenue	38,654	34,676
Medicaid payable	49,758	48,411
Notes payable	1,989,398	1,836,821
Capital lease obligation	64,104	112,180
Contingency reserve	730,449	730,449
Interest rate swap contract	<u>30,301</u>	<u>47,458</u>
Total liabilities	3,613,646	3,627,580
Net assets:		
Unrestricted	2,164,149	2,598,105
Temporarily restricted	1,470,878	1,385,293
Permanently restricted	<u>98,593</u>	<u>98,593</u>
Total net assets	<u>3,733,620</u>	<u>4,081,991</u>
Total liabilities and net assets	<u>\$7,347,266</u>	<u>\$7,709,571</u>

See accompanying notes.

COMMUNITY COUNCIL OF NASHUA, NH

STATEMENTS OF ACTIVITIES  
AND CHANGES IN NET ASSETS

Year Ended June 30, 2013

(With Certain Financial Information Presented for the Year Ended June 30, 2012)

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>2013</u>	<u>2012</u>
Revenues, gains and other support:					
Program service fees	\$11,097,089	\$ —	\$ —	\$11,097,089	\$11,134,153
Bad debt expense	<u>(1,255,929)</u>	<u>—</u>	<u>—</u>	<u>(1,255,929)</u>	<u>(1,069,944)</u>
Program service fees, less bad debt expense	9,841,160	—	—	9,841,160	10,064,209
State of New Hampshire - BBH	734,043	—	—	734,043	590,648
Federal grants	990,878	—	—	990,878	1,134,175
Rental income	56,768	—	—	56,768	101,813
Support, local governments	63,112	—	—	63,112	70,440
Contributions	44,925	1,508	—	46,433	79,292
United Way	33,997	—	—	33,997	15,591
Other	159,450	—	—	159,450	52,963
Net assets released from restriction	<u>20,513</u>	<u>(20,513)</u>	<u>—</u>	<u>—</u>	<u>—</u>
Total revenues, gains and other support	11,944,846	(19,005)	—	11,925,841	12,109,131
Expenses:					
BBH funded program services:					
Children's services	2,015,314	—	—	2,015,314	1,973,840
Elderly services	470,318	—	—	470,318	475,687
Intake/placement services	180,119	—	—	180,119	64,233
Crisis response	218,368	—	—	218,368	250,294
Brief hospitalization	7,319	—	—	7,319	21,112
Vocational services	216,537	—	—	216,537	191,775
Adult outpatient	1,098,840	—	—	1,098,840	1,065,835
Multi-service team	3,253,413	—	—	3,253,413	3,165,906
ACT Team	475,022	—	—	475,022	380,766
Independent housing	1,012,482	—	—	1,012,482	1,282,702
Substance abuse	522,855	—	—	522,855	604,621
Other non-BBH funded program services:					
Child impact	31,478	—	—	31,478	32,852
Service link	—	—	—	—	1,855
PRC Hopes	24,565	—	—	24,565	19,753
Court division	141,200	—	—	141,200	198,613
SAMHSA	548,192	—	—	548,192	559,981
RAISE	41,701	—	—	41,701	57,054
Supervised visitation	110,564	—	—	110,564	98,758
Research	<u>405,368</u>	<u>—</u>	<u>—</u>	<u>405,368</u>	<u>281,308</u>
Total program services	10,773,655	—	—	10,773,655	10,726,945
Administrative expenses	1,687,328	—	—	1,687,328	1,409,819
Change in fair value of interest rate swap contract	<u>(17,157)</u>	<u>—</u>	<u>—</u>	<u>(17,157)</u>	<u>—</u>
Total expenses	<u>12,443,826</u>	<u>—</u>	<u>—</u>	<u>12,443,826</u>	<u>12,136,764</u>
Loss from operations	(498,980)	(19,005)	—	(517,985)	(27,633)

**COMMUNITY COUNCIL OF NASHUA, NH**

**STATEMENT OF ACTIVITIES  
AND CHANGES IN NET ASSETS (CONTINUED)**

Year Ended June 30, 2013

(With Certain Financial Information Presented for the Year Ended June 30, 2012)

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>2013</u>	<u>2012</u>
Loss from operations	\$ (498,980)	\$ (19,005)	\$ -	\$ (517,985)	\$ (27,633)
Other income:					
Investment income	29,142	33,784	-	62,926	62,272
Realized and unrealized gains on investments	<u>35,882</u>	<u>70,806</u>	<u>-</u>	<u>106,688</u>	<u>26,657</u>
Total other income	<u>65,024</u>	<u>104,590</u>	<u>-</u>	<u>169,614</u>	<u>88,929</u>
(Deficiency) excess of revenues, gains and other support and income over expenses and (decrease) increase in net assets	(433,956)	85,585	-	(348,371)	61,296
Net assets, beginning of year	<u>2,598,105</u>	<u>1,385,293</u>	<u>98,593</u>	<u>4,081,991</u>	<u>4,020,695</u>
Net assets, end of year	<u>\$ 2,164,149</u>	<u>\$ 1,470,878</u>	<u>\$ 98,593</u>	<u>\$ 3,733,620</u>	<u>\$ 4,081,991</u>

See accompanying notes.

