

3B

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE

121 South Fruit Street
Concord, N.H. 03301-2412

Telephone 603-271-3800 · Fax 603-271-0597

DAVID L. GROSSO
Executive Director



October 31, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 310-A:1-dII(i), authorize the acceptance of the Office of Professional Licensure and Certification's Annual Report for the period July 1, 2018 through June 30, 2019 effective upon Governor and Council approval.

EXPLANATION

Attached, please find copies of the Annual Report for the Office of Professional Licensure and Certification for the 2019 Fiscal Year as required by law.

Respectfully submitted,

David L. Grosso
Executive Director

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE

121 South Fruit Street
Concord, N.H. 03301-2412

Telephone 603-271-3800 · Fax 603-271-0597

DAVID L. GROSSO
Executive Director



Governor Christopher Sununu
State House
107 North Main Street
Concord, NH 03301

New Hampshire Executive Council
107 North Main Street
State House, Room 207
Concord, NH 03301

Hon. Stephen Shurtleff
House Speaker
State House, Room 311
107 North Main Street
Concord, NH 03301

Hon. Donna Soucy
Senate President
State House, Room 302
107 North Main Street
Concord, NH 03301

Hon. Sharon Carson
Chair, Executive Departments and Administration
State House, Room 124
107 North Main Street
Concord, NH 03301

Hon. Jeffrey Goley
Chair, Executive Departments and Administration
Legislative Office Building Room 306
Concord, NH 03301

November 1, 2019

Dear Governor Sununu, Executive Council, Speaker of the House of Representatives, President of the Senate, Chairpersons of House & Senate Executive Departments and Administrative Committees:

The Fiscal Year 2019 (FY19) Annual Report of the Office of Professional Licensure and Certification (OPLC) is submitted in accordance with the requirements of Chapter 310-A, Section 1-d. This Report

summarizes the transactions of the preceding fiscal year and provides an accounting of the receipts and expenditures of the OPLC.

My assessment is that the FY 19 Annual Report illustrates that OPLC fulfilled its primary organizational mission and made some measured progress in distributing the operating costs of the Agency more evenly across the 53+ boards, councils and commissions that OPLC has been established to promote efficiency and economy in the administration of the business processing, recordkeeping and other administrative and clerical operations of professional licensing and certification boards, including both professional healthcare licensing and professional technical licensing. It is also my assessment that OPLC has significant reason to assess its current organizational structure, processes, procedures, capabilities and manning in order to determine and craft an organization plan for improvement to better meet the needs of the people and State of New Hampshire.

A Legislative Budget Assistant-conducted performance audit of OPLC has been requested by me, endorsed by the Governor and approved by the Legislative Performance Audit Oversight Committee and is slated to take place in 2020. This performance audit will be requested to primarily focus on assessing OPLC's organizational structure, capabilities, manning, processes and procedures.

In FY 18, the OPLC became a self-funding agency and an OPLC fund was established by statute which would be separate, non-lapsing, continually appropriated to the OPLC for the purpose of paying all costs and salaries of the OPLC. That dedicated fund was directed to receive all annual or biennial license, certification and renewal fees, as well as any necessary administrative fees for each professional regulatory board, council and commission administered by OPLC. In FY 2019, OPLC had revenues of upwards of \$13Million, organizational expenses of upwards of \$10Million, OPLC realized net funding over \$3Million which then lapsed into the State's general funds as a result of the requirements of House Bill 4.

Point of contact regarding the FY 19 Annual Report is the undersigned.

Sincerely,



David L. Grosso
Executive Director

**NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND
CERTIFICATION (OPLC)**



**ANNUAL REPORT
JULY 1, 2018 – JUNE 30, 2019**



GOVERNOR AND EXECUTIVE COUNCIL

Governor Christopher T. Sununu

- Honorable Michael J. Cryans, Executive Councilor, District One
- Honorable Andru Volinsky, Executive Councilor, District Two
- Honorable Russell E. Prescott, Executive Councilor, District Three
- Honorable Theodore L. Gatsas, Executive Councilor, District Four
- Honorable Debora B. Pignatelli, Executive Councilor, District Five

Office of Professional Licensure and Certification

Mission Statement

The principal mission of the New Hampshire Office of Professional Licensure and Certification is to safeguard the public health, safety, welfare, environment and the public trust of the citizens of the State of New Hampshire.

EXECUTIVE MANAGEMENT TEAM

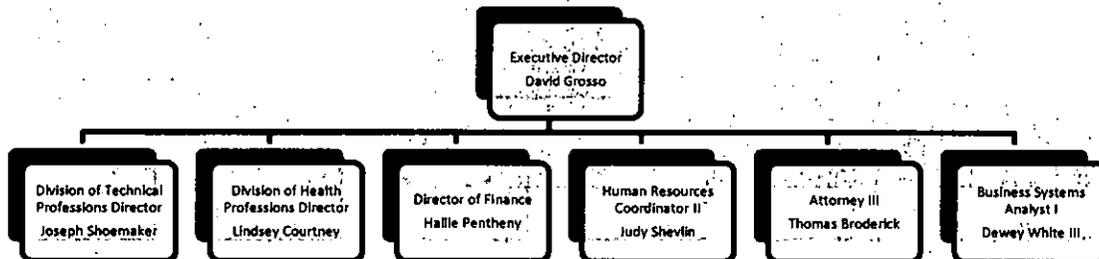


Table of Contents

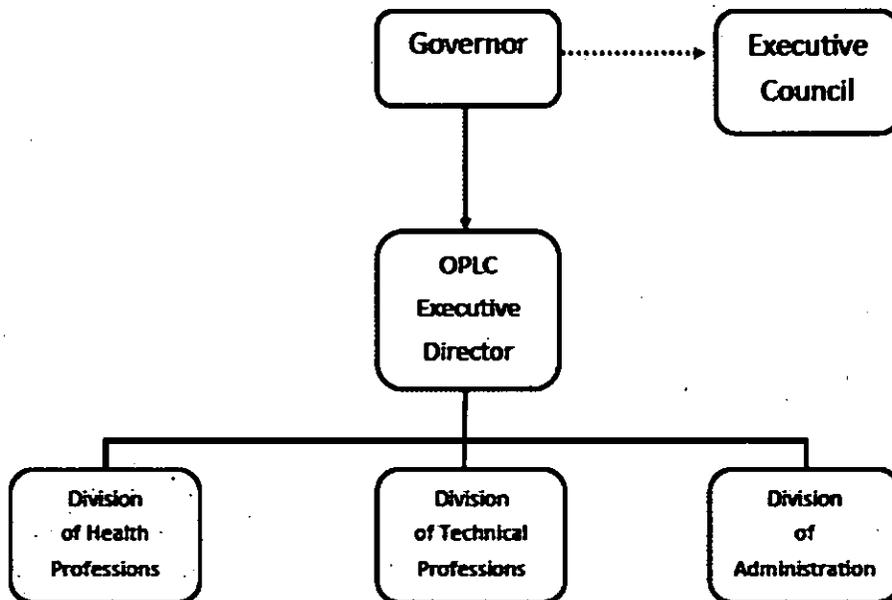
Governor and Executive Council	Page: 2
Mission Statement	Page: 2
Office of Professional Licensure and Certification	
Executive Management Team	Page: 2
Executive Summary	Page: 5
Significant Updates	Page: 6
Division of Administration Organization, Functions	
Revenues and Expenditures	Page: 10
Division of Technical Professions Organization	Page: 12
Accountancy	Page: 14
Architects	Page: 15
Court Reporters	Page: 16
Electricians	Page: 17
Engineers	Page: 19
Family Mediators	Page: 20
Foresters	Page: 21
Geologists	Page: 22
Guardian ad Litem	Page: 23
Home Inspectors	Page: 24
Land Surveyors	Page: 25
Landscape Architects	Page: 26
Manufactured Housing	Page: 27
Manufactured Housing Installations	Page: 28
Natural Scientists	Page: 29
Real Estate Appraisers	Page: 30
Real Estate Commission	Page: 31
Septic System Evaluators	Page: 32
Division of Health Professions Organization	Page: 33
Acupuncture	Page: 35
Alcohol and Drug Use Professionals	Page: 36
Allied Health Professionals	Page: 37
Athletic Trainers Governing Board	
Genetic Counselors Governing Board	
Occupational Therapy Governing Board	
Physical Therapy Governing Board	
Recreational Therapy Governing Board	
Respiratory Care Practitioners Governing Board	
Speech-Language Pathology Governing Board	
Barbering, Cosmetology and Esthetics	Page: 42
Body Art Practitioners	Page: 44
Chiropractic Examiners	Page: 45
Dental Examiners	Page: 46
Dietitians	Page: 48
Electrology Advisory Committee	Page: 49
Funeral Directors and Embalmers	Page: 50
Hearing Care Providers	Page: 51
Massage Therapists	Page: 52
Medical Imaging and Radiation Therapy	Page: 53
Medical Technicians	Page: 54
Medicine	Page: 55

Mental Health Practice	Page: 57
Midwifery Council	Page: 59
Naturopathic Examiners	Page: 60
Nursing	Page: 61
Nursing Home Administrators	Page: 63
Ophthalmic Dispensing	Page: 64
Optometry	Page: 65
Pharmacy	Page: 66
Podiatry	Page: 68
Psychologists	Page: 69
Board of Reflexology, Structural Integrators and Asian Body Work	Page: 71
Prescription Drug Monitoring Program	Page: 72

Executive Summary

The purpose of the Office of Professional Licensure and Certification (OPLC) is to promote efficiency and economy in the administration of the business processing, recordkeeping, and other administrative and clerical operations of professional licensing and certification boards, including both professional healthcare licensing and professional technical licensing. The individual licensing and certification boards that are organized under the OPLC have specialized knowledge and experience and are currently separate and distinct for the purposes of regulating their various professions. OPLC was established, and is funded, to provide for the joint administration of the Board's administrative, clerical, business processing, and recordkeeping functions. OPLC currently provides this support to over 50 professional licensing Boards, Commissions and Councils. The Boards, Commissions and Councils qualify and license, certify or register individuals and businesses and regulate their professions with the powers, duties, functions and responsibilities granted by statute. Each year, OPLC and the Boards, Councils & Commissions it supports, licenses or certifies upwards of 130,000 professionals. OPLC currently has authorizations for 86 employees, 20 of which are part-time employee authorizations.

OPLC Organization Chart



Significant Updates

Legislative Actions:

The budget trailer bill, House Bill (HB) 4, passed by the Legislature on September 25, 2019, retroactively amended RSA 310-A:1-e, I(b) for FY 19. This amendment was made effective June 30, 2019. The RSA had previously created a dedicated fund for the OPLC, which was non-lapsing and continually appropriated for purposes of paying all costs and salaries associated with the office. With the passage of HB 4, OPLC has retained the responsibility and authority for the dedicated fund, but HB 4 struck the "continually appropriated" language and the dedicated fund proceeds now lapse to the State's general fund at the close of each fiscal year, thereby degrading the ability of OPLC to pay for emerging costs and salaries or organizational needs unless previously budgeted or seeking authorization through the Fiscal Committee and Governor & Executive Council for authorization to accept and expend funds in excess of budgeted amounts.

PDMP:

- FY 19 PDMP Annual Report will be submitted on 11/1/19.
- The PDMP Data Compliance Audit which commenced in May 2018 with the hiring of a temporary part-time Assistant Inspector/Auditor continues. Funding for this position is being coordinated through a sub-grant from the NH Department of Health and Human Services (CDC).
- Monthly audit progress reports submitted to Fiscal Committee.
- Strategic plan completed and approved by the NH PDMP Advisory Council and NH Board of Pharmacy – July 2018.
- Initiated and completed three registration audits (dental, pharmacists and non-resident pharmacies).
- Draft PDMP policy and procedures have been developed.
- PDMP Advisory Council "orientation packet" has been drafted.
- Draft "Data Request Database" has been developed to document all data request and outcomes.
- Legislation (SB 120) moved the NH PDMP from under the authority of the NH Board of Pharmacy to the Office of Professional Licensure and Certification – effective 9/27/2019.
- Revised draft NH PDMP rules based on previous session legislative changes submitted.

- Was awarded a 2019 Bureau of Justice Administration (BJA) grant in partnership with the NH Department of Justice. \$722,137 for a three-year period. These funds will be used for salaries of the PDMP Manager and PDMP Administrative Assistant, and base operational costs for the PDMP database.
- Was awarded a 2019 CDC grant in partnership with the NH Department of Health and Human Services in the amount of \$2,295,933 for a three-year period. These funds will be used for the salaries of two Program Specialist I positions (data compliance), and one Program Specialist III position (EHR integration and education), Contract funds for increased analytical capacity will allow for advanced data analysis for local state and federal reporting all the way down to the patient level and Contract funds for advanced capacity will provide enhanced data fields and educational information to prescribers and dispensers.

