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STATE OF NEW HAMPSHIRE
 DEPARTMENT of NATURAL and CULTURAL RESOURCES
 STATE COUNCIL on the ARTS

115

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

December 2, 2019

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, State Council on the Arts to award a Conservation Number Plate (Moose Plate) Grant to the Lisbon Area Historical Society (VC #312689) Lisbon, NH in the amount of \$12,300 for the restoration of historic theater curtains effective upon Governor and Executive Council approval through June 30, 2020. 100% Other Funds Agency Income

Funding is available in account, Conservation Plate Fund, as follows:

03-035-035-350010-34050000-073-509074 – Grants Non-Federal	<u>FY 2020</u> \$12,300
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EXPLANATION

The Conservation Number Plate Fund is used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly owned historic properties.

The Towns of Lyman and Lisbon have had a very close bond since the 1770s. Many of the two towns' settler families are connected and still live in Lyman and Lisbon. Lyman is more rural than Lisbon, and Lyman residents have always utilized Lisbon's "downtown" business district and its public services. The Lyman Grange played a major part in the social, service, and civic life of all ages of the two communities from the late 1800s into the mid-to-later 1900s. The Lyman Grange has been the home to three historic curtains hanging in the second-floor of the Hall. The partnership between the towns will preserve the curtains and make them available to the public.

The c.1930s "Musicians" Curtain has silhouetted musicians around a rainbow with balloons advertising 13 Lisbon businesses and one Lyman business. There is an ad for James Rowe, a well-known area cattle, horse, and farm equipment dealer in Woodsville, NH, 10 miles south of Lisbon and an ad for a jeweler in Littleton, NH., 10 miles north of Lisbon. None of the businesses exists today. The design is not typical of advertising curtains, but the idea of displaying local businesses on stage curtains was a common way for Grange and other community organizations to pay for the cost of the curtain.

The c. 1935 Street Scene has a generic street scene with signs advertising 20 Lisbon, 11 Littleton, 2 Lyman, 2 Woodsville, and one Franconia business. None of the businesses exists today. The c. 1935 Grand Drape has a generic balcony view of a lake, trees and mountains with two rows of large marble columns with billowing drapes pulled back between the columns. The three painted curtains, especially the Street Scene and Musicians Curtains are important to their local heritage. The Musicians Curtain was painted by Lucretia Rogers of Plymouth, NH. The Grand Drape and Street Scene Curtains were painted by Marion Fracher of Wentworth, NH

The conserved Street Scene Curtain and Grand Drape will remain in Lyman, installed and displayed in the Lyman Grange Hall on a long wall of the first-floor meeting/dining room which will be available to the public during annual social gatherings coordinated by the Town of Lyman and Lyman Community Group. There will be a

dedicated space to display the Musicians Curtain in the new Lisbon Area Historical Society museum facility. Until that space is available, the Musicians Curtain will be displayed on a custom-made display rack in the temporary museum space in the Parker Block at 6 South Main Street, Lisbon and at public programs at the White Church, South Main St., Lisbon, NH.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted,



Sarah L. Stewart
Commissioner

(S)

0161087
FY2020CC # 9923
Acct Code: 31000-054



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Lisbon Area Historical Society (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. **GRANT PERIOD:** FY2020

2. **OBLIGATIONS OF THE GRANTEE:**

- The Grantee agrees to accept \$12,300.00 and apply it to the program(s) described in the grant application and approved budget for **To support three historic painted theater curtains**. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Lisbon Area Historical Society is supported in part by a grant from the New Hampshire State Council on the Arts & the Mooseplate License Plate Program.

- The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. **PAYMENT** will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. **FINAL REPORT:** The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. **SOVEREIGN IMMUNITY:** No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DACA: APPROVAL

Contracting Officer for State Agency

Sam Stewart 12/3/19
Signature Date

Name, Title: Sam L. Stewart
Commissioner

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

[Signature] 12/4/2019
Office of Attorney General Date

GRANTEE SIGNATURE

Org/ Name: Lisbon Area Historical Society

Address: PO Box 6, Lisbon, NH 03585

Dorothy Wiggins
Printed Name of Authorized Official for Grantee

Dorothy Wiggins 11/7/19
Authorized Official's signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Grafton

On the 7 day of Nov 2019 before the undersigned officer, personally appeared

Dorothy Wiggins
(Print name of person whose signature is being notarized)

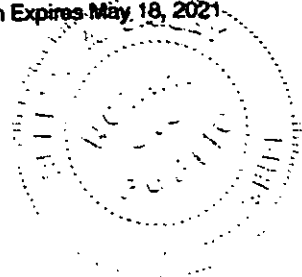
or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