**COMMUNITY COUNCIL OF NASHUA, NH**

STATEMENTS OF CASH FLOWS

Years Ended June 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Cash flows from operating activities:		
(Decrease) increase in net assets	\$ (348,371)	\$ 61,296
Adjustments to reconcile (decrease) increase in net assets to net cash provided (used) by operating activities:		
Depreciation and amortization	189,941	158,431
Net realized and unrealized gains on investments	(106,688)	(26,657)
Increase (decrease) in contingency reserve	-	25,000
Bad debt expense	1,255,929	1,069,944
Change in fair value of interest rate swap contract	(17,157)	-
Changes in operating assets and liabilities:		
Accounts receivable, net	(570,509)	(1,671,918)
Prepaid expenses	(56,453)	107,405
Accounts payable and accrued expenses	(131,829)	90,766
Accrued payroll and vacation	25,226	67,367
Medicaid payable	1,347	29,690
Deferred revenue	<u>3,978</u>	<u>25,887</u>
Net cash provided (used) by operating activities	245,414	(62,789)
Cash flows from investing activities:		
Purchases of investments	(892,284)	(1,259,935)
Proceeds from sale of investments	911,838	1,270,031
Purchase of fixed assets	<u>(392,829)</u>	<u>(241,310)</u>
Net cash used by investing activities	(373,275)	(231,214)
Cash flows from financing activities:		
Proceeds from long-term debt and line of credit	610,000	430,000
Principal payments on long-term debt and line of credit	(457,423)	(491,624)
Payments on capital lease obligation	<u>(48,076)</u>	<u>(32,050)</u>
Net cash provided (used) by financing activities	<u>104,501</u>	<u>(93,674)</u>
Net decrease in cash and cash equivalents	(23,360)	(387,677)
Cash and cash equivalents, beginning of year	<u>525,550</u>	<u>913,227</u>
Cash and cash equivalents, end of year	<u>\$ 502,190</u>	<u>\$ 525,550</u>
Supplemental disclosures of cash flow information:		
Cash paid for:		
Interest	<u>\$ 108,806</u>	<u>\$ 102,991</u>
Supplemental disclosure of noncash activities:		
Assets acquired under capital lease arrangement	<u>\$ -</u>	<u>\$ 144,230</u>

See accompanying notes.

COMMUNITY COUNCIL OF NASHUA, NH

STATEMENT OF REVENUES AND FUNCTIONAL EXPENSES

Year Ended June 30, 2013

	Total Agency	Total Administration	Total Programs	Children and Adolescents	Elderly Services	Intake	Emergency Services Non-DRH	Brief/DRF	Vocational Services	Adult Outpatient	Multi-Service Team
Program service fees											
Net client fees	\$ 391,567	\$ -	\$ 391,567	\$ (15,015)	\$ 73,827	\$ 11,224	\$ -	\$ 6,090	\$ 10,588	\$ 126,675	\$ (78,947)
BC/BS	412,084	-	412,084	94,344	18,355	6,598	-	2,876	-	130,248	20,108
Medicaid	7,899,035	-	7,899,035	2,913,560	505,867	10,157	-	5,295	94,722	401,757	2,555,884
Medicare	487,830	-	487,830	928	67,073	3,853	-	10,218	(270)	250,611	140,624
Other insurance	419,420	-	419,420	67,979	14,406	3,916	-	5,173	-	91,589	13,333
Other program fees	231,224	-	231,224	-	-	-	-	-	-	-	-
Total program service fees	9,841,160	-	9,841,160	3,061,796	679,528	35,748	-	29,652	105,040	1,000,880	2,651,002
State of New Hampshire - BBH											
Federal grants	734,043	12,000	722,043	-	-	-	71,736	-	-	-	332,000
Rental income	990,878	-	990,878	-	-	-	-	-	-	-	48,532
Support, local governments	56,768	-	56,768	-	-	-	-	-	-	63,112	-
Contributions	63,112	-	63,112	-	-	-	-	-	-	45,270	-
United Way	46,433	-	46,433	913	-	-	-	-	-	31,993	-
Other revenue (including nonoperating and restricted)	33,997	-	33,997	-	-	-	-	-	-	-	-
	329,064	-	329,064	-	-	-	-	-	12,012	265,044	1,000
Total revenue	12,095,455	12,000	12,083,455	3,062,709	679,528	35,748	71,736	29,652	117,052	1,406,899	3,032,534

