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ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

8/26/20 AM 11:19 DAS

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CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD
ATTORNEY GENERAL



JANE E. YOUNG
DEPUTY ATTORNEY GENERAL

August 25, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

That approval be and hereby is given to the Attorney General to appoint Takhmina Rakhmatova Position #9U216 (Appropriation #02-20-20-201010-2620-013-500132) as an Assistant Attorney General at a salary level of \$66,000, effective upon Governor and Executive Council approval, for a term ending on July 31, 2023.

EXPLANATION

Ms. Rakhmatova is an Auburn resident. In June 2012, she earned her undergraduate degree in Commercial Law, *summa cum laude*, from the University of Westminster in Tashkent, Uzbekistan. She received her Juris Doctor from Suffolk University Law School in 2018. During law school she served as a Judicial Intern to the Honorable Stephen Limon (Ret.) at Suffolk County Juvenile Court, and a Legal Administrative Assistant at Lathrop Gage, LLP. Ms. Rakhmatova practiced as a Student Attorney, certified under Supreme Judicial Court Rule 3:03, at the Suffolk University Law School Intellectual Property and Entrepreneurship Clinic between August 2017 and May 2018. She is admitted to practice law in New Hampshire, New York, and Massachusetts. Ms. Rakhmatova joined the New Hampshire Department of Justice in July 2019 and has been working in the Civil Bureau as legal counsel for state executive agencies in the procurement, negotiation, and development of contracts, pursuant to RSA 21-M:11, III. Her salary will increase by \$3,000, from \$63,000 to \$66,000. I plan to continue her current assignment. A copy of her resume is attached.

RSA 94:1-a(I)(c)(3) provides that designation of positions, salary levels, and salary increases for attorneys at the Department of Justice shall be determined by the

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Attorney General, subject to approval of the Governor and Council, within appropriations made to the Department of Justice.

I am very pleased to offer Ms. Rakhmatova's appointment as an Assistant Attorney General at the above-referenced salary for your approval and respectfully urge your favorable consideration. Thank you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gordon J. MacDonald", with a long horizontal line extending to the right.

Gordon J. MacDonald
Attorney General

TAKHMINA RAKHMATOVA

LEGAL EXPERIENCE

Department of Justice, NH Attorney General's Office

Concord, NH

Attorney

July 2019 – Present

Advise various agencies on contracts and procurements, including competitive bidding, risk management and liability protection. Review and draft various state contracts and participate in negotiations. Render findings on Institutional Abuse and Neglect cases.

State of New York Supreme Court, Appellate Division, Third Judicial Department

Albany, NY

Appellate Court Attorney

August 2018 – July 2019

Researched and drafted preliminary reports for various cases on appeal, including but not limited to contract, business, property and product liability cases. Advised a panel of judges on the current law and provided recommendations on disposition of cases on appeal. Edited decisions. Researched and drafted recommendations on the motions.

Lathrop Gage, LLP

Boston, MA

Legal Administrative Assistant

June 2016 – June 2018

Drafted and filed documents related to various phases of patent prosecution, including but not limited to utility applications, responses, assignment of invention agreements. Investigated patent file history and checked patent related information for correctness. Prepared reports for clients regarding filings and correspondence received from the USPTO and foreign associates.

Suffolk University Law School Intellectual Property and Entrepreneurship Clinic

Boston, MA

Student Attorney, SJC Rule 3:03 Certified

August 2017 – May 2018

Drafted various documents, including but not limited to private contracts, settlement agreements, operating agreements, bylaws, terms and conditions, and privacy policy. Conducted trademark search and prepare clearance letters. Drafted and filed documents to various phases of trademark prosecution, including trademark applications, responses, statements of use. Counseled clients on issues of copyright registration, trademark prosecution and opposition, IP use, protection and exploitation. Prepared comprehensive business plans and filed necessary documents with the Secretary of the Commonwealth.

Suffolk County Juvenile Court - Boston

Boston, MA

Judicial Intern to the Honorable Stephen Limon (Ret.)

January 2016 – May 2016

Drafted finding of facts and conclusion of law on variety of issues including Miranda rights and search and seizure. Researched and drafted legal memoranda on motions to suppress. Assisted the Judge directly in all court proceedings. Observed motion sessions, hearings and trials.

SKILLS, CERTIFICATIONS AND INTERESTS

Language: Russian (Fluent)

Certifications: Public Notary, MA (Commission expires April 1, 2022); Bar Admission in NY, NH and MA

Interests: Rock Climbing, freediving, playing piano

EDUCATION

Suffolk University Law School

Boston, MA

Juris Doctor, *Magna Cum Laude*

May 2018

Class Rank: Top 5% GPA: 3.84/4.00

Honors: Trustee Academic Scholarship, 2015–2018; Dean's List, 2014-2018
Jurisprudence Awards for top grade: Commercial Law Survey, Evidence,
Basic Federal Income Tax

University of Westminster

Tashkent, Uzbekistan

Bachelor of Arts, *Summa Cum Laude*, Commercial Law

June 2012

Degree/Class Rank: First Class Degree; Top 7%