Complaint Process:

In FY19, the Boards, Councils, and Commissions in OPLC's Division of Technical and Health Professions actively responded to complaints of professional misconduct. While the investigative and disciplinary process is generally governed by the respective statutes and rules concerning each board, those processes generally dictate that complaints are reviewed upon receipt by an OPLC staff member and by each board or designated subcommittee at its next meeting. After review, the Board decides whether the complaint has stated a violation of statute, rule, or ethics that warrants an investigation. Depending on the nature of the allegations, a Board member could be recused to conduct the investigation, the investigation could be conducted by members of a subcommittee or the Administrative Prosecutions Unit (APU) at the Attorney General's Office, or, in the case of the Board of Medicine, the investigation could be conducted by an in-house investigator. Generally, information pertaining to an investigation is confidential and may not be shared with members of the public, including the complainant, unless and until the matter proceeds to disciplinary action. The process to complete an investigation can take many months, depending upon the nature of the allegations.

Once an investigation is completed, the investigator prepares a report of investigation (ROI), which is presented to the Board. The Board reviews and determines whether to proceed to disciplinary action. If the Board decides to proceed to disciplinary action, generally a Notice of Hearing will be issued. The case may be prosecuted by a member of the APU in the Attorney General's Office, by a recused Board member or, at times, by a member of OPLC staff. The prosecutor generally will explore potential settlement options before proceeding to an adjudicatory hearing. At present, OPLC generally lacks sufficient resources to timely investigate and prosecute all complaints and actions. If the case is dismissed without further action, the complainant is notified.

These procedures vary according to Board. Pursuant to RSA 310-A:1-d(h)(2), the executive director has the authority to implement rules to administer the boards, including rules pertaining to the “administration of complaints and investigations....” OPLC has not be able to implement such rules to date, as there are statutory provisions in the various Board Practice Acts that require amendment before rules may be promulgated. OPLC is seeking legislative sponsorship in FY 20 to amend the various Practice Acts in the 2020 legislative session to permit OPLC to establish a standardized process for responding to complaints and conducting the adjudicatory process.

My Licensing Office (MLO):

Several of the licensed occupations supported by OPLC now offer **initial** online licensing, which has significantly reduced the licensing processing time. These occupations include:

- Alcohol and Other Drug Use Professionals
- Architects
- Architect Business
- Body Arts
- Bodyworkers
- Certified Pharmacy Technicians
- Chiropractors
- Dietitians
- Engineers
- Engineering Business
- Geologists
- Hearing Care Providers
- Land Surveyors
- Land Surveyor Business
- Massage Therapists
- Nurses and Nursing Assistants
- Ophthalmic Dispensers
- Pharmacy Interns
- Real Estate Appraiser Temporary Practice
- Registered Pharmacy Technicians

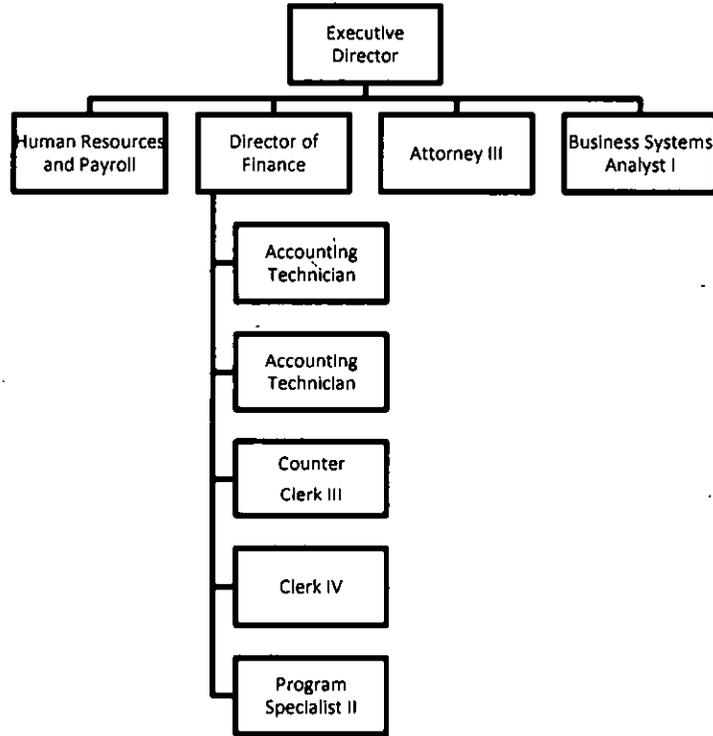
The following occupations have **renewal** online licensing capabilities:

- Accountants
- Alcohol and Other Drug Use Professionals
- Allied Health Professionals
- Architects
- Barbers
- Body Arts
- Bodyworkers
- Chiropractors
- Cosmetologists
- Court Reporters

- Dentists/Hygienists
- Dietitians
- Electricians
- Engineers
- Estheticians
- Foresters
- Geologists
- Hearing Care Providers
- Home Inspectors
- Land Surveyors
- Landscape Architects
- Manicurists
- Manufactured Housing Installers
- Massage Therapists
- Master Barbers
- Medical Technicians
- Natural Scientists
- Nurses
- Nursing Assistants
- Nursing Home Administrators
- Ophthalmic Dispensers
- Optometrists
- Pharmacists
- Physician Assistants
- Physicians
- Psychologists
- Real Estate Commission
- Real Estate Appraisers
- Septic System Evaluators

OPLC will continue to address improved customer service both in striving toward initial online licensing capability for all occupations supported by OPLC, and assuring that Boards administratively supported by OPLC are provided the resources, training, and network opportunities they need to perform their duties properly. As a self-funded agency with a dedicated fund, OPLC needs to have the financial resources to enhance quality of service and support to licensees and Boards.

DIVISION OF ADMINISTRATION ORGANIZATION



Administrative Expenses

In FY 19, The Office of Professional Licensure and Certification became a self-funded Agency, per Ch. 330 L2018 SB-531. Agency "maintenance" fees that were formerly paid from the General Funds, this past fiscal year were paid with OPLC funds. These are not new expenses for the Agency, but costs that have been now transferred to the OPLC.

For FY 19, Administrative Expenses were added as a separate line item, so that comparisons between years could still be performed. The following is a breakdown of the Administration expenses allocated to the Boards. Starred items are explained below.

Admin Salaries & Benefits*	\$ 801,000
Office Expenses	\$ 20,300
Rent	\$ 21,900
Telecom	\$ 5,100
AGENCY WIDE EXPENSES:	
DOIT	\$ 284,500
Statewide Cost Allocation	\$1,077,300
Plan Reports (SWCAP)**	
NH Retirement	\$ 234,500
Workers Insurances***	\$ 7,000
Total	\$2,451,600

*Administrative Salaries and Benefits: OPLC Administrative Services payroll includes, the Executive Director, the Finance Department, Reception, Human Resources, Rules Attorney, IT Support and Office Management.

**SWCAP: all the support services provided by other agencies, such as legal counsel, archives storage, financial services, budget oversight, building cleaning and maintenance, graphic services, mail services, human resources, purchasing contract services, risk management and treasury services.

***Workers Insurances: Unemployment and workers' compensation.

Method of Allocation

Both Administrative expenses and indirect division expenses (such as Division Director salary, copier leases and supplies, postage, rent, etc.) were allocated as a percentage of revenue received by the Board.

TOTAL OPLC RECEIPTS AND EXPENDITURES (in Millions)

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
Total Revenues:	\$12,106,657	\$12,040,902	\$13,254,012
Budgeted OPLC Expenditures:	\$ 7,827,305	\$ 8,481,025	\$10,774,290
Actual OPLC Expenditures:	\$ 7,878,303	\$ 7,350,705	\$ 9,743,255

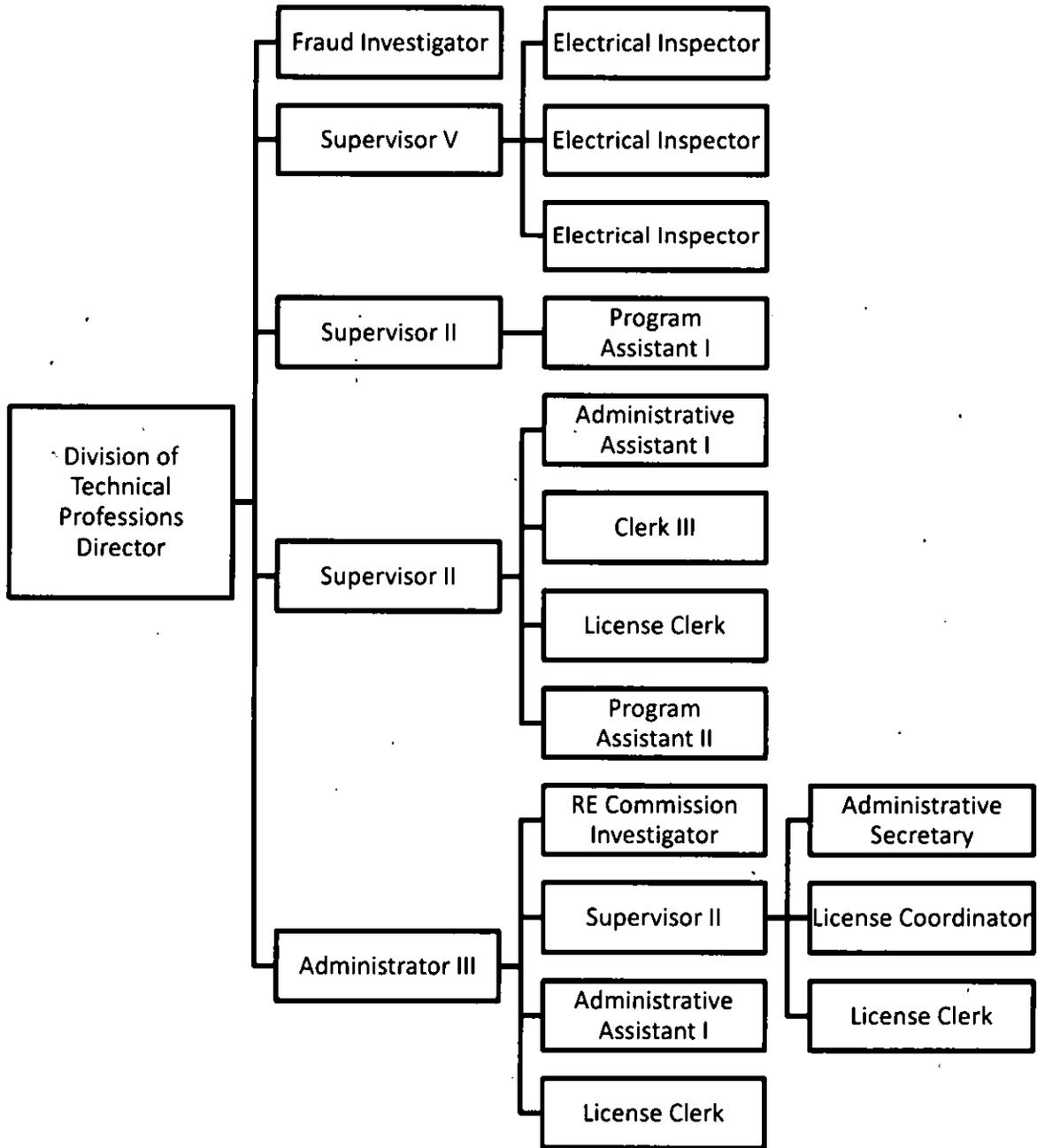
DIVISION OF TECHNICAL PROFESSIONS

There are seventeen separate licensing or certification Boards and one adjudicative Board that comprise the Division of Technical Professions. The eighteen Boards regulate over 50,000 licensees. During FY 19, Division efforts focused on creating a strong customer service model, reciprocity and portability of licenses, establishing efficiencies in the application process through rulemaking and internal policies and procedures and working toward on-line applications for initial and renewal licensure for all Boards and Commissions.

Some of the highlights you will note as you review actions by Boards and Commissions are: clarification and streamlining of continuing education requirements, approving alternative paths to licensure, starting newsletters, creating an apprentice program for high school students to get a jump start on licensure and career path training, creating reciprocal agreements with other states, hosting and attending meetings with national licensing organizations and other state boards to create model laws and facilitate reciprocity and portability of licenses, sponsoring and creating trainings to raise awareness regarding practice standards and public safety and updating exams to assure current standards are being met.

These priorities all remain areas of focus during FY 20.

