



The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**

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 Seal of the State of New Hampshire

**Thomas S. Burack, Commissioner**

October 24, 2016

The Honorable Neal M. Kurk, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire, 03301

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

*[Signature]*  
 Approved by Fiscal Committee Date

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Department of Environmental Services (NHDES) to accept and expend one million dollars (\$1,000,000) in federal funds from the United States Fish and Wildlife Service (USFWS) for the purpose of acquiring a conservation easement on 1,110 acres in Epping and Nottingham, New Hampshire, effective upon approval of Fiscal Committee and Governor and Council through April 30, 2017. 100% Federal Funds.

Funds to be budgeted as follows:

Coastal Zone Management  
 03-44-44-442010-3642  
 Fiscal Year 2017

| Class               | Budget Category               | Current Budget | Requested Action | Revised Budget |
|---------------------|-------------------------------|----------------|------------------|----------------|
| <b>Income</b>       |                               |                |                  |                |
| 000-404222          | Coastal Zone Management       | (\$1,730,591)  | (\$1,000,000)    | (\$2,730,591)  |
| <b>Expenditures</b> |                               |                |                  |                |
| 010-500100          | Personal Services Perm Class  | \$443,803      | \$0              | \$443,803      |
| 018-500106          | Overtime                      | \$4,000        | \$0              | \$4,000        |
| 020-500200          | Current Expense               | \$19,900       | \$0              | \$19,900       |
| 022-500255          | Rents-Leases Other Than State | \$42,000       | \$0              | \$42,000       |
| 024-500227          | Maintenance Other Bldg-Grnds  | \$300          | \$0              | \$300          |
| 026-500251          | Organizational Dues           | \$12,400       | \$0              | \$12,400       |
| 027-500799          | Transfers to DoIT             | \$41,762       | \$0              | \$41,762       |
| 030-500302          | Equipment New Replacement     | \$4,500        | \$0              | \$4,500        |
| 039-500188          | Telecommunications            | \$8,000        | \$0              | \$8,000        |
| 040-500800          | Indirect Costs                | \$70,961       | \$0              | \$70,961       |

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|              |                                   |                    |                    |                    |
|--------------|-----------------------------------|--------------------|--------------------|--------------------|
| 041-500801   | Audit Fund Set Aside              | \$1,524            | \$1,000            | \$2,524            |
| 042-500620   | Additional Fringe Benefits        | \$56,420           | \$0                | \$56,420           |
| 049-500109   | Transfers to Other State Agencies | \$256              | \$0                | \$256              |
| 050-500109   | Personnel Full-Time Temp          | \$41,059           | \$0                | \$41,059           |
| 059-500117   | Salary Temporary Employees        | \$50,000           | \$0                | \$50,000           |
| 060-500601   | Benefits                          | \$269,706          | \$0                | \$269,706          |
| 066-501709   | Employee Training                 | \$3,000            | \$0                | \$3,000            |
| 070-500705   | In-State Travel                   | \$2,400            | \$0                | \$2,400            |
| 072-500573   | Grants Federal                    | \$450,000          | \$999,000          | \$1,449,000        |
| 080-500716   | Out Of State Travel               | \$8,600            | \$0                | \$8,600            |
| 102-500731   | Contracts for Program Services    | \$200,000          | \$0                | \$200,000          |
| <b>TOTAL</b> |                                   | <b>\$1,730,591</b> | <b>\$1,000,000</b> | <b>\$2,730,591</b> |

#### EXPLANATION

NHDES proposes to acquire a conservation easement on 1,110 acres in Epping and Nottingham to be held jointly by the Southeast Land Trust of New Hampshire (SELT) and the New Hampshire Fish and Game Department. The total value of the easement is \$2,830,000 with additional funding beyond the \$1,000,000 being provided by other federal and private sources. NHDES applied for this USFWS competitive funding in partnership with SELT and was one of twenty-eight projects awarded funding. This project has unusual conservation significance for the southeastern New Hampshire in that it is one of the largest single contiguous parcels of land in Rockingham County. It is also remarkably diverse in its habitat and resource values and provides habitat for a wide variety of wildlife species. It will also maintain in perpetuity the opportunity for hunting, fishing and other wildlife related activities.

