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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER  
*BUREAU OF HUMAN RESOURCE MANAGEMENT*

Jeffrey A. Meyers  
Commissioner

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June 26, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

For consideration on the Consent Calendar, authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$2,000.00 as follows:

Institution:	The University of North Carolina at Chapel Hill 135 Dauer Drive Chapel Hill, NC 27599- 7400
Course Title(s):	HPM810 Leadership in Public Health Law and Ethics
Course Date(s):	Begin: 08/15/2017 End: 01/03/2018
Employee:	Elizabeth R. Daly
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$3,090.00
State Share:	\$2,000.00
Source of Funds:	Employee Training, 100% General

### EXPLANATION

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous.

Elizabeth Daly is the Chief of the Bureau of Infectious Disease Control (Administrator IV) within the Division of Public Health Services. She began working for the Department 13 years ago as an infectious disease epidemiologist and was promoted shortly after to section chief overseeing infectious disease surveillance activities. In 2016, she was again promoted to bureau chief overseeing all infectious disease program areas including surveillance, outbreak response, immunizations, and prevention. In these roles, she has contributed significantly to all infectious disease outbreak investigations and other public health responses that occurred over the last decade in New Hampshire.

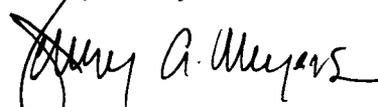
Tuition assistance is requested for Ms. Daly to take the University of North Carolina's "HPM810: Leadership in Public Health Law and Ethics" course. This course is designed to provide learners with an overview of conceptual foundations of health law, ethics, human rights, and public health. This course examines the legal foundations of the American public health system and resulting ethical dilemmas that must be reconciled when policies that protect the health of the public infringe on the rights and liberties of individuals. This course directly relates to Ms. Daly's position at the Department in two ways. First, infectious disease-related policy issues are often introduced in legislative sessions and Ms. Daly is a frequent representative of the Department providing testimony and information at legislative hearings. Second, the Bureau of Infectious Disease Control, which Ms. Daly has oversight over, has broad statutorily-provided authority to issue orders of testing, treatment, isolation, and quarantine to prevent the spread of infectious diseases. Appropriately and legally implementing disease control interventions to protect the public is an essential service of the Department.

This course is a required course in the University of North Carolina's Doctor of Public Health (DrPH) degree program in Health Leadership, in which Ms. Daly is enrolled. UNC is ranked as the 2<sup>nd</sup> best School of Public Health in the country and the state will benefit from Ms. Daly's participation in the program. Ms. Daly maintains a long-standing commitment to improving the health of New Hampshire citizens as demonstrated by her decision to return to her home state of New Hampshire after receiving her Master of Public Health degree from Emory University in Atlanta, GA despite having competing job offers at the federal Centers for Disease Control and Prevention. It is her intention and desire to continue to serve the citizens of New Hampshire. Obtaining a DrPH degree will provide Ms. Daly with advanced public health leadership training to support the leadership role she fulfills at the Department.

This course will not be taken on State time.

Attached is a fully executed Educational Tuition Agreement for your review.

Respectfully submitted,



Approved by: Jeffrey A. Meyers  
Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 13th day of June, 2017 by and through the Department of Administrative Services (hereinafter referred to as the "State) and Elizabeth R. Daly (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

- 1. The State shall pay to the named institution the sum of \$2,000, which monies shall be used for the purpose of enrolling the Recipient in: HPM810 Leadership in Public Health Law and Ethics (course name), which course(s) is being offered by The University of North Carolina at