DIVISION OF TECHNICAL PROFESSIONS ORGANIZATION



Board of Accountancy

Board of Accountancy Members

Frederick G. Briggs, Jr, Chair
 Thomas W. Musgrave, Vice Chair
 Richard S. Silverman, Secretary
 Jeffrey A. Graham, CPA
 Jeffrey P. Seifert, Public Member
 Richard C. Nelson, Esq, Public Member
 Debra Grott, CPA

Term Expiration

December 2, 2022
 December 2, 2022
 December 2, 2018
 November 19, 2023
 September 17, 2018
 September 21, 2020
 December 2, 2021

	FY 16	FY 17	FY 18	FY19
	Actual	Actual	Actual	Actual
Revenues	\$865,596	\$747,240	\$615,565	\$670,149
Expenses	\$186,786	\$292,447	\$181,124	\$138,182
Administrative Expenses	-	-	-	\$127,513
Revenues - Expenses	\$678,810	\$454,793	\$434,441	\$404,455
Revenues/Expenses %	463%	256%	340%	252%

Licenses

- **FY2019 Active Licenses: 5,513**
 - FY19 Issued: 268
 - FY19 Renewed: 2,102
- FY2018 Active Licenses: 5,437
- FY2017 Active Licenses: 5,633

Complaints and Disciplinary Action

- Complaints: 4
 - Attorney General: 1
 - Cease and Desist: 1
 - Dismissed: 2

Board Highlights

- Started Board newsletter.
- Jeffrey A. Graham joined the Board January 23, 2019.
- Board voted in changes to the 300 section of rules regarding the application process and is in final stages on the changes with JLCAR.

Board of Architects

Board of Architects Members

James A. Loft
 Sheldon Pennoyer, Chair
 Sonya Misiaszek
 Wayne Richardson
 Adam L. Wagner

Term Expiration

September 9, 2020
 September 9, 2021
 September 9, 2023
 September 9, 2022
 July 26, 2024

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$224,910	\$222,641	\$222,099	\$220,814
Expenses	\$32,156	\$97,187	\$45,789	\$53,709
Administrative Expenses	-	-	-	\$42,015
Revenues - Expenses	\$192,754	\$125,454	\$176,310	\$125,089
Revenues/Expenses %	699%	229%	485%	231%

Licenses

- **FY19 Active Licenses: 2,493**
 - **FY19 Issued Licenses: 284**
 - **FY19 Renewed Licenses: 1,310**
- **FY18 Active Licenses: 2,486**
- **FY17 Active Licenses: 2,725**

Complaints and Disciplinary Action

- **Complaints: 2**
 - **Investigation in process: 1**
 - **Cease and Desist: 1**

Board Highlights:

- Requirements for continuing education regarding sustainable design were removed.
- The Board now accepts continuing education credits from an architects' "home" state of licensure (regardless of the timeframe) as long as those requirements meet the Board's requirements.
- The Board now accepts the National Council of Architectural Registration Boards (NCARB) Integrated Path to Architectural Licensure (IPAL) program, allowing recent graduates of architectural degree programs a quicker path to licensure.

Board of Court Reporters

Board of Court Reporters Members

Camille M. Palladino Duffy, Chair
 Thomas Richards, Esq
 Denise Cascio Bolduc
 Susan J. Robidas
 Brent T. Lemire

Term Expiration

October 3, 2017
 October 3, 2018
 October 3, 2020
 October 3, 2019
 January 30, 2016

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$6,330	\$7,025	\$10,475	\$7,835
Expenses	\$11,270	\$2,696	\$7,184	\$26,118
Administrative Expenses	-	-	-	\$1,491
Revenues - Expenses	(\$4,940)	\$4,329	\$3,291	(\$19,773)
Revenues/Expenses %		261%	146%	

Licenses

- **FY19 Active Licenses: 68**
 - FY19 Issued Licenses: 4
 - FY19 Renewed Licenses: 28
- FY18 Active Licenses: 73
- FY17 Active Licenses: 74

Complaints and Disciplinary Action

- Complaints: 3
 - All were regarding unlicensed practice.
 - 3 Cease and Desist letters were issued.

Board of Electricians

Board of Electricians' Members

Peter Cicolini, Master Electrician, Chair
 Jack Grube, Public Member
 William J. Infantine, Public Member
 Matthew Connors, Master Electrician
 Henry Szumiesz, Journeyman Electrician
 State Fire Marshall Designee

Term Expiration

July 1, 2020
 August 26, 2021
 October 28; 2021
 June 30, 2022
 July 1, 2023
 By Statute

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$884,426	\$782,978	\$889,336	\$903,071
Expenses	\$555,047	\$752,313	\$638,167	\$640,205
Administrative Expenses	-	-	-	\$171,832
Revenues - Expenses	\$329,379	\$30,665	\$251,169	\$91,035
Revenues/Expenses %	159%	104%	139%	111%

Licenses

- **FY19 Active Licenses: 12,358**
 - **FY19 New Issued Licenses: 1,224**
 - **FY19 Renewed Licenses: 4,334**
- **FY18 Active Licenses: 10,409**
- **FY17 Active Licenses: 12,415**

Complaints and Disciplinary Action

- **Complaints: 20**
 - **Settlement Agreements: 5**
 - **Decision and Orders: 5**
 - **Unlicensed complaints sent to the local law enforcement after the investigation was completed: 7**
 - **Investigation in process: 3**

Board Highlights

- Created new minimum qualification rules for private level I & II third party electrical inspections.
- The Board voted to allow high school students to register as an apprentice who have completed the 10th grade and do not have access to an approved high school electrical program. This will allow students who attend high schools without an approved electrical program the opportunity to enter the electrical field by working for a sponsoring master electrician. This change is in the JLCAR process currently.

- The Board is a member of the National Electrical Reciprocal Alliance (NERA), which consists of eighteen states. The Board currently has reciprocal agreements with nine NERA states and is working towards agreements with additional member states to facilitate reciprocal licensing.

Board of Professional Engineers

Board of Professional Engineers Members

Christopher R. Mulleavey, PE, Chair
 Marc W. Morin, PE, Vice Chair
 Alex Azodi, PE, Secretary
 Ronald E. Cook, Esq, Public Member
 Charles W. Ackroyd, PE

Term Expiration

August 21, 2022
 August 21, 2020
 August 21, 2020
 August 21, 2021
 August 21, 2022

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$720,163	\$716,236	\$710,418	\$685,588
Expenses	\$140,025	\$265,738	\$167,116	\$182,755
Administrative Expenses	-	-	-	\$130,450
Revenues - Expenses	\$580,138	\$450,498	\$543,302	\$372,383
Revenues/Expenses %	514%	270%	425%	219%

Licenses

- **FY19 Active Licenses: 13,655**
 - Professional Engineer: 6,035
 - Certificate of Authorization to Practice Engineering: 1,185
 - Engineer-In-Training: 6,435
- FY19 Issued Licenses: 968
- FY19 Renewed Licenses: 3,693
- FY18 Active Licenses: 5,977
- FY17 Active Licenses: 6,654

Complaints and Disciplinary Action

- Complaints: 4
 - Settlement Agreement: 1
 - Dismissed: 3

Board Highlights

- The Board co-hosted the 2019 National Council of Examiners for Engineering and Surveying (NCEES) Joint Central and Northeast Zone Meeting with the State Boards in North Dakota. NCEES is the national organization to which all state licensing boards belong, which develops, administers and scores the examinations used for licensure. NCEES also provides uniform model rules for adoption by state boards, to promote licensure reciprocity. Board members and administrators from the following state boards attended: ND, SD, NE, KS, MN, IA, MO, WI, IL, MI, IN, OH, ME, NH, VT, NY, MA, RI, CT, NJ, PA, WV, DE and MD.

Board of Family Mediators

Board of Family Mediators Members

Marianne L. Rousseau, CFM, NHCRA, Chair
 Susan L. Towle, CFM, NHCRA
 Peter D. Goldsmith, Esquire
 Anthony F. Matrumalo, CFM, NHCRA
 Lynn E. Aaby, CFM, NHCRA
 Francis F. Lane, CFM
 Erin P. Jasina, Public Member

Term Expiration

September 6, 2019
 September 6, 2019
 October 11, 2019
 November 21, 2019
 January 27, 2022
 November 4, 2021
 April 10, 2020

	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Revenues	\$8,800	\$6,575	\$8,800	\$4,797
Expenses	\$26,875	\$2,680	\$17,354	\$16,937
Administrative Expenses	-	-	-	\$913
Revenues - Expenses	(\$18,075)	\$3,895	(\$8,554)	(\$13,052)
Revenues/Expenses %		245%		

Licenses

- **FY19 Active Licenses: 58**
 - FY19 Issued Licenses: 0
 - FY19 Renewed Licenses: 12
- FY18 Active Licenses: 67
- FY17 Active Licenses: 75

Complaints and Disciplinary Action

- Complaints: 1
 - Dismissed: 1

Board Highlights

- Francis F. Lane joined the Board March 13, 2019.
- Family Mediator 200-700 rules were adopted.
- Family Mediators added a section 800 on Domestic Violence to the rules.

Board of Foresters

Board of Foresters Members

Steven S. Roberge, Public Forester, Chair
 Brad W. Simpkins, Director of Forests & Lands, Secretary
 Colleen M. O'Neill, Forest Landowner
 Jacob P. Bronnenberg, Private Forester
 Ann W. Davis, Forest Landowner
 Richard R. Roy, Industrial Forester

Term Expiration

August 22, 2019
 By Statute
 August 22, 2023
 August 22, 2020
 August 22, 2019
 August 22, 2023

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$22,253	\$16,956	\$19,540	\$17,414
Expenses	\$19,430	\$9,651	\$15,117	\$7,218
Administrative Expenses	-	-	-	\$3,313
Revenues - Expenses	\$2,823	\$7,305	\$4,423	\$6,882
Revenues/Expenses %	114%	176%	129%	165%

Licenses

- **FY19 Active Licenses: 269**
 - **FY19 Issued Licenses: 12**
 - **FY19 Renewed Licenses: 209**
- **FY18 Active Licenses: 268**
- **FY17 Active Licenses: 296**

Complaints and Disciplinary Action

- **Complaints: 1**
 - **Dismissed: 1**

Board Highlights

- Board is working with the Society of American Foresters regarding standardizing the requirements between the Board and Society for Forester licensing and continuing education.
- Colleen O'Neil and Richard Roy were appointed to the Board.

Board of Geologists

Board of Professional Geologists Members

Muriel Robinette, PG, Chair
 Adam Dumville, Esq, Vice Chair
 Frederick H. Chormann, Jr, State Geologist, Secretary
 Nikki Delude Roy, PG
 Paul L. Rydel, PG
 John M. Regan, PG

Term Expiration

October 4, 2022
 February 14, 2021
 By Statute
 October 4, 2023
 October 4, 2019
 October 4, 2020

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$71,355	\$48,498	\$68,653	\$43,964
Expenses	\$39,875	\$30,271	\$24,226	\$23,653
Administrative Expenses	-	-	-	\$8,365
Revenues - Expenses	\$31,480	\$18,227	\$44,427	\$11,946
Revenues/Expenses %	179%	160%	283%	137%

Licenses

- **FY19 Active Licenses: 591**
 - **FY19 Issued Licenses: 24**
 - **FY19 Renewed Licenses: 209**
- **FY18 Active Licenses: 591**
- **FY17 Active Licenses: 670**

Complaints and Disciplinary Action

- None.

Board Highlights

- The Geologists Board updated their rule Geo 305.02 (b) and (c) to account for the increased National Association of State Boards of Geology (ASBOG) exam fee.

Guardian ad Litem Board

Guardian ad Litem Board Members

David Villotti, Child Protection Agency	<u>Term Expiration</u> June 2017
Todd Prevett, Guardian ad Litem	June 2021
Susan Duncan, Public Member	June 2020
Sarah Blodgett, Executive Director Judicial Council	By Statute
Betsy Paine, CASA of New Hampshire	By Statute
Master Henrietta Luneau, Appointed by Chief Justice NH Supreme Court	June 2020
Senator Martha Hennessey, Appointed by President NH State Senate	January 2021
Representative David Welch, Appointed by Speaker of the NH House	December 2019

	FY 16	FY 17	FY 18	FY19
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Revenues	\$4,860	\$1,975	\$1,200	\$2,174
Expenses	\$24,360	\$8,443	\$15,927	\$20,165
Administrative Expenses	-	-	-	\$414
Revenues - Expenses	<u>(\$19,500)</u>	<u>(\$6,468)</u>	<u>(\$14,727)</u>	<u>(\$18,405)</u>
Revenues/Expenses %				

Licenses

- FY19 Active Licenses: 64
- FY18 Active Licenses: 68
- FY17 Active Licenses: 81

Complaints and Disciplinary Action

- Complaints: 10
 - 1 - Settlement Agreement
 - 9 - Dismissed

Board Highlights

- The Board has rule changes in process to update the continuing education requirements.
- The Board modified rule GAL 503.06, regarding the requirement of a GAL to notify the court of involvement in court proceedings.
- The Board sponsored and held training regarding the requirements to be certified as a GAL.