	Total Agency	Total Administration	Total Programs	Children and Adolescents	Elderly Services	Intake	Emergency Services Non-DRH	Brief/DRF	Vocational Services	Adult Outpatient	Multi-Service Team
Expenses:											
Salaries and wages	\$ 7,668,791	\$ 885,351	\$ 6,783,440	\$ 1,331,137	\$ 316,183	\$ 123,506	\$ 179,181	\$ -	\$ 132,113	\$ 624,950	\$ 2,204,280
Employee benefits	1,665,903	291,687	1,374,216	317,776	65,846	31,391	2,674	-	38,517	87,996	436,820
Payroll taxes	599,699	65,576	534,123	107,226	24,947	10,196	8,515	-	10,754	45,971	177,177
Substitute staff	7,512	7,091	421	421	-	-	-	-	-	-	-
Client evaluations/services	29,275	-	29,275	-	-	-	21,956	7,319	-	-	-
Accounting	53,379	53,356	23	5	1	-	-	-	-	2	8
Audit fees	58,805	16,720	42,085	9,663	2,065	749	302	-	985	3,317	15,809
Legal fees	45,147	36,876	8,271	1,697	79	29	11	-	38	127	2,304
Other prof. fees/consultations	363,205	43,293	319,912	19,114	3,299	235	85	-	5,777	11,541	37,163
Journals and publications	3,588	1,875	1,713	129	27	10	4	-	52	44	204
Conferences and conventions	20,718	5,987	14,731	5,916	397	-	-	-	75	1,565	3,083
Other staff development	2,549	2,028	521	-	-	-	-	-	-	-	303
Mortgage (interest)	98,249	-	98,249	-	-	-	-	-	-	98,249	-
Heating costs	24,811	4,035	20,776	4,774	1,020	370	149	-	486	1,638	7,799
Other utilities	85,838	14,008	71,830	16,566	3,528	1,279	515	-	1,682	5,670	26,881
Maintenance and repairs	149,088	27,659	121,429	27,296	5,828	2,113	851	-	2,779	9,361	44,663
Other occupancy costs	78,387	15,027	63,360	2,867	600	217	88	-	286	968	4,461
Office	87,452	24,124	63,328	9,600	1,822	655	264	-	2,682	3,116	14,493
Building/household	13,783	-	13,783	3,170	677	245	99	-	323	1,087	5,169
Production and sales	1,051	-	1,051	-	-	-	-	-	1,051	-	-
Food	15,559	5,539	10,020	4,177	155	56	23	-	89	249	1,784
Advertising	11,195	2,274	8,921	70	15	5	2	-	7	24	189
Printing	41,214	12,081	29,133	6,547	1,102	294	119	-	890	1,951	10,361
Telephone/communication	150,194	19,367	130,827	26,188	6,648	1,627	655	-	3,460	7,330	47,287
Postage/shipping	25,096	4,967	20,129	4,586	976	354	142	-	473	1,569	7,450
Staff	197,508	9,533	187,975	26,123	16,635	375	151	-	4,911	1,714	67,505
Clients	(666)	300	(966)	-	-	-	-	-	-	(973)	-
Client services	305,550	12,126	293,424	3,513	44	-	-	-	669	12,941	2,618
Malpractice and bonding	195,964	31,940	164,024	37,780	8,054	2,920	1,176	-	3,841	12,941	61,450
Vehicles	2,889	521	2,368	607	119	43	17	-	57	195	801
Comprehensive property and liability	73,293	11,958	61,335	14,142	3,012	1,092	440	-	1,437	4,841	22,958
Interest expense	10,557	-	10,557	-	-	-	-	-	-	10,557	-
(other than mortgage)	78,442	40,611	37,831	-	-	-	-	-	-	37,831	-
Depreciation, equipment	109,739	-	109,739	-	-	-	-	-	-	109,739	-
Depreciation, building	40,101	12,648	27,453	5,784	1,235	448	180	-	589	1,984	9,449
Equipment rental	15,664	2,660	13,004	2,971	635	230	93	-	303	1,020	4,860
Equipment maintenance	35,077	10,528	24,549	6,936	1,408	244	98	-	244	5,905	5,764
Membership dues	96,377	15,582	80,795	18,533	3,961	1,436	578	-	1,889	6,361	30,320
Other expenditures	12,460,983	1,687,328	10,773,655	2,015,314	470,318	180,119	218,368	7,319	216,537	1,098,840	3,253,413
Total program expenses	-	(1,675,328)	1,675,328	370,780	75,746	24,469	17,300	-	32,730	161,466	526,167
Administrative allocation	(17,157)	-	(17,157)	-	-	-	-	-	-	(17,157)	-
Change in fair value of interest rate swap contract	12,443,826	12,000	12,431,826	2,386,094	546,064	204,588	235,668	7,319	249,267	1,243,149	3,779,580
Total expenses	\$ (348,371)	\$ -	\$ (348,371)	\$ 676,615	\$ 133,464	\$ (168,840)	\$ (163,932)	\$ 22,333	\$ (132,215)	\$ 163,750	\$ (747,046)

COMMUNITY COUNCIL OF NASHUA, NH

STATEMENT OF REVENUES AND FUNCTIONAL EXPENSES (CONTINUED)

Year Ended June 30, 2013

	ACT Team	Independent Housing	Substance Abuse	Supervised Visitation	Child Impact	REAP	PRC Hopes	Court Division	SAMHSA	Research	RAISE
Program service fees											
Net client fees	\$ 19,360	\$ 72,865	\$ 109,326	\$ 9,063	\$ 46,511	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BC/BS	1,113	-	138,442	-	-	-	-	-	-	-	-
Medicaid	380,090	1,007,022	24,681	-	-	-	-	-	-	-	-
Medicare	9,391	(3,036)	8,438	-	-	-	-	-	-	-	-
Other insurance	503	-	222,521	-	-	-	-	-	-	-	-
Other program fees	-	-	-	-	-	-	-	-	73,587	157,637	-
Total program service fees	410,457	1,076,851	503,408	9,063	46,511	-	-	-	73,587	157,637	-
State of New Hampshire - BBH	100,483	202,192	-	-	-	-	-	-	-	15,632	-
Federal grants	-	21,035	-	58,442	-	-	-	145,696	560,632	116,714	39,827
Rental income	-	56,768	-	-	-	-	-	-	-	-	-
Support, local governments	-	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	-	-	-	-	-	-	-	250	-
United Way	-	-	-	2,004	-	-	-	-	-	-	-
Other revenue (including nonoperating and restricted)	-	-	-	9,464	-	3,286	13,265	-	20,000	4,393	-
Total revenue	510,940	1,356,846	503,408	78,973	46,511	3,286	13,265	145,696	654,219	294,626	39,827

ACT Team	Independent Housing	Substance Abuse	Supervised Visitation	Child Impact	REAP	PRC Hopes	Court Division	SAMHSA	Research	RAISE
Expenses:										
Salaries and wages	\$ 490,177	\$ 391,259	\$ 52,490	\$ 26,132	\$ -	\$ 19,359	\$ 102,591	\$ 190,749	\$ 273,474	\$ 25,990
Employee benefits	147,206	34,812	20,706	5	-	3,664	22,233	50,784	41,517	7,411
Payroll taxes	41,262	33,014	4,233	349	-	1,542	7,952	14,738	22,294	1,871
Substitute staff	-	-	-	-	-	-	-	-	-	-
Client evaluations/services	-	-	-	-	-	-	-	-	-	-
Accounting	1	2	-	-	-	-	-	-	-	-
Audit fees	1,904	2,874	-	30	-	-	-	-	1,221	1
Legal fees	3,577	110	130	1	-	-	-	-	47	-
Other prof. fees/consultations	535	833	17,265	8	-	-	2,400	220,424	343	-
Journals and publications	25	935	-	-	-	-	-	-	241	-
Conferences and conventions	250	1,465	700	-	-	-	150	25	935	-
Other staff development	-	-	-	-	-	-	-	203	-	-
Mortgage (interest)	-	-	-	-	-	-	-	-	-	-
Heating costs	940	1,419	-	15	-	-	-	-	603	-
Other utilities	3,253	5,408	-	52	-	-	-	-	2,086	-
Maintenance and repairs	5,375	8,971	2,350	85	-	-	-	190	3,456	-
Other occupancy costs	553	834	1,295	9	-	-	-	49,909	354	-
Office	1,695	3,090	388	4,414	-	-	-	13,828	4,312	-
Building/household	624	942	-	10	-	-	-	400	-	-
Production and sales	-	-	-	-	-	-	-	-	-	-
Food	143	742	717	2	-	-	-	1,319	267	-
Advertising	14	23	600	-	-	-	-	-	7,951	-
Printing	1,229	1,325	313	12	-	-	-	1,059	1,179	-
Telephone/communication	8,019	6,406	1,425	66	-	-	3,084	440	4,392	-
Postage/shipping	966	1,496	-	14	-	-	-	-	745	-
Staff	11,852	42,554	7,952	15	-	-	2,790	661	2,715	-
Clients	-	-	-	-	-	-	-	-	7	-
Client services	30,944	221,682	-	-	-	-	-	3,704	23,821	6,429
Malpractice and bonding	7,427	12,346	-	118	-	-	-	-	4,762	-
Vehicles	110	182	-	2	-	-	-	-	70	-
Comprehensive property and liability	2,778	4,618	-	44	-	-	-	-	1,781	-
Interest expense (other than mortgage)	-	-	-	-	-	-	-	-	-	-
Depreciation, equipment	-	-	-	-	-	-	-	-	-	-
Depreciation, building	-	-	-	-	-	-	-	-	-	-
Equipment rental	1,139	1,894	-	18	-	-	-	-	3,014	-
Equipment maintenance	586	884	-	9	-	-	-	-	440	-
Membership dues	621	1,302	1,262	10	-	-	-	80	598	-
Other expenditures	3,653	6,072	5,513	58	-	-	-	79	2,342	-
Total program expenses	475,022	1,012,482	110,564	31,478	-	24,565	141,200	548,192	405,368	41,701
Administrative allocation	65,771	175,493	4,404	1,403	-	-	22,538	86,416	45,809	-
Change in fair value of interest rate swap contract	-	-	-	-	-	-	-	-	-	-
Total expenses	540,793	1,187,975	114,968	32,881	-	24,565	163,738	634,608	451,177	41,701
(Deficit) surplus	\$ (29,853)	\$ 168,871	\$ (84,283)	\$ (35,995)	\$ 13,630	\$ (11,300)	\$ (18,042)	\$ 19,611	\$ (156,551)	\$ (1,874)

