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Frank Edelblut
Commissioner

Paul K. Leather
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
Division of Higher Education – Higher Education Commission
101 Pleasant Street
Concord, N.H. 03301
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September 13, 2017

His Excellency, Governor Christopher T. Sununu
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Education, Division of Higher Education to **retroactively** pay the membership dues to the State Higher Education Executive Officers Association (SHEEO), Vendor Code 167113, in the amount of \$4,364, effective October 1, 2017 through September 30, 2018. 52% General Funds, 48% Agency Income (Fees).

Funding is available in the accounts titled Higher Education Commission and Agency Income (Fees) as follows:

06-56-56-566510-86790000-026-500251	Organizational Dues	\$2,264
06-56-56-566510-67770000-026-500251	Organizational Dues	\$2,100

Explanation

The membership dues are **retroactive** because of administrator delays caused by changes in the management structure.

The State Higher Education Executive Officers Association is a national association established to help its members and states develop and sustain excellent systems of higher education. It (1) Organizes conferences to advance and disseminate knowledge about effective state policies and practices; (2) Maintains regular systems of communication among its members and provides ready access to relevant studies and publications; (3) Serves as a liaison between the states and the federal government; (4) Alerts members to emerging national and international policy issues; (5) Draws on the expertise of its members to advocate state and national policies to strengthen postsecondary education; (6) Represents the perspective of state higher education leaders on national, federal and international education initiatives; (7) Analyzes and synthesizes higher education policy issues and publishes reports to inform the field; and (8) Implements projects to enhance higher education in the states. It is important that New Hampshire continue to be involved with this association in order to keep abreast of current and emerging higher education matters.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization? ***The State Higher Education Executive Officers has been in existence since 1954. The Higher Education Commission has been a member since 1976.***
2. Is there any other organization which provides the same or similar benefits which your agency belongs to? ***No***
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member? ***49 states and Puerto Rico belong to this organization; the University System of New Hampshire shares in the New Hampshire membership and pays one half of the total cost.***
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.) ***The dues are determined by a sliding scale based on the appropriations for higher education in each state.***
5. What benefit does the state receive from participating in this membership?
SHEEO (1) Organizes conferences to advance and disseminate knowledge about effective state policies and practices; (2) Maintains regular systems of communication among its members and provides ready access to relevant studies and publications; (3) Serves as a liaison between the states and the federal government; (4) Alerts members to emerging national and international policy issues; (5) Draws on the expertise of its members to advocate state and national policies to strengthen postsecondary education; (6) Represents the perspective of state higher education leaders on national, federal and international education initiatives; (7) Analyzes and synthesizes higher education policy issues and publishes reports to inform the field; and (8) Implements projects to enhance higher education in the states. SHEEO is currently organizing a national Commission on the Regulation of Postsecondary Distance Education. It has placed members on negotiated rule-making panels for the U.S. Department of Education, and a past director of the Commission served in that capacity.
6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail. ***Yes. Members have access to SHEEO Peer Collaboration Network services and the ability to ask questions of other members around the country. Attending conferences is also a privilege of membership, but registration fees apply.***
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain. ***No***

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips. ***No, but in some cases SHEEO has received grants for special purpose meetings that have included travel reimbursement for participants, but this is not part of the membership fee.***
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization. ***Director of the Division of Higher Education – Higher Education Commission. He/she is a voting member of the association.***
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization. ***New Hampshire would not have access to a valuable and efficient source of information to keep abreast of federal policy issues. The Agency would not have the benefit of frequent communication and collaboration with other state agencies with similar responsibilities. The Agency would lose an important opportunity for its voice to be heard in deliberations by this leading national organization that often shapes federal policy positions.***

Respectfully submitted,



Frank Edelblut
Commissioner

VMB:pme

Attachments



SHEEO

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Boulder, Colorado 80301-2205
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sheeo@sheeo.org

STATE HIGHER EDUCATION EXECUTIVE OFFICERS ASSOCIATION

www.sheeo.org

July 26, 2017

Edward R. MacKay
Director
New Hampshire Department of Education - Division of Higher Education
101 Pleasant St
Concord, NH 03301