Board of Home Inspectors

Members of the Board of Home Inspectors

Robert Gray, Home Inspector, Chair
 Joseph M. Griffin, Home Inspector, Vice Chair
 Robert A. Porter, Home Inspector, Secretary
 Jon T. Bossey, Home Inspector
 Perry C. LeMay, Home Inspector
 Lee Carroll, P.E., Public Member
 Damon E. Burt, Public Member

Term Expiration

December 18, 2020
 December 18, 2020
 December 18, 2020
 December 18, 2021
 December 18, 2021
 December 18, 2020
 April 1, 2022

	FY 16	FY 17	FY 18	FY19
	Actual	Actual	Actual	Actual
Revenues	\$38,747	\$46,188	\$48,633	\$43,589
Expenses	\$15,857	\$12,783	\$33,328	\$32,114
Administrative Expenses	-	-	-	\$8,294
Revenues - Expenses	\$22,890	\$33,405	\$15,305	\$3,182
Revenues/Expenses %	244%	361%	146%	108%

Licenses

- **FY19 Active Licenses: 386**
 - **FY19 Issued Licenses: 84**
 - **FY19 Renewed Licenses: 141**
- **FY18 Active Licenses: 383**
- **FY17 Active Licenses: 375**

Complaints and Disciplinary Action

- **Complaints: 2**
 - **Dismissed: 2**

Board Highlights

- Updated sections of the 100 rules and renewed the 300-700 rules.
- Pre-licensing education courses were reviewed and updated by the Board to ensure they still meet pre-licensing requirements.

Board of Land Surveyors

Members of the Board of Land Surveyors

William J. Doucet, Land Surveyor, Chair
 Tracey T. Sweeney, II, Land Surveyor, Vice Chair
 Michael R. Dahlberg, Land Surveyor
 Joseph M. Wichert, Land Surveyor
 Ginny Chrisenton, Public Member

Term Expiration

August 12, 2019
 July 11, 2019
 August 12, 2023
 February 3, 2020
 February 3, 2022

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$45,863	\$43,890	\$44,855	\$41,102
Expenses	\$71,626	\$17,304	\$25,713	\$17,488
Administrative Expenses	-	-	-	\$7,821
Revenues - Expenses	(\$25,763)	\$26,586	\$19,142	\$15,793
Revenues/Expenses %		254%	174%	162%

Licenses

- **FY19 Active Licenses: 912**
 - Land Surveyor: 340
 - Certificate of Authorization: 178
 - Surveyor-In-Training: 394
- **FY19 Issued Licenses: 23**
- **FY19 Renewed Licenses: 310**
- **FY18 Active Licenses: 916**
- **FY17 Active Licenses: 387**

Complaints and Disciplinary Action

- **Complaints: 3**
 - **Dismissed: 3**

Board Highlights

- The Exam Committee created new exams that are being used.
- The Board is in the process of reviewing RSA 310-A:63 III which requires an applicant from another state to be licensed in their state of residence before applying to be licensed in NH.
- Rules regarding responsible charge to clarify who are the personnel responsible for all land surveying activities and decisions within a company.

Board of Landscape Architects

Board of Landscape Architects Members

R. Gordon Leedy, Jr, Landscape Architect, Chair
 Roberta N. Woodburn, Landscape Architect, Vice Chair
 Greg M. Grigsby, Landscape Architect, Secretary
 Douglas H. Greiner, Landscape Architect
 Ronald F. Poltak, Public Member

Term Expiration

August 9, 2020
 August 23, 2017
 August 23, 2019
 August 23, 2018
 August 9, 2016

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$15,524	\$16,460	\$14,231	\$11,990
Expenses	\$20,694	\$9,541	\$15,569	\$19,561
Administrative Expenses	-	-	-	\$2,281
Revenues - Expenses	(\$5,170)	\$6,919	(\$1,338)	(\$9,852)
Revenues/Expenses %		173%		

Licenses

- **FY19 Active Licenses: 177**
 - **FY19 Issued Licenses: 18**
 - **FY19 Renewed Licenses: 49**
- **FY18 Active Licenses: 117**
- **FY17 Active Licenses: 111**

Complaints and Disciplinary Action

- None.

Board of Manufactured Housing

Members of the Board of Manufactured Housing

Judy A. Williams, Public Member	October 7, 2021
Anna Mae Twigg, Public Member	October 7, 2021
Lois Parris, NH MOTA Member	April 11, 2021
Kenneth Dame, Tenant of Manufactured Home Park Member	December 6, 2020
Mark H. Tay, Esq, NH Manufactured Housing Assoc. Member, Chair	April 24, 2022
Adam Gidley, NH Manufactured Housing Assoc. Member	November 22, 2022
Robert D. Hunt, Esq, NH Bar Association Member, Secretary	July 16, 2022
NH Representative Thomas Laware	December 2020

Term Expiration

	FY 16	FY 17	FY 18	FY19
	Actual	Actual	Actual	Actual
Revenues	\$13,660	\$610	\$190	\$75
Expenses	\$7,303	\$1,759	\$805	\$4,567
Administrative Expenses	-	-	-	\$14
Revenues - Expenses	\$6,357	(\$1,149)	(\$615)	(\$4,506)
Revenues/Expenses %	187%			

Licenses - N/A (Complaint Board)

Complaints and Disciplinary Action

- Complaints: 3
 - Hearings: 3
 - Orders Issued: 2
 - Dismissed: 1

Manufactured Housing Installation Standards Board

<u>Manufactured Housing Installation Standards Board Members</u>	<u>Term Expiration</u>
Gary Francoeur, Owner/Operator Park <100 nominated by NHMHA, Chair	October 3, 2021
John Flanders, Installer nominated by NHMHA	October 3, 2021
Fred Emanuel, PE, Structural Eng. / Architect nom. by Board of PE	October 3, 2019
James Baird, Dealer/Retailer nominated by NHMHA	October 3, 2020
Linda Rogers, Owner/Operator Park <100 nominated by NHMHA	October 3, 2019
Eric Kaufman, Owner/Operator Park >100 nominated by NHMHA	October 3, 2020
Robert Cook, Member Cooperative Mfg Housing Park nom. by MHTANH	March 6, 2016
Robert Wentworth, Jr., Municipal Building Code Official nom. by NHBOA	October 3, 2020
John T. Powers, Jr., Fire Chief nominated by NHAFC	October 3, 2019

	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY19</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Revenues	\$22,185	\$22,240	\$24,915	\$24,820
Expenses	\$12,379	\$4,620	\$30,284	\$29,775
Administrative Expenses	-	-	-	\$4,723
Revenues - Expenses	\$9,806	\$17,620	(\$5,369)	(\$9,678)
Revenues/Expenses %	179%	481%		

Licenses

- **FY19 Active Licenses: 85**
 - **FY19 Issued Licenses: 3**
 - **FY19 Renewed Licenses: 24**
- **FY18 Active Licenses: 92**
- **FY17 Active Licenses: 90**

Complaints and Disciplinary Action

- None.

Board Highlights

- Worked with HUD to renew the Board's Dispute Resolution Program that mediates construction issues of new manufactured homes.

Board of Natural Scientists

Members of the Board of Natural Scientists

Damon Burt, CWS, Chair
 Christopher Albert, CWS, Vice Chair
 James H. Long, CWS & CSS, Secretary
 Raymond Lobdell, CWS & CSS
 Douglas Martin, Public Member

Term Expiration

October 26, 2017
 October 26, 2018
 June 30, 2020
 June 30, 2021
 November 1, 2019

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$17,501	\$16,273	\$17,110	\$15,010
Expenses	\$24,349	\$10,448	\$8,933	\$14,118
Administrative Expenses	-	-	-	\$2,856
Revenues - Expenses	(\$6,848)	\$5,825	\$8,177	(\$1,964)
Revenues/Expenses %		156%	192%	

Licenses

- **FY19 Active Licenses: 257**
 - FY19 Issued Licenses: 9
 - FY19 Renewed Licenses: 101
- FY18 Active Licenses: 271
- FY17 Active Licenses: 279

Complaints and Disciplinary Action

- Complaints: 1
 - Settlement Agreement

Real Estate Appraisers Board

Real Estate Appraisers Board Members

Patricia Sherman, FAIA, Public Member, Chair
 George S. Lamprey, Certified General Appraiser, Vice Chair
 Charles F. Schubert, Certified General Appraiser
 Douglas Martin, Certified Residential Appraiser
 Justin K. Macagba, Rep. NH Lending Institution
 Banking Commission Designee

Term Expiration

November 13, 2019
 August 12, 2018
 August 12, 2020
 August 12, 2019
 August 12, 2019
 By Statute

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$260,722	\$284,228	\$270,554	\$275,412
Expenses	\$85,848	\$68,823	\$71,378	\$97,071
Administrative Expenses	-	-	-	\$52,404
Revenues - Expenses	\$174,874	\$215,405	\$119,175	\$125,937
Revenues/Expenses %	304%	413%	379%	184%

Licenses

- **FY19 Active Licenses: 893**
 - **FY19 Issued Licenses: 159**
 - **FY19 Renewed Licenses: 466**
- **FY18 Active Licenses: 902**
- **FY17 Active Licenses: 926**

Complaints and Disciplinary Action

- **Complaints: 17**
 - **Dismissed: 13**
 - **Settlement Agreement: 2**
 - **Investigation Ongoing: 1**
 - **Complaint Rescinded: 1**

Board Highlights

- The Board made changes to sections 100-200 and 300-400 of the rules, regarding simplifying the application process and clarifying the continuing education rules.

Real Estate Commission

Real Estate Commission Members

Richard W. Hinch, Chair
 Steven F. Hyde, Attorney Member
 Susan L. Doyle, Salesperson Member
 Daniel S. Jones, Broker Member
 Paul A. Lipnick, Public Member

Term Expiration

September 15, 2021
 September 15, 2023
 September 15, 2022
 September 15, 2019
 September 15, 2020

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$1,081,777	\$1,147,585	\$1,196,138	\$1,224,748
Expenses	\$529,251	\$871,418	\$657,893	\$663,839
Administrative Expenses	-	-	-	\$233,039
Revenues - Expenses	\$552,526	\$276,167	\$538,244	\$327,870
Revenues/Expenses %	204%	132%	182%	137%

Licenses

- **FY19 Active Licenses: 13,495**
 - **FY19 Issued Licenses: 1,428**
 - **FY19 Renewed Licenses: 5,317**
- **FY18 Active Licenses: 12,809**
- **FY17 Active Licenses: 12,269**

Complaints and Disciplinary Action

- **55 Cases opened FY 2019**
 - **Hearings: 6**
 - **Settlement Agreements: 13**
 - **Revocation: 1**

Board Highlights

- Streamlined processing of new applications to allow administrative review of criminal and financial issues rather than Commission review.
- Implemented licensure certification by email, rather than mail, for renewed and amended licenses.
- Worked with examination provider to convert new applicant examinations to questions more relevant to practice.
- Developed a new post-licensing education program for licensees renewing for the first time. The program will emphasize key responsibilities of the Real Estate profession to help address certain issues. The program will be implemented late 2019.

Board of Septic System Evaluators

Septic System Evaluators Board Members

Christopher Albert, Septic Designer, Chair
 Christopher Kent, Septage Hauler, Vice Chair
 Mark McConkey, Septic Installer, Secretary
 Peter Rowell, Public Member
 Department of Environmental Services Designee

Term Expiration

April 5, 2022
 March 22, 2022
 March 22, 2022
 April 5, 2022
 By Statute

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	N/A	N/A	\$24,856	\$10,604
Expenses	N/A	N/A	\$20,236	\$17,333
Administrative Expenses	-	-	-	\$2,018
Revenues - Expenses	N/A	N/A	\$4,620	(\$8,746)
Revenues/Expenses %	N/A	N/A	123%	

Licenses

- **FY19 Active Licenses: 192**
 - **FY19 Issued Licenses: 48**
 - **FY19 Renewed Licenses: 70**
- **FY18 Active Licenses: 159**
- **FY17 Active Licenses: N/A**

Complaints and Disciplinary Action

- **Complaints: 5**
 - **Dismissed: 3**
 - **Unlicensed Practice: 2 (New Board, sent licensure information)**

Board Highlights

- New board, created and approved administrative rules through JLCAR.
- Licensed applicants for first time.
- Attended forums to educate on licensure.
- Created on-line renewal of licensure process.

