

12 HJT



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF COMMUNITY BASED CARE SERVICES

BUREAU OF DEVELOPMENTAL SERVICES

Nicholas A. Toumpas  
Commissioner

105 PLEASANT STREET, CONCORD, NH 03301  
603-271-5034 1-800-852-3345 Ext. 5034  
Fax: 603-271-5166 TDD Access: 1-800-735-2964

Diane Langley, Director

August 26, 2014

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court, and

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

100% federal funds

Pursuant to RSA 14:30-a, VI, authorize the Department of Health and Human Services, Division of Community Based Care Services, Bureau of Developmental Services to accept and expend Traumatic Brain Injury Implementation federal funds from the United States Department of Health and Human Services, Health Resources and Services Administration in the amount of \$239,619 effective upon date of Governor and Executive Council approval, through June 30, 2015, and further authorize the allocation of these funds in the accounts below.

05-95-93-930010-12420000 DEPT OF HEALTH AND HUMAN SVCS, HHS: DEVELOPMENTAL SERV-DIV OF, DIV OF DEVELOPMENTAL SVCS, TBI PLAYBOOK

Class/Object	Class Title	Current Authorized	Adjusted Increase/(Decrease) Amount	Revised Adjusted Authorized
<b>SFY 2015</b>				
000-400146	Federal Funds	\$0	\$239,619	\$239,619
	General Fund	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Revenue		\$0	\$239,619	\$239,619
041-500801	Audit Fund Set Aside	\$0	\$240	\$240
080-500710	Out of State Travel	\$0	\$2,000	\$2,000
102-500731	Contracts for Program Services	<u>\$0</u>	<u>\$237,379</u>	<u>\$237,379</u>
Total Expense		\$0	\$239,619	\$239,619

EXPLANATION

The Department of Health and Human Services, Division of Community Based Care Services, Bureau of Developmental Services seeks approval to accept and expend competitively awarded Traumatic Brain Injury Implementation grant funds in the amount of \$239,619 from the United States Department of Health and Human

The Honorable Mary Jane Wallner, Chairman and  
Her Excellency, Governor Margaret Wood Hassan  
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Page 2

Services Health Resources and Services Administration. This request represents the first year of a four year grant award (June 1, 2014 – May 31, 2018). The balance of this grant will be budgeted in future State fiscal years. A copy of the grant award is attached. The New Hampshire project is titled TBI Playbook.

TBI Playbook funds will be focused on improving and expanding the system of care in New Hampshire for high risk adolescents in high school and middle school who experience mild traumatic brain injury (mTBI) and concussion by enhancing the knowledge of mTBI and concussion for educational and health professionals both within schools and in their communities; students; and families. The TBI Playbook will address the following identified needs:

- A coordinated system of screening and management for adolescents who experience mTBI or concussion;
- Clearer information and referral pathways;
- Education for school and health professionals who work with adolescents; and
- Information, referral, and education for students and families.

TBI Playbook will develop a system of school-based screening, treatment, and follow-up care for adolescents. The objectives of the project are:

- The development of a school-based network of trained education and health professionals;
- Improved mTBI and concussion screening by schools and health professionals;
- The development of standardized mTBI management procedures;
- Local and statewide trainings and conferences and information dissemination to increase knowledge of mTBI and available resources and supports among students, parents, school personnel, and medical professionals; and
- The expansion of the NH TBI Resource Facilitation program to include adolescents.

Geographic area served: statewide.

Source of funds: 100% Federal Funds.

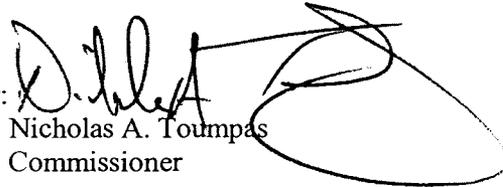
If federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully submitted,



Diane Langley  
Director

Approved by:



Nicholas A. Toumpas  
Commissioner

Bureau of Developmental Services

Traumatic Brain Injury Grant

Fiscal Situation

010-095-093-930010-12420000

Grant Award	\$241,630
Allocated Cost Adjustment	<u>(\$2,011)</u>
Available to Accept in FY15	<u>\$239,619</u>

1. DATE ISSUED: 08/11/2014		2. PROGRAM CFDA: 93.234		 <p>U.S. Department of Health and Human Services <b>HRSA</b> Health Resources and Services Administration</p> <p>NOTICE OF AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Section 1252, as amended, Public Law 104-166, 42 U.S.C. 300d-52 Title V, Section 501(c) of the Social Security Act Public Health Service Act, Title XII, § 1252, as added by P.L. 104-166 (1996), the Children's Health Act of 2000, § 1304 (P.L. 106-310), and the Traumatic Brain Injury Act of 2008, § 6(a); (P.L. 110-206); (42 U.S.C. 300d-52)</p>																																																						
3. SUPERSEDES AWARD NOTICE dated: 06/18/2014 <small>except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.</small>																																																										
4a. AWARD NO.: 6 H21MC26918-01-01		4b. GRANT NO.: H21MC26918					5. FORMER GRANT NO.:																																																			
6. PROJECT PERIOD: FROM: 06/01/2014 THROUGH: 05/31/2018																																																										
7. BUDGET PERIOD: FROM: 06/01/2014 THROUGH: 05/31/2015																																																										
8. TITLE OF PROJECT (OR PROGRAM): Traumatic Brain Injury Implementation																																																										
9. GRANTEE NAME AND ADDRESS: HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 105 Pleasant St Concord, NH 03301-3852 DUNS NUMBER: 011040545				10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) John T Capuco HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 105 Pleasant Street Concord, NH																																																						
11. APPROVED BUDGET: (Excludes Direct Assistance) <input type="checkbox"/> Grant Funds Only <input checked="" type="checkbox"/> Total project costs including grant funds and all other financial participation				12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:																																																						
<table border="0"> <tr><td>a. Salaries and Wages :</td><td>\$7,974.00</td></tr> <tr><td>b. Fringe Benefits :</td><td>\$4,317.00</td></tr> <tr><td>c. Total Personnel Costs :</td><td>\$12,291.00</td></tr> <tr><td>d. Consultant Costs :</td><td>\$0.00</td></tr> <tr><td>e. Equipment :</td><td>\$0.00</td></tr> <tr><td>f. Supplies :</td><td>\$0.00</td></tr> <tr><td>g. Travel :</td><td>\$2,000.00</td></tr> <tr><td>h. Construction/Alteration and Renovation :</td><td>\$0.00</td></tr> <tr><td>i. Other :</td><td>\$250.00</td></tr> <tr><td>j. Consortium/Contractual Costs :</td><td>\$345,893.00</td></tr> <tr><td>k. Trainee Related Expenses :</td><td>\$0.00</td></tr> <tr><td>l. Trainee Stipends :</td><td>\$0.00</td></tr> <tr><td>m. Trainee Tuition and Fees :</td><td>\$0.00</td></tr> <tr><td>n. Trainee Travel :</td><td>\$0.00</td></tr> <tr><td>o. TOTAL DIRECT COSTS :</td><td>\$360,434.00</td></tr> <tr><td>p. INDIRECT COSTS (Rate: % of S&amp;WTADC) :</td><td>\$2,011.00</td></tr> <tr><td>q. TOTAL APPROVED BUDGET :</td><td>\$362,445.00</td></tr> <tr><td>    i. Less Non-Federal Share:</td><td>\$120,815.00</td></tr> <tr><td>    ii. Federal Share:</td><td>\$241,630.00</td></tr> </table>				a. Salaries and Wages :	\$7,974.00	b. Fringe Benefits :	\$4,317.00	c. Total Personnel Costs :	\$12,291.00	d. Consultant Costs :	\$0.00	e. Equipment :	\$0.00	f. Supplies :	\$0.00	g. Travel :	\$2,000.00	h. Construction/Alteration and Renovation :	\$0.00	i. Other :	\$250.00	j. Consortium/Contractual Costs :	\$345,893.00	k. Trainee Related Expenses :	\$0.00	l. Trainee Stipends :	\$0.00	m. Trainee Tuition and Fees :	\$0.00	n. Trainee Travel :	\$0.00	o. TOTAL DIRECT COSTS :	\$360,434.00	p. INDIRECT COSTS (Rate: % of S&WTADC) :	\$2,011.00	q. TOTAL APPROVED BUDGET :	\$362,445.00	i. Less Non-Federal Share:	\$120,815.00	ii. Federal Share:	\$241,630.00	<table border="0"> <tr><td>a. Authorized Financial Assistance This Period</td><td>\$241,630.00</td></tr> <tr><td>b. Less Unobligated Balance from Prior Budget Periods</td><td></td></tr> <tr><td>    i. Additional Authority</td><td>-\$0.00</td></tr> <tr><td>    ii. Offset</td><td>\$0.00</td></tr> <tr><td>c. Unawarded Balance of Current Year's Funds</td><td>\$0.00</td></tr> <tr><td>d. Less Cumulative Prior Awards(s) This Budget Period</td><td>\$241,630.00</td></tr> <tr><td>e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION</td><td>\$0.00</td></tr> </table>			a. Authorized Financial Assistance This Period	\$241,630.00	b. Less Unobligated Balance from Prior Budget Periods		i. Additional Authority	-\$0.00	ii. Offset	\$0.00	c. Unawarded Balance of Current Year's Funds	\$0.00	d. Less Cumulative Prior Awards(s) This Budget Period	\$241,630.00	e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	\$0.00
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				13. RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project)																																																						
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15. PROGRAM INCOME SUBJECT TO 45 CFR Part 74.24 OR 45 CFR 92.25 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Addition B=Deduction C=Cost Sharing or Matching D=Other <span style="float: right;">[ C ]</span> Estimated Program Income: \$0.00																																																										
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: <small>a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 74 or 45 CFR Part 92 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.</small>																																																										
REMARKS: (Other Terms and Conditions Attached [ X ]Yes [ ]No) This NoA is issued to remove one or more Grant Conditions imposed on projects.																																																										
Electronically signed by Hazel N. Booker, Grants Management Officer on : 08/11/2014																																																										
17. OBJ. CLASS: 41.51		18. CRS-EIN: 1026000618B4		19. FUTURE RECOMMENDED FUNDING: \$0.00																																																						
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE																																																				
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