## Curriculum Vitae

**Hisham M. Hafez, MD**  
**Executive Director – Chief Medical Officer**  
**Community Council of Nashua, NH**

<b>Institution and Location</b>	<b>Degree</b>	<b>Year Conferred</b>	<b>Field of Study</b>
Alexandria University School of Medicine Alexandria, Egypt	M.B.ChB	1974	Medicine
Alexandria University Alexandria, Egypt	Internship	1975-1976	Medicine
New York Medical College Westchester, NY	Residency	1976-1978	Medicine
Yale University New Haven, CT	Residency	1978-1979	Psychiatry
Yale Psych. Institute New Haven, CT	Fellowship	1979-1981	Post-Doctoral Fellow in Clinical Research
Board Certified : Psychiatry and Geriatrics			

<b>Position</b>	<b>Institution/Employer and Location</b>	<b>Dates of Employment</b>
Executive Director/Chief Medical Officer	Community Council of Nashua Nashua, NH USA	Oct. 2005-present
Executive Director of Behavioral Health Services	Foundation Medical Partners Southern N.H. Medical Center Nashua, New Hampshire	1999-2005
Medical Director	Charter Behavioral Health System of Brookside/N.E., LLC Nashua, NH	1992-1999
Medical Director	Northeast Psychiatric Associates Nashua, NH	1991-2005
Associate Medical Director	Brookside Hospital Nashua, NH	1988-1992
Service Chief	Connecticut Mental Health Center New Haven, CT	1982-1987
Asst. Professor of Psychiatry	Yale University School of Medicine and Connecticut Mental Health Center New Haven, CT	1981-1987

# Greater Nashua Mental Health Center

at *Community Council*

Hisham Hafez, MD, *Executive Director & Chief Medical Officer* • James S. Fasoli, *President*

## BOARD OF DIRECTORS 2014

March 12, 2014

PRESIDENT  
FIRST VICE PRESIDENT  
SECRETARY  
TREASURER  
ASSISTANT TREASURER  
EXECUTIVE DIRECTOR/CHIEF MEDICAL OFFICER

James Fasoli  
Edmund Sylvia  
Jone Labombard  
Marie Tule, CPA  
Ruth Marie Swisher  
Hisham Hafez, M.D.,  
E-Mail: [hafezh@gnmhc.org](mailto:hafezh@gnmhc.org)

### TERM EXPIRES FEBRUARY 2017

Pamela Burns (2011)

Christine M. Furman (2014)

Kathie Rice Orshak, MA (2011)

Edmund Sylvia (2012)

Marie Tule, CPA (2011)

### TERM EXPIRES FEBRUARY 2016

Sanders F Burstein, Md (2013)

Jone Labombard (2010)

### TERM EXPIRES FEBRUARY 2015

Catherine M. Devine, Esq. (2012)  
ON LEAVE OF ABSENCE

James S. Fasoli (2009)

Richard L. Sharkey (2009)

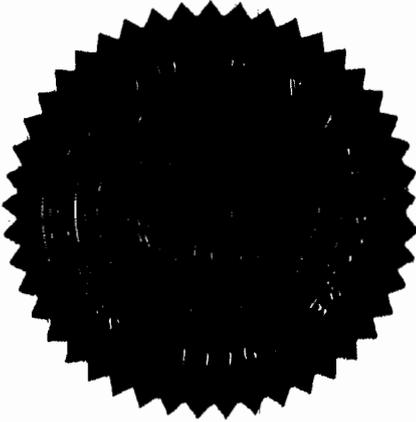
Mary Ann Somerville (2012)

Ruth Marie Swisher (2012)

State of New Hampshire  
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE COMMUNITY COUNCIL OF NASHUA, N.H. is a New Hampshire nonprofit corporation formed December 24, 1923. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto  
set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 11<sup>th</sup> day of April A.D. 2013

