



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
25 Capitol Street - Room 120
Concord, New Hampshire 03301
Office@das.nh.gov

81
MLC

Charles M. Arlinghaus
Commissioner
(603) 271-3201

Joseph B. Bouchard
Assistant Commissioner
(603) 271-3204

Catherine A. Keane
Deputy Commissioner
(603) 271-2059

Division of Public Works
Design and Construction
Project No. 81018R - Contract A

November 25, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Division of Public Works Design and Construction to enter into a **sole source** contract amendment (Contract PO #7002522) with Coover Clark & Associates (VC#271410) Denver Colorado, at the request of the Department of Military Affairs and Veterans Services for Professional Services to include design and preparation of construction drawings and documents for existing AASF Renovation, UH-60 Helicopter Hangar and the State Police Hangar located in Concord, New Hampshire by increasing the base contract amount by \$1,113,434 from \$447,210 to \$1,560,644. This contract was originally approved by Governor and Council on September 20, 2018 #80, and was also extended in accordance with the contract terms from June 28, 2019 to October 31, 2021. This amendment shall be effective upon Governor and Council approval through October 31, 2021, unless further extended in accordance with the contract terms. **50% Federal Funds, 50% General.**

2). Further authorize the amount of \$70,800 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$1,184,234. **50% Federal Funds, 50% General Funds and 100% Federal Funds.**

Funding is available in account titled Department of Military Affairs and Veterans Services as follows:

02-12-12-120030-15000000 Concord AVN RC

100% Federal Funds (subject to the availability of federal funds):

034-50012 – Design/Study Consultant \$182,000

02-12-12-120010-22450000 Army Guard Facilities-AASF RENO

100% Federal Funds (subject to the availability of federal funding):

103-500736 – Contracts Repairs/ Bldg. –Grounds \$430,827

02-12-12-120010-22450000 Army Guard Facilities UH-60 Hangar

100% Federal Funds (subject to the availability of federal funds):

103-500736 – Contracts Repairs/ Bldg. –Grounds \$253,767

02-12-12-120010-22550000 Bureau of Public Works Fee

100% Federal Funds

217-5002682 – Interagency Fees \$51,000

030-012-71690000 Aviation Hangar Bay

50% Federal Funds, 50% General Funds

(subject to the availability of federal funds):

034-500161 Contract Aviation Hangar \$246,840

034-500161 Interagency Fees \$ 19,800

Sub-Total \$266,640

Grand Total **\$1,184,234.00**

EXPLANATION

Under the original contract, Coover Clark & Associates (CCA) is responsible to design and prepare construction documents for the new Concord Readiness Center, funded through Chapter 228:1, I, B, Laws of 2017 for the Concord Readiness Center Design.

This proposed amendment will allow CCA to provide construction administration services for the Concord Readiness Center. Construction administration services are required to assist the Division of Public Works Design and Construction (DPW) in administering the construction contract. In addition, this amendment will provide for the design and construction administration of the new State Police Hangar (Chapter 146:1, Laws of 2019 for Aviation Hangar Bay), the Army Aviation Support Facility (AASF) renovation, and the new UH-60 Blackhawk helicopter aircraft hangar.

The Concord Readiness Center, State Police Hangar, and UH-60 Blackhawk helicopter hangar are all proposed components of the existing AASF building. Having one architectural firm provide professional services for all of these projects and proceed to construction as one large project, greatly reduces the potential of costly issues associated with having multiple architectural firms designing multiple construction projects, all occurring at the same facility and at the same time. It is imperative that one firm be in responsible charge of the total project. They must have full knowledge of all facility operations as there are overlaps in design programming, including architectural features as well as mechanical and electrical systems. In addition, bidding this as one large project will give the DPW much more control over the scheduling and phasing of construction work to allow continued occupancy of the facility.

This is a **sole source** request as the amendment exceeds more than 10% of the original contract amount.