Invoice Number: 11029

Fiscal Year 2018 Annual State Dues through September 30, 2018

Choose tier and remit payment accordingly:

Tier 1: \$7,604

Includes dues, and registration and travel expenses for one attendee to the SHEEO Annual Meeting in Salt Lake City, UT, July 9-13, 2018; and SHEEO Higher Education Policy Conference in Denver, CO, August 6-10, 2018

Tier 2: \$5,984

Includes dues, and registration and travel expenses for one attendee to the SHEEO Annual Meeting in Salt Lake City, UT, July 9-13, 2018

Tier 3: \$4,364

Includes dues only

SHEEO can accept payment by check only.

Make checks payable to:

SHEEO
3035 Center Green Drive, Suite 100
Boulder, CO 80301-2205

Contact Gladys Kerns for questions (303) 541-1604; gkerns@sheeo.org

State Higher Education Executive Officers
Fiscal Year 2018 Proposed Dues Schedule with 3% increase and three categories

State	2017 Dues reference)	Average of FY17, FY16, and FY15 Appropriations (Dollars in Thousands)	Class 18	Tier One Dues + Registration & Travel to Annual Meeting & Policy Conference	Tier Two Dues + Registration & Travel to Annual Meeting	Tier Three Dues	Notes
Alabama	21,606	1,508,663	5	27,654	24,954	22,254	
Alaska Commission on Postsecondary Education	6,983	360,561	2	10,432	8,812	7,192	a
University of Alaska System	6,983	360,561	2	10,432	8,812	7,192	a
Arizona	19,942	855,340	4	25,940	23,240	20,540	
Arkansas	19,942	993,545	4	25,940	23,240	20,540	
California	21,606	13,039,839	5	27,654	24,954	22,254	
Colorado	19,942	836,813	4	25,940	23,240	20,540	
Connecticut State Colleges and Universities	11,965	1,157,920	4	15,564	13,944	12,324	a
Connecticut Office of Higher Education	11,965	1,157,920	4	15,564	13,944	12,324	a
Delaware	11,638	230,441	2	17,387	14,687	11,987	
District of Columbia	7,061	74,027	1	12,673	9,973	7,273	
Florida	21,606	4,388,734	5	27,654	24,954	22,254	
Georgia	21,606	3,050,200	5	27,654	24,954	22,254	
Hawaii	16,205	614,962	3	22,091	19,391	16,691	
Idaho	11,638	426,941	2	17,387	14,687	11,987	
Illinois	21,606	2,389,638	5	27,654	24,954	22,254	
Indiana	21,606	1,723,695	5	27,654	24,954	22,254	
Iowa	19,942	850,739	4	25,940	23,240	20,540	
Kansas	19,942	779,714	4	25,940	23,240	20,540	
Kentucky	19,942	1,174,380	4	25,940	23,240	20,540	
Louisiana	19,942	1,131,553	4	25,940	23,240	20,540	
Maine	11,638	285,938	2	17,387	14,687	11,987	
Maryland	21,606	1,873,217	5	27,654	24,954	22,254	
Massachusetts	21,606	1,500,282	5	27,654	24,954	22,254	
Michigan	2,354	1,828,919		7,825	5,125	2,425	
Minnesota Office of Higher Education	12,964	1,507,320	5	16,592	14,972	13,352	a
Minnesota State	12,964	1,507,320	5	16,592	14,972	13,352	a
Mississippi	19,942	1,020,574	4	25,940	23,240	20,540	
Missouri	19,942	1,051,960	4	25,940	23,240	20,540	
Montana	11,638	247,849	2	17,387	14,687	11,987	
Nebraska	16,205	739,448	3	22,091	19,391	16,691	c
Nevada	16,205	532,287	3	22,091	19,391	16,691	
New Hampshire Department of Education, Division of Higher Education - Higher Education Commission	4,237	124,752	1	7,604	5,984	4,364	a
University System of New Hampshire	4,237	124,752	1	7,604	5,984	4,364	a
New Jersey	21,606	2,047,433	5	27,654	24,954	22,254	
New Mexico	19,942	888,827	4	25,940	23,240	20,540	
New York State Education Department, Office of Higher Education	21,606	5,634,611	5	16,592	14,972	13,352	a
The State University of New York		5,634,611	5	16,592	14,972	13,352	a
North Carolina	21,606	3,825,732	5	27,654	24,954	22,254	
North Dakota	11,638	411,689	2	17,387	14,687	11,987	
Northern Marianas Islands	2,354			7,825	5,125	2,425	
Ohio	21,606	2,221,292	5	27,654	24,954	22,254	
Oklahoma	19,942	946,388	4	25,940	23,240	20,540	
Oregon	16,205	753,704	4	25,940	23,240	20,540	b
Pennsylvania Department of Education, Office of Postsecondary and Higher Education	12,964	1,666,544	5	16,592	14,972	13,352	a
Pennsylvania's State System of Higher Education	12,964	1,666,544	5	16,592	14,972	13,352	a
Puerto Rico	7,061	921,367	4	25,940	23,240	20,540	b
Rhode Island	11,638	179,477	2	17,387	14,687	11,987	
South Carolina	19,942	1,030,424	4	25,940	23,240	20,540	
South Dakota	11,638	224,795	2	17,387	14,687	11,987	
Tennessee	21,606	1,650,473	5	27,654	24,954	22,254	
Texas	21,606	7,280,682	5	27,654	24,954	22,254	
Utah	19,942	933,225	4	25,940	23,240	20,540	
Vermont State Colleges System	4,237	91,588	1	7,604	5,984	4,364	a
The University of Vermont	4,237	91,588	1	7,604	5,984	4,364	a
Virginia	21,606	1,908,597	5	27,654	24,954	22,254	
Washington	21,606	1,743,249	5	27,654	24,954	22,254	
West Virginia	16,205	491,909	3	22,091	19,391	16,691	
Wisconsin	21,606	1,515,450	5	27,654	24,954	22,254	
University of Wyoming	6,983	392,768	2	10,432	8,812	7,192	a
Wyoming Community College Commission	6,983	392,768	2	10,432	8,812	7,192	a
TOTAL	928,531	93,996,540		1,272,786	1,125,366	977,946	