Funding for this project would be provided by the USFWS' National Coastal Wetlands Conservation Grant Program. Expenditures itemized by Class included in this request are budgeted and described as follows:

Class 041 - *Audit Set Aside* - Funds in this class are based on a percentage of overall award costs

Class 072 - *Grants - Federal* - Funds in this class will be used towards the acquisition of the easement.

In the event that Federal funds become no longer available, General funds will not be requested to support this program. We respectfully request your approval.

  
Thomas S. Burack  
Commissioner

**COASTAL ZONE MANAGEMENT GRANT  
FISCAL SITUATION FY17  
03-44-44-442010-36420000**

|  |                    |
|--|--------------------|
| Total Federal Awards                   | \$4,000,000        |
| Less Expenditures thru 6/30/16         | \$1,070,744        |
| Remaining Authorization to Budget      | \$2,929,256        |
| Less Current FY17 Budget Authorization | \$1,730,591        |
| Total Available for Budgeting          | \$1,198,665        |
| <b>REQUESTED ACTION</b>                | <b>\$1,000,000</b> |
| Available to Budget at a later date    | \$198,665          |

| <u>Grant Award Number</u> | <u>Award Amount</u> | <u>Expenses to 6/30/16</u> | <u>Balance</u>     |
|---------------------------|---------------------|----------------------------|--------------------|
| NA14NOS4190067            | \$965,000           | \$596,982                  | \$368,018          |
| NA15NOS4190089            | \$970,000           | \$473,762                  | \$496,238          |
| NA16NOS4190111            | \$1,065,000         | \$0                        | \$1,065,000        |
| F16AP01004                | \$1,000,000         | \$0                        | \$1,000,000        |
| <b>TOTAL</b>              | <b>\$4,000,000</b>  | <b>\$1,070,744</b>         | <b>\$2,929,256</b> |

|   |  |   |  |
|---|--|---|--|
| U. S. DEPARTMENT OF COMMERCE<br><b>Award Action Request</b>   |  | Award Number<br><b>NA14NOS4190067</b>   |  |
| Recipient Name<br>Environmental Services, New Hampshire Department of   |  | Request Type<br>No Cost Extension - Prior Approval Required<br>Document ID: 2552549 |  |
| Street Address<br>29 Hazen Drive  |  | Award Period<br>07/01/2014 - 06/30/2017   |  |
| City, State, Zip Code<br>Concord NH 03301-6510<br>USA   |  | Total Award Funding<br>Federal: \$965,000.00<br>Non-Federal: \$886,000.00           |  |
| Program Office<br>NOS Office for Coastal Management (OCM)   |  | Program Officer<br>Rebecca Newhall 978-281-9237 Rebecca.Newhall@noaa.gov            |  |
| CFDA Number and Project Title<br>11.419: CZM Program Grants FY14 Combines 306/A/309   |  |   |  |
| Requested Extension Date<br>12/31/2016  |  |   |  |
| Justification<br>The New Hampshire Coastal Program (NHCP) requests a one year extension of our 2014 grant program # NA14NOS4190067. The reason for the extension is to provide additional time to complete Task 306-13, Piscataqua Region Monitoring Collaborative ? Piscataqua Region Estuaries Partnership (PREP). Due to staff turnover PREP has been delayed in implementing this project; however they have hired a new Coastal Scientist who will be responsible for its implementation. With this extension we will be able to finalize the project within the extended grant timeframe. Specifically it will allow for salt marsh mapping to occur in 2016 and allow for additional time to develop the reports for the macroalgae and eelgrass monitoring.<br><br>At this time we do not anticipate any other tasks? timelines to extend beyond December 31, 2015.<br><br>The NHCP requests a one year, no cost time extension of the grant to December 31, 2016. No work of any kind (except work related to closeout activities), contractual or direct, will continue beyond December 31, 2016 if approved. |  |   |  |
| Award Action Request Status<br>Accepted   |  |   |  |
| SUBMITTED BY<br>Steven M Couture  |  | DATE<br>07/27/2015  |  |
| APPROVED BY<br>Marianne K Eggers  |  | DATE<br>08/20/2015  |  |

