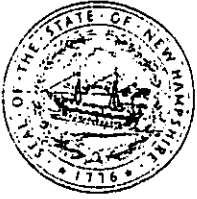


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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, N.H. 03305
603-271-2791

ROBERT L. QUINN
COMMISSIONER OF SAFETY

March 17, 2020

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-a, authorize the Department of Safety, Division of State Police, to transfer among accounts within State Police Traffic Bureau, Enforcement, State Police Communications, and Detective Bureau, as outlined below, in the amount of \$339,000.00 for anticipated shortages for the Fiscal Year 2020. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2020. Funding source: 89.8% General Funds, 4.6% Highway Funds, and 5.6% Turnpike Funds.

02-23-23-234015-40030000 Dept. of Safety – Division of State Police – Traffic Bureau

| Class | Description | Current SFY 2020 | | Requested Action | Revised SFY 2020 | |
|------------|--------------------------------|---------------------------|---------------|----------------------|------------------|---------------------------|
| | | Adjusted | Authorized | | Adjusted | Authorized |
| UUU | Highway | \$ (5,624,006.26) | | \$ 15,443.00 | | \$ (5,608,562.76) |
| UUU | Turnpike | \$ (6,907,402.05) | | \$ 18,968.00 | | \$ (6,888,434.35) |
| UUU | General | \$ (11,867,751.17) | | \$ 200,589.00 | | \$ (11,667,162.37) |
| | | \$ (24,399,159.48) | | \$ 235,000.00 | | \$ (24,164,159.48) |
| 010-500100 | Personal Serv - Perm | \$ | 11,563,698.00 | | | \$ 11,563,698.00 |
| 011-500126 | Personal Serv - Unclassif | \$ | 124,578.00 | | | \$ 124,578.00 |
| 018-500106 | Overtime | \$ | 790,000.00 | | | \$ 790,000.00 |
| 019-500105 | Holiday Pay | \$ | 435,001.00 | | | \$ 435,001.00 |
| 020-500215 | Current Expense | \$ | 865,829.86 | \$ (75,000.00) | | \$ 790,829.86 |
| 022-500255 | Rents-Leases Other Than State | \$ | 27,976.34 | | | \$ 27,976.34 |
| 023-500591 | Heat, Electricity, Water | \$ | 53,082.00 | | | \$ 53,082.00 |
| 024-500225 | Maint Other Than Build-Grn | \$ | 6,000.00 | | | \$ 6,000.00 |
| 026-500251 | Organizational Dues | \$ | 6,200.00 | | | \$ 6,200.00 |
| 030-500301 | Equipment | \$ | 1,899,854.55 | | | \$ 1,899,854.55 |
| 037-500173 | Technology -Hardware | \$ | 87,955.00 | | | \$ 87,955.00 |
| 038-500177 | Technology -Software | \$ | 68,084.00 | | | \$ 68,084.00 |
| 039-500188 | Telecommunications | \$ | 247,140.00 | \$ (60,000.00) | | \$ 187,140.00 |
| 044-500400 | Debt Service Other Agencies | \$ | 3,274.00 | | | \$ 3,274.00 |
| 047-500240 | Own Forcs Maintnce(Bldg-Grnds) | \$ | 10,000.00 | | | \$ 10,000.00 |

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Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

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| | | | | |
|------------|----------------------------------|-------------------------|------------------------|-------------------------|
| 049-584942 | Transfer to Other State Agencies | \$ 13,716.00 | | \$ 13,716.00 |
| 050-500109 | Personal Serv - Temp | \$ 100,000.00 | | \$ 100,000.00 |
| 057-500531 | Books | \$ 1,500.00 | | \$ 1,500.00 |
| 060-500601 | Benefits | \$ 6,158,275.00 | | \$ 6,158,275.00 |
| 066-500543 | Employee Training | \$ 58,800.00 | | \$ 58,800.00 |
| 070-502970 | In State Travel Reimbursement | \$ 1,229,492.70 | \$ (100,000.00) | \$ 1,129,492.70 |
| 080-500710 | Out of State Travel | \$ 81,582.00 | | \$ 81,582.00 |
| 103-500737 | Contracts for Op Services | \$ 508,083.03 | | \$ 508,083.03 |
| 211-500757 | Catastrophic Casualty Ins | \$ 59,038.00 | | \$ 59,038.00 |
| | Total | \$ 24,399,159.48 | \$ (235,000.00) | \$ 24,164,159.48 |

