



State of New Hampshire Department of Revenue Administration

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www.nh.gov/revenue



John T. Beardmore
Commissioner

January 30, 2014

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

100% General funds

Pursuant to RSA 94:6, the Commissioner of the Department of Revenue Administration respectfully requests to place Attorney Caroline K. Delaney at the maximum step for the position of Revenue Counsel (9U343), unclassified salary grade FF, earning \$85,175 annually, effective upon G&C approval. Funding is 100% General funds.

EXPLANATION

DRA's Revenue Counsel position requires that Attorney Delaney represent the Department in adjudicative hearings before the Department's Hearings Bureau, as well as assisting the Attorney General's Office in preparation of complex legal documents and arguments for tax cases appealed to the Superior Court or the New Hampshire Supreme Court. In addition, Attorney Delaney will also represent the Department in probate court and bankruptcy court proceedings.

Attorney Delaney possesses a Juris Doctorate degree from Northeastern University School of Law and has more than fourteen years experience as a practicing attorney specializing in professional liability, premises liability, insurance coverage and commercial litigation, both in state and federal courts. Attorney Delaney is exceptionally qualified to prepare cases for administrative or judicial hearings, prepare witnesses to testify at hearings, and ensure that all testimony, other evidence and legal arguments supporting the State's position will be competently researched, prepared and presented.

Based upon Attorney Delaney's extensive qualifications, I request Attorney Delaney be placed into the Revenue Counsel position, unclassified salary grade FF, at the maximum step.

Sincerely,


John T. Beardmore
Commissioner

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

CAROLINE K. DELANEY, ESQ.

LEGAL EXPERIENCE

Morrison Mahoney LLP

Associate

Manchester, NH

January 2009 - Present

Handle all aspects of varied insurance defense litigation practice including professional liability, premises liability, insurance coverage and commercial litigation in state and federal courts. Represent employers at the New Hampshire Department of Labor and Department of Employment Security in hearings and appeals. Regularly advise insurance companies in the areas of New Hampshire insurance coverage and worker's compensation law. Represent clients in other administrative forums including the New Hampshire Motor Vehicle Industry Board and Social Security Administration.

Wiggin & Nourie, P.A.

Associate

Manchester, NH

Sept. 2006 – Oct. 2008

Attorney in Insurance Defense Practice Group. Attended hearings, mediations and depositions and drafted pleadings.

Law Office of John B. Schulte

Staff Litigation Counsel

Manchester, NH

March 1998 - Sept. 2004

Served as in-house trial attorney for Liberty Mutual Insurance Company. Represented Liberty Mutual insureds in automobile and premises liability cases at all state court levels. Represented employers insured by Liberty Mutual at the New Hampshire Department of Labor in worker's compensation hearings and appeals. Represented carrier in arbitration proceedings.

New Hampshire Office of the Attorney General

Legal Intern, Civil Bureau

Concord, NH

Nov. 1997 – March 1998

Drafted legal memoranda and pleadings. Prepared cases and represented State agencies before the State of New Hampshire Board of Claims.

EDUCATION

Northeastern University School of Law

J.D. 1997

Cooperative Internships: Sheehan, Phinney, Bass & Green; Massachusetts Department of Public Health; United States District Court for the District of New Hampshire -The Hon. Shane Devine; Merrimack Valley Legal Services

College of the Holy Cross

B.A. English 1991

MEMBERSHIPS

New Hampshire Bar Association
New Hampshire Women's Bar Association

PROFESSIONAL EXPERIENCE

Community Family Life Services **Washington, D.C.**
Grant Administrator/Casemanager/Outreach Coordinator **Aug. 1992 – May 1994**

Administered Department of Housing and Urban Development grant. Supervised six grant case managers and coordinated referrals. Provided case management to homeless families living in CFLS' transitional housing program working towards achieving self-sufficiency. Provided case management to families living in Washington D.C. city shelters.

The Jesuit Volunteer Corp **Washington, D.C.**
Emergency Services Coordinator/ Advocate for the Elderly **Aug. 1991 – June 1992**
Served low income families and seniors volunteering for two Washington D.C. social service agencies: The Northwest Settlement House and Community Advocacy and Referral for the Elderly ("C.A.R.E.").

COMMUNITY INVOLVEMENT

Webster Elementary School **Manchester, NH**
Parent Teacher Organization Board Member **June 2006 - Present**
Science Fair Committee Chairman

Manchester North Soccer League **Manchester, NH**
Former Board Member and Coach **May 2007 – 2012**