|  |  |   |  |
|--|--|---|--|
| U. S. DEPARTMENT OF COMMERCE   |  | Award Number  |  |
| <b>Award Action Request</b>  |  | <b>NA15NOS4190089</b>   |  |
| Recipient Name<br>ENVIRONMENTAL SERVICES, NEW HAMPSHIRE<br>DEPARTMENT OF   |  | Request Type<br>No Cost Extension - Prior Approval Required<br>Document ID: 2615346 |  |
| Street Address -<br>29 HAZEN DR  |  | Award Period<br>07/01/2015 - 06/30/2018   |  |
| City, State, Zip Code<br>CONCORD NH 03301-6510<br>USA  |  | Total Award Funding<br>Federal: \$970,000.00<br>Non-Federal: \$891,000.00           |  |
| Program Office<br>NOS Office for Coastal Management (OCM)  |  | Program Officer<br>Rebecca Newhall 978-281-9237 Rebecca.Newhall@noaa.gov            |  |
| CFDA Number and Project Title<br>11.419: CZM Program Grants FY15 Combined 306/A/309  |  |   |  |
| Requested Extension Date<br>06/30/2018   |  |   |  |
| Justification<br>The New Hampshire Coastal Program (NHCP) requests an 18 month year extension of our 2015 grant program # NA15NOS4190089. The reason for the extension is to provide additional time to complete Task 306-7, Activity 2: Salt Marsh Restoration, Management, and Planning. NHCP has concluded that more scrutiny of database information is needed before we proceed with additional salt marsh restoration monitoring field work; however, we have identified an opportunity to improve coastal habitat monitoring data collection, management, and analysis, which is the basis of this extension request. With this extension we will be able to improve and finalize the project within the extended grant timeframe. A more detailed description of the reasoning for the extension and the expected deliverables is attached.<br><br>There is a delay in accounting procedures between the state and federal systems. This is the reason for any slight discrepancies between the submitted SF 424A and what is reflected in the NOAA accounting system. |  |   |  |
| Award Action Request Status<br>Accepted  |  |   |  |
| SUBMITTED BY<br>Steven M Couture   |  | DATE<br>07/13/2016  |  |
| APPROVED BY<br>Craig Reid  |  | DATE<br>07/20/2016  |  |

U. S. DEPARTMENT OF COMMERCE

**FINANCIAL ASSISTANCE AWARD**

GRANT  COOPERATIVE AGREEMENT

FEDERAL AWARD ID NUMBER

**NA16NOS4190111**

|   |  |
|---|--|
| RECIPIENT NAME<br>ENVIRONMENTAL SERVICES, NEW HAMPSHIRE DEPARTMENT OF | PERIOD OF PERFORMANCE<br>07/01/2016-12/31/2017 |
| STREET ADDRESS<br>29 HAZEN DR   | FEDERAL SHARE OF COST<br>\$1,065,000.00        |
| CITY, STATE, ZIP CODE<br>CONCORD NH 03301-6510                        | RECIPIENT SHARE OF COST<br>\$988,000.00        |
| AUTHORITY<br>16 U.S.C. 1455, 1455a, 1456b                             | TOTAL ESTIMATED COST<br>\$2,053,000.00         |

CFDA NO. AND NAME  
11.419 , Coastal Zone Management Administration Awards

PROJECT TITLE  
CZM Program Grants FY16 Combined 306/A/309

**This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.**

- DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS (DECEMBER 2014)
- R & D AWARD
- FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE
- BUREAU-SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS
- SPECIAL AWARD CONDITIONS
- LINE ITEM BUDGET
- 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101
- 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES
- MULTI-YEAR AWARD (PLEASE SEE THE MULTI-YEAR SPECIAL AWARD CONDITION.)
- DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF:79 FR 78390 DECEMBER 30, 2014)
- OTHERS(S):

This award is in accordance with 15 CFR 923.

|   |                    |
|---|--------------------|
| SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER<br>Alan Conway<br>Grants Officer         | DATE<br>06/06/2016 |
| PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL<br>Susan Carlson | DATE<br>07/12/2016 |