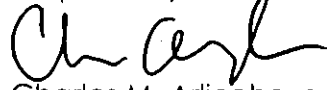
The Federal Funds available for the purpose of this contract are provided to the State of New Hampshire - Adjutant General's Department by the National Guard Bureau pursuant to a Federal-State Master Cooperative Agreement for the mutual support of the New Hampshire National Guard. The cost of this contract shall be reimbursed to the State by the Federal Government at a rate of 50% for the Aviation Hangar Bay and 100% for the AASF Renovation and UH-60 Helicopter Hangar. In the event that Federal funds are not available, General funds will not be used to support this Federal percentage.

The contract has been approved by the Department of Justice as to form and execution; and the Department of Military Affairs and Veterans Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
November 25, 2019
Page 4 of 4

Respectfully submitted,



Charles M. Arlinghaus,
Commissioner

cc: Paige Kamal, NHARNG
Ben Stevens, NHARNG
Kenneth Coombs, NHARNG
Judy Chen, MAVS
Gary Brown, Division of Public Works

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 81018R, Contract A – Design of Concord Readiness Center, Concord, New Hampshire.

DESCRIPTION: This contract increase includes design and construction administration services for the existing Army Aviation Support Facility (AASF) renovation, new UH-60 Blackhawk helicopter aircraft hangar and the new State Police Hangar. The State Police Hangar will house one (1) State Police helicopter and one (1) fixed wing plane. The new State Police Hangar will have direct access to the existing airstrip. The State Police will have secured parking and hangar for operations. The NH Army National Guard (NHARNG) and State Police will share common space within the newly renovated AASF building. The contract increase will include construction administration fees for the previously approved Concord Readiness Center addition to the existing AASF building.

EXPLANATION: The existing AASF facility is 16 years old and is in need of upgrades to handle new NHARNG Units. The renovations will address approximately 32,298 S.F. of the existing facility, on two levels. The work includes upgrades to the existing Administration Area, classrooms, locker room with accessible facilities, office space, storage, and locker area. Also included are upgrades to the mechanical, electrical and Fire Suppression/Alarm systems.

Currently the NHARNG maintains and stores ten UH-60 Blackhawk helicopter aircraft in the facility built for nine. The new addition will open into the existing maintenance bays with all of the supplemental systems to support operations of this hangar. The new hangar design will house one (1) Blackhawk Helicopter.

Currently the State Police is leasing a hangar on the existing airstrip. The interior function of the current building has no separation between the helicopter/plane function from the offices and storage rooms. A fire separation is required by code and the Fire Marshal's office. The cost to install this firewall within this existing space is cost prohibitive. The proposed hangar location is ideal for the State Police's aircraft. The new hangar design will support the one (1) State Police Helicopter and one (1) fixed wing plane, equipment storage, offices, conference room, data and breakroom for the State Troopers.

AMENDMENT

EXPLANATION: It is imperative that Coover Clark complete the design of these three (3) facilities as it directly impacts the design of the Concord Readiness Center addition. Several architectural features, as well as, mechanical, electrical and fire suppression/alarm systems are interconnected with the original Concord Readiness Center addition design. Further, the State may realize a cost savings from economies of scale and eliminate complications from having multiple general contractors on site if the work of all four (4) facilities is included in one construction project with one general contractor.

AMENDMENT

AMOUNT: \$1,113,434

Client#: 1086521

COOVEASS1

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/09/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


PRODUCER USI Insurance Services, LLC P.O. Box 7050 Englewood, CO 80155 800 873-8500	CONTACT NAME: PHONE (A/C, No, Ext): 800 873-8500 FAX (A/C, No): E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE INSURER A : Hartford Casualty Insurance Company NAIC # 29424 INSURER B : Sentinel Insurance Company Ltd. 11000 INSURER C : Travelers Casualty & Surety Co. of Amer 31194 INSURER D : INSURER E : INSURER F :
INSURED Coover-Clark & Associates, Inc. 1936 Market Street Denver, CO 80202	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		34SBWIH5910	10/20/2019	10/20/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>		34SBWIH5910	10/20/2019	10/20/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		34SBWIH5910	10/20/2019	10/20/2020	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	34WEGBT7821	10/20/2019	10/20/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability Claims Made		105358958	10/20/2019	10/20/2020	\$2,000,000 per claim \$2,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 As required by written contract or written agreement, the following provisions apply subject to the policy terms, conditions, limitations and exclusions: The Certificate Holder and owner are included as Automatic Additional Insured's for ongoing and completed operations under General Liability; Designated Insured under Automobile Liability; and Additional Insureds under Umbrella/Excess Liability but only with respect to liability arising out of the Named Insured work performed on behalf of the certificate holder and owner.
 (See Attached Descriptions)

