



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

April 21, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Division of Aeronautics, Rail and Transit

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

William Cass
Approved by Fiscal Committee 5/15/15 Date

REQUESTED ACTION

Pursuant to Chapter 144:95, Laws of 2013, authorize the Department of Transportation to transfer \$521,508 between various classes effective upon Fiscal Committee and Governor and Council approval through June 30, 2015.

04-096-096-964010-2916	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
Public Transportation			
Expenses:			
010 500100 Personal Services – Perm	\$318,895	\$0	\$318,895
018 500106 Overtime	6,000	0	6,000
020 500200 Current Expense	5,600	0	5,600
022 500255 Rents-Leases Other than State	400	0	400
024 500225 Maintenance Other than Buildings/ Grounds	237,792	0	237,792
026 500251 Organizational Dues	7,600	0	7,600
029 500290 Intra-Agency Transfers	9,060	0	9,060
030 500311 Equipment New Replacement	167,500	280,000	447,500
035 509035 Shared Services Support	4,598	0	4,598
037 500174 Technology – Hardware	40,000	0	40,000
038 500177 Technology – Software	35,000	0	35,000
039 500180 Telecommunications	3,900	0	3,900
040 500800 Indirect Costs	15,000	0	15,000
046 500463 Consultants	2,000	0	2,000
048 500226 Contractual Maint Build-Ground	819,510	0	819,510
057 500535 Books Periodicals Subscriptions	100	0	100
060 500601 Benefits	159,640	0	159,640
066 500546 Employee Training	1,000	0	1,000
067 500557 Training of Providers	90,000	0	90,000
070 500704 In-State Travel Reimbursement	500	0	500

072 500575 Grants Federal	19,755,394	(521,508)	19,233,886
073 500581 Grants Non Federal	100,000	0	100,000
081 509081 Out of State Travel Fed Reimb	3,000	0	3,000
103 502664 Contracts for Operational Svcs	300,000	241,508	541,508
400 500869 Construction Repair Materials	6,000	0	6,000
404 500880 Intra-Indirect Costs	2,436	0	2,436
Total	\$22,090,925	\$0	\$22,090,925
Source of Funds			
Revenue:			
000 404622 Federal Funds	\$21,877,088	\$0	\$21,877,088
005 402759 Private Local Funds	101,385	0	101,385
000 000010 General Funds	112,452	0	112,452
Total	\$22,090,925	\$0	\$22,090,925

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Public Transportation (2916) – 99.03% Federal Funds, 0.46% Private Local Funds, 0.51 General

- Class 030 Increase Equipment New Replacement by \$280,000. This transfer is to purchase replacement equipment in accordance with a NHDOT approved plan for Boston Express bus service. This transfer will align expenditures to the proper class line per accounting policy.
- Class 072 Decrease Grants Federal by \$521,508. This transfer will align expenditures to the proper class line per accounting policy.
- Class 103 Increase Contract for Operational Services by \$241,508. This transfer is to properly account for ongoing operational activities of Boston Express, a state-contracted commuter bus service. This transfer will align expenditures to the proper class line per accounting policy.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds is Federal Funds, Private Local Funds, and General Funds.

5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
No.
7. Are personal services involved?
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



William Cass, P.E.
Assistant Commissioner