02-23-23-234015-40100000 Dept. of Safety – Division of State Police – Enforcement

| Class | Description | Current SFY 2020 | | Requested Action | Revised SFY 2020 | |
|------------|-------------------------------|---------------------------|------------------------|----------------------|---------------------------|------------|
| | | Adjusted | Authorized | | Adjusted | Authorized |
| UUU | Highway | \$ (2,243,617.88) | | \$ - | \$ (2,243,617.88) | |
| UUU | General | \$ (9,564,897.29) | | \$ 104,000.00 | \$ (9,460,897.29) | |
| | | \$ (11,808,515.17) | | \$ 104,000.00 | \$ (11,704,515.17) | |
| 010-500100 | Personal Serv - Perm | \$ 6,219,767.00 | | | \$ 6,219,767.00 | |
| 018-500106 | Overtime | \$ 390,000.00 | | | \$ 390,000.00 | |
| 019-500105 | Holiday Pay | \$ 210,000.00 | | | \$ 210,000.00 | |
| 020-500215 | Current Expense | \$ 164,939.33 | | | \$ 164,939.33 | |
| 022-500255 | Rents-Leases Other Than State | \$ 12,716.70 | | | \$ 12,716.70 | |
| 023-500591 | Heat, Electricity, Water | \$ 37,518.00 | | | \$ 37,518.00 | |
| 024-500225 | Maint Other Than Build-Grm | \$ 1,500.00 | | | \$ 1,500.00 | |
| 030-500301 | Equipment | \$ 545,512.17 | \$ (54,000.00) | | \$ 491,512.17 | |
| 037-500173 | Technology -Hardware | \$ 40,000.00 | | | \$ 40,000.00 | |
| 038-500177 | Technology -Software | \$ 4,200.00 | | | \$ 4,200.00 | |
| 039-500188 | Telecommunications | \$ 110,640.00 | \$ (50,000.00) | | \$ 60,640.00 | |
| 057-500531 | Books | \$ 1,500.00 | | | \$ 1,500.00 | |
| 060-500601 | Benefits | \$ 3,286,249.00 | | | \$ 3,286,249.00 | |
| 066-500543 | Employee Training | \$ 15,785.00 | | | \$ 15,785.00 | |
| 070-502970 | In State Travel Reimbursement | \$ 506,473.37 | | | \$ 506,473.37 | |
| 080-500710 | Out of State Travel | \$ 13,000.00 | | | \$ 13,000.00 | |
| 103-500737 | Contracts for Op Services | \$ 231,622.60 | | | \$ 231,622.60 | |
| 211-500757 | Catastrophic Casualty Ins | \$ 17,092.00 | | | \$ 17,092.00 | |
| | Total | \$ 11,808,515.17 | \$ (104,000.00) | | \$ 11,704,515.17 | |

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02-23-23-234015-29270000 Dept. of Safety – Division of State Police – State Police Communications