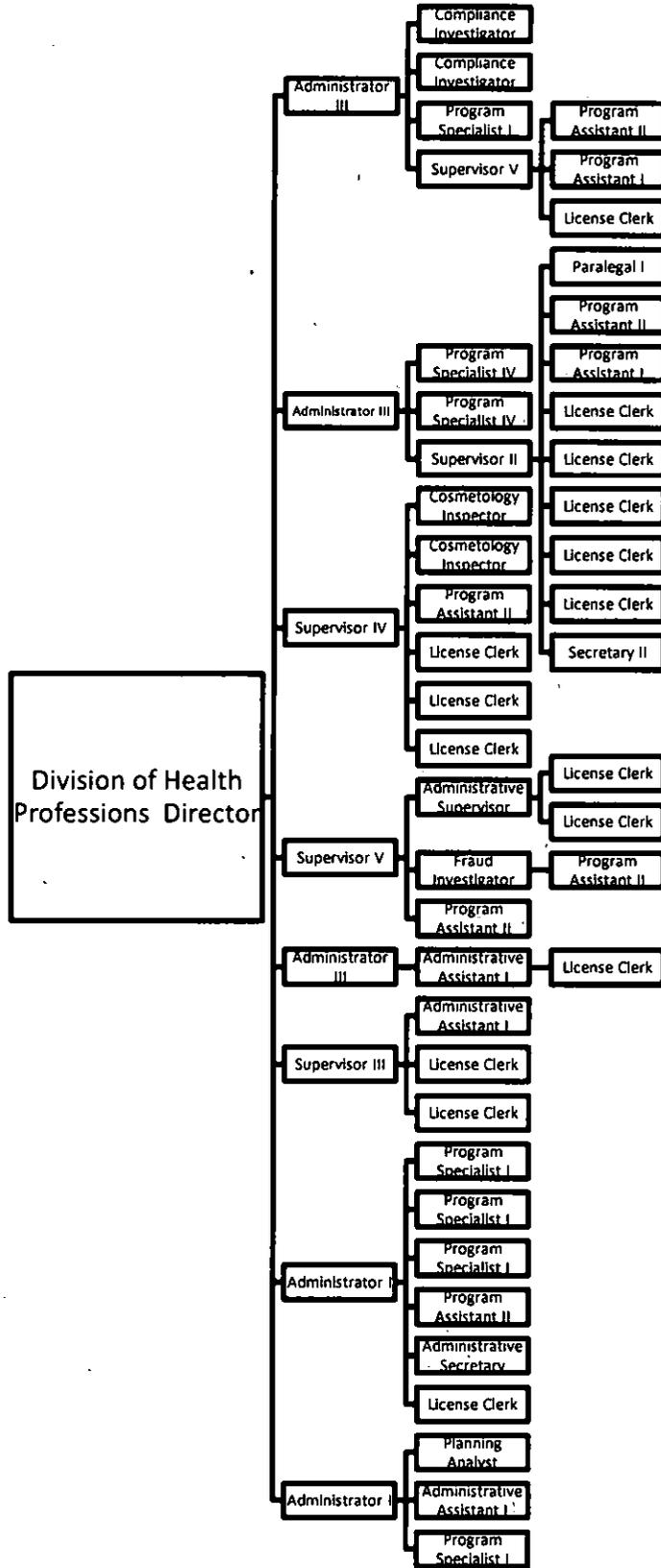
DIVISION OF HEALTH PROFESSIONS

There are 33 Boards, Councils, and Commissions that comprise the Division of Health Professions at OPLC. During FY 19, Division efforts focused on reciprocity, establishing efficiencies in the application process through rulemaking, and working toward online applications for initial and renewal licensure for all Division Boards, Councils, and Commissions.

Among other things, the Board of Psychology joined the Psychology Interjurisdictional Compact Commissioner (PSYPACT) (effective 1/2020). The Allied Health Board of Directors worked to promulgate one set of rules that apply to the seven boards that comprise Allied Health. The Board of Dietitians, the Board of Barbering, Cosmetology, and Esthetics, and the Board of Medicine transitioned to online renewals in FY 19; the Board of Pharmacy instituted fully online initial licensure applications for Pharmacy Technicians, Pharmacy Interns, and Reciprocal Pharmacists. The Division of Health Professions anticipates that, in FY 20, more Division Boards, Councils, and Commissioners will transition to online capability for both initial and renewal applications.

OPLC was awarded a \$244,260.00 grant from the Department of Labor, Employment and Training Administration. The grant permits OPLC to conduct an occupational licensing review and reform analysis on occupations licensed by 5 Boards that fall under the Division of Health Professions: Alcohol and Other Drug Use Professionals; Office of Allied Health Professionals; Barbering, Cosmetology, and Esthetics; Board of Nursing (LNA) and Board of Pharmacy (Pharmacy Technician). The grant runs between October 17, 2018, through June 30, 2021. In FY19, OPLC contracted with the Council on Licensure, Enforcement and Regulation (CLEAR) to provide licensing research and, eventually, recommendations. The Division of Health Professions anticipates that its work with CLEAR will continue in FY 20, and that initial feedback and recommendations will be received and reviewed.

DIVISION OF HEALTH PROFESSIONS ORGANIZATION



Board of Acupuncture

Acupuncture Board Members

L. Cindy Theroux-Jette, Lic. Ac., Chair
 Jeanne Ann Whittington, Lic. Ac., Secretary
 Diane M. Chase, Lic. Ac.
 Deborah Meuse, Lic. Ac.
 Amy Goldstein, Public Member

Term Expiration

October 14, 2019
 October 14, 2019
 September 8, 2021
 September 8, 2020
 September 8, 2021

	FY 16	FY 17	FY 18	FY19
	Actual	Actual	Actual	Actual
Revenues	\$6,233	\$11,096	\$6,060	\$11,153
Expenses	\$5,919	\$5,080	\$18,770	\$3,778
Administrative Expenses	-	-	-	\$2,122
Revenues - Expenses	\$314	\$6,016	(\$12,710)	\$5,254
Revenues/Expenses %	105%	218%		189%

Licenses

- **FY19 Active Licenses: 155**
 - **FY19 Issued Licenses: 30**
 - **FY19 Renewed Licenses: 67**
- **FY18 Active Licenses: 158**
- **FY17 Active Licenses: 231**

Complaints and Disciplinary Action

- **Complaints: 3**

Board Highlights

- The Board adopted rules to create the Acupuncture Detoxification Specialist licensure on 7/19/18.
- The Board has legislation pending to allow licensed Acupuncturists to refer to themselves as a Doctor if they hold a doctoral degree and keep continuing education requirements up to date.

Board of Licensing for Alcohol and Other Drug Use Professionals

Members of the Board of Licensing for Alcohol and Other Drug Use Professionals

	<u>Term Expiration</u>
Jacqueline Abikoff, LICSW, MLADC, Chair	January 28, 2020
Serene Eastman, Public Member	January 28, 2019
Alexandra H. Hamel, MLADC	January 28, 2022
Nicholas Pfeifer, LICSW, MLADC	January 28, 2020
Kathleen Russo, LADC	January 28, 2019
Kelly M. Luedke, MLDAC	January 28, 2021
Kimberly A. Haney, CRSW	May 15, 2022

	FY 16	FY 17	FY 18	FY19
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Revenues				
Expenses	\$55,510	\$86,602	\$84,874	\$80,945
Administrative Expenses	\$42,137	\$38,316	\$30,305	\$80,162
	-	-	-	\$15,402
Revenues - Expenses				
Revenues/Expenses %	\$13,373	\$48,286	\$54,569	(\$14,618)
	132%	226%	280%	

Licenses

- **FY19 Active Licenses: 742**
 - **FY19 Issued Licenses: 149**
 - **FY19 Renewed Licenses: 186**
- **FY18 Active Licenses: 624**
- **FY17 Active Licenses: 415**

Complaints and Disciplinary Action

- **Disciplinary Action: 1**

Board Highlights

- The Board implemented on-line application for registration to take the International Certification & Reciprocity Consortium (IC & RC) exam. On June 30, 2019, the renewals for the Board were completed and successful.

Office of Licensed Allied Health Professionals Allied Health Boards

Board of Directors (BOD)

Joseph V. Shanley, PTA, Chair of the Physical Therapy Governing Board, President BOD
Scott Roy, AT, Chair of the Athletic Trainers Governing Board, Vice President BOD
Olivia Freeman, OT, Chair of the Occupational Therapy Governing Board
Lisa Demers, LGC, Chair of the Genetic Counselors Board
Rose Gray, RT, Chair of the Recreational Therapy Board
Cassandra Chapman, SLP, Chair of the Speech-Language Pathology Board
Richard Mozier, JR., RCP, Chair of the Respiratory Care Practitioners Governing Board

Complaints and Disciplinary Action

- This Board does not make decisions on Complaints.

Board Highlights

- The Board of Directors has been working on revisions to their rules. These revisions would house all items similar to the Allied Health Board's in the overarching rules.
- Ahp 100 Organizational Rules is now housing those things the same across all 7 Allied Health Boards.
- Ahp 200 Procedural Rules will house all information on processes and procedures for complaints, misconduct, hearings, rule writing, etc.

Athletic Trainers Governing Board

Athletic Trainers Board Members

Scott J. Roy, AT, Chair
Kristy Ridings, AT
Scott Kidder, AT
Andrea Elliott, Public Member

Term Expiration

January 8, 2019
January 8, 2020
January 1, 2021
February 17, 2022

Complaints and Disciplinary Action

- Complaints: 2
 - 2 - Dismissed

Board Highlights

- The Board addressed practice questions for new techniques such as Cupping.

Genetic Counselors Governing Board

Genetic Counselors Board Members

Lisa A. Demers, LGC, Chair
Kathryn Lockwood, LGC
Erica Stelmach, LGC
Gary Kaufman, MD

Term Expiration

November 6, 2020
November 6, 2019
November 6, 2020
November 6, 2016

Complaints and Disciplinary Action

- None.

Board Highlights

- Joined the other Board's under the Office of Licensed Allied Health Professionals in participating in the "Fast Track" program. This allows the Administrator to approve applications outside a Board meeting. The Board then ratifies the approval at their next regularly scheduled meeting.

Occupational Therapy Governing Board

Occupational Therapy Board Members

Olivia Freeman, OT, Chair
Patricia H. Gruttemeyer, Public Member
Nicole L. Quartulli, OTA
Margaret Flinton, OT
Sarah L. Hinkley

Term Expiration

January 8, 2020
August 18, 2022
March 4, 2022
September 21, 2019
January 8, 2021

Complaints and Disciplinary Action

- 5 - Active Complaints
- 4 - New Complaints
- 3 - Dismissed
- 1 - Application Denial
- 1 - Decision and Order
- 1 - License Suspension
- 1 - Denial to Reopen Investigation
- 2 - Monitoring Sanctions

Board Highlights

- The Board has been participating in the State Occupational Licensing Review and Reform Grant.
- Addressed practice questions such as Hippotherapy, co-signing verbal orders from an LPN, PT/INR finger stick tests, etc.

Physical Therapy Governing Board

Physical Therapy Board Members

Joseph V. Shanley, PTA, Chair
Lea Bruch, Public Member
Gillian Cavezzali, PT
Martha B. Aguiar, Public Member
Greg Woodsum, PT

Term Expiration

January 8, 2022
September 16, 2016
January 8, 2021
October 28, 2015
January 8, 2020

Complaints and Disciplinary Action

- 3 - Active Complaints
- 11 - New Complaints
- 2 - Settlement Agreements
- 1 - Monitoring Agreement
- 1 - Application Denial
- 1 - Decision and Order
- 1 - Letter of Concern

Board Highlights

- The Board has been participating in the State Occupational Licensing Review and Reform Grant.
- The Board has been working on reviewing and revising all parts of its rules. This is being done in conjunction with the changes being made to the Office of Licensed Allied Health Professionals rules initiative. The work on the rules will shorten the rules specific to the daily lives of the licensee and/or applicant, ensuring that the rules are current with processes and procedures, and will ensure clarity of the existing rules.

Recreational Therapy Governing Board

Recreational Therapy Board Members

Rose Gray, RT, Chair
Allison Wilder, RT
Jacqueline Rzasa, Public Member
Bronwyn Lito, RT

Term Expiration

October 25, 2020
October 25, 2019
January 24, 2018
October 25, 2018

Complaints and Disciplinary Action

- 2 - Active Complaints
- 2 - New Complaints
- 1 - Monitoring/License Lapsed
- 2 - Dismissals
- 1 - Letter of Concern

Respiratory Care Practitioners Governing Board

Respiratory Care Practitioners Board Members

Richard W. Mozier, RCP, Chair
Sarah Stone, RCP
Jeffrey T. Reisert, DO

Term Expiration

January 8, 2018
January 8, 2020
February 18, 2013

Complaints and Disciplinary Action

- o 6 - New Complaints
- o 1 - Cease and Desist
- o 2 - Order on Application Denial
- o 4 - Dismissed

Board Highlights

- The Board has been participating in the State Occupational Licensing Review and Reform Grant. The Board has been working on reviewing and revising all parts of its rules. This is being done in conjunction with the changes being made to the Office of Allied Health Professionals rules initiative. The work on the rules will shorten the rules specific to the daily lives of the licensee and/or applicant, ensuring that the rules are current with processes and procedures, and will ensure clarity of the existing rules.