United States Department of the Interior

FISH AND WILDLIFE SERVICE  
300 Westgate Center Drive  
Hadley, MA 01035-9589



In Reply Refer To:  
FWS/Region5/WSFR

SEP 13 2016

WSFR – New Hampshire

Mr. Eugene J. Forbes, Director  
New Hampshire Department of Environmental Services  
29 Hazen Drive  
Concord, NH 03302  
DUNS: 042828025

Subject: Notice of Grant Award **F16AP01004**

Dear Mr. Forbes:

Your organization's application for Federal financial assistance titled "NH Great Bay Estuary - Harvey Forest and Wetlands" submitted to the U.S. Fish and Wildlife Service's (Service) CFDA Program 15.614 is approved. This award is made under the authority of: Coastal Wetlands Planning, Protection and Restorations Program. For a complete list of this program's authorizing legislation, go to <https://www.cfda.gov/> and search by the CFDA Program number. This award is made based on Service approval of your organization's proposal, hereby incorporated by reference into this award.

The performance period of this award is September 06, 2016 through April 30, 2017. Only allowable costs resulting from obligations incurred during the performance period and any authorized pre-award costs may be charged to this award. All obligations incurred under the award must be liquidated no later than 90 calendar days after the end of the performance period, unless the Service approves a final financial reporting period extension (see Reporting Requirements section below). If you need more time to complete project activities, you must submit a revision to this Application for Financial Assistance (see Period of Performance Extensions section below).

This award is approved in the total amount of \$2,442,457.00 and funded as follows:

| <u>Service</u> | <u>Recipient</u> |
|----------------|------------------|
| \$1,000,000.00 | \$1,442,457.00   |

Please note the change to the start date on the Standard Form (SF) 424, *Application for Federal Assistance*.

**Pre-award Costs:** Your organization is authorized to be reimbursed for all direct and indirect pre-award expenses incurred prior to the performance period start date of this award and necessary to comply with the proposed project schedule/period of performance. Pre-award expenses are allowable only to the extent that they are authorized by the approved Standard Form (SF) 424, *Application for Federal Assistance*, scope of work, and project budget incorporated by reference under this award.

**Federal Share/Match Requirements:** The Federal share of the total project expenditures cannot exceed 68.75 percent. Recipient is eligible to request Federal obligated funds up to but not in excess of an amount equal to 68.75 percent of the total project expenditures.

**Indirect Costs:** Indirect costs under this Award are approved on the condition that the Recipient will submit an indirect cost rate proposal to their cognizant agency immediately after the award is made and no later than 90 calendar days past the award performance period start date. The Recipient is not authorized to charge indirect costs under this award until the Recipient has received, and provided a copy to the Service Project Officer, an approved Negotiated Indirect Cost Rate Agreement (NICRA) from the Federal government. In the event the Recipient fails to establish an approved rate before the end of the award performance period, the Service may either: (1) deobligate the Federal amount budgeted for indirect costs and, if not otherwise prohibited by legislation or regulation, allow the Recipient to use costs otherwise allocable as indirect costs to satisfy cost-sharing or matching requirements; or (2) allow the Recipient to transfer the amount otherwise allocable as indirect costs to direct costs. Service approval of such budget changes will depend on the particular award circumstance. Indirect costs otherwise allocable to this award may not be shifted to another Federal award unless specifically authorized by legislation.

If the Recipient has submitted an indirect cost rate proposal to the cognizant agency within the required timeframe but the cognizant agency has delayed approval of the proposal, the Recipient must provide to the Service Project Officer a copy of the submitted proposal, the name of the cognizant agency, and evidence of the proposal submission date in the form of either a copy of an emailed submission or written confirmation of the proposal receipt date from the cognizant agency. The Service may, upon review of the documentation and consultation with the cognizant agency, give written approval to the Recipient to charge indirect costs at their proposed rate until their proposal is approved. Service approval to charge indirect costs based on a proposed rate will depend on the circumstance; the Service will not approve a Recipient to charge indirect costs based on a proposed rate if rate approval delays are due to the Recipient having submitted a late, incomplete or inaccurate proposal. The Recipient must receive written prior approval from the Service before charging indirect costs based on a proposed rate. The award may be subject to further revision if the approved rate is higher or lower than the proposed rate.