| <u>Class</u> | <u>Description</u> | <u>Current SFY 2020</u> <u>Adjusted Authorized</u> | <u>Requested Action</u> | <u>Revised SFY 2020</u> <u>Adjusted Authorized</u> |
|--------------|-------------------------------|---|-------------------------|---|
| UUU | Highway | \$ (839,231.37) | \$ (15,443.00) | \$ (854,674.87) |
| UUU | Turnpike | \$ (1,030,743.60) | \$ (18,968.00) | \$ (1,049,711.30) |
| UUU | General | \$ (1,770,942.03) | \$ (32,589.00) | \$ (1,803,530.83) |
| | | <u>\$ (3,640,917.00)</u> | <u>\$ (67,000.00)</u> | <u>\$ (3,707,917.00)</u> |
| 010-500100 | Personal Serv - Perm | \$ 1,818,721.00 | | \$ 1,818,721.00 |
| 018-500106 | Overtime | \$ 184,999.00 | \$ 40,000.00 | \$ 224,999.00 |
| 019-500105 | Holiday Pay | \$ 52,000.00 | | \$ 52,000.00 |
| 020-500215 | Current Expense | \$ 9,219.00 | | \$ 9,219.00 |
| 022-500255 | Rents-Leases Other Than State | \$ 2,502.00 | | \$ 2,502.00 |
| 028-582814 | Transfer To General Services | \$ 89,925.00 | | \$ 89,925.00 |
| 030-500301 | Equipment | \$ 5,785.00 | | \$ 5,785.00 |
| 039-500188 | Telecommunications | \$ 89,600.00 | | \$ 89,600.00 |
| 050-500109 | Personal Serv - Temp | \$ 260,000.00 | \$ 27,000.00 | \$ 287,000.00 |
| 060-500601 | Benefits | \$ 1,091,859.00 | | \$ 1,091,859.00 |
| 066-500543 | Employee Training | \$ 6,950.00 | | \$ 6,950.00 |
| 070-502970 | In State Travel Reimbursement | \$ 11,125.00 | | \$ 11,125.00 |
| 080-500710 | Out of State Travel | \$ 2,640.00 | | \$ 2,640.00 |
| 089-501543 | Transfer to DAS Maint Fund | \$ 7,446.00 | | \$ 7,446.00 |
| 103-500737 | Contracts for Op Services | \$ 7,700.00 | | \$ 7,700.00 |
| 211-500757 | Catastrophic Casualty Ins | \$ 446.00 | | \$ 446.00 |
| | Total | <u>\$ 3,640,917.00</u> | <u>\$ 67,000.00</u> | <u>\$ 3,707,471.00</u> |

02-23-23-234010-54120000 Dept. of Safety – Division of State Police – Detective Bureau

| <u>Class</u> | <u>Description</u> | <u>Current SFY 2020</u> <u>Adjusted Authorized</u> | <u>Requested Action</u> | <u>Revised SFY 2020</u> <u>Adjusted Authorized</u> |
|--------------|-------------------------------|---|-------------------------|---|
| 009-403673 | Agency Income | \$ (1,510,790.14) | \$ - | \$ (1,510,790.14) |
| UUU | General | \$ (8,851,282.13) | \$ (272,000.00) | \$ (9,123,282.13) |
| | | <u>\$ (10,362,072.27)</u> | <u>\$ (272,000.00)</u> | <u>\$ (10,634,072.27)</u> |
| 010-500100 | Personal Serv - Perm | \$ 5,453,315.00 | | \$ 5,453,315.00 |
| 018-500106 | Overtime | \$ 480,000.00 | \$ 260,000.00 | \$ 740,000.00 |
| 019-500105 | Holiday Pay | \$ 65,000.00 | | \$ 65,000.00 |
| 020-500215 | Current Expense | \$ 122,466.41 | \$ 37,000.00 | \$ 159,466.41 |
| 022-500255 | Rents-Leases Other Than State | \$ 6,819.00 | | \$ 6,819.00 |

