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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

Helen E. Hanks
Commissioner
Robin H. Maddaus
Director

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MAY 21 '19 PM 2:07 DAS

May 21, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord NH 03301

REQUESTED ACTION

The New Hampshire Department of Corrections requests that the following be placed on the Consent Calendar. Authorize the New Hampshire Department of Corrections, in accordance with RSA 4:8, Gifts to the State, to accept a nonmonetary donation from Children's Literacy Foundation (CLiF), Duncan McDougall, Executive Director, 1536 Loomis Hill Road, Waterbury Center, Vermont, of three literacy seminars for residents, 1,000 books for participants to give or send to their children, and postage and envelopes for mailing books with a total value of \$11,250.00, for use by the population at the New Hampshire Correctional Facility for Women in Concord, NH.

EXPLANATION

The NH Department of Corrections has received a donation from Children's Literacy Foundation that will help to improve the literacy of our residents and foster a love of reading in their children. The seminars are aimed at building the participants' confidence to read to their children, even if they are not strong readers themselves. These seminars strengthen and maintain the relationships between mothers and their children. The children can pick out books to take home after a visit, and their parent can also mail them books at a later date. According to CLiF, "Studies show that participation in storybook programs helps keep families together and increases the chances of a parent staying at home once he or she is released from prison." The Children's Literacy Foundation made a similar large donation to the Concord Men's prison in 2013 and one for the Concord and Berlin prisons in 2016 and 2018.

Your favorable consideration of this request would be greatly appreciated.

Respectfully submitted,

Helen E. Hanks
Commissioner

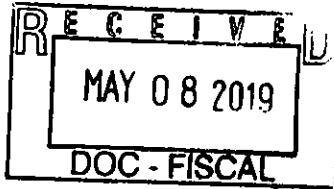
New Hampshire Department of Corrections

Name & Address	Description	Market Value
Duncan McDougall, Exec. Director Children's Literacy Foundation 1536 Loomis Hill Rd Waterbury Center VT 05677	3 literacy seminars for residents; 1,000 books for mothers to give or send to their children; postage and envelopes for mailing books	\$11,250.00
	TOTAL	\$11,250.00



STATE OF NEW HAMPSHIRE
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DONATION RECORD
(All information must be filled in)

Donor/Contact Name: Mr. DUNCAN McDougall
 Ms.
 Mrs.
 (Circle one title or write out title(s) with name on line above)

Donor Organization/Business: Children's Literacy Foundation

Donor's Street Address: 1536 Loomis Hill Road

Donor's Mailing Address (if different from above): _____

City: Waterbury Center State VT Zip 05677

Donor's Phone Number: _____

Donor's Relationship to DOC:

Volunteer Support Group or Organization
 Employee Other: Do not leave blank

Intended Area of Use by DOC:

NHSP/M NCF
 NHSP/Women THU/TWC: CHM, NEH, SFHC, TWC (Circle One)

QUANTITY	DETAILED DESCRIPTION OF ITEM	INTENDED USE	ESTIMATED \$ VALUE*
3	literary seminars for inmates	to help inmates read with their children	\$ 3,000.00
	Postage for mailing books & envelopes	" "	\$ 2,250.00
1,000	Books for inmates to give their children		\$ 6,000.00
			\$ 11,250.00

*IRS Publication 561 Determining the Value of Donated Property indicates that the donor determines the value; DOC staff members shall not do this. Each donation MUST include a dollar value, no matter how small.

Delivered by: Duncan McDougall Date: 4/30/19
 Received by: Kristina Toth Date: 5/6/19
 (upon approval of GARC.)
 Staff signature above verifies that the donor is NOT a family member of, or on the visitor list of, any inmate.

DOC contact for information regarding this donation:
 Name: KRISTINA TOTH Phone: 603-271-2255



The Family Connections Center

of the NH Department of Corrections

Concord Berlin Goffstown

www.nh.gov/nhdoc/fcc

Date: May 21, 2019

To: Director Maddaus

From: Kristina Toth, FCC Administrator

Re: **Donation for NH Correctional Facility for Women**

Attached is a donation form from the Children's Literacy Foundation (CLiF) for \$11,250. CLiF staff/CEO Duncan McDougall (trained and certified as a NH DOC volunteer) and members of the CLiF Board of Directors will be facilitating multiple literacy seminars and children's book give-aways at the NH Correctional Facility for Women throughout the upcoming year. These seminars and book give-away is for ALL mothers, not just the mothers in the Family Connections Center. Grandmothers and aunts can attend and send books to their child relatives as well.

The incarcerated mothers will attend the literacy seminar and then pick out a book to send home to each of their children. The Family Connections Center will be helping schedule seminars, accepting the books into each facility for mothers to choose. The CLiF staff and volunteers will mail the books to the children. The postage, mailing materials and books will all be part of this donation.

The Children's Literacy Foundation made a similar large donation to the Concord Men's prison in 2013 and one for the Concord and Berlin prisons in 2016 and 2018. Please let me know when this receives G and C approval so we can start accepting this large donation.

Please call or email me if you have any questions.

Thank you,

Kristina Toth, Family Connections Center

CC: Warden Fortier
Deputy Dir. Duffy
Laura Montenegro