Speech-Language Pathology Governing Board

Speech-Language Pathology Board Members

Cassandra Chapman, SLP
Mariellen Mackay, Public Member
Carissa Magri, SLP

Term Expiration

March 4, 2022
March 4, 2021
March 4, 2020

Complaints and Disciplinary Action

- o 2 - Active Complaints
- o 13 - New Complaints
- o 1 - Application Denial
- o 1 - Decision and Order
- o 11 - Letters of Concern
- o 3 - Dismissed

Board Highlights

- Working with the Department of Education (“DOE”) on requirements for Speech-Language Pathologists (“SLP”) working within a school system, and their requirement that they must also be certified as a Speech-Language Specialist (“SLS”). The DOE is stating that a licensed SLP who is working in a school system must also be certified by the DOE as an SLS if what they are doing is not substantially different from the duties of an SLS. This creates unnecessary barriers for SLP’s wishing to work in a school system. The DOE has agreed to support legislation exempting SLP’s from being certified as an SLS.

Allied Health Professionals

	FY 16	FY 17	FY 18	FY19
	Actual	Actual	Actual	Actual
Revenues	\$467,292	\$425,148	\$485,592	\$485,109
Expenses	\$180,822	\$214,176	\$279,205	\$250,939
Administrative Expenses	-	-	-	\$92,304
Revenues - Expenses	\$286,470	\$210,972	\$206,386	\$141,866
Revenues/Expenses %	258%	199%	174%	141%

Licenses

- **FY19 Active Licenses: 7,802**
 - **FY19 Issued Licenses: 697**
 - **FY19 Renewed Licenses: 2,886**
- **FY18 Active Licenses: 6,458**
- **Fy17 Active Licenses: 6,306**

Board of Barbering, Cosmetology, and Esthetics

Members of the Board of Barbering, Cosmetology, and Esthetics

Holly Rodrigues
 Jeanne Chappell
 Kimberly Hannon
 Joshua Craggy
 Kassie J. Dubois
 Dana Pierce
 Sarah Partridge

Term Expiration

July 1, 2018
 March 26, 2021
 July 1, 2023
 July 1, 2021
 June 30, 2022
 February 9, 2020
 July 1, 2024

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$621,578	\$640,954	\$616,284	\$694,500
Expenses	\$443,910	\$484,986	\$425,044	\$444,625
Administrative Expenses	-	-	-	\$132,146
Revenues - Expenses	\$177,668	\$155,968	\$191,240	\$117,729
Revenues/Expenses %	140%	132%	145%	120%

Licensing

- **FY19 Active Licenses: 28,395**
 - FY19 Issued Licenses: 3,367
 - FY19 Renewed Licenses: 8,634
- FY18 Active Licenses: 28,033
- FY17 Active Licenses: 14,289

Complaints and Disciplinary Action

- Complaints: 44
 - Hearings: 9
 - Decisions & Orders Issued: 9
 - Settlement Agreements: 2
 - Emergency Suspension of License: 1
 - Voluntary Surrender of License: 1

Board Highlights

- The Board has created rules to allow for mobile barbershops to service the people of NH anywhere.
- The Board worked with the NH Department of Corrections to institute a school within the women's prison system. The Board is now waiting on DOC to finalize their procedures before commencing rulemaking.

- The Board had three new schools for cosmetology and barbering open in NH in the last year.
- Processing of renewals has been moved online.

Board of Body Art

Body Art Board Members

Ryan Ouellette
Sarah Partridge
Christina Sardinha Wulfe

Term Expiration

August 31, 2020
August 31, 2020
August 31, 2020

	<u>FY 16</u>	<u>FY 17</u>	<u>FY 18</u>	<u>FY19</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Revenues	<u>\$24,664</u>	<u>\$26,513</u>	<u>\$22,658</u>	<u>\$32,101</u>
Expenses	<u>\$13,872</u>	<u>\$6,957</u>	<u>\$19,707</u>	<u>\$26,607</u>
Administrative Expenses	<u>-</u>	<u>-</u>	<u>-</u>	<u>\$6,108</u>
Revenues - Expenses	<u>\$10,792</u>	<u>\$19,556</u>	<u>\$2,951</u>	<u>(\$614)</u>
Revenues/Expenses %	<u>178%</u>	<u>381%</u>	<u>115%</u>	

Licenses

- **FY19 Active Licenses: 399**
 - **FY19 Issued Licenses: 112**
 - **FY19 Renewed Licenses: 180**
- **FY18 Active Licenses: 403**
- **FY17 Active Licenses: 366**

Complaints and Disciplinary Action

- **Complaints: 4**
 - **Hearings: 1**
 - **Decision and Orders Issued: 1**

Board Highlights

- The Board and the Executive Director of OPLC completely revamped the Board's Administrative rules.
- Legislation has been filed to create a separate certificate for microblading eyebrows.

Board of Chiropractic Examiners

Members of the Board of Chiropractic Examiners

Keith J. Zimmermann, DC, Chair
 Tamara L. Lovelace, DC
 David C. Lundgren, DC
 Lisa M. Lanzara-Bazzani, DC
 Lawrence Patten, Public Member

Term Expiration

August 24, 2020
 August 24, 2022
 August 24, 2022
 August 24, 2020
 December 28, 2023

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$19,916	\$119,125	\$32,085	\$122,338
Expenses	\$22,891	\$20,453	\$28,876	\$42,131
Administrative Expenses	-	-	-	\$23,278
Revenues - Expenses	(\$2,975)	\$98,672	\$3,209	\$56,928
Revenues/Expenses %		582%	111%	187%

Licenses

- **FY19 Active Licenses: 452**
 - **FY19 Issued Licenses: 58**
 - **FY19 Renewed Licenses: 365**
- **FY18 Active Licenses: 427**
- **FY17 Active Licenses: 423**

Complaints and Disciplinary Action

- **Complaints: 1**

Board Highlights

- **The Board implemented on-line renewals for licensees.**

Board of Dental Examiners

Dental Examiners Board Members

Arthur D. McKibbin, Jr, DMD
 Tara Levesque-Vogel, DMD
 Puneet Kochhar, DMD
 Ellen Legg, RDH
 Lisa Scott, RDH
 Nilfa E. Collins, DMD
 Muhenad Samaan, DMD
 Dennis Hannon, DDS

Term Expiration

July 15, 2019
 July 15, 2022
 July 15, 2020
 July 15, 2019
 July 26, 2023
 July 26, 2019
 August 12, 2021
 July 15, 2023

Dental Hygienist Committee Members

Myra Nikitas, RDH
 Margaret Ray, RDH
 Lisa Scott, RDH
 Barbara Stowers, RDH
 Muhenad Samaan, DMD

Term Expiration

September 28, 2021
 October 26, 2019
 July 26, 2021
 September 28, 2020
 August 12, 2021

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$507,485	337,892	\$520,454	\$350,688
Expenses	\$280,042	\$271,428	\$250,262	\$270,857
Administrative Expenses	-	-	-	\$66,727
Revenues - Expenses	\$227,443	\$66,464	\$270,192	\$13,103
Revenues/Expenses %	181%	124%	208%	104%

Licenses

- **FY19 Active Licenses: 4,353**
 - **FY19 Issued Licenses: 284**
 - **FY19 Renewed Licenses: 1,721**
- **FY18 Active Licenses: 3,860**
- **FY17 Active Licenses: 3,036**

Complaints and Disciplinary Action

- **Complaints: 49**
 - **Attorney General's Office: 7**
 - **Settlement Agreements: 2**
 - **Preliminary Agreement Not to Practice: 1**
 - **Final Decision and Order: 1**
 - **Notice of Hearing: 2**

Board Highlights

- HB 615 - passed 5/16/19 - relative to Prescription/Dispensing of Fluoride Treatment by Dental Hygienists:
 - This new proposed Board rule “the administration, prescription, and dispensing of a fluoride supplement, topically applied fluoride, and chlorhexidine gluconate oral rinse” is currently in the midst of the rulemaking process for final review and to be adopted. Included in the process were statutory changes made to NH Board of Pharmacy RSA 318:42 in order to give provider status to dental hygienists.
- HB 1577 – passed 6/12/18 – relative to the administration of anesthesia by dentists. The Board voted to approve recommendations made by the Board’s NH Anesthesia/Sedation Evaluation Committee for some proposed rulemaking changes that have been submitted to the Rules Attorney.
- The trending topic of Teledentistry was brought forward in October 2018 and is still being brought forward by many different sources for further discussion and Board consideration. There are currently no specific rules in NH dealing with Teledentistry.
- Dental Licensing Examination Reform is another topic that continues to have additional communications from outside agencies and constituents. The Board voted to not accept the WREB (Western Regional Examining Board) test for NH dentist and dental hygienist licensees starting in 2018 because the Board had concerns with the quality of the test and for the safety of the public.

Board of Dietitians

Licensed Dietitians Board Members

Jeanne S. Brown, Chair
 Lisa J. Prospert, Secretary
 Carole A. Palmer
 Heather S. McMahon, Public Member
 Dena Shields

Term Expiration

December 6, 2019
 December 6, 2020
 December 6, 2020
 March 28, 2018
 December 6, 2019

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$14,993	\$54,710	\$15,100	\$49,216
Expenses	\$7,976	\$10,619	\$2,319	\$9,919
Administrative Expenses	-	-	-	\$9,365
Revenues - Expenses	\$7,017	\$44,091	\$12,781	\$29,932
Revenues/Expenses %	187%	515%	651%	255%

Licenses

- **FY19 Active Licenses: 682**
 - **FY19 Issued Licenses: 63**
 - **FY19 Renewed Licenses: 359**
- **FY18 Active Licenses: 582**
- **FY17 Active Licenses: 557**

Complaints and Disciplinary Action

- **Complaints: 2**
 - **1 - Closed**
 - **1 - Open**

Board Highlights

- Licensees can now renew their licenses online for the first time.
- Regulations are being added to the Dietitian Rules to address how to audit online renewals; previous audits had been done at the board meetings.

Electrology Advisory Committee

Electrology Advisory Committee Members

Joanne Sullivan
Denise LaChance
Mary McLaughlin

Term Expiration

December 18, 2021
April 23, 2018
December 18, 2021

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$2,084	\$4,070	\$2,420	\$3,738
Expenses	\$2,913	\$1,507	\$236	\$12,461
Administrative Expenses	-	-	-	\$711
Revenues - Expenses	(\$829)	\$2,563	\$2,184	(\$9,434)
Revenues/Expenses %		270%	1025%	

Licenses

- **FY19 Active Licenses: 55**
 - **FY19 Issued Licenses: 1**
 - **FY19 Renewed Licenses: 30**
- **FY18 Active Licenses: 55**
- **FY17 Active Licenses: 72**

Complaints and Disciplinary Action

- **Complaints: 0**

Board Highlights

- The Board and the OPLC Executive Director are revamping the Board's Administrative Rules.
- The Board passed legislation to allow electrologists to perform Intense Pulsed Light therapy.

Board of Funeral Directors and Embalmers

Members of the Board of Funeral Directors and Embalmers

Timothy P. Kenney

Susan J. Hopkins

Eric P. Rochette

Vincent A. Baiocchetti, III

Daniel B. Stockbridge

Term Expiration

June 13, 2023

June 13, 2024

June 13, 2020

November 25, 2021

June 13, 2022

	FY 16	FY 17	FY 18	FY19
	Actual	Actual	Actual	Actual
Revenues	\$50,798	\$66,573	\$25,163	\$54,863
Expenses	\$13,351	\$18,015	\$5,964	\$17,786
Administrative Expenses	-	-	-	\$10,439
Revenues - Expenses	\$37,447	\$48,558	\$19,198	\$26,638
Revenues/Expenses %	380%	370%	422%	194%

Licenses

- **FY19 Active Licenses: 542**
- **FY18 Active Licenses: 340**
- **FY17 Active Licenses: 205**

Complaints and Disciplinary Action

- **Complaints: 12**
 - **Attorney General's Office, Consumer Protection: 1**
 - **Settlement Agreement: 1**

Board Highlights

- The Board of Registration of Funeral Directors and Embalmers adopted the following Administrative rules:
 - Re-adopted rules pertaining to registration and limitation of unlicensed personnel employed by Funeral homes.
 - Re-adopted rules pertaining to eye procurement.
 - Adopted rules of ethical and professional standards (Code of Professional Conduct by the National Funeral Directors Association).
 - Re-adopted Funeral home preparation room requirements and equipment.

Board of Hearing Care Providers

Members of the Board of Hearing Care Providers

Krista M. Davison, Audiologist
 Jason Vanier, Hearing Aid Dealer
 Jessica L. Williams, Hearing Aid Dealer
 Rachel M. Parkington, Public Member
 Laura O'Brien Robertson, Audiologist

Term Expiration

April 23, 2018
 April 23, 2019
 April 23, 2020
 April 23, 2021
 April 23, 2020

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$5,420	\$44,100	\$7,560	\$44,699
Expenses	\$3,355	\$1,501	\$1,286	\$5,226
Administrative Expenses	-	-	-	\$8,505
Revenues - Expenses	\$2,065	\$42,599	\$6,274	\$30,968
Revenues/Expenses %	162%	2,938%	588%	326%

Licenses

- **FY19 Active Licenses: 172**
 - **FY19 Issued Licenses: 15**
 - **FY19 Renewed Licenses: 134**
- **FY18 Active Licenses: 169**
- **FY17 Active Licenses: 76**

Complaints and Disciplinary Action

- None.

Board Highlights

- The Board of Hearing Care Providers conducted four (4) practical exams for new Hearing Care Provider applicants. On-Line License renewals and initial application for licensure was implemented.

Board of Massage Therapists

Board of Massage Therapy Members

Jeff Mahadeen
Doreen Rossi
Julie Smith

Term Expiration

August 31, 2019
November 30, 2018
July 1, 2021

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$90,924	\$149,544	\$84,455	\$126,325
Expenses	\$19,348	\$42,143	\$26,543	\$25,520
Administrative Expenses	-	-	-	\$24,037
Revenues - Expenses	\$71,576	\$107,401	\$57,912	\$76,769
Revenues/Expenses %	470%	355%	318%	255%

Licenses

- **FY19 Active Licenses: 1,851**
 - **FY19 Issued Licenses: 151**
 - **FY19 Renewed Licenses: 950**
- **FY18 Active Licenses: 1,655**
- **FY17 Active Licenses: 2,062**

Complaints and Disciplinary Action

- **Complaints: 0**

Board Highlights

- The Board and the Executive Director of OPLC completely revamped the Board's Administrative rules.

Board of Medical Imaging and Radiation Therapy

Board of Medical Imaging and Radiation Therapy Members

Brandy C. Cusson, Radiographer, Chair
 Winslow E. Whitten, Sonographer
 Richard T. Serino, Nuclear Medicine Technologist
 Raymond R. Hebert, Public Member
 Tammy A. Newell, Radiation Therapist
 Frederick T. Olive

Term Expiration

July 13, 2019
 July 13, 2022
 September 7, 2021
 November 8, 2020
 August 22, 2021
 September 7, 2021

	FY19 Actual
Revenues	\$219,760
Expenses	\$57,488
Administrative Expenses	\$41,815
Revenues - Expenses	\$120,457
Revenues/Expenses %	221%

Licenses

- **FY19 Active Licenses: 4,161**
 - **FY19 Issued Licenses: 3,991**
 - **FY19 Renewed Licenses: 0**

Complaints and Disciplinary Action

- **Complaints: 0**

Board Highlights

- This is a new Board.
- The Board has been working on the rules that govern this profession completing work on Mirt 100, Mirt 200, Mirt 300, and Mirt 500. The Board is currently completing work on Mirt 400.
- The Board has spent a lot of time with their constituents listening to concerns and problems that may be being encountered during the implementation of licensing. The Board has addressed many of these concerns during the rule making process and has identified statutory changes necessary based on the information they have received and will be moving forward at the next legislative session.

Board of Registration of Medical Technicians

Medical Technician Board Members

Cynthia A. Gray, RN, Chair
 Arthur W. Yan, MD
 William B. Clutterbuck, MD
 Sarah V. Wilder

Term Expiration

December 3, 2018
 December 3, 2022
 December 3, 2019
 December 20, 2022

	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$258,708	\$101,260	\$129,274
Expenses	\$31,098	\$44,919	\$56,581
Administrative Expenses	-	-	\$24,598
Revenues - Expenses	\$227,610	\$56,341	\$48,095
Revenues/Expenses %	832%	225%	159%

Licenses

- **FY19 Active Licenses: 2,095**
 - **FY19 Issued Licenses: 956**
 - **FY19 Renewed Licenses: 708**
- **FY18 Active Licenses: 2,717**
- **FY17 Active Licenses: 1,840**

Complaints and Disciplinary Action

- **Complaints: 13**
 - **Active Complaints - 1**
 - **New Complaints - 12**
- **Disciplinary Action**
 - **Dismissed - 2**
 - **Registration Suspension - 4**
 - **Decision and Order - 3**
 - **Preliminary Agreement Not to Practice - 1**
 - **Letter of Concern - 1**

Board Highlights

- First renewals of registration went smoothly.

Board of Medicine

Members of the Board of Medicine

Emily R. Baker, President
 Daniel P. Potenza, MD, Vice President
 John H. Wheeler, DO
 Michael Barr, MD, President
 Jonathan Ballard, MD, Medical Director, DHHS
 David C. Conway, MD
 Gilbert J. Fanciullo, MD
 Susan M. Finerty, PA
 Nina C. Gardner, Public Member
 Donald L. LeBrun, Public Member
 Linda M. Tatarczuch, Public Member

Term Expiration

April 21, 2019
 April 21, 2021
 May 12, 2020
 April 21, 2020
 No Term Limit
 December 3, 2021
 December 3, 2021
 April 21, 2023
 October 14, 2021
 December 18, 2021
 February 7, 2022

Members of the Medical Review Subcommittee

Colin H. O'Brien, MD, Chair
 Leonard M. Rudolf, MD
 Ralph D. Beasley, MD
 Joan C. Barthold, MD
 Sanders F. Burstein, MD
 Lisa A. Patterson, MD
 Corneliu N. Stanciu, MD
 Mark Goldshein, MD
 Robin G. Allister, MD
 Tanya A. Rule, PA
 Patricia C. Sherman, Public Member
 Thomas V. Trevethick, Public Member
 Peter G. Beeson, Public Member

Term Expiration

December 9, 2021
 December 3, 2020
 April 6, 2022
 December 3, 2019
 December 3, 2019
 December 3, 2021
 August 1, 2020
 January 23, 2022
 January 1, 2020
 December 9, 2021
 June 27, 2019
 June 27, 2020
 December 3, 2021

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$1,360,115	\$1,409,343	\$1,474,426	\$1,512,022
Expenses	\$767,629	\$667,033	\$789,064	\$868,228
Administrative Expenses	-	-	-	\$287,700
Revenues - Expenses	\$592,486	\$742,310	\$685,362	\$356,094
Revenues/Expenses %	177%	211%	187%	131%

Licenses

- **FY19 Active Licenses: 9,151**
 - FY19 Issued Licenses: 1,192
 - FY19 Renewed Licenses: 3,692
- **FY18 Active Licenses: 8,567**
- **FY17 Active Licenses: 7,654**

Complaints and Disciplinary Action - 458 Received

- 16 - Disciplinary actions taken
- 10 - Board closed cases
- 94 - Letters of concern ("LOC") issued
- 106 - No further action
- 5 - Board terminated investigations
- 105 - Other action taken (LOC for address change, LOC for not reporting claims/complaints within 30 days)

Board Highlights

- The Board of Medicine changed numerous rules in sections 300-500 of its rules. The final proposal is being submitted to JLCAR. A summary of the major changes is below:
 - The Board voted to change how the question regarding mental health is worded on the initial application and renewal application.
 - Adding to the locum tenens application the requirements to submit reference letters and a question about medical malpractice suits brought against them in the last 10 years.
 - Adding the requirement to the renewal process that the physicians and physician assistants shall complete the NH Division of Public Health Service's Health Professions Survey issued by the State Office of Rural Health and Primary Care, Department of Health and Human Services. The rules also provide the licensees with the opportunity to opt out of the survey.
 - The Board added the requirement of issuing a late fee to physicians if CMEs are not completed by December 31 of the final year of their cycle.
- During FY 19, the renewals for physicians and physician assistants went to online renewals.

Board of Mental Health Practice

Members of the Board of Mental Health Practice

Diane L. Vaccarello, MS, Marriage & Family Therapist, Chair
 Dayl H. Hufford, DMin, Pastoral Psychotherapist
 Nancy B. Dyer, LICSW, MLADC, Social Worker
 Gary E. Goodnough, PhD, Mental Health Counselor
 Deborah Kennedy, Public Member
 Janet Stevens, Public Member
 Paul Barry, Public Member

Term Expiration

October 31, 2020
 October 31, 2018
 October 31, 2019
 October 31, 2019
 February 17, 2020
 October 31, 2019
 September 27, 2018

Advisory Committee

Marriage & Family Therapists
 Phyllis Mackey, MS
 Thomas Linehan, MS
 George Samuels, MA, MSW
 Mental Health Counselors
 J. David Renouf, MEd
 Christine Lavoie, MEd
 Pastoral Psychotherapists
 Timothy Wildman, DMin
 Kaye Bowles, DMin
 Laurence Heckscher, DMin
 William Manseau, DMin
 Social Workers
 Sheila Renaud-Finnegan, MSW
 Anne McCausland, MSW
 Mary Ellen Nicholls, MSW
 Jill Bardsley, MSW

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$248,363	\$277,968	\$283,348	\$391,745
Expenses	\$102,376	\$121,277	\$121,987	\$112,027
Administrative Expenses	-	-	-	\$74,539
Revenues - Expenses	\$145,987	\$156,691	\$161,360	\$205,179
Revenues/Expenses %	243%	229%	232%	210%

Licenses

- **FY19 Active Licenses: 2,746**
 - **FY19 Issued Licenses: 313**
 - **FY19 Renewed Licenses: 1,145**

- FY18 Active Licenses: 2,696
- FY17 Active Licenses: 2,455

Complaints and Disciplinary Action

- Complaints: 35
 - Active Complaints - 11
 - New Complaints - 35
- Outcomes:
 - No Further Action: 17
 - Letter of Concern: 7
 - Ongoing (Pending Investigation): 11

Midwifery Council

Midwifery Council Members

Sherry A. Stevens, Midwife, Chair
 Kathryn Hartwell, Midwife
 Evelyn Aissa, Public Member
 Mark D. Carney, MD, Pediatrician Member
 Heidi F. Rinehart, MD, OB
 Amy E. Darling, Midwife

Term Expiration

September 28, 2022
 September 28, 2019
 September 28, 2021
 August 9, 2019
 September 28, 2019
 November 10, 2021

	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$1,570	\$1,230	\$1,559
Expenses	\$3,141	\$120	\$5,253
Administrative Expenses	-	-	\$297
Revenues - Expenses	(\$1,571)	\$1,110	(\$3,991)
Revenues/Expenses %		1,025%	

Licenses

- FY19 Active Licenses: 25
 - FY19 Issued Licenses: 0
 - FY19 Renewed Licenses: 4
- FY18 Active Licenses: 26
- FY17 Active Licenses: 28

Complaints and Disciplinary Action

- None.

Board Highlights

- The New Hampshire Midwifery Council made revisions to the Morbidity & Mortality (M & M) Report form to coincide with the Administrative Rules Mid 407. Also, they drafted a change in language for Mid 303.02 Laceration Repairs requiring an applicant to have completed a course in birth-related laceration and have performed birth related laceration repairs.

Naturopathic Board of Examiners

Members of the Naturopathic Board of Examiners

Deborah Sellars, ND, Chair
 Erik Nelson, ND
 Glee Corsetti-Hooper, Public Member
 Bert Mathieson, ND

Term Expiration

December 1, 2019
 May 1, 2020
 October 1, 2022
 June 1, 2024

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$10,991	\$15,075	\$13,923	\$15,391
Expenses	\$4,880	\$1,934	\$1,387	\$7,402
Administrative Expenses	-	-	-	\$2,929
Revenues - Expenses	\$6,111	\$13,141	\$12,536	\$5,061
Revenues/Expenses %	225%	779%	1,004%	149%

Licenses

- FY19 Active Licenses: 99
 - FY19 Issued Licenses: 5
 - FY19 Renewed Licenses: 34
- FY18 Active Licenses: 101
- FY17 Active Licenses: 85

Complaints and Disciplinary Action

- Complaints - 5
- Dismissed - 1
 - Closed - 4

Board Highlights

- An audit report concluded in 2017 which required a comprehensive rules update; updates are in the process of becoming effective.
- The Formulary Council has been reactivated which will work closely with the Pharmacy Board to update the Formulary.
- DEA# request rule is in process.

Board of Nursing

Members of the Board of Nursing

Beth A. Fersch, LPN
 Tracey L. Collins, DNP, RN, CNRN, NEA, CPHQ
 Gene E. Harkless, DNSC, ARNP, CNRN, NEA, CPHQ
 Roberta A. Petrin, LNA
 Samantha L. O'Neill, Public Member
 Somer H. Andrews, RN, BSN
 Wendy Stanley Jones, BSN, RN
 Melissa M. Tuttle, LNA
 Jeanne F. Donohoe, RN

Term Expiration

May 10, 2021
 May 11, 2022
 May 10, 2022
 October 24, 2019
 May 10, 2021
 May 10, 2021
 May 10, 2022
 October 24, 2019
 May 10, 2021

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$1,669,118	\$1,730,924	\$1,729,269	\$1,876,196
Expenses	\$1,116,028	\$1,991,857	\$1,171,978	\$1,290,329
Administrative Expenses	-	-	-	\$337,824
Revenues - Expenses	\$553,090	(\$260,933)	\$557,291	\$248,043
Revenues/Expenses %	150%		148%	115%

Licenses

- **FY19 Active Licenses: 44,686**
 - FY19 Issued Licenses: 7,315
 - FY19 Renewed Licenses: 16,962
- FY18 Active Licenses: 41,929
- FY17 Active Licenses: 42,756

Complaints and Disciplinary Action

- 179 Complaints
 - 34 - Theft/boundaries/prescribing/ethics/fraud/documentation
 - 66 - Practice
 - 37 - Diversion of medication/impairment/drugs/alcohol
 - 42 - Conduct/neglect/abuse/abandonment/privacy violation

Board Highlights

- The Board of Nursing updated several rules including:
 - Permit Bachelor Degree prepared nurse to teach in the Licensed Practical Nurse Programs.

