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Frank Edelblut
Commissioner

Christine Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
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July 9, 2019

~~APPROVED BY FISCAL COMMITTEE~~

JUL 25 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Education, Bureau Student Wellness to retroactively amend Fiscal Item #FIS 19-002, originally approved by the Fiscal Committee on January 4, 2019 and by the Governor and Council on January 9, 2019 Item #44, by extending the end date from June 30, 2019 to September 30, 2019 to accept and expend funds in the amount of \$256,266 from the United States Department of Justice—Bureau of Justice Assistance, effective upon Fiscal Committee and Governor and Council approval. 100% Federal Funds.

Funds to be budgeted as follows:

STOP School Violence

Account: 06-56-56-562010-23750000
Revenue Source Code: 400374

Class/Object	Description	FY 2020
020/500200	Current Expenses	\$ 3,863
029/500290	Intra-Agency Transfers	\$ 9,000
040/500800	Indirect Costs	\$ 5,388
041/500801	Audit Fund Set Aside	\$ 168
042/500620	Post-Retirement Benefits	\$ 5,000
050/500109	Part Time Salaries	\$ 42,000
060/500601	Benefits	\$ 32,914
070/500702	In-State Travel	\$ 4,933
072/500577	Grants Federal	\$ 75,000
102/500731	Contracts for Program Services	\$ 78,000
Total:		\$ 256,266

EXPLANATION

This item is **retroactive** due to the Continuing Resolution. These funds were included in the FY 20/21 Agency Budget Request. The Students, Teachers, and Officers Preventing (STOP) School Violence Act of 2018 authorized the Bureau of Justice Assistance to disburse funding to states to be used to: train school personnel and educate students to prevent student violence against others and themselves; develop and operate anonymous reporting systems for threats of school violence, including mobile telephone applications, hotlines, and websites; develop and operate school threat assessment and intervention teams that may include coordination with law enforcement agencies and school personnel; provide specialized training for school officials in responding to mental health crises. Two funding streams address these common objectives: 1) the BJA STOP School Violence Threat Assessment and Technology Reporting Program and 2) the BJA STOP School Violence Prevention and Mental Health Training Program.

Listed below are answers to standard questions required of all Fiscal Committee item requests, related to RSA 9:16-a, "Transfers authorized", RSA 14:30-a, VI "Expenditure of funds over \$100,000 from any Non State Source", or RSA 124:15,"Positions Authorized", or both, and all emergency requests pursuant to " Chapter 145, subparagraph I, (a), Laws of 2019, making temporary appropriations for the expenses and encumbrances of the State of New Hampshire":

1. Is the action required of this request a result of the Continuing Resolution for FY 2020?
Yes.
2. If this request is **retroactive** what is the significance and importance of the action being effective from an earlier date? The request is to extend the end date of the previous item due to the continuing resolution.
3. Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answer to this question.) Yes, this request was previously approved by Fiscal Committee on January 4, 2019 (Item #FIS 19-002) and Governor and Council on January 9, 2019 (Item #44).
4. Was funding for this program included in the FY 2018-2019 enacted Budget or requested and denied? No, these federal funds were awarded to the DOE in FY 19.
5. Is this program in total or in part, included in the vetoed FY 2020-2021 Operating Budget proposal currently pending for your department, or was it requested and denied?
Yes, it was included.
6. Does this program include, either positions or consultants, and if so are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.) It include costs allocation for existing, filled positions.

7. What would be the effect should this program be discontinued or not initiated as a result of this request being denied? NH schools would not receive funds, professional development or technical assistance to build comprehensive school safety programs including threat assessment plan development and implementation, crisis intervention teams. Additionally the Bureau of Student Wellness – Office of Social & Emotional Wellness would not have funds to build statewide capacity for school safety and violence prevention trainings.