Source: State Support for Higher Education Database (SSDB)

a) In states with two members, each agency pays 60% of class fee.

b) State changed class this year.

c) Revised.

Fiscal Year 2017 Dues Schedule

Class	Appropriations Size	FY17 Dues
1	\$170 M or Less	\$7,061
2	\$170.1 M - \$450 M	\$11,638
3	\$450.1M - \$740 M	\$16,205
4	\$740.1 M - \$1.3 B	\$19,942
5	More than \$1.3 B	\$21,606
Michigan and Northern Marianas Colleges		33.34% of Class 1
		\$2,354

Tier One Dues + Registration & Travel to Annual Meeting & Policy Conference	Tier Two Dues + Registration & Travel to Annual Meeting	Tier Three Dues
\$12,673	\$9,973	\$7,273
\$17,387	\$14,687	\$11,987
\$22,091	\$19,391	\$16,691
\$25,940	\$23,240	\$20,540
\$27,654	\$24,954	\$22,254
\$7,825	\$5,125	\$2,425

Explanation of the SHEEO Dues schedule Excel spreadsheet:

Column A = state name

Column B = 2017 dues for reference. The Commission and USNH paid \$4,237 each.

Column C = this is the average of FY17, FY16, and FY15 state Appropriations (Dollars in Thousands) for higher education for CCSNH, USNH, and the Higher Ed Commission (Division), or \$124,752,000.

Column D = The SHEEO dues schedule class used to determine billing. NH is in the lowest category (Class1) with appropriations of \$170,000,000 or less. (See the "Fiscal Year 2017 Dues Schedule" at the bottom of the sheet.) Class 1 dues are \$7,061. In states with two members, each agency pays 60% of the Class fee so both the NH Commission and USNH pay \$4,364.

Columns E & F = SHEEO dues packages with travel included. (NH does not purchase these options)

Column G = Straight dues with no travel. NH Commission dues are 60% of the Class 1 dues of \$7,061 or **\$4,364.**

A handwritten signature in black ink, appearing to be the initials 'DL' or similar, located below the text of Column G.