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STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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Jeffrey A. Meyer
Commissioner

Lisa Morris
Director

March 8, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Public Health, Food Protection Section to budget and expend prior year balance forward agency fees in the amount of \$4,400 to support Food Protection Section activities effective upon approval by Governor and Council through June 30, 2018, and further authorize the funds to be allocated as follows. 100% Other Funds.

05-95-90-901510-53900000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF HEALTH PROTECTION, FOOD PROTECTION

SFY 2018

Table with 5 columns: Class/Object, Class Title, Current Modified Budget, Balance Forward Adjustment, Revised Modified Budget. Rows include Federal Funds, Other Funds - Agency Inc, Other Funds, General Funds, Total Revenue, and various personnel and equipment categories.

046-500464	Consultants	\$9,988	\$0	\$9,988
050-500109	Personal Service Temp Appt	\$42,750	\$0	\$42,750
060-500601	Benefits	\$464,133	\$0	\$464,133
070-500707	In State Travel Reimburse	\$68,680	\$0	\$68,680
080-500717	Out-of-State Travel Reimb	\$4,994	\$1,200	\$6,194
102-500731	Contracts for Program Srvcs	\$131,941	\$0	\$131,941
Total Expenses		\$1,579,317	\$4,400	\$1,583,717

EXPLANATION

The State of New Hampshire, Department of Health and Human Services, Division of Public Health Services (DHHS/DPHS), Bureau of Public Health Protection, Food Protection Section exists to protect the safety and security of the New Hampshire food supply and prevent foodborne illness and injuries through inspection, enforcement, and education by qualified staff in collaboration with the food industry.

This request is to budget unspent revenue from a prior year per RSA 143:11, III, All fees collected under this subdivision shall be forwarded to the state treasurer. The state treasurer shall credit all moneys received under this subdivision, and interest received on such money, to a special fund from which he shall pay all the expenses of the department incident to the administration of this subdivision. This fund shall not lapse.

SFY 2018 funds are to be budgeted as follows:

Funds in class 037 will be used to purchase two new tablets to be used by two newly hired staff who will be conducting food inspections.

Funds in class 038 will be used to purchase necessary software for the two new tablets noted above.

Funds in class 080 will be used to send a staff member to the Conference for Food Protection biennial meeting. It is important for New Hampshire to be represented at the meeting since this is where the US Food and Drug Administration Food Code is discussed and changed. The Food Code is the basis for NH's food rules, *He-P 2300, the NH Rules for the Sanitary Production and Distribution of Food*. This is the only opportunity for NH to provide input to this Code.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: The funds are specifically budgeted for the operating costs of the Food Protection Program.

These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: State-wide

Source of funds: These funds are 100% Other Funds.

In the event that these Other Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lisa Morris, MSSW
Director

Approved by:



Jeffrey A. Meyers
Commissioner

JAM/MAB

**AWARD HISTORY
Food Protection SFY 2018**

Esimated revenue budgeted YTD 403609	125,332
Esimated revenue budgeted YTD 405298	39,610
Prior Year Carryforward 403609	68,435
Prior Year Carryforward 405298	<u>42,128</u>

Current FY 18 Budget Authorization **(164,942)**

Available for Budgeting **\$ 110,563**

Amount Requested this Action **\$ 4,400**

**** SFY 18 Appropriation**

53900000	Current		Total	This Action	Revised Budget
Food Protection - Beverage	125,332		125,332		125,332
Food Protection - Beverage	68,435		68,435	2,800	71,235
Food Protection - Milk	39,610		39,610		39,610
Food Protection - Milk	42,128		42,128	1,600	43,728
Total	<u>275,505</u>	-	-	275,505	4,400
				<u>279,905</u>	