This funding opportunity supports recommendations made by Governor Sununu's NH School Safety Preparedness Taskforce in their 2018 report, namely the need for: 1) increased training for all school staff to recognize behavioral warning signs and pre-incident indicators; 2) youth mental health awareness, education, and outreach for the entire school community; and 3) increased development and training in schools' emergency and crisis management plans.

I. BJA STOP School Violence Threat Assessment and Technology Reporting Program

The primary goal of NH School Safe, the initiative funded by the STOP School Violence Threat Assessment and Technology Reporting Program, is to support six Local Educational Agencies (LEAs) as they develop needed infrastructure; identify opportunities to strengthen professional development and training; and receive technical assistance to advance and sustain efforts through the adoption of policies, practices, and programs that address both in-school and out-of-school safety. The following school districts have been selected to receive grant funding as a result of need, willingness, and readiness: Conway, Newfound, Pittsfield, Mascoma, Merrimack, and Farmington. All participating LEAs were present at the March 2018 School Behavioral Threat Assessment training hosted by the Bureau of Student Wellness—Office of Social and Emotional Wellness in partnership with the Readiness and Emergency Management for Schools Technical Assistance Center.

There are five measureable goals of NH School Safe: 1) Address the cycle of prevention, protection, mitigation, response, and recovery; 2) Provide a sustainable strategy for school safety and security; 3) Establish a user-friendly, intrastate framework that allows for statewide variations in policies, laws, capabilities, and funding; 4) Support a consistent and comprehensive information-sharing network that facilitates two-way communications between local school stakeholders and national school safety partners; and 5) Promote attitudes, policies, and trainings that build resiliency among students and staff within all NH schools.

To address these goals and satisfy the grant's deliverables, the Bureau of Student Wellness—Office of Social and Emotional Wellness will support the six prioritized LEAs as they 1) Plan, develop, and conduct individual and school threat assessments; 2) Establish crisis intervention teams; and 3) Collect and report data in an effort to inform additional school safety efforts.

Each LEA will engage in a locally driven, comprehensive planning process to create School Safety Centers based on the guidelines provided by the National School Safety Alliance. To do so, LEAs will create, support, and strengthen School Safety Committees to address the needs of students. Each LEA will designate a School Safety Task Lead to act as the point-person for all grant activities, including: management of the School Safety Committee, facilitation of all meetings, and coordination of the development and execution of the School Safety Work Plan. The Task Lead will also be responsible for communication with state-level collaborators and the development of a sustainability plan for successful grant initiatives.

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council

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The existing NH Student Wellness State Management Team's School Safety Workgroup, in conjunction with the Bureau of School Safety and Facilities Management and the NH Department of Safety, Division of Homeland Security and Emergency Management (HSEM) School Readiness Program, will provide guidance to participating LEAs around building School Safety Committees; creating a School Safety Work Plan, and conducting and analyzing school threat assessments; and engaging administrators, teachers, families, students, and the community in strengthening school safety and violence prevention efforts. Together, these stakeholders, acting as the School Safety Leadership Team, will inform a statewide system for supporting school safety and violence prevention initiatives. Tools, templates, and materials created by the School Safety Leadership Team will be available, for free, to all NH LEAs.

II. BJA STOP School Violence Prevention and Mental Health Training Program

The goals established by this funding opportunity are as follows: 1) Develop a robust system for hosting, supporting, and disseminating relevant school safety and violence prevention trainings to stakeholder groups across NH; 2) Support the use of best practices within school safety and violence prevention programs across the state; and 3) Expand the collaborative relationship between the Office of Social & Emotional Wellness and the Bureau of School Safety and Facilities Management within the NH Department of Education to address the intersection between school safety and social and emotional wellness.

To address the Taskforce recommendations in accordance with grant requirements, the state-level Project Director will convene five regional workgroups in each DOE region of the state to identify gaps in the area's violence prevention and mental health awareness, and promote trainings, services, and supports. Stakeholders in these workgroups will span multiple sectors, including state agencies, local educational agencies, charitable organizations, and other community-based service providers.