CERTIFICATE HOLDER State of New Hampshire Department of Administrative Services POB 483, 7 Hazen Drive - Room 250 Concord, NH 03302-0483	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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DESCRIPTIONS (Continued from Page 1)

The General Liability, Automobile Liability, Umbrella/Excess insurance applies on a primary and non contributory basis. A Blanket Waiver of Subrogation applies for General Liability, Automobile Liability, Umbrella/Excess Liability and Workers Compensation. The Umbrella/Excess Liability policy provides excess coverage over the General Liability, Automobile Liability and Employers Liability.

Please note that Additional Insured status does not apply to Professional Liability or Workers' Compensation.

Certificate holder continues: Division of Public Works Design & Construction.

RE: Project #801018R Concord Readiness Center Contract A.

Additional Insureds: The State, its agencies and employees

9/20/18
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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

Charles M. Arlinghaus
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Joseph B. Bouchard
Assistant Commissioner
(603)-271-3204

Catherine A. Keane
Deputy Commissioner
(603)-271-2059

Division of Public Works
Design and Construction
Project No. 81018R – Contract A

August 27, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1). Authorize the Department of Administrative Services to enter into an agreement with Coover-Clark & Associates, Inc. (Vendor No. 271410) Denver, Colorado, for a total price not to exceed \$447,210 for Professional Services for the Adjutant General's Department, Concord Readiness Center Design, located in Concord, NH. The contract is effective upon Governor and Council approval through June 28, 2019. **100% Federal – Funds.**
- 2). Further authorize the amount of \$36,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$483,210. **100% Federal Funds.**

Funding is available in account titled Adjutant General's Dept. as follows:

02-12-12-120030-15000000	Concord Readiness Center Design	<u>SFY19</u>
034-500152	– Design/Study	\$447,210
034-500152	– Interagency Fees	<u>36,000</u>
	Grand Total	\$483,210



EXPLANATION

Per Chapter 228:1, I, B, Laws of 2017, for the Concord Readiness Center Design, which will include the design and prepare construction drawings for a new AASF Readiness Center approximately 14,755 S.F. addition to the existing facility. The site improvements will include new utilities to the addition, new parking and storm drainage structures, along with general site improvements. The addition will include administration offices, classrooms, kitchen and break room, lockers, shower facilities and storage.

In February 2018, the Division of Public Works Design & Construction solicited Registered Architects and Engineers, by public announcement in the State, for interest in providing consultant services for the design of the Pembroke Readiness Center.

Fifteen (15) consultant firms submitted letters of interest and were considered for this assignment. Based on their total years of experience, experience with projects of a similar nature, and past work with the Division of Public Works, a short list of four (4) firms was developed. These firms were asked to submit a technical proposal and attend an interview.

Interviews were held with the following four (4) Consultant firms on April 19, 2018.

Jacobs Engineering
Bedford, New Hampshire

Coover-Clark & Associates, Inc.
Denver, Colorado

Smith Alvarez Sienkiewicz
Burlington, Vermont

Stone River Architects
Bedford, New Hampshire

These consultant firms were rated on the basis of comprehension of the assignment, clarity of the proposal, capacity to perform in a timely manner, quality and experience of the project manager, the team, and overall suitability for the assignment.

Based on their technical proposal and presentation, the firm of Coover-Clark & Associates, Inc. was chosen as best qualified for the project. The Consultant Selection Committee included representatives from the Adjutant General's Department and the Department of Administrative Services - Division of Public Works Design and Construction. A copy of the firm's Statement of Qualifications is provided, herewith, for your information and convenience.

The consultant selection process employed by the Department for this project is in accordance with RSAs 21-I:22, 21-I:22-c and 21-I:22-d, all applicable Federal laws and the Department's procedures for "Selection of Engineers, Architects and Surveyors" dated July 28, 2005.

The Federal funds to pay for this contract are provided to the Adjutant General's Department by the National Guard Bureau pursuant to Military Construction Cooperative Agreement for the mutual support of the State of New Hampshire and the New Hampshire

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
August 27, 2018
Page 3 of 3

Army National Guard. The cost of this contract shall be reimbursed to the State by the Federal government at a rate of 100%. In the event that federal funds are not available, General funds will not be requested to support this program

The agreement has been approved by the Attorney General as to form and execution, and the Adjutant General's Department has certified that the necessary funds are available. Copies of the fully executed agreement are on file at the Secretary of State's Office and the Department of Administrative Services - Division of Public Works Design and Construction.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Charles M. Arlinghaus". The signature is fluid and cursive, with a large initial "C" and "A".

Charles M. Arlinghaus
Commissioner

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 81018R, Contract A – Design of Concord Readiness Center, Concord, New Hampshire.

DESCRIPTION: Design and prepare construction drawing for a new AASF Readiness Center approximately 14,755 S.F. addition to the existing facility. The site improvements will include new utilities to the addition, new parking and storm drainage structures, along with general site improvements. The addition will include administration offices, classrooms, kitchen and breakroom, lockers, shower facilities and storage.

EXPLANATION: The Readiness Center is assigned for two Aviation units assigned to the New Hampshire Army National Guard. The Readiness Center is an addition to the existing Army Aviation Support Facility (AASF) in Concord NH. Building is located on the airstrip of the Concord Airport. The addition will provide space for support training, administrative and logistical requirements for the New Hampshire Army National Guard (NHARNG).

The project is critical to the NHARNG due to current situation of overcrowding in existing readiness center that house five ARNG units. Aviation soldiers are not co-located with their aircraft and equipment hampering training and logistics. The facility is 56 years old, which requires modernization and expansion to mitigate risks related to indoor air quality problems, occupational illnesses and injuries, exposure to hazardous materials and accidental falls.

The new facility will design, to a LEED Silver Sustainable Design. The Addition base design is for a building life cycle span of 50 years.

CONTRACT AMOUNT: \$447,210

Explanation of Consultant Selection Committee – Concord Readiness Center
2018

Members are selected using the approved guidelines for the Division of Public Works Design and Construction "Selection of Engineering, Architects, and Surveyor Services". Per these guidelines, the Committee should consist of the Bureau Administrator plus two other Project Managers.

The Administrator is a member of all the Selection Committees, serving to provide the larger perspective of the consultant capabilities that are desired, also bringing knowledge of the quantity of work and various types of anticipated projects the consultant may be called on to perform. He brings the perspective of achieving agency goals, using a balance of those consultants who have performed excellent work in the past, along with bringing in new consultant firms. His background in the private sector provides insight into expertise, staffing and capacity of the consultant firms.

The Assistant Administrator manages the day-to-day oversight of the Consultant assignments, and is the second member of all the selection committees. Her job description specifically outlines her involvement in the management of the consultants. She brings the expertise of the day-to-day working with consultants. Her past and present experience involves frequent interaction with consultants, including review of consultants' proposals and their engineering work.

The Project Manager, for the specific work the consultant is being hired for, brings additional expertise concerning the capabilities of various consultants. His years of project management experience and experience provide the more detailed perspective about the various consultants' strengths or weaknesses and how they would fit with the project needs.

