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Virginia M. Barry, Ph.D.  
Commissioner of Education  
Tel. 603-271-3144

Paul Leather  
Deputy Commissioner of Education  
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
FAX 603-271-1953  
Citizens Services Line 1-800-339-9900

May 26, 2015

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 94:3, we respectfully request that approval be granted to the Department of Education to authorize a salary increment for Division Director, Heather Gage from the current unclassified salary grade of GG step 5 (\$91,401.26) as set in RSA 94:1-a 1, (a) to salary grade GG step 6 (\$96,149.85) effective upon Governor and Council approval.

**EXPLANATION**

This request is in accordance with RSA 94:3 which provides that the holder of any position mentioned in RSA 94:1-a shall be entitled to an annual increase in salary. The salary for the Division Director is in Group GG. Director Gage's increment was due on March 6, 2014 and her salary would increase from step 5 to step 6.

We respectfully request that you approve this request.

Respectfully submitted,

Virginia M. Barry, Ph.D.  
Commissioner of Education