Additionally, the existing NH Student Wellness State Management Team will create and implement a School Safety and Violence Prevention Technical Assistance Plan informed by the work of the regional workgroups, School Safety Preparedness Task Force Report, and evidence-based practices. The Bureau of Student Wellness—Office of Social and Emotional Wellness has identified the following school safety, violence prevention, and mental health awareness programs for expansion: Sandy Hook Promise's Say Something Program, Signs of Suicide, Everyone is an Asset Builder, and Too Good for Violence: Social Perspectives. A minimum of 1,080 individuals will benefit from these training programs over the three-year life of the grant.

The Bureau of Student Wellness—Office of Social and Emotional Wellness will work closely with the Department of Education's Bureau of School Safety and Facilities Management to plan and execute the NH School Safety Training Series. In collaboration with the Division of Homeland Security and Emergency Management (HSEM) School Readiness Program, the School Safety Training Series will employ the use of evidence-based trainings on recognizing the signs and symptoms of mental illness, identifying community-based resources, and strategies for safely de-escalating a crisis situation involving an individual with a mental illness, as well as violence prevention trainings and learning opportunities, including the NH Emergency Preparedness Conference, threat assessment training, Crisis Management for School-Based Incidents for Key Decision Makers, and Developing a High Quality Emergency Operations Plan (EOP). The series will target involvement from teacher, administrator, school board, parent representatives from local educational agencies; veterans and active members of the NH National Guard; and local law enforcement, including school resource officers.

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and the Honorable Executive Council

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At its core, the Bureau of Student Wellness uses the Safe Schools/Healthy Students model to strategically incorporate community stakeholders from various fields in student wellness initiatives. The work of BJA STOP School Violence sub-grantees and stakeholders will be embedded into the NH Student Wellness State Management Team, an existing formal, interagency structure at the state level that will leverage collaboration between the NH Department of Health and Human Services, Bureau of Public Health Systems, Policy, and Performance and the Bureau of Children's Behavioral Health; regional community mental health centers; the NH School Board Association; the NH School Administrators Association; the NH-NEA; local law enforcement and juvenile justice systems; NH parent and family organizations; and the NH Children's Behavioral Health Collaborative to improve mental health services for students and young adults, and to create safer and more secure schools and surrounding communities.

Additionally, all work conducted through the Bureau of Student Wellness—Office of Social and Emotional Wellness is built upon the Multi-Tiered System of Support for Behavioral Health and Wellness (MTSS-B) framework. Based on the public health pyramid approach of providing supports universally, to a targeted group, and intensively to those with the highest need, MTSS-B blends research-based school mental health practices and social-emotional learning with Positive Behavioral Interventions and Supports.

APPROPRIATION EXPLANATION

<u>Class</u>	<u>Class Description</u>	<u>Explanation</u>
020	Current Expenses	Appropriation to cover materials and supplies that will be used by staff.
029	Intra-Agency Transfers	Appropriation to internal program support.
040	Indirect Costs	Appropriation to meet the State of NH Statewide Cost Allocation Plan obligations.
041	Audit Fund Set Aside	Appropriation is based on .01 percent of the grant.
042	Post-Retirement Benefits	Appropriation to cover post retirement costs at the current rate of 9.98%.
050	Part Time Salaries	Appropriation to cover cost allocation of salary.
060	Benefits	Appropriation to cover Health, Dental, Life, Medicare, FICA and Retirement Contributions for cost allocated salaries.
070	In-State Travel	Appropriation to cover travel for in state meetings, presentations and technical assistance.
072	Grants Federal	Appropriation to provide sub-awards to Local Education Authorities.
102	Contracts for Program Services	Appropriation to contract with providers of evaluation services, Technical Assistance and Trainings.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1. List All Personnel involved:

The Department is requesting authorization to use a portion of additional grant funds to support existing positions. These existing positions will provide leadership and support for the grant:

