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OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE

7 Eagle Square
Concord, N.H. 03301
Telephone 603-271-2152

Lindsey B. Courtney
Executive Director



May 23, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Office of Professional Licensure and Certification to renew its membership with the Council of Licensure, Enforcement, and Regulation (CLEAR), vendor number 171859, Nicholasville, KY, in the amount of \$2,865.00 effective upon Governor and Executive Council approval, for the period July 1, 2022, through June 30, 2023. 100% Agency Funds.

Funds to support this request are available in the following account:

212010-240400000 Division of Administration

FY 2023

026 – 500251 Organizational Dues

\$2,865.00

EXPLANATION

The Office of Professional Licensure and Certification wishes to continue its membership with the Council on Licensure, Enforcement, and Regulation (CLEAR), which provides access to resources, webinars, seminars, educational programs, and information for those involved with professional and occupational regulation.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "L. Courtney".

Lindsey B. Courtney
Executive Director

Listed below are answers to questions which may be of assistance for The Governor and Council in considering the approval of organization dues and membership submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?*

CLEAR began over thirty (30) years ago; the OPLC has been a member since 2018.

2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?*

No.

3. *How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?*

Almost all fifty (50) states, as well as numerous international countries, states, and provinces have CLEAR memberships. The OPLC is the only New Hampshire state agency that is a member of CLEAR.

4. *How are the dues' structure established?*

CLEAR charges states based on the number of regulated entities the agency oversees.

5. *What benefit does the state receive from participating in membership?*

Membership in CLEAR provides access to regulatory resources, publications, and discounts on registration to many training and conference vents. The CLEAR membership includes online training in various licensure related areas. This training is available to all OPLC staff and board members.

6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail:*

Yes, training materials are included for the online training.

7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain:*

Membership in CLEAR is not required in order to receive federal grants or to participate in examinations.

8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.*

There is no travel included with this membership fee.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).*

The staff of the OPLC, superficially Directors, Board Administrators, and Board Members would be involved in CLEAR should the Governor and Executive Council approve membership.

10. *Explain in detail any negative impact to the State if the OPLC did not belong to this organization.*

CLEAR is an excellent resource regarding best practices in licensing, as well as best practices in professional regulatory investigation and administration in a regulatory agency. OPLC would lose the benefit of this networking opportunity which includes interstate and international connections.

[Back](#)

Invoice #27833

Balance due: \$2,865.00

If you are not paying online, please mail a check to CLEAR at 108 Wind Haven Dr., Suite A, Nicholasville, KY 40356

[Pay online](#)

Invoice details

Balance due \$2,865.00

Amount \$2,865.00

Invoice # 27833

Date 01 Apr 2022

Origin **Member renewal**Agency responsible for 20+ Regulated Entities/
ProfessionsInvoiced to Tina Kelley, State of New Hampshire, - OPLC
tina.m.kelley@oplc.nh.gov

RECEIVED
MAY 19 2022
OPLC-FINANCE

Item	Amount
Membership renewal. Level: Agency responsible for 20+ Regulated Entities/ Professions. Renew to 01 Jul 2023	\$2,865.00
Invoice total	\$2,865.00