

## New Hampshire eNotarization and/or Remote Notarization Technology Provider

Providers who complete and submit this form to the New Hampshire Department of State will be listed on the Secretary of State's web site. This completed form may be submitted by e-mail at: <u>elections@sos.nh.gov</u> or US mail to: Department of State, State House, Room 204, 107 N. Main St., Concord, NH 03301. All information provided on this form will be public.

# ENOTARYLOG LLC

Provider Name (name must be the same as listed on the Certificate of Good Standing)

10012 N Dale Mabry Hwy Suite 201, Tampa, FL, 33618, USA

Provider Physical Address

10012 N Dale Mabry Hwy Suite 201, Tampa, FL, 33618, USA

Provider Mailing Address

## James Mitchell, CEO

Name and Title of Provider's Contact Person

813-467-9132 Contact Phone Number legal@enotarylog.com

## www.enotarylog.com

Provider Website (the Secretary of State's web site will list the provider name and this URL)

Provider Will Offer (check all that apply): <u>eNotarization</u> <u>X</u> Remote Notarization\_

1. The Provider must be registered to do business in New Hampshire. RSA 293-A:15.01. Information is available online: <u>https://quickstart.sos.nh.gov/online/Account/LandingPage</u> Attach a Certificate of Good Standing issued by the Corporations Division. <u>https://quickstart.sos.nh.gov/online/Account/LoginPage?LoginType=OrderCertificateofGoodStanding</u>

2. Providers must require a notary using their service to have a digital certificate. Will you:

\_\_\_\_\_ Require the digital certificate provider to be accredited by Direct Trust; or

 $\times$  Require the digital certificate provider to meet industry standards that comply with the law (attach explanation documenting that your requirements satisfy the law).

3. New Hampshire law requires that an audio-visual recording of a remote notarization and a journal be created and preserved for ten years. Will you create and preserve the recording and journal as an element of your services?

Yes X No \_\_\_\_\_ If you answer no, we recommend that your contract with the notary explicitly provide

that the notary has these responsibilities.

4. Describe the plan for disposition, including but not limited to the retention, storage of documents, or transfer to the Secretary of State of journals and recordings in the event ten years have not passed since the notarization and the Provider no longer provides the storage for any reason.

The RON storage system allows eNotaries to download recordings of completed sessions and to retain electronic journal

copies in an open file format. If the platform is no longer used or if the eNotary is no longer permitted to use the platform,

they may still access the electronic files via the storage system. In the event of eNotaryLog ceasing business, eNotaries

will be advised in advance to allow a reasonable timeframe for them to download recordings and journals. By submitting this application, the Provider agrees to:

- 1. Comply with the laws that govern New Hampshire Notaries Public and Justices of the Peace.
- 2. Promptly notify the New Hampshire Department of State of any change in technology that places the Provider out of compliance with any applicable New Hampshire law or industry regulation.
- 3. Prohibit the use of any eNotarization or Remote Notarization system for any New Hampshire Notary Public or Justice of the Peace whose commission is no longer active.
- Promptly notify the New Hampshire Department of State by re-submitting this form if any
  information provided herein changes during the period in which the Provider is doing business in
  New Hampshire and indicate the change that has occurred.

The Provider hereby verifies that its system complies with the credential analysis and authentication provisions of the Standards for Remote Online Notarization (Version 1) adopted by The Mortgage Industry Standards Maintenance Organization on August 28, 2019.

I declare under penalty of unsworn falsification pursuant to the laws of the State of New Hampshire that the foregoing is true and correct.

James Mitchell

**Provider Representative's Signature** 

05/31/2022 Date

James Mitchell Provider Representative's Name (printed)

Provider Notification 2/22

### Exhibit A – eNotaryLog Digital Certificate Requirements

An eNotary using our platform will use an X.509 digital certificate for affixing the electronic signature. Entrust is our platform's Digital Certificate Provider. The RON system automatically applies the eNotary's digital Certificate to each eDocument notarized in the session. The eDocuments are also rendered tamper-evident. The state and other relying parties can independently verify the seal and signature, because the process for attaching the seal and signature utilizes PKI technology that is X.509 compliant.

# State of New Hampshire Department of State

CERTIFICATE OF EXISTENCE

OF

#### ENOTARYLOG LLC

This is to certify that **ENOTARYLOG LLC** is registered in this office as a **Florida Limited Liability Company** to transact business in New Hampshire on 5/18/2022 4:45:00 PM.

Business ID: 901951



IN TESTIMONY WHEREOF. I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire,

this 18th day of May A.D. 2022

David M. Scanlan Secretary of State