The NH Army National Guard/Adjutant General's Department representative oversees the capital and maintenance program for NHARNG. He provides the detailed understanding of the Using Agency's needs, as well as in-depth understanding of Federal construction contract administration processes and project requirements needed for funding reimbursement. The Colonel has served as the Deputy CFMO and Engineer Officer

Administrator PM6	Theodore Kupper, PE -	4 years State Service, 35 years private sector
Assist. Administrator PM5	Michelle Juliano, PE -	29 years State Service
Project Manager – PM3	Gary Brown, R. A. -	6 years State Service, 21 years private sector
Lieutenant Colonel, NH Army National Guard Construction & Facilities Officer (CFMO)	Justin Strevig, Col. -	18 years – NH Army National Guard
Project Manager	Kenneth Coombs -	7 years State Service, 28 years Private sector.

Interview/Selection date: 19-Apr-18

**COMMITTEE PROPOSAL RATING FOR
CONCORD READINESS CENTER**

Consultant Name	Comprehension of Assignment	Clarity of Proposal	Capacity to Perform in a Timely Manner	Quality and Experience of PM/Team	Overall Suitability for the Assignment	Total Score	Cumulative Score
Coover Clark							125.0
Ted Kupper	5	5	5	5	5	25	
Michelle Juliano	5	5	5	5	5	25	
Gary Brown	5	5	5	5	5	25	
Justin Strevig	5	5	5	5	5	25	
Ken Coombs	5	5	5	5	5	25	
Jacobs Engineering							100.0
Ted Kupper	4	4	5	3	3	19	
Michelle Juliano	5	5	4	4	4	22	
Gary Brown	4	3	3	4	3	17	
Justin Strevig	3	5	5	4	3	20	
Ken Coombs	5	5	4	4	4	22	
Smith Alvarez Sienkiewicz							99.0
Ted Kupper	3	2	5	5	2	17	
Michelle Juliano	3	4	5	5	4	21	
Gary Brown	5	4	4	5	4	22	
Justin Strevig	1	1	5	5	3	15	
Ken Coombs	5	5	5	5	4	24	
Stone River Architects							106.0
Ted Kupper	5	5	5	3	4	22	
Michelle Juliano	5	5	4	4	5	23	
Gary Brown	3	4	3	3	4	17	
Justin Strevig	5	5	5	4	4	23	
Ken Coombs	5	5	4	3	4	21	

<===== Highest Rating

Client#: 1000521

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ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/22/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Colorado, LLC Prof Liab P.O. Box 7050 Englewood, CO 80155 800 873-8500	CONTACT STATE: COLORADO
	PHONE (A/C, No. Ext): 800 873-8500 FAX (A/C, No.):
INSURED Coover-Clark & Associates, Inc. 1938 Market Street Denver, CO 80202	INSURER(S) AFFORDING COVERAGE
	INSURER A: Northern Casualty Insurance Company NAIC # 29424
	INSURER B: Northern Co. of the Midwest 37478
	INSURER C: Transwestern Casualty & Surety Co. of Amer 31184
	INSURER D:
	INSURER E:
	INSURER F:


COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

YEAR	TYPE OF INSURANCE	ADDITIONAL	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		34SBWIH5910	10/20/2017	10/20/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - CONSUMP AGG \$2,000,000 OTHER:
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		34SBWIH5910	10/20/2017	10/20/2018	COMBINED SINGLE LIMIT (Per accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		34SBWIH5910	10/20/2017	10/20/2018	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 OTHER:
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in 19) If yes, describe under DESCRIPTION OF OPERATIONS below		34WEGBT7821	10/20/2017	10/20/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000
C	Professional Liability Claims Made		105358958	10/20/2017	10/20/2018	\$2,000,000 per claim \$2,000,000 annl aggr.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Project Adjutant Generals Dept. Concord Readiness Center Design 81018R Contract A.
Professional Liability Deductible: \$25,000

As required by written contract or written agreement, the following provisions apply subject to the policy terms, conditions, limitations and exclusions: The Certificate Holder and owner are included as Automatic (See Attached Descriptions)

CERTIFICATE HOLDER State of New Hampshire Department of Administrative Services PO Box 483 Concord, NH 03302	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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