- Administrator IV

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council

July 1, 2019
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- Administrator II
- Education Consultant I: Program Project Coordinator
- Program Specialist III: Training and Technical Assistance Coordinator
- Program Specialist III: Grants Coordinator
- Program Assistant II: Project Assistant
- Business Administrator II

2. Nature, Need, and Duration:

As stated above, the primary goals of NH School Safe and the related training program are to 1) Provide training around mental health and school violence prevention, and 2) Develop intentional, comprehensive systems to ensure student safety. The positions in this request will provide leadership and support for the grants. The positions have been included in the FY 20/21 budget request. The grant of federal funds will end on September 30, 2021.

3. Relationship to Existing Agency Programs:

This grant will be propel the existing work of the Bureau of Student Wellness—Office of Social and Emotional Wellness, which relies on partnerships with other State agencies (e.g. DHHS) and the community (e.g. community mental health centers). The work afforded by this grant will be conducted in conjunction with current initiatives within the Office of Social and Emotional Wellness with input from partners on the State Management Team.

4. Has a Similar Program been Requested of the Legislature and Denied?

No.

5. Why wasn't this Funding Included in the Agency's Budget Request?

At the time that the State's Biennial Budget was being prepared, the Request for Proposals for the grant had not been made public.

6. Can any Portion of the Grant Funds Be Utilized?

No. Funding of existing positions is necessary to fulfill the intent of the grant that was accepted by the Granting Authority.

7. Estimate the Funds Required to Continue the Position:

No additional funds will be required.

In the event Federal Funds become no longer available, General Funds will not be requested to support this program. Attached are copies of the grant awards.

Respectfully submitted,



Frank Edelblut
Commissioner of Education

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FIS 19 002

Frank Edelblut
Commissioner



Christine Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
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December 20, 2018

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

[Signature]
~~Approved by Fiscal Committee~~ Date

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, authorize the Department of Education, Bureau Student Wellness to accept and expend funds in the amount of \$256,266 from the United States Department of Justice—Bureau of Justice Assistance, effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. The balance of the \$1,000,000 grant, in the amount of \$743,734, will be incorporated into the next biennium budget. 100% Federal Funds.

Funds to be budgeted as follows:

STOP School Violence
Account: 06-56-56-562010-23750000
Revenue Source Code: 400374

Class/Object	Description	FY 2019
020/500200	Current Expenses	\$ 3,863
029/500290	Intra-Agency Transfers	\$ 9,000
040/500800	Indirect Costs	\$ 5,388
041/500801	Audit Fund Set Aside	\$ 168
042/500620	Post-Retirement Benefits	\$ 5,000
050/500109	Part Time Salaries	\$ 42,000
060/500601	Benefits	\$ 32,914
070/500702	In-State Travel	\$ 4,933
072/500577	Grants Federal	\$ 75,000
102/500731	Contracts for Program Services	\$ 78,000
Total:		\$ 256,266

designate a School Safety Task Lead to act as the point-person for all grant activities, including: management of the School Safety Committee, facilitation of all meetings, and coordination of the development and execution of the School Safety Work Plan. The Task Lead will also be responsible for communication with state-level collaborators and the development of a sustainability plan for successful grant initiatives.

The existing NH Student Wellness State Management Team's School Safety Workgroup, in conjunction with the Bureau of School Safety and Facilities Management and the NH Department of Safety, Division of Homeland Security and Emergency Management (HSEM) School Readiness Program, will provide guidance to participating LEAs around building School Safety Committees; creating a School Safety Work Plan, and conducting and analyzing school threat assessments; and engaging administrators, teachers, families, students, and the community in strengthening school safety and violence prevention efforts. Together, these stakeholders, acting as the School Safety Leadership Team, will inform a statewide system for supporting school safety and violence prevention initiatives. Tools, templates, and materials created by the School Safety Leadership Team will be available, for free, to all NH LEAs.

II. BJA STOP School Violence Prevention and Mental Health Training Program

The goals established by this funding opportunity are as follows: 1) Develop a robust system for hosting, supporting, and disseminating relevant school safety and violence prevention trainings to stakeholder groups across NH; 2) Support the use of best practices within school safety and violence prevention programs across the state; and 3) Expand the collaborative relationship between the Office of Social & Emotional Wellness and the Bureau of School Safety and Facilities Management within the NH Department of Education to address the intersection between school safety and social and emotional wellness.

To address the Taskforce recommendations in accordance with grant requirements, the state-level Project Director will convene five regional workgroups in each DOE region of the state to identify gaps in the area's violence prevention and mental health awareness, and promote trainings, services, and supports. Stakeholders in these workgroups will span multiple sectors, including state agencies, local educational agencies, charitable organizations, and other community-based service providers.

Additionally, the existing NH Student Wellness State Management Team will create and implement a School Safety and Violence Prevention Technical Assistance Plan informed by the work of the regional workgroups, School Safety Preparedness Task Force Report, and evidence-based practices. The Bureau of Student Wellness—Office of Social and Emotional Wellness has identified the following school safety, violence prevention, and mental health awareness programs for expansion: Sandy Hook Promise's Say Something Program, Signs of Suicide, Everyone is an Asset Builder, and Too Good for Violence: Social Perspectives. A minimum of 1,080 individuals will benefit from these training programs over the three-year life of the grant.

The Bureau of Student Wellness—Office of Social and Emotional Wellness will work closely with the Department of Education's Bureau of School Safety and Facilities Management to plan and execute the NH School Safety Training Series. In collaboration with the Division of Homeland Security and Emergency Management (HSEM) School Readiness Program, the School Safety Training Series will employ the use of evidence-based trainings on recognizing the signs and symptoms of mental illness, identifying community-based resources, and strategies for safely de-escalating a crisis situation involving an individual with a mental illness, as well as violence prevention trainings and learning opportunities.

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council

December 13, 2018
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The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1. List All Personnel Involved:

The Department is requesting authorization to use a portion of additional grant funds to support existing positions. These existing positions will provide leadership and support for the grant:

- Administrator IV
- Educational Consultant II: MTSS-B Coordinator for state-level activities
- Education Consultant I: Program Project Coordinator
- Program Specialist III: Communications Coordinator
- Program Specialist III: Training and Technical Assistance Coordinator
- Program Specialist III: Cultural and Linguistic Competency Coordinator
- Program Assistant II: Project Assistant
- Business Administrator II

2. Nature, Need, and Duration:

As stated above, the primary goals of NH School Safe and the related training program are to 1) Provide training around mental health and school violence prevention, and 2) Develop intentional, comprehensive systems to ensure student safety. The positions in this request will provide leadership and support for the grants. The positions will be funded until June 30, 2019, when the program will be continued with the biennium budget process. The grant of federal funds will end on September 30, 2021.

3. Relationship to Existing Agency Programs:

This grant will be propel the existing work of the Bureau of Student Wellness—Office of Social and Emotional Wellness, which relies on partnerships with other State agencies (e.g. DHHS) and the community (e.g. community mental health centers). The work afforded by this grant will be conducted in conjunction with current initiatives within the Office of Social and Emotional Wellness with input from partners on the State Management Team.

4. Has a Similar Program been Requested of the Legislature and Denied?

No.