- Update enhanced Nurse licensed compact rules and statute - incorporation by reference.
- Outlining licensure application requirements for license by examination and endorsement.
- Rule Writing for Alternative Recovery Monitoring Program.
- Open meetings with New Hampshire Community College System of New Hampshire representatives and stakeholders for Licensed Practical Nurse Program.
- Work with members of Workforce to clarify requirements for foreign educated Nurse pathway to licensure.
- First year of alternative recovery monitoring program for licensees. At end of first year there were:
 - Four licensees were receiving services.

Board of Nursing Home Administrators

Members of the Board of Nursing Home Administrators

Daniel A. Estee, NHA, Chair
 Ted J. Purdy, NHA
 Luanne S. Rogers, NHA
 Arthur O'Leary, NHA
 Anthony Linardos, RPh
 Mark J. Bonica, PhD
 Judith M. Cote
 Anne L. Howe
 Barry E. Conway, Public Member

Term Expiration

January 1, 2020
 April 11, 2021
 April 11, 2021
 February 6, 2022
 April 1, 2019
 January 2, 2022
 January 1, 2022
 May 31, 2019
 November 1, 2019

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$25,845	\$24,572	\$28,650	\$26,874
Expenses	\$18,811	\$6,079	\$5,582	\$20,480
Administrative Expenses	-	-	-	\$5,113
Revenues - Expenses	\$7,034	\$18,493	\$23,068	\$1,280
Revenues/Expenses %	137%	404%	513%	105%

Licenses

- **FY19 Active Licenses: 172**
 - **FY19 Issued Licenses: 14**
 - **FY19 Renewed Licenses: 66**
- **FY18 Active Licenses: 180**
- **FY17 Active Licenses: 171**

Complaints and Disciplinary Action

- None.

Board Highlights

- Nuh 301.01-301.04, 302.01-302.03, 303.01, 304.01-304.04, 305.01-305.05, 306.01, 401.03-401.04, 402.01-402.04, 403.01-403.03 and 501.01 were adopted by the Board on 12/12/2018.

Ophthalmic Dispensing Professionals

Ophthalmic Dispensing Professionals

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$23,424	\$31,255	\$25,215	\$28,388
Expenses	\$1,159	\$10,581	\$2,459	\$14,293
Administrative Expenses	-	-	-	\$5,402
Revenues - Expenses	\$22,265	\$20,674	\$22,756	\$8,694
Revenues/Expenses %	2.021%	295%	1.025%	144%

Licenses

- **FY19 Active Licenses: 433**
 - **FY19 Issued Licenses: 112**
 - **FY19 Renewed Licenses: 122**
- **FY18 Active Licenses: 471**
- **FY17 Active Licenses: 541**

Complaints and Disciplinary Action

- None.

Board Highlights

- Continue to issue certificates for new and renewing licensees.

Board of Optometry

Members of the Board of Optometry

Guy R. Lessard, OD, President
 Andrea L. Murphy, OD
 Scott M. Krauchunas, OD
 Joel R. Tuite, OD
 Alan P. Goode, Public Member

Term Expiration

July 1, 2022
 July 1, 2023
 July 1, 2020
 July 1, 2024
 July 1, 2024

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$83,360	\$10,725	\$87,705	\$12,772
Expenses	\$19,945	\$32,668	\$10,949	\$20,722
Administrative Expenses	-	-	-	\$2,430
Revenues - Expenses	\$63,415	(\$21,943)	\$76,756	(\$10,380)
Revenues/Expenses %	418%		801%	

Licenses

- **FY19 Active Licenses: 300**
 - **FY19 Issued Licenses: 19**
 - **FY19 Renewed Licenses: 13**
- **FY18 Active Licenses: 281**
- **FY17 Active Licenses: 285**

Complaints and Disciplinary Action

- There were 7 complaints that required no further action.

Board of Pharmacy

Pharmacy Board Members

Gary J. Merchant, RPh, President
 Helen C. Pervanas, PharmD, RPh, Vice President
 John R. Genovese, RPh, Treasurer
 David A. Rochefort, RPh, Secretary
 Candace C. W. Bouchard, Public Member
 Nicole J. Harrington, RPh, Member
 Lindsey Laliberte, RPh, Member

Term Expiration

October 21, 2019
 September 6, 2021
 September 6, 2023
 September 6, 2021
 October 14, 2021
 September 6, 202
 September 6, 2022

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19* Actual
Revenues	\$1,527,705	\$2,102,145	\$2,095,418	\$2,178,661
Expenses	\$705,744	\$691,078	\$1,176,644	\$1,078,072
Administrative Expenses	-	-	-	\$414,545
Revenues - Expenses	\$821,961	\$1,411,067	\$918,774	\$686,044
Revenues/Expenses %	216%	304%	178%	146%

**No PDMP revenue or expenses are included in FY19 numbers.*

Licenses

- **FY19 Active Licenses: 10,511**
 - FY19 Issued Licenses: 2,620
 - FY19 Renewed Licenses: 8,701
- FY18 Active Licenses: 8,631
- FY17 Active Licenses: 8,298

Complaints and Disciplinary Action

- Complaints - 51
 - Letter of Concern: 21
 - Formal Discipline: 7
 - Board Voted to Dismiss/No Further Action: 20
 - Ongoing (Sent to APU/Awaiting Final Resolution): 3

Board Highlights

- Instituted fully online (through NH Online Licensing Portal / MLO) initial licensure applications for Pharmacy Technicians, Pharmacy Interns, and Reciprocal Pharmacists (pharmacists already licensed in another state).

- Transitioned Board from Annual License Renewals to Biennial License Renewals through a Statute Change (HB 615 - passed in June 2019).
- Instituted electronic tracking system for monitoring controlled drug losses occurring in NH pharmacies.
- Instituted electronic tracking system for logging complaints, investigations, and disciplinary outcomes and resolutions.
- Instituted electronic tracking system for logging consultant pharmacist controlled drug destructions at all nursing homes and correctional facilities statewide.
- Established risk-based inspection schedules/protocols to better meet Board's inspectional responsibilities and target resources where there is the greatest risk. Drafted individual inspection processes for all provider offices mandated by RSA 318:8a and RSA 318:9a.
- HOUSE BILL **1822-FN** passed making hormonal contraceptives available directly from pharmacists by means of a standing order. Developed protocol, rules and procedures for pharmacists to dispense contraceptives without a provider's order. Legislation to allow billing for consultations will be introduced legislative session 2020.
- HOUSE BILL **615** passed a pharmacy cleanup bill that removed outdated statutes, updated issues related to nursing and dentistry, and updated manufacturer/wholesale statutes to meet drug pedigree and chain of ownership. Updated all current rules concerning (Ph1000, Ph2500(draft), Ph2700(draft)) this based on federal requirements.
- SENATE BILL **120** passed. This bill makes changes to the controlled drug prescription health and safety program by transferring the program from the Board of Pharmacy to the OPLC. This will allow for all medical boards to have an equal opportunity to provide input to the operations of the program.
- HOUSE BILL **463-FN** passed relative to licensure of advanced pharmacy technicians. This bill establishes the duties of and requirements for the licensure of licensed advanced pharmacy technicians working in a pharmacy under a supervising pharmacist.

Board of Podiatry

Podiatry Board Members

Jennifer S. Sartori, DPM, President
 Matthew L. Burrell, DPM
 Julie M. Shaheen
 Daniel Morrissey, OP, Public Member
 Serena R. Shomody, DPM

Term Expiration

June 3, 2022
 August 25, 2022
 December 5, 2022
 August 4, 2017
 April 27, 2024

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$40,625	\$8,405	\$28,860	\$6,801
\$25,844 Expenses	\$22,779	\$8,796	\$13,015	\$25,844
Administrative Expenses	-	-	-	\$1,294
Revenues - Expenses	\$17,846	(\$391)	\$15,845	(\$20,337)
Revenues/Expenses %	178%		222%	

Licenses

- **FY19 Active Licenses: 115**
 - **FY19 Issued Licenses: 16**
 - **FY19 Renewed Licenses: 3**
- **FY18 Active Licenses: 102**
- **FY17 Active Licenses: 102**

Complaints and Disciplinary Action

- **Complaints: 4**
 - Had 2 Complaints that were issued Letters of Concern.
 - Had 2 Complaints that were no further action.
- **Had 2 Suits that are still tabled waiting for the conclusion of the suits.**
- **Had 1 Suit waiting for further information.**

Board of Psychologists

Members of the Board of Psychologists

James Halla, PsyD, Chair
 Tonya F. Warren, PsyD
 Robert P. Walrath, PsyD
 Deborah Warner, PhD
 Klaran W. Warner, PhD
 Lauren Greenwald, Esq, Public Member
 James Beauregard, PhD

Term Expiration

July 1, 2019
 July 1, 2021
 July 1, 2021
 July 1, 2020
 July 1, 2021
 July 1, 2020
 July 1, 2021

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$67,996	\$138,067	\$77,338	\$117,854
Expenses	\$31,104	\$30,011	\$23,677	\$51,792
Administrative Expenses	-	-	-	\$22,425
Revenues - Expenses	\$36,892	\$108,056	\$53,660	\$43,637
Revenues/Expenses %	217%	460%	327%	159%

Licenses

- **FY19 Active Licenses: 681**
 - **FY19 Issued Licenses: 40**
 - **FY19 Renewed Licenses: 325**
- **FY18 Active Licenses: 639**
- **FY17 Active Licenses: 559**

Complaints and Disciplinary Action

- **Complaints: 19**
 - **Dismissed - 9**
- **Disciplinary Action: 7**
 - **Still in Process - 3**

Board Highlights

- The Psychology Interjurisdictional Compact Commission (PSYPACT) sets out a process for applicants to be licensed in compact states and will go into effect on 1/2020. The compact gives reciprocity to signatory states, enhances treatment for vets, substance abuse, patients, elderly; allows for telepsychology across jurisdictions; and, allows 30-day temp licenses in other states. The successful applicant is given an ePassport certification. PSYPACT is supported by NH Psy Assoc, our board, and the APA.

- The Association of State and Provincial Psychology Boards initiated an updated EPPP exam (EPPP2) and asked the NH board to participate as an early adaptor, which the board declined.

Board of Reflexology, Structural Integration and Asian Bodywork Therapy

Members of the Advisory Board of Reflexology, Structural Integration and Asian Bodywork Therapy

Aine deDanaan
Elizabeth Malone
Kelly Diamond

Term Expiration
December 18, 2021
January 9, 2022
January 17, 2022

	FY 16 Actual	FY 17 Actual	FY 18 Actual	FY19 Actual
Revenues	\$2,076	\$1,760	\$1,210	\$989
Expenses	\$2,326	\$621	\$118	\$1,267
Administrative Expenses	-	-	-	\$188
Revenues - Expenses	(\$250)	\$1,139	\$1,092	(\$466)
Revenues/Expenses %		283%	1,025%	

Licenses

- FY19 Active Licenses: 27
 - FY19 Issued Licenses: 4
 - FY19 Renewed Licenses: 10
- FY18 Active Licenses: 28
- FY17 Active Licenses: 36

Complaints and Disciplinary Action

- None.

Prescription Drug Monitoring Program

Advisory Council Members

David Strang, MD, Chair, NH Medical Society
Dennis Hannon, DMD, NH Board of Dental Examiners
Sean Gill, ESQ, NH Attorney General's Office
Nicole Harrington, NH Board of Pharmacy
Bradley Osgood, NH Police Chief's Association
David DePiero, NH Hospital Association
Joseph Harding, NH Department of Health and Human Services
Eric Hirschfeld, DMD, NH Dental Society
Kitty Kidder, APRN, NH Board of Nursing
Steve Crawford, DVM, NH Board of Veterinary Medicine
Michael Viggiano, RPh, State Pharmacy Association
Gilbert Fanciullo, MD, Board of Medicine
Erik Nelson, ND, Board of Naturopathic Medicine
Kate Frey, Governor's Commission on Alcohol and Drug
Jonathan Stewart, Governor's Commission on Alcohol and Drug

Funded mostly by a U.S. Bureau of Justice Administration grant

The Prescription Drug Monitoring Program (PDMP) is:

- A web-based data system that contains information on controlled prescription medications (Schedules II-IV) dispensed by NH licensed retail pharmacies and other dispensers.
- Intended to support legitimate medical use of controlled substances while limiting drug abuse and diversion.
- Intended to aid prescribers avoid drug interactions; identify possible substance abuse disorders and drug seeking behaviors.