*William M. Gardner*

William M. Gardner  
Secretary of State

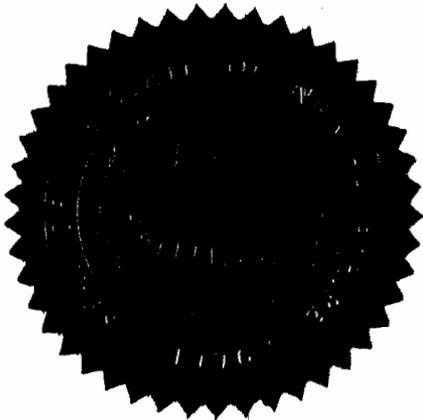
*Both Certs  
will be replaced  
on 4-1-14*

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# State of New Hampshire Department of State

## CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that Greater Nashua Mental Health Center at Community Council is a New Hampshire trade name registered on October 21, 2008 and that THE COMMUNITY COUNCIL OF NASHUA, N.H. presently own(s) this trade name. I further certify that it is in good standing as far as this office is concerned, having paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 11<sup>th</sup> day of April, A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State



SLP  
RW



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF COMMUNITY BASED CARE SERVICES

Bank  
1060

Nicholas A. Toumpas  
Commissioner  
  
Nancy L. Rollins  
Associate Commissioner

BUREAU OF BEHAVIORAL HEALTH  
105 PLEASANT STREET, CONCORD, NH 03301  
603-271-5000 1-800-852-3345 Ext. 5000  
Fax: 603-271-5058 TDD Access: 1-800-735-2964

May 15, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, NH 03301

Approved by G+C  
Date 6-19-13  
Item No. 106

Requested Action

Authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Behavioral Health to enter into Agreements with vendors to provide community mental health services, in an amount not to exceed \$7,528,167 in the aggregate, effective July 1, 2013, or the date of Governor and Council approval, whichever is later, through June 30, 2014.

61.63% Federal  
38-37% General Fund  
0.01% Other

Summary of contracted amounts by vendor:

Vendor	Amount
Northern Human Services	\$ 521,910
West Central Behavioral Health	\$ 519,699
Genesis Behavioral Health	\$ 507,053
Riverbend Community Mental Health, Inc.	\$ 744,544
Monadnock Family Services	\$ 436,270
Greater Nashua Mental Health Center at Community Council	\$1,022,852
The Mental Health Center of Greater Manchester	\$1,698,723
Seacoast Mental Health Center, Inc.	\$1,088,161
Community Partners of Strafford County	\$ 470,398
CLM Center for Life Management	\$ 518,557
<b>TOTAL</b>	<b>\$7,528,167</b>

Funds are anticipated to be available in the following accounts in state fiscal year 2014 based upon the availability and continued appropriation of funds in the future operating budget:

05-95-92-920010-5945 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, CMH PROGRAM SUPPORT (100% General Funds)

05-95-92-920010-7851 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)

05-95-92-920010-2087 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MIPCD GRANT (100% Federal Funds)

05-95-92-920010-1858 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, EDI GRANT (100% Federal Funds)

05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD FAMILY SERVICES (44% General Funds, 54% Federal Funds, 2% Other Funds)

05-95-42-421010-2969 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD ABUSE PREVENTION CAPTA (100% Federal Funds)

05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICE, HOMELESS & HOUSING, PATH GRANT (100% Federal Funds)

05-95-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIV OF COMM BASED CARE SVC, COMMUNITY BASED CARE SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)

05-95-49-491510-2988 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIV OF COMM BASED CARE SVS, BUREAU OF DRUG & ALCOHOL SVCS, PREVENTION SERVICES (100% Federal Funds)

05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HEALTH PROMOTION CONTRACTS (100% Federal Funds)

#### Explanation

This package includes 10 of the 10 contracts the Bureau of Behavioral Health has negotiated with the Community Mental Health Centers for a total of \$7,528,167. This represents the complete procurement of community mental health services for state fiscal year 2014.

The agreement is for community mental health services for approximately 52,779 adults, children and families. The services are specified in NH Administrative Rule He-M 426 and include Emergency Services, Individual and Group Psychotherapy, Targeted Case Management, Medication Services, Functional Support Services, and Evidence Based Practices including Illness Management and Recovery, Evidence Based Supported Employment, Trauma Focused Cognitive Behavioral Therapy, and Community Residential Services. Services to be provided are designed to build resiliency, promote recovery within a person-centered approach, promote successful access to competitive employment, reduce inpatient hospital utilization, improve community tenure, and assist individuals and families in managing the symptoms of mental illness. Included in this agreement are estimates on the number of clients to be served and the projected units of service for each program.

The agreement also provides for the transition to Medicaid Care Management for individuals who are eligible to enroll.

The services provided by this vendor are of two types:

- 1.) services provided to Medicaid clients; and
- 2.) non-Medicaid related services, such as, Emergency Services to adults, children and families without insurance.

Should Governor and Council determine not to approve this Request, approximately 52,779 adults, children and families in the state will not receive community mental health services, as required by NH RSA 135-C:13. Many of these individuals will experience a relapse of symptoms. They will seek costly services at hospital emergency

departments due to the risk of harm to themselves or others and will be at significant risk without treatment or interventions. These individuals will also have increased contact with local law enforcement, county correctional programs and primary care physicians, none of which will have the services or supports available to provide assistance.