5. Why wasn't this Funding Included in the Agency's Budget Request?



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Education 101 Pleasant St. Concord, NH 03301-3852		4. AWARD NUMBER: 2018-YS-BX-0033	
		5. PROJECT PERIOD: FROM 10/01/2018 TO 09/30/2021 BUDGET PERIOD: FROM 10/01/2018 TO 09/30/2021	
2a. GRANTEE IRS/VENDOR NO. 026000623		6. AWARD DATE 09/29/2018	7. ACTION Initial
2b. GRANTEE DUNS NO. 808590277		8. SUPPLEMENT NUMBER 00	
3. PROJECT TITLE NH School Safe - Threat Assessment Initiative		9. PREVIOUS AWARD AMOUNT \$ 0	
		10. AMOUNT OF THIS AWARD \$ 500,000	
		11. TOTAL AWARD \$ 500,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY18(BJA - STOP School Violence) Pub. L. 90-351 as amended by Pub L. 115-141, 132 Stat 348, 1128-32; (generally codified at 34 USC 10551-54)			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.839 - STOP School Violence			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Matt Dunsmuir Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Frank M. Edelblut NH Commissioner of Education <i>Frank M. Edelblut</i>	
17. SIGNATURE OF APPROVING OFFICIAL <i>Matt Dunsmuir</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Frank M. Edelblut</i>	
		19A. DATE 12/20/18	
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND BUD. CODE ACT. OFC. DIV. REG. SUB. POMS AMOUNT X B YS 80 00 00 300000		21. TYSUGT2012	

OJP FORM 40002 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 40002 (REV. 4-88)



U.S. Department of Justice
Office of Justice Programs
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AWARD CONTINUATION
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PROJECT NUMBER 2014-Y5-BX-0033

AWARD DATE 09/29/2018

SPECIAL CONDITIONS

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2016, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after: (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2016, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

AWARD CONTINUATION
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Grant

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PROJECT NUMBER 2018-YS-BX-0033

AWARD DATE 09/29/2018

SPECIAL CONDITIONS

11. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)), and are incorporated by reference here.

12. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

13. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

14. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

15. OJP Training Guiding Principles

Any training or training materials that the recipient – or any subrecipient ("subgrantee") at any tier – develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
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Grant

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PROJECT NUMBER 2018-YS-BX-0033 /

AWARD DATE 09/29/2018

SPECIAL CONDITIONS

21. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

22. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2018)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2018, are set out at <https://ojp.gov/funding/Explore/FY18AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (2) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



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25. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

26. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

27. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

28. The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.

29. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtaining of Institutional Review Board approval, if appropriate, and subject informed consent.

30. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.



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35. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

36. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

37. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2018-YS-BX-0033 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.



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44. Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the required application attachment(s) and has issued a Grant Adjustment Notice (GAN) releasing this special condition.
45. Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued a Grant Adjustment Notice (GAN) informing the recipient of the approval.



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SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any one or more of these award requirements – whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period – may result in the Office of Justice Programs (“OJP”) taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice (“DOJ”), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the “Part 200 Uniform Requirements”) apply to this FY 2018 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2018 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2018 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards (“subgrants”), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient (“subgrantee”) at any tier) must retain – typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies – and to which the recipient (and any subrecipient (“subgrantee”) at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.



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7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

9. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) – 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

10. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.



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16. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

17. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

18. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

19. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

20. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter I, Part 38, under e-CFR "current" data.



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24. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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29. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2018-YS-BX-0115 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.
30. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
31. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.
32. Verification and updating of recipient contact information

The recipient must verify its Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
33. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

"This Web site is funded [insert "in part," if applicable] through a grant from the [insert name of OJP component], Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.



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39. Copyright; Data rights

The recipient acknowledges that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward (at any tier); and (2) any rights of copyright to which a recipient or subrecipient (at any tier) purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under any such award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient (at any tier), if applicable) to ensure that the provisions of this condition are included in any subaward (at any tier) under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

40. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (<https://bjapmt.ojp.gov>). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.

41. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

42. The recipient is authorized to incur obligations, expend, and draw down funds for travel, lodging, and per diem costs only, in an amount not to exceed \$15,000, for the sole purpose of attending a required OJP conference associated with this grant award. The grantee is not authorized to incur any additional obligations, or make any additional expenditures or draw downs until the awarding agency and the Office of the Chief Financial Officer (OCFO) has reviewed and approved the recipient's budget and budget narrative, and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.