Belinda A Bailey
Notary Public/ Justice of the Peace

Printed Name: Belinda A Bailey

My Commission expires: _____

BELINDA A. BAILEY, Notary Public
State of New Hampshire
My Commission Expires May 18, 2021



State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that LISBON AREA HISTORICAL SOCIETY is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on August 07, 2006. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 562438

Certificate Number: 0004609765



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 23rd day of October A.D. 2019.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

Board Resolution

I, Judith Boulet, hereby certify that I am duly elected Clerk/Secretary of
(Name)

Lisbon Area Historical Society. I hereby certify the following is a true copy of a vote taken at
(Name of Organization)

a meeting of the Board of Directors/shareholders, duly called and held on Oct. 16, 2019

at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Dorothy Higgins Pres. is duly authorized to enter a
(Name and Title of person signing grant agreement)

Contract on behalf of Lisbon Area Historical Society with the
(Name of Organization)

NH State Council on the Arts State of New Hampshire and further is
(Name of State Agency)

Authorized to execute any documents which may in his/her judgment be
desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full
force and effect as of the Nov. 6, 2019. I further certify that it is understood that the
State of New Hampshire will rely on this certificate as evidence that the person listed above currently
occupies the position indicated and that they have full authority to bind the corporation to the specific
contract indicated.

DATED: Nov. 6, 2019

ATTEST: Judith Boulet LAHS Secretary
(Name and Title of Clerk/Secretary)

Minutes for the October 16, 2019 Meeting @ the LAHS Room

Attending: Anne Hudson, Sigmund Hudson, Andrea Fitzgerald, John Fitzgerald, Sandra Roberts, Judith Boulet, Patricia Barry, Roger Robar, Dorothy Wiggins, Beverly Pelletier, Donald Pelletier.

*Acceptance of the Grant monies- Sigmund Hudson stated the following:

Resolved: We accept the money from the New Hampshire Council on the Arts in the amount of \$12,300.00 to support three historic painted theater curtains. Seconded by Sandra Roberts.

Resolution passed unanimously.



New Hampshire
State Council on the Arts

GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the State of New Hampshire's Department of Administrative Services.

Name of Organization Lisbon Area Historical Society

✓1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

Preserving and promoting the histories of Lisbon, Lyman, & Landaff, N.H. with a lasting museum, programs, genealogy and research assistance, and publications.

✓2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

- 0 -

Attach the Following:

- ✓3. ✓ DUNS Number (If not provided on application)
- ✓4. ✓ Resume of Administrator
- 5. ✓ Financial Statement:
 - A one-page financial statement of your organization's most recently completed fiscal year.
- 6. ✓ Board of Directors:
 - A list of the current directors and officers of your organization.
 - Please do not include any personal information such as home addresses, phone numbers or emails.
- 7. ✓ List Geographic Areas Served by Organization
- 8. ✓ Certificate of Liability and Workers Comp Insurance with the Department of Natural & Cultural Resources as the certificate holder ^{certificate} *Do we send a binder to them?*
- ✓9. ✓ Please include a copy of a current year Certificate of Good Standing. (if not provided with the application)
 - If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

Cassandra Mason
@dnr.nh.gov

quickstart.sos.nh.gov
↓
business services
↓
cert. of good standing

2018 Financials and 2019 Budget
2018 (actual)

REVENUE:		
Contributions, gifts, grants		985.00
Membership dues		115.00
Interest		21.97
Annual Appeal		
(a) Gross Revenue	4,711.55	
(b) minus Direct Expenses	<u>1,251.76</u>	
(c) net income		3,459.79
Other Revenue		<u>849.76</u>
TOTAL REVENUE		5,431.52

EXPENSES:		
Supplies		553.94
Postage and shipping		56.04
Occupancy		3,600.00
Insurance		517.00
State of NH - Filing fee		75.00
Post Office Box Rental		88.00
Utilities		517.22
Architectural Fees		<u>1,723.68</u>
TOTAL EXPENSES		7,130.88
NET INCOME (LOSS)		<u>(1,699.36)</u>

1/1/2018 fund balance	26,160.74
12/31/2018 fund balance	24,461.38

2019 (Budget)

REVENUE:		
Contributions, gifts, grants		900.00
Membership dues		140.00
Interest		15.00
Annual Appeal		
(a) Gross Revenue	4,600.00	
(b) minus Direct Expenses	<u>1,300.00</u>	
(c) net income		3,300.00
Other Revenue		<u>850.00</u>
TOTAL REVENUE		5,205.00