**System for Award Management (SAM) Registration:** Under the terms and conditions of this award, your organization must maintain an active SAM registration at <https://www.sam.gov/portal/public/SAM/> until the final financial report is submitted or final payment is received, whichever is later. If your organization's SAM registration expires during the required period, the Service will suspend payment under this and all other Service awards to your organization until you update your organization's SAM registration.

**Terms of Acceptance:**

Acceptance of a financial assistance award (i.e., grant or cooperative agreement) from the Service carries with it the responsibility to be aware of and comply with the terms and conditions applicable to the award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application submitted to and approved by the Service. Awards are subject to the terms and conditions incorporated into the notice of award either by direct citation or by reference to the following: Federal regulations; program legislation or regulation; and special award terms and conditions. The terms and conditions of Service awards flow down to subrecipients and contractors, unless a particular award term or condition specifically indicates otherwise. The Federal regulations applicable to Service recipients and their subrecipients and contractors are listed by recipient type in the **Service Financial Assistance Award Terms and Conditions** posted on the Internet at <http://www.fws.gov/grants/>. If you do not have access to the Internet and require a printed copy of the award terms and conditions, contact the Service Project Officer identified below.

**Special Conditions and Provisions:**

- (1) The Grantee is authorized to draw down funds and proceed to closing on the Harvey wetlands conservation easement provided the following:
  - a. The Grantee will provide a revised draft conservation easement to the Service for review and approval prior to settlement.
  - b. The Grantee will grant to the Southeast Land Trust (Sub-grantee) funding subject to all Terms and Conditions of this NGWG grant award letter and in accordance with all federal statutes, executive orders, and implementing regulations including the U.S. Fish and Wildlife Services' Financial Assistance Award Terms and Conditions <https://www.fws.gov/grants/pdfs/USFWSFAAwardTermsandConditions12-26-14.pdf>.
  - c. The Grantee will provide a copy the grant or award agreement to the U.S. Fish and Wildlife Service, WSFR program, with its performance report.
  
- (2) The pre-agreement costs in the amount of \$115,457 as identified in the Preliminary Summary of Land Costs are approved.

(3) The Grantee and the Sub-grantee will identify, in the conservation easement, the Federal interest in the title of the real property and will simultaneously record with the conservation easement a Notice of Grant Agreement which further describes the purpose of the easement and outlines the terms and conditions of the grant.

(4) Grantee and Subgrantee will submit signed/executed color copies of the baseline documentation report.

(5) Grantee and Subgrantee will submit annual easement monitoring reports to the service for the Harvey Conservation Easement.

(6) Cost accounting is at the subaccount level.

(7) If the grantee generates income outside of the grant period from federally assisted acquisitions or other activities, it must treat such income as additional funding for purposes consistent with the grant or the program that generated the income.

(8) Equipment purchased with grant funds must be used to meet grant objectives during and after the grant period. When equipment is not needed or no longer useful for its original purpose, it may be used for other Coastal Wetland Grant Program projects. If equipment is no longer useful to the grantee, it may be transferred or sold, and the awarding agency reimbursed its proportionate share of the current market value or purchase price, respectively. The reimbursement may be treated as program income both during and after the grant period within which the equipment was purchased. When the equipment has reached the end of its useful life, or its value is less than \$5,000, it may be disposed of in accordance with the grantee's procedures. The current status of the equipment and anticipated use or disposition of the equipment during its expected useful life must be described in the final performance report.

**Payments:**

Your organization has completed enrollment in U.S. Treasury's Automated Standard Application for Payment (ASAP) system. When requesting payment in ASAP, your Payment Requestor will be required to enter an Account ID. The Award Number assigned to this award is the partial Account ID in ASAP. When entering the Account ID in ASAP, the Payment Requestor should enter the Award Number identified in the subject line on this Notice of Award followed by a percent sign (%). Refer to the ASAP.gov Help menu for detailed instructions on requesting payments in ASAP.

