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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

August 1, 2019

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 9:16-c, Transfer of Federal Grant Funds, authorize the Department of Safety, Office of the Commissioner, to transfer among accounts within "HLS Exercise Grants" and "HLS Training Grants" as outlined below in the amount of \$35,866.00 for anticipated shortages for the Fiscal Year 2020. This request for transfer of funds is to re-align funds for the purpose of executing the mission of the Homeland Security Grant funding at the local and state level. Effective upon Fiscal Committee and Governor and Council approval through September 30, 2019. Funding source: 100% Federal Funds.

#### 02-23-23-231010-41920000 Dept. of Safety Office of the Commissioner HLS Exercise Grants

Class	Description	Current	Requested	Revised
		SFY 2020	Action	SFY 2020
		Adj. Authorized		Adj. Authorized
000-404492	Federal Funds	(\$471,823.11)	\$0.00	(\$471,823.11)
018-500106	Overtime	4,984.46	0.00	4,984.46
020-500200	Current Expenses	40.65	0.00	40.65
021-502668	Food Institutions.	100.00	0.00	100.00
060-500601	Benefits	985.86	0.00	985.86
070-500704	In-State Travel Reimbursement	803.52	5,745.00	6,548.52
072-500576	Grants-Federal	463,908.39	(5,745.00)	458,163.39
080-500710	Out-of-State Travel Reimbursement	1,000.23	0.00	1,000.23
Total Expenses		\$471,823.11	\$0.00	\$471,823.11

#### 02-23-23-231010-54090000 Dept. of Safety Office of the Commissioner HLS Training Grants

Class	Description	Current	Requested	Revised
		SFY 2020	Action	SFY 2020
		Adj. Authorized		Adj. Authorized
000-404492	Federal Funds	(\$429,183.69)	\$0.00	(\$429,183.69)
018-500106	Overtime	4,931.66	0.00	4,931.66
020-500200	Current Expenses	15,804.61	0.00	15,804.61
030-500301	Equipment New Replacement	30,069.71	0.00	30,069.71
037-500173	Technology-Hardware	15,000.00	0.00	15,000.00
038-500175	Technology-Software	4,607.00	0.00	4,607.00
050-500109	Personal Service Tem Appointed	4,310.56	27,980.00	32,290.56
057-500531	Books Periodicals Subscript	31,745.25	(30,121.00)	1,624.25
060-500601	Benefits	731.26	2,141.00	2,872.26

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072-500576	Grants Federal	302,373.41	0.00	302,373.41
080-500710	Out-of-State Travel Reimbursement	6,560.23	0.00	6,560.23
102-500731	Contracts for Program Services	3,050.00	0.00	3,050.00
103-502664	Contracts for Op Services	10,000.00	0.00	10,000.00
Total Expenses		\$429,183.69	\$0.00	\$429,183.69

**Explanation**

The Department of Safety, Office of the Commissioner, requests authorization to transfer funds between accounts to provide training and exercises for primarily local jurisdictions through the State Homeland Security Program (SHSP). These funds will be used to build capabilities at the local level through grant eligible training and exercise activities and to implement goals and objectives included in the State Homeland Security Strategies and initiatives in the State Preparedness Report (SPR).

The Homeland Security Grant Program (HSGP) funds are used for costs related to preparedness activities associated with implementing the State Homeland Security Strategy and the DHS/FEMA approved Homeland Security Investment Justifications. The HSGP consists of the State Homeland Security Program (SHSP), the Citizen Corps Program, Metropolitan Medical Response System (MMRS) Program, and the Operation StoneGarden Program. Together, these programs provide an integrated mechanism to enhance the coordination of National Priority efforts to prevent, respond to, and recover from terrorist attacks, major disasters, and other emergencies.

Listed below are answers to standard questions required of all Fiscal Committee item requests related to RSA 9:16-a, "Transfers Authorized", RSA 14:30-a, VI, "Expenditure of Funds Over \$100,000 from any Non State Source", or RSA 124:15, "Positions Authorized", and all emergency requests pursuant to "Chapter 145, subparagraph I (a), Laws of 2019, making temporary appropriations for the expenses and encumbrances of the State of New Hampshire":

- 1) *Is the action required of this request a result of the Continuing Resolution for FY 2020?* Yes.
- 2) *If this request is retroactive, what is the significance and importance of the action being effective from an earlier date?*  
No, this request is not retroactive.
- 3) *Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answer to this question.)* No, this is previous years balance forwards.
- 4) *Was funding for this program included in the FY 2018-2019 enacted Budget or requested and denied?* No, The Department has been using the balance forward funds.
- 5) *Is this program, in total or in part, included in the vetoed FY 2020-2021 Operating Budget proposal currently pending for your department, or was it requested and denied?* Yes, it was included in the vetoed FY 2020-2021 budget.
- 6) *Does this program include either positions or consultants and, if so, are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.)* No positions are included in this program.
- 7) *What would be the effect should this program be discontinued or not initiated as a result of this request being denied?*  
The Department of Safety would not be able to provide Homeland Security Training and Exercise activities to local first responders.

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The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

- 1) *Does transfer involve continuing programs or one-time projects?* This transfer is to provide sufficient appropriations to cover primarily state agency level First Responder exercise and training activities funded through the Homeland Security Grant Program, which is a continuing program.
- 2) *Is this transfer required to maintain existing program level or will it increase the program level?* This transfer will allow the Department of Safety to maintain the current annual level of exercise and training activities and to implement the mission of the Homeland Security Grants Program through September 30, 2019.
- 3) *Cite any requirements which make this program mandatory.* There are no requirements that make this program mandatory. However, this program has been federally approved by enabling Congressional language and has been 100% funded by a federal award since 2003.
- 4) *Identify the source of funds on all accounts listed on this transfer.* 100% federal funds.
- 5) *Will there be any effect on revenue if this transfer is approved or disapproved?* No. However, approved Homeland Security grant funded exercise and training programs for local first responders will not be completed and programming scheduled in advance as part of the exercise and training calendars for local First Responders will need to be canceled.
- 6) *Are funds expected to lapse if this transfer is not approved?* No.
- 7) *Are personnel services involved?* Yes, temporary part-time personnel are used to provide training and exercise programs to first responders.

**Org 4192**

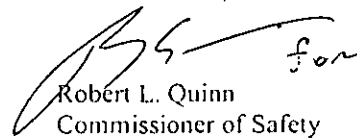
- 4192 Class 70      Increased to fund the travel needs for temporary part-time personnel providing exercise programs to local first responders.
- 4192 Class 72      Decreased to fund the travel of temporary part-time personnel for exercise programs.

**Org 5409**

- 5409 Class 50      Increased to fund the part-time of temporary personnel for training of local first responders.
- 5409 Class 57      Decreased to fund the part-time of temporary personnel salary and benefits for training of local first responders
- 5409 Class 60      Increased for the funding needs of benefits for temporary personnel for training programs.

Highway Funds or General Funds will not be used should federal funds become unavailable.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety