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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

November 4, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of Motor Vehicles, to accept and expend an additional \$3,953.00 of federal funds from the NH Highway Safety Agency entitled School Bus Enforcement in the effort to combat the problems being experienced with motor vehicle violations in the vicinity of school buses. Effective upon Governor and Council approval through December 15, 2015. Funding Source: 100% Agency Income.

Funds are available in SFY2016 in the following account:

02-23-23-233010-74720000 Dept. of Safety – Division of Motor Vehicle – School Bus Enforcement
Amount: \$3,953.00

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action</u>	<u>Revised Appropriation</u>
009-407677	Agency Income	\$ (3,204.00)	\$ (3,953.00)	\$ (7,157.00)
018-500106	Overtime	\$ 1,842.00	\$ 3,000.00	\$ 4,842.00
040-500800	Indirect Cost	\$ 319.00	\$ 360.00	\$ 679.00
060-500606	Benefits	\$ 1,043.00	\$ 593.00	\$ 1,636.00
	Total	\$ 3,204.00	\$ 3,953.00	\$ 7,157.00

Explanation

This request is to accept and expend the remaining balance of the grant due to the approval of the 2016-2017 budget.

In an effort to combat the problems being experienced with motor vehicle violations in the vicinity of school buses, the Division of Motor Vehicle will work with State Police during the morning and afternoon hours when students are being transported to and from school when the violations are thought to be most prevalent. Adherence to all traffic laws, including the state's occupant protection law, will be monitored and enforced.

It is expected there will be an increase in the number of citations issued for illegally passing stopped school buses, speeding in school zones, and related motor vehicle violations. As a direct result of the citations and their accompanying publicity, there should be a corresponding decrease in such offenses in the areas that are targeted by special patrols.

The end date of the performance period of the grant is September 15, 2015; however, there is a 90 day close out period to finalize the grant. As a result, the requested action end date is December 15, 2015.

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Additional funds are to be budgeted as follows:

Additional funds in Class 018 are needed to pay the overtime as approved by the approving Federal Agency.

Additional funds in Class 040 are needed to pay the indirect cost on the remaining appropriations.

Additional funds in Class 060 are needed to pay for benefits associated with the overtime for the details as approved by the approving Federal Agency.

In the event that Agency Income Funds become no longer available, General and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

**Department of Safety
DMV School Bus Enforcement Patrols
Fiscal Situation**

Federal Funds Awarded:	
FFY 2015 - NH State Police Enforcement Patrols - 10/9/14 - 9/15/2015	\$7,984.02
Total Grant Funds Awarded	<u>\$7,984.02</u>
Less SFY 2015 expenses on FFY 2015 Grants	(\$826.45)
Less Balance of FFY 2014 Grants Budgeted in SFY16 Completed	\$0.00
Total	<u>(\$826.45)</u>
Net Grant Funds Remaining as of July 1, 2015 (SFY 2016)	\$7,157.57
Less SFY 2016 Appropriation including prior year encumbrances 02-23-23-234010-74720000	\$0.00
Less Appropriations accepted 9/16/2015 #83	(\$3,204.00)
Excess grant funds available to appropriate	<u><u>\$3,953.57</u></u>
This Request	\$3,953.00

**CONTRACTUAL AGREEMENT
FC HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received October 9, 2014	Project Number 315-15S-072
Date Approved October 9, 2014	PSP and Task # 15-03, 10

Part I

1. Project Title NH State Police-DMV School Bus Enforcement Patrols	2. Type of Application (Check One) <input type="checkbox"/> Initial <input checked="" type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant	
A. Name of Agency DUNS Number 060340564 NH Department of Safety Division of State Police	B. Address of Agency 33 Hazen Drive Concord NH 03305-0011
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period Start Date: October 1, 2014 Termination Date: September 15, 2015	Functional Area PT - Police Traffic Services CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds

Cost Category	Total Revised Budget	Original Budget	Additional Budget	State Budget	Other Funds
a. Personnel Services	\$7,229.94	\$7,229.94			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$754.08	\$754.08			
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$7,984.02	\$7,984.02			

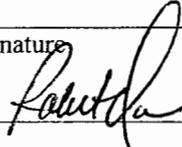
7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>0%</u> (<u>\$0.00</u>)
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Part II

BUDGET AND PERSONNEL DATA		
a. Personnel Services (OVERTIME ENFORCEMENT PATROLS) Salary: 50 patrols x 2 hour/patrol x \$54.34/hour Payroll-related deductions: \$5,434.00 x 30 percent	\$5,434.00 1,795.94	\$7,229.94
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense Indirect costs: \$7,229.94 x 10.43 percent		\$754.08
e. Contractual Services		
f. Travel Expense		
Total		\$7,984.02

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Colonel Robert L. Quinn	2) Title Director, Division of State Police NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305-0001
4) Signature X 		5) Telephone Number 223-3850
B. Authorized Official		
1) Name John J. Barthelmes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03305-0001
4) Signature X 		5) Telephone Number 271-2791

Part IV (For HSA Use Only)

1. Approval Date October 9, 2014	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$7,984.02	