**Reporting Requirements:**

**Financial and Performance Reporting Requirements:**

Annual interim financial and performance reports and final financial and performance reports are required under this award. The report periods and due dates under this award are:

| <b>Report:</b>                | <b>Report Period End Date:</b> | <b>Report Due Date:</b> |
|-------------------------------|--------------------------------|-------------------------|
| Final financial & performance | 04/30/2017                     | 07/29/2017              |

Recipients must use the SF 425, *Federal Financial Report* form for all financial reporting. This form is available at [http://www.whitehouse.gov/omb/grants\\_forms/](http://www.whitehouse.gov/omb/grants_forms/).

Performance reports must contain: (1) a comparison of actual accomplishments with the goals and objectives of the award as detailed in the approved scope of work; (2) a description of reasons why established goals were not met, if appropriate; and (3) any other pertinent information relevant to the project results. Please include the Service award number provided in the subject line of this letter on all reports.

Financial and performance reporting due dates may be extended one time only for a maximum of 90 days by the Service upon receipt of a written request addressed to the Chief, Division of Wildlife and Sport Fish Restoration (WSFR), and sent to [FW5fareports@fws.gov](mailto:FW5fareports@fws.gov), identifying the type of report to be extended, the requested revised due date, and a justification for the extension. The Chief, WSFR may approve an additional extension if justified by a catastrophe that significantly impairs the recipient's operations. Requests for reporting due date extensions must be received by the Service no later than one calendar day before the original reporting due date.

**Significant Developments Reports (see 2 CFR 200.328(d):**

Events may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, notify the Service Project Officer in writing as soon as the following types of conditions become known:

- Problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation.
- Favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

**Conflict of Interest Disclosures:**

Recipients are responsible for notifying the Service Project Officer in writing of any actual or potential conflicts of interest that may arise during the life of this award. Conflicts of interest include any relationship or matter which might place the Recipient, the Recipient's employees, or the Recipient's subrecipients in a position of conflict, real or apparent, between their responsibilities under this award and any other outside interests. Conflicts of interest may also include, but are not limited to, direct or indirect financial interests, close personal relationships, positions of trust in outside organizations, consideration of future employment arrangements with a different organization, or decision-making affecting the award that would cause a reasonable person with knowledge of the relevant facts to question the impartiality of the Recipient, the Recipient's employees, or the Recipient's subrecipients in the matter. Upon receipt of such a notice, the Service Project Officer in consultation with their Ethics Counselor will determine if a conflict of interest exists and, if so, if there are any possible actions to be taken by the Recipient, the Recipient's employee(s), or the Recipient's subrecipient(s) that could reduce or resolve the conflict. Failure to resolve conflicts of interest in a manner that satisfies the Service may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including termination of this award.

**Other Mandatory Disclosures:**

Recipients and their subrecipients must disclose, in a timely manner, in writing to the Service or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting this award. Non-Federal entities that have received a Federal award including the term and condition outlined in 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.338, Remedies for noncompliance, including suspension or debarment (See 2 CFR 200.113, 2 CFR Part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313).

**Other Deliverables:**

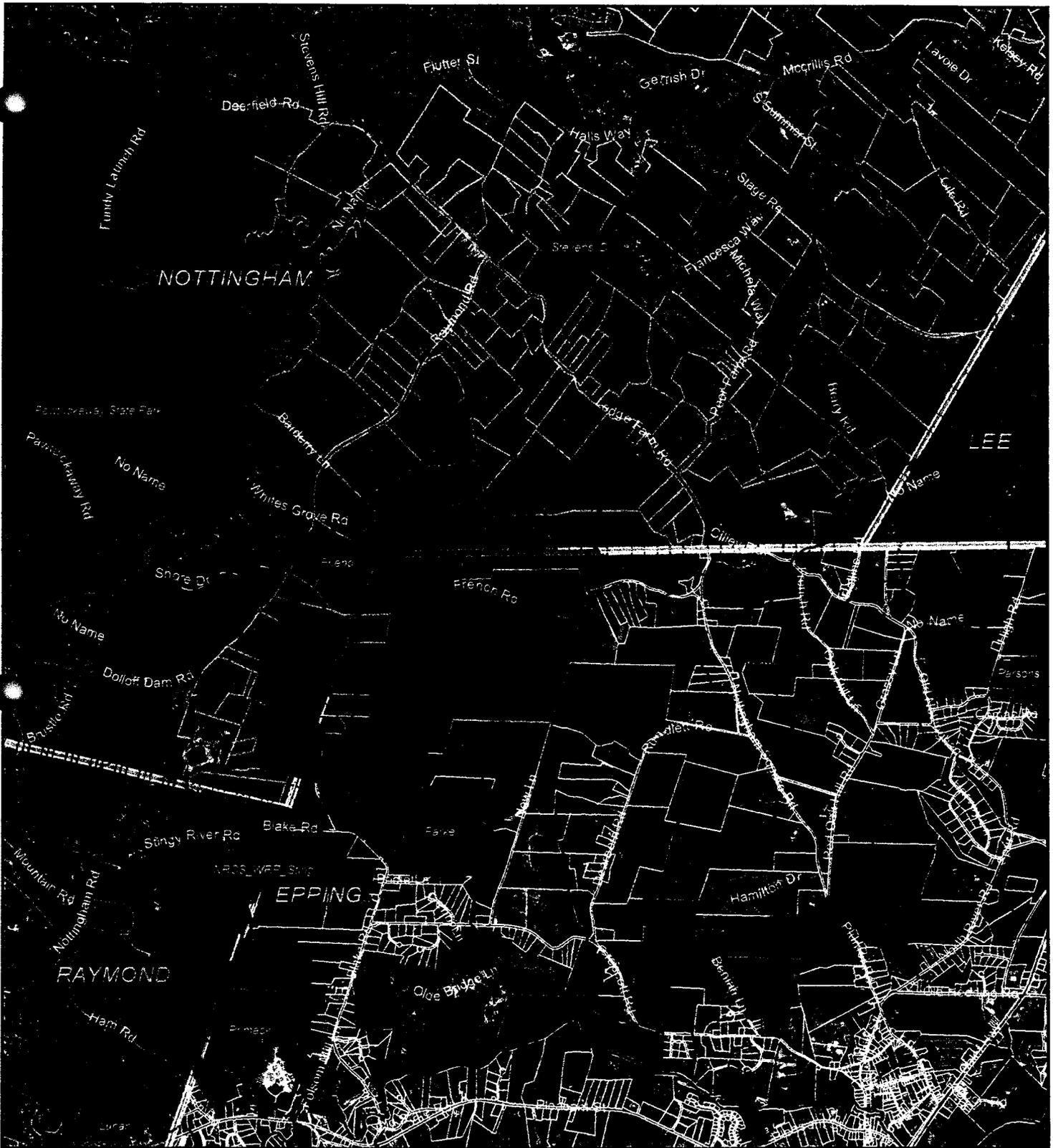
All reports must be addressed to the Service Project Officer and sent to [FW5fareports@fws.gov](mailto:FW5fareports@fws.gov).

**Project/Program Plan and Budget Revisions:**

Recipients are required to report deviations from budget or project scope or objective, and request prior approvals for budget and program plan revisions in accordance with 2 CFR 200.308 unless otherwise specifically waived in this award.

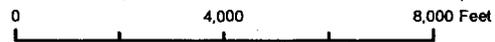
**Performance Period Extensions:**

If additional time is needed to complete the approved project(s), you must submit an SF-424, Application for Federal Assistance and a justification for this revision to the Service at [FW5fareports@fws.gov](mailto:FW5fareports@fws.gov). The SF-424 and justification must be received by the Service at least one calendar day before the authorized grant period end date, and must include supporting reasons for this revision and a revised end date. Extensions for time cannot be authorized for the purpose of spending an unused balance of funds that remains after the approved project activities have been completed.



-  Kennard Hill Area
-  Conserved Land
-  Forest Roads/Trails
-  Town Boundary

**Aerial Locus Map**  
**Harvey/Applehurst Farm**  
**Kennard Hill Area (~1,114 acres)**  
**Epping & Nottingham, NH**



Boundary and feature locations are approximate. Boundaries are based on tax maps. 1-foot resolution orthophoto taken [Spring 2010 for NHDOT].

Map prepared by  
 Southeast Land Trust of NH  
 December, 2013

