



Victoria F. Sheehan
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

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His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Finance & Contracts
January 3, 2017

REQUESTED ACTION

- 1.) In accordance with Governor and Council approval of July 19, 1995, Item #171, the Department of Transportation, Bureau of Finance and Contracts, reports all paid Small Claims in the previous second quarter of FY 2017 totaling \$169.98 for individual amounts less than \$600.00 submitted under the provisions of RSA 228:29.
- 2.) The Department further requests approval of Governor and Council to pay small claims for the next Fiscal Year quarter, January 1, 2017 through March 31, 2017. 100% Highway Funds.

Funding is available as follows:	<u>Appropriation FY 2017</u>	<u>Paid to date</u>	<u>Balance Remaining</u>
04-96-96-960215-3001 Division of Finance 068-500563 Remuneration	\$5,000.00	\$1,189.97	\$3,810.03

EXPLANATION

RSA 228:29, authorizes the Commissioner to use funds accruing to the Department of Transportation for the payment of small claims occasioned by accidents due to the activities of the Department of Transportation. Any person claiming damage due to the activities of the Department of Transportation may seek payment of the small claim if the amount is less than \$600.00. If, upon investigation, the small claim is valid, the Commissioner shall submit the recommendation for payment to the Governor and Council for approval.

To improve efficiency in processing these small claims, and to be more responsive to those claimants awaiting payment for a small claim, the Department of Transportation initiated a blanket approval process at the beginning of Fiscal Year 1996. The revised process was approved by Governor and Council on July 19, 1995 as Item #171. The process requires the Department of Transportation to seek approval from the Governor and Council prior to each Fiscal Year quarter and submit the claims paid in the previous quarter.

A review of claims approved for payment during the second quarter of Fiscal Year 2017, to date, indicates that one (1) claim was paid.

Claimant: Brian and Lisa Ghio

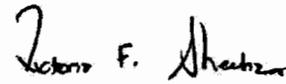
Amount: \$169.98

Mr. and Mrs. Ghio's vehicle was damaged while traveling east on NH Route 103 and taking a right turn on US Route 202/NH Route 9 in Hopkinton on Saturday, October 22, 2016. The claimant's vehicle was damaged when driving over a 3 inch piece of signage/post. The Department indicated we were contacted by the Hopkinton Police Department at 4:42PM on Friday, October 21, 2016 advising that the sign was down, however the Department did not mark the potential roadside hazard.

A summary of the action taken on all claims for Fiscal Year 2017 is on file at the Department of Transportation.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan
Commissioner