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|------------|--------------------------------|-----------|----------------------|----------------------|-----------|----------------------|
| 023-500591 | Heat, Electricity, Water | \$ | 20,028.00 | | \$ | 20,028.00 |
| 024-500225 | Maint Other Than Build-Gm | \$ | 3,000.00 | | \$ | 3,000.00 |
| 026-500251 | Organizational Dues | \$ | 790.00 | | \$ | 790.00 |
| 030-500301 | Equipment | \$ | 420,533.70 | | \$ | 420,533.70 |
| 037-500173 | Technology-Hardware | \$ | 5,000.00 | | \$ | 5,000.00 |
| 038-500177 | Technology -Software | \$ | 38,073.31 | | \$ | 38,073.31 |
| 039-500188 | Telecommunications | \$ | 67,000.00 | | \$ | 67,000.00 |
| 044-500400 | Debt Service Other Agencies | \$ | 3,274.00 | | \$ | 3,274.00 |
| 047-500240 | Own Forcs Maintnce(Bldg-Grnds) | \$ | 5,000.00 | | \$ | 5,000.00 |
| 050-500109 | Personal Serv - Temp | \$ | 20,727.00 | \$ (5,000.00) | \$ | 15,727.00 |
| 059-500117 | Salary Temporary Employees | \$ | 72,910.00 | | \$ | 72,910.00 |
| 060-500601 | Benefits | \$ | 3,003,220.00 | | \$ | 3,003,220.00 |
| 066-500543 | Employee Training | \$ | 24,700.00 | | \$ | 24,700.00 |
| 070-502970 | In State Travel Reimbursement | \$ | 288,771.36 | | \$ | 288,771.36 |
| 080-500710 | Out of State Travel | \$ | 46,700.00 | | \$ | 46,700.00 |
| 103-500737 | Contracts for Op Services | \$ | 193,836.49 | \$ (20,000.00) | \$ | 173,836.49 |
| 211-500757 | Catastrophic Casualty Ins | \$ | 20,908.00 | | \$ | 20,908.00 |
| | Total | \$ | 10,362,072.27 | \$ 272,000.00 | \$ | 10,634,072.27 |

Explanation

The Department of Safety, Division of State Police, requests authorization to transfer funds between accounts to address anticipated shortages and maintain current service levels in the Traffic Bureau, Enforcement, State Police Communications, and Detective Bureau as detailed below.

Traffic Bureau (4003)

- Class 020, Consumable Supplies - \$75,000 is available due to lower than budgeted usage.
- Class 039, Telecommunications - \$60,000.00 is available due to lower than budgeted usage.
- Class 070, In-State Travel - \$100,000.00 is available because the actual cost of fuel and actual usage was lower than budgeted.

Enforcement (4010)

- Class 030, Equipment - \$50,000.00 is available due to the supply of vehicles this year was not available.
- Class 039, Telecommunications - \$60,000.00 is available due to lower than budgeted usage.

State Police Communications (2927)

- Class 018, Overtime - \$40,000 is needed to support 24/7 dispatch services due to the unexpected full time vacancies.
- Class 050, Personal Serv-Temp - \$27,000.00 is needed to support 24/7 dispatch services due to the unexpected full time vacancies.

Detective Bureau (5412)

- Class 018, Overtime - \$260,000 is needed due to the higher than expected volume of calls for Major Crime's service.
- Class 020, Consumable Supplies - \$37,000 is needed due to higher than expected volume of calls for Major Crime's service.
- Class 050, Personal Serv-Temp - \$5,000.00 is available due to lower than expected usage.

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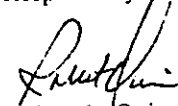
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Class 103, Contracts for Operational Services - \$20,000.00 is available because updates to the backup Major Crime van are being funded with non-State funds.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

- 1) *Does transfer involve continuing programs or one-time projects?* The transfer involves continuing programs.
- 2) *Is this transfer required to maintain existing program level or will it increase the program level?* This transfer is required to maintain existing program levels.
- 3) *Cite any requirements which make this program mandatory.* RSA 21-P
- 4) *Identify the source of funds on all accounts listed on this transfer.* The source of funds for all accounts listed on this transfer is 89.8% General Funds, 4.6% Highway Funds, and 5.6% Turnpike Funds.
- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* There will be no effect on revenue.
- 6) *Are funds expected to lapse if this transfer is not approved?* Yes, the funds will lapse if the transfer is not approved.
- 7) *Are personnel services involved?* No

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety