



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

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59 MLK

Helen E. Hanks
Commissioner
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Director

January 4, 2022

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a VI, the New Hampshire Department of Corrections (NHDOC) respectfully requests authorization to accept and expend \$7,156,500 of American Rescue Plan Act of 2021(ARPA), State and Local Fiscal Recovery Funds (FRF), for the purpose of upgrading the offender management system (OMS). This is an allowable use of ARPA FRF funds under Section 602(c)(1)(A) to respond to the public health emergency or its negative economic impacts. Effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2023. 100% Federal Funds

Funds are to be budgeted in FY 2022 as follows:
02-46-46-460510-26XX0000¹ as follows:

Account	Description	FY 2022 Current Authorized	Requested Action	FY 2022 Adjusted Authorized
038-509038	Technology-Software	-	6,500,000	6,500,000
040-501587	Indirect Costs	-	650,000	650,000
041-500801	Audit Fund Set Aside	-	6,500	6,500
	Total Appropriations	-	7,156,500	7,156,500
000-400338	Federal Funds	-	7,156,500	7,156,500

¹ All direct program costs will be accounted for using activity 00FRF602PH4603A and all administrative and indirect costs will be accounted for using activity 00FRF602PH4603Z. Accounting classifications may be subject to technical changes at the discretion of the Department of Administrative Services' Division of Accounting Services.

EXPLANATION

The NHDOC uses an Offender Management System (OMS) to store data and manage correctional facility business processes and operational procedures. Our current system, CORIS v4 was installed in 2008 and was based upon an even older system. CORIS v4 contains a number of limitations, core issues and security concerns which will be detailed below. As our core departmental Management Information System and operational system, CORIS is critical to the functioning of the NHDOC.

These funds will provide for data migration to a modern state base structure, records cleanup and business improvement, migration of core servers from v4 on premise to v8 cloud SaaS solution, additional training of personnel on v8 platform, and updating of internal data warehouse to provide continuity of reporting. These funds will mitigate the effects on corrections operations from the COVID-19 pandemic by:

- Improving accountability and management of incarcerated residents and supervised probationers/parolees via upgraded housing, transfer, classification and sentencing modules within the OMS, which are especially critical during periods of constant resident movement due to pandemic-caused quarantine and medical isolation in an institutional setting.
- Allowing, via an upgraded OMS, the ability of DOC staff to perform a greater degree of resident management tasks virtually/remotely, in keeping with staff pandemic mitigation measures.

Funds are to be budgeted as follows:


Class 038 – Technology-Software for upgrades to the offender management system.

Class 040 – Indirect Costs to recover, per by RSA 21-1:75, a proportional share of the outside funding source to alleviate agency indirect costs.

Class 041 - Audit Fund Set Aside to comply with RSA 124:16 that requires all agencies that receive federal funds to set aside a percentage (0.1%) of the federal revenue amount received to pay for financial and compliance audits.

This is an allowable use of ARPA FRF funds under Section 602 (c)(1)(A) to respond to the public health emergency or its negative economic impacts. In accepting ARPA FRF funds, the Department agrees to work collaboratively with the Governor's Office for Emergency Relief and Recovery to ensure accurate and timely reporting to U.S. Department of Treasury on the use of the funds.

Respectfully Submitted,


Helen E. Hanks
Commissioner