EXPENSES:		
Supplies		350.00
Postage and shipping		50.00
Occupancy		3,600.00
Insurance		517.00
State of NH - Filing fee		75.00
Post Office Box Rental		88.00
Utilities		525.00
Architectural Fees		-
TOTAL EXPENSES		5,205.00
NET INCOME (LOSS)		<u>-</u>

1/1/2019 fund balance	24,461.38
12/31/2019 fund balance	24,461.38

LISBON AREA HISTORICAL SOCIETY

PO Box 6, Lisbon, NH 03585

BOARD OF TRUSTEES

As of October 2019

Patricia Barry

Judith Boulet, *Secretary, V.P.*

Skylar Boutin

Andrea Fitzgerald, *Historian*

John Fitzgerald

Dorothea Hamilton

Anne Hudson

Sigmund Hudson

Mary Ann Jock

Beverly Pelletier

Donald Pelletier

Roger Robar

Sandra Roberts, *Treasurer*

Dorothy Wiggins, *President*

Project Director/Administrator Resume

Andrea M. Fitzgerald



2007-2015 -Feature Writer/Photographer-The Bridge Weekly Sho-case, North Haverhill, NH -historical pieces, human interest stories, and coverage of events in Upper Connecticut River Valley of NH and VT.

2010 - Edited manuscript and assisted with research for *The Diary of Civil War Private Richard Dodge, 15th Regiment New Hampshire Volunteers*, by Dr. Leonard J. Nyberg, Jr., published in 2011

1985-present - Lisbon Area Historical Society (LAHS)

- Assistance with reorganizing LAHS and inventory of archive, transcription of letters, journals, genealogy, and compiling local history for archives
- Instrumental in achieving status as a NH nonprofit and 501 (c) 3 nonprofit charity in 2007
- Wrote grant for and received NH Electric Co-op funding for the 2007 conservation of a 1790 manuscript map of Lisbon, archival framing of Revolutionary War pension receipts, and archival framing of reunion ribbons received by Lisbon's Col. Emery Chapter of the GAR
- Assisted with application process for NH Electric Co-op grant for conservation of Landaff Town Hall/Mount Hope Grange Grand Drape by Curtains Without Borders in 2007

Publications

- *Personal Traces, a Historical Collection of Personal Accounts from Lisbon, Lyman and Landaff, N.H.*, by Andrea M. Fitzgerald on behalf of the Lisbon Area Historical Society, published in 2005
- *Personal Traces, Book Two, a Historical Collection of Personal Accounts from Lisbon, Lyman and Landaff, N.H.* by Andrea M. Fitzgerald on behalf of the Lisbon Area Historical Society, published in 2008
- *Celebrating 250 Years, a Pictorial History of Lisbon, Lyman and Landaff, N.H.*, by Andrea M. Fitzgerald on behalf of the Lisbon Area Historical Society, published in 2013
- *The Minot Diaries, Life on a New England Farm 1831-1888*, by Andrea M. Fitzgerald and Craig Pursley, on behalf of the Bath (NH) Historical Society, published in 2015
- Organization and assistance with digitization of LAHS Museum Archives
- Research assistance for public and private historical queries regarding Lisbon, Lyman, Landaff, NH
- Vice President 1998-2007; President 2007-2017; Historian 1998-present; Trustee 2007-present
- Research, compilation and presentation of local history programs to organizations, schools, and for LAHS public programs
- Edited manuscript and assisted with research for LAHS Museum Archive, *Civil War Soldiers' Graves in Lisbon, Lyman and Landaff, N.H.* by Dr. Leonard J. Nyberg, Jr.
- Assistance with LAHS donor/member database and annual fundraising/membership campaign
- Research and preparation: newsletters, LAHS Moments in History monthly articles, Lisbon Walking Tour, GPS Tour of Historic Sites in Lisbon, Architectural Fun Facts Hunt.

LISBON AREA HISTORICAL SOCIETY

Lisbon Area Historical Society serves the tri-town area of Lisbon, Lyman, and Landaff, New Hampshire. We also preserve and promote early histories the towns of Sugar Hill, Monroe, and Easton, New Hampshire, as those towns broke off from their mother towns of Lisbon, Lyman, and Landaff, in 1962, 1854, and 1876, respectively.

Allied families and connected history from Lisbon, Lyman, and Landaff also reach out in a broad range and include Haverhill, Bath, Benton, and Littleton, New Hampshire and frequently other parts of New Hampshire and Vermont. We share information and help promote each other.