This agreement is not subject to the competitive bidding requirement of NH ADM 601.03. The Bureau of Behavioral Health contracts for services through the community mental health center designated by the Bureau to serve the towns and cities within a designated geographic region as outlined in NH RSA 135-C and State regulation NH He-M 403.

In conformance with RSA 135-C:7, performance standards have been included in this contract. Those standards include individual outcome measures and fiscal integrity measures. The effectiveness of services will be measured through the use of the Child and Adolescent Needs and Strengths Assessment and the Adult Needs and Strengths Assessment. The individual level outcomes tools are designed to measure improvement over time, inform the development of the treatment plan, and engage the individual and family in monitoring the effectiveness of services. In addition, follow-up in the community after discharge from New Hampshire Hospital will be measured.

The fiscal integrity measures include generally accepted performance standards to monitor the financial health of non-profit corporations on a monthly basis. The vendor is required to provide a corrective action plan in the event of deviation from a standard. Failure to maintain fiscal integrity, or to make services available, could result in the termination of the contract and the selection of an alternate provider.

All residential and partial hospital programs are licensed/certified when required by State laws and regulations in order to provide for the life safety of the persons served in these programs. Copies of all applicable licenses/certifications are on file with the Department of Health and Human Services.

Area served: Statewide.

Source of funds: Varies by vendor. Please see attached financial detail by community mental health center.

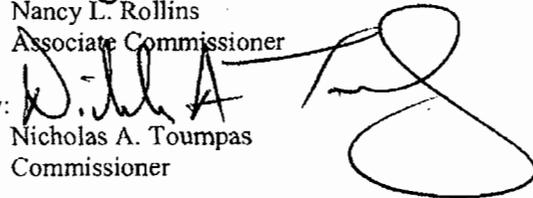
In the event that the Federal Funds become no longer available, General Funds shall not be requested to support these programs.

Respectfully submitted,



Nancy L. Rollins  
Associate Commissioner

Approved by:



Nicholas A. Toumpas  
Commissioner

NLR/PBR/sl  
G&C FY14 CMHC

Enclosures

**BUREAU OF BEHAVIORAL HEALTH  
STATE FISCAL YEAR 2014 COMMUNITY MENTAL HEALTH CENTER CONTRACTS (10)  
FINANCIAL DETAIL**

**05-95-92-920010-5945 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, CMH PROGRAM SUPPORT (100% General Funds)**

<b>Northern Human Services (Vendor number 177222)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$215,906
<b>West Central Behavioral Health (Vendor number 177654)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$251,827
<b>Genesis Behavioral Health (Vendor number 154480)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$264,117
<b>Riverbend Community Mental Health, Inc. (Vendor number 177192)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$ 490,295
<b>Monadnock Family Services (Vendor number 177510)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$233,635
<b>Greater Nashua Mental Health Center at Community Council (Vendor number 154112)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$714,680
<b>The Mental Health Center of Greater Manchester (Vendor number 177184)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$1,337,861
<b>Seacoast Mental Health Center, Inc. (Vendor number 174089)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$697,289
<b>Community Partners of Strafford County (Vendor number 177278)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$202,526
<b>CLM Center for Life Management (Vendor number 174116)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92205945	\$221,185
<b>Subtotal</b>			<b>\$4,629,321</b>

**05-95-92-920010-7851 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, MENTAL HEALTH DATA COLLECTION (100% Federal Funds)**

<b>Northern Human Services (Vendor number 177222)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>West Central Behavioral Health (Vendor number 177654)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>Genesis Behavioral Health (Vendor number 154480)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>Riverbend Community Mental Health, Inc. (Vendor number 177192)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>Monadnock Family Services (Vendor number 177510)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>Greater Nashua Mental Health Center at Community Council (Vendor number 154112)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>The Mental Health Center of Greater Manchester (Vendor number 177184)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>Seacoast Mental Health Center, Inc. (Vendor number 174089)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>Community Partners of Strafford County (Vendor number 177278)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>CLM Center for Life Management (Vendor number 174116)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92207851	\$10,000
<b>Subtotal</b>			<b>\$100,000</b>

**05-95-92-920010-2087 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH,  
MIPCD GRANT (100% Federal Funds)**

<b>Northern Human Services (Vendor number 177222)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$154,194
<b>West Central Behavioral Health (Vendor number 177654)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$154,602
<b>Genesis Behavioral Health (Vendor number 154480)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$129,666
<b>Riverbend Community Mental Health, Inc. (Vendor number 177192)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$104,729
<b>Monadnock Family Services (Vendor number 177510)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$52,365
<b>Greater Nashua Mental Health Center at Community Council (Vendor number 154112)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$154,602
<b>The Mental Health Center of Greater Manchester (Vendor number 177184)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$205,701
<b>Seacoast Mental Health Center, Inc. (Vendor number 174089)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$154,602
<b>Community Partners of Strafford County (Vendor number 177278)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$154,602
<b>CLM Center for Life Management (Vendor number 174116)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	92202087	\$154,602
<b>Subtotal</b>			<b>\$1,419,665</b>

**05-95-92-920010-1858 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: BEHAVIORAL HEALTH DIV OF, DIV OF BEHAVIORAL HEALTH, EDI  
GRANT (100% Federal Funds)**

<b>Northern Human Services (Vendor number 177222)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>West Central Behavioral Health (Vendor number 177654)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>Genesis Behavioral Health (Vendor number 154480)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>Riverbend Community Mental Health, Inc. (Vendor number 177192)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>Monadnock Family Services (Vendor number 177510)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>Greater Nashua Mental Health Center at Community Council (Vendor number 154112)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>The Mental Health Center of Greater Manchester (Vendor number 177184)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>Seacoast Mental Health Center, Inc. (Vendor number 174089)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>Community Partners of Strafford County (Vendor number 177278)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>CLM Center for Life Management (Vendor number 174116)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
502-0891	Contracts for Program Services	92201858	\$1,500
<b>Subtotal</b>			<b>\$15,000</b>

**05-95-42-421010-2958 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD FAMILY SERVICES  
(44% General Funds, 54% Federal Funds, 2% Other Funds)**

<b>Northern Human Services (Vendor number 177222)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$5,310
<b>West Central Behavioral Health (Vendor number 177654)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$1,770
<b>Genesis Behavioral Health (Vendor number 154480)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$1,770
<b>Riverbend Community Mental Health, Inc. (Vendor number 177192)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$1,770
<b>Monadnock Family Services (Vendor number 177510)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$1,770
<b>Greater Nashua Mental Health Center at Community Council (Vendor number 154112)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$1,770
<b>The Mental Health Center of Greater Manchester (Vendor number 177184)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$3,540
<b>Seacoast Mental Health Center, Inc. (Vendor number 174089)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$1,770
<b>Community Partners of Strafford County (Vendor number 177278)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$1,770
<b>CLM Center for Life Management (Vendor number 174116)</b>			
<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
550-0398	Contracts for Program Services	42105824	\$1,770
<b>Subtotal</b>			<b>\$23,010</b>

**05-95-42-421010-2969 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD ABUSE PREVENTION  
CAPTA (100% Federal Funds)**

**Northern Human Services (Vendor number 177222)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	42106901	\$35,000

**05-95-42-423010-7926 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: HUMAN SERVICE, HOMELESS & HOUSING, PATH GRANT (100%  
Federal Funds)**

**Riverbend Community Mental Health, Inc. (Vendor number 177192)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	42307150	\$36,250

**Monadnock Family Services (Vendor number 177510)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	42307150	\$37,000

**Greater Nashua Mental Health Center at Community Council (Vendor number 154112)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	42307150	\$40,300

**The Mental Health Center of Greater Manchester (Vendor number 177184)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	42307150	\$40,121

**Seacoast Mental Health Center, Inc. (Vendor number 174089)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	42307150	\$25,000

**CLM Center for Life Management (Vendor number 174116)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	42307150	\$29,500

**Subtotal** \$208,171

**05-95-49-490510-2985 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: DIV OF COMM BASED CARE SVC, COMMUNITY BASED CARE  
SERVICES, BALANCE INCENTIVE PROGRAM BIP (100% Federal Funds)**

**Northern Human Services (Vendor number 177222)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**West Central Behavioral Health (Vendor number 177654)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**Genesis Behavioral Health (Vendor number 154480)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**Riverbend Community Mental Health, Inc. (Vendor number 177192)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**Monadnock Family Services (Vendor number 177510)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**Greater Nashua Mental Health Center at Community Council (Vendor number 154112)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**The Mental Health Center of Greater Manchester (Vendor number 177184)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**Seacoast Mental Health Center, Inc. (Vendor number 174089)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**Community Partners of Strafford County (Vendor number 177278)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**CLM Center for Life Management (Vendor number 174116)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49052985	\$100,000

**Subtotal** \$1,000,000

**05-95-49-491510-2988 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: DIV OF COMM BASED CARE SVS, BUREAU OF DRUG & ALCOHOL  
SVCS, PREVENTION SERVICES (100% Federal Funds)**

**Seacoast Mental Health Center, Inc. (Vendor number 174089)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	49156502	\$63,000

**05-95-48-481010-8917 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: ELDERLY - ADULT SERVICES, GRANTS TO LOCALS, HEALTH  
PROMOTION CONTRACTS (100% Federal Funds)**

**Seacoast Mental Health Center, Inc. (Vendor number 174089)**

<u>Class/Object</u>	<u>Class Title</u>	<u>Activity Code</u>	<u>FY 2014</u>
102-0731	Contracts for Program Services	48108462	\$35,000

**Total** \$7,528,167