

State of New Hampshire

FIS 18. 229

DEPARTMENT OF SAFETY OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

October 23, 2018

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

[Signature]
Approved by Fiscal Committee

Date

Requested Action

1. Pursuant to RSA 14:30-A VI, authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, to accept and expend funds from the Federal Emergency Management Agency, entitled Assistance for Firefighters grant, in the amount of \$308,902.00 for the purchase of equipment and software for training firefighters and emergency medical personnel throughout the state. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2019. Funding source: 100% Federal Funds.
2. Authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, to accept and expend funds from the Federal Emergency Management Agency, entitled State Fire Training Systems Grant Program for Firefighters in the amount of \$20,000.00 for the purpose of providing training and education from the National Fire Academy to first responders throughout the state. Effective upon Governor and Council approval through June 30, 2019. Funding source: 100% Federal Funds.

Funds are to be budgeted as follows:

02-023-023-237010-44570000 Dept. of Safety – Fire Standards-TRNG-EMS – Nat'l Fire Academy Grant

Class	Description	SFY19 Current	Requested	Requested	Revised SFY19
		Adjusted Authorized	Action #1	Action #2	Adjusted Authorized
000-404365	Federal Funds	(\$170,004.20)	(\$308,902.00)	(\$20,000.00)	(\$498,906.20)
020-500200	Current Expenses	\$85,212.91	\$0.00	\$0.00	\$85,212.91
030-500331	Equipment	\$0.56	\$139,593.00	\$0.00	\$139,593.56
037-500173	Technology Hardware	\$1,933.00	\$0.00	\$0.00	\$1,933.00
038-50177	Technology-Software	\$0.00	\$169,000.00	\$0.00	\$169,000.00
039-500191	Telecommunications	\$140.00	\$0.00	\$0.00	\$140.00
040-500800	Indirect Costs	\$18,001.29	\$0.00	\$1,926.00	\$19,927.29
041-500801	Audit Fund Set Aside	\$164.77	\$309.00	\$292.00	\$765.77
050-500109	Personal Service Temp	\$15,812.72	\$0.00	\$11,542.00	\$27,354.72
059-500117	Full Time Temp	\$29,463.00	\$0.00	\$0.00	\$29,463.00
060-500601	Benefits	\$18,615.32	\$0.00	\$900.00	\$19,516.32
070-500704	In State Travel Reimb	\$659.00	\$0.00	\$540.00	\$1,199.00
102-500731	Contracts for Prog Servc	\$0.00	\$0.00	\$4,800.00	\$4,800.00
	Totals	170,004.20	\$308,902.00	\$20,000.00	\$498,906.20

The Honorable Neal M. Kurk, Chairman
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October 23, 2018
Page 2 of 2

Explanation

The Federal Emergency Management Agency (FEMA) Assistance for Firefighters grant program provides funding to purchase necessary equipment to ensure firefighters and emergency medical personnel continue to be trained throughout the State. The \$308,902 in federal funds will be used to purchase an electronic fire extinguisher training prop suitable for indoor trainings, portable lights for use at the North Country facility, and a mobile tank rollover prop for hazmat trainings. Funds will also be used to purchase an all hazards incident management system to collect data on hazardous material incidents within the state. This data will be used to develop and target training programs and conduct periodic needs assessments throughout the state.

The Federal Emergency Management Agency grant, entitled State Fire Training Systems Grant Program for Firefighters, in the amount of \$20,000 will be used to train first responders in New Hampshire using a selection of over 45 National Fire Academy (NFA) courses. NFA curricula and programs are designed to support Presidential Policy Directive/National Preparedness (PPD-8) through training programs which support State and Local response agencies to prevent, prepare for, respond to, and recover from man-made and natural disasters at local, regional, and national levels. These courses will be taught at the NH Fire Academy and in the field by instructors from the National Fire Academy and qualified local instructors.

The funds are to be budgeted as follows:

Funds in class 030, Equipment, will be used to purchase training equipment including a mobile fire extinguisher, hazmat rollover props, and portable lighting units.

Funds in class 038, Technology-Software, will be used to purchase an all-hazard incident reporting system.

Funds in class 040, Indirect Costs, are needed to pay indirect costs on all eligible expenses.

Funds in class 041, Audit Fund Set Aside, are needed to pay audit fund set aside on all eligible expenses.


Funds in class 050, Personal Services-Temp/Appoin, are needed to pay existing part-time staff to deliver first responder training from the NFA.

Funds in class 060, Benefits, are needed to pay benefits costs associated with the existing part-time positions.

Funds in class 070, In-State Travel Reimbursement, will be used to reimburse the costs of local travel expenses.

Funds in class 102, Contracts for Program Services, will be used to pay for specialized training services.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

Fiscal Situation: Account 02-23-23-237010-44570000

Federal Funds Awarded:

FFY 2017 First Year SAMHSA grant(1H79SP080286-01) 9/30/17-9/29/2018	\$ 799,797.00
FFY 2018 Second Year SAMHSA grant(1H79SP080286-01) 9/30/2018-09/29/2019	\$ 787,551.00
FFY2017 AFG Grant(EMW-2017-FZ-00036) 8/13/18-8/12/19	\$ 308,902.00
FFY 2017 NFA Grant (EMW-2017-GR-00011) 9/1/2017-8/31/2018	\$ 20,000.00
FFY 2018 NFA grant (EMW-2018-GR-S00022) 8/1/18-07/31/19	\$ 20,000.00
Total Grant Funds Awarded	\$ 1,936,250.00
Less SFY 2018 State expenses on First Year SAMHSA grant (1H79SP080286-01)	\$ (8,569.27)
Less Unspent Balance of First Year SAMHSA grant (1H79SP080286-01)	\$ (635,257.14)
Less SFY 2018 State expenses on FFY 2017 NFA Grant (EMW-2017-GR-00011)	\$ (1,412.00)
Less Unspent Balance State expenses on FFY 2017 NFA Grant (EMW-2017-GR-00011)	\$ (4,559.00)
Total Prior Fiscal Year Actual Expenditures and Unspent Balances	\$ (649,797.41)
Net Grant Funds Remaining	\$ 1,286,452.59
Less: SFY19 State Appropriation including prior year encumbrances:	\$ (170,004.20)
	\$ 1,116,488.39
This Request	\$ 308,902.00

Obligating Document for Award/Amendment

1a. AGREEMENT NO. EMW-2018-GR-00022-S01	2. AMENDMENT NO. ***	3. RECIPIENT NO. 026000618A	4. TYPE OF ACTION AWARD	5. CONTROL NO. WX03761N2018T
6. RECIPIENT NAME AND ADDRESS NH Div. of Fire Standards & Training and EMS 33 Hazen Drive Concord, NH, 03305 - 0000	7. ISSUING FEMA OFFICE AND ADDRESS FEMA-GPD 400 C Street, SW, 3rd floor Washington, DC 20472-3645 POC: 866-927-5646	8. PAYMENT OFFICE AND ADDRESS FEMA Finance Center 430 Market Street Winchester, VA 22603		
9. NAME OF RECIPIENT PROJECT OFFICER Jeffrey Phillips	PHONE NO. 6032234213	10. NAME OF FEMA PROJECT COORDINATOR Central Scheduling and Information Desk Phone: 800-368-6498 Email: Askcsid@dhs.gov		
11. EFFECTIVE DATE OF THIS ACTION 08/01/2018	12. METHOD OF PAYMENT PARS	13. ASSISTANCE ARRANGEMENT Cost Reimbursement	14. PERFORMANCE PERIOD From: 08/01/2018 To: 07/31/2019 Budget Period 08/01/2018 07/31/2019	

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
State Fire Training Systems Grant Program	97.043	2018-FA-EE30-U350-4101-D	\$0.00	\$20,000.00	\$20,000.00	See Totals
TOTALS			\$0.00	\$20,000.00	\$20,000.00	\$0.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.

N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)
State Fire Training Systems Grant Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN
This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title) <i>Deborah S. Scott</i> DEBORAH SUSAN SCOTT, Assistance Officer	DATE Wed Jul 25 15:48:57 GMT 2018



First Responders
 Department of Health and Human Services
 Substance Abuse and Mental Health Services Administration
 Center for Substance Abuse Prevention

Notice of Award
 Issue Date: 09/14/2017

1199A
 Bank

Grant Number: 1H79SP080286-01
 FAIN: SP080286
 Program Director: Nick Mercuri

Project Title: NH EMS training and outreach grant, this grant will provide naloxone and devices and training to first responders and persons at risk for an opioid overdose.

Grantee Address	Business Address
NEW HAMPSHIRE STATE DEPARTMENT OF SAFETY NH Div. of Fire Standards & Training and EMS 33 Hazen Drive Concord, NH 03305	Leonard, Kyra NH Department of Safety 33 Hazen Drive Concord, NH 03305

Budget Period: 09/30/2017 – 09/29/2018
 Project Period: 09/30/2017 – 09/29/2021

Dear Grantee:

* The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$799,797 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NEW HAMPSHIRE STATE DEPARTMENT OF SAFETY in support of the above referenced project. This award is pursuant to the authority of Section 546 of the Public Health and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
 Eileen Bermudez
 Grants Management Officer
 Division of Grants Management

See additional information below

Ticket #
 841254 =

11/2

Notice of Award

Issue Date: 06/29/2018



First Responders
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Center for Substance Abuse Prevention

Grant Number: 5H79SP080286-02

FAIN: H79SP080286

Program Director: Nick Mercuri

Project Title: NH EMS training and outreach grant, this grant will provide naloxone and devices and training to first responders and persons at risk for an opioid overdose.

Grantee Address	Business Address
NEW HAMPSHIRE STATE DEPARTMENT OF SAFETY Nick Mercuri 33 HAZEN DR CONCORD, NH 03305	Kyra Leonard NH Department of Safety 33 Hazen Drive Concord, NH 03305

Budget Period: 09/30/2018 – 09/29/2019

Project Period: 09/30/2017 – 09/29/2021

Dear Grantee:

* The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$787,551 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NEW HAMPSHIRE STATE DEPARTMENT OF SAFETY in support of the above referenced project. This award is pursuant to the authority of Section 546 of the Public Health and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Eileen Bermudez
Grants Management Officer
Division of Grants Management

See additional information below

4457- AFG 2017

\$308,902.00

8/13/18 - 8/12/19

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mrs. Deborah Pendergast
NH Division of Fire Standards and Training and EMS
33-Hazen Dr.
Concord, New Hampshire 03305-0002

Re: Award No. EMW-2017-FZ-00036

Dear Mrs. Pendergast:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2017 Assistance to Firefighters Grant has been approved in the amount of \$308,902.00. As a condition of this award, you are required to contribute a cost match in the amount of \$46,335.00 of non-Federal funds, or 15 percent of the Federal contribution of \$308,902.00. ~~X~~

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2017 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says Update 1199A in the Action column. Click this link. This link will take you to the SF-1199A, Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A button, print a copy and keep the original form in your grant files. Once approved you will be able to request payments online.

U.S. Department of Homeland Security
Washington, D.C. 20472



Jeffrey Phillips
NH Div. of Fire Standards & Training and EMS
33 Hazen Drive
Concord, NH 03305 - 0000

Re: Grant No.EMW-2017-GR-00011

Dear Jeffrey Phillips:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2017 State Fire Training Systems Grant Program has been approved in the amount of \$20,000.00. You are not required to match this award with any amount of non-Federal funds. *

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2017 State Fire Training Systems Grant Program Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please log in to the ND Grants system at <https://portal.fema.gov>.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at <http://www.sam.gov>.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help use to make the necessary updates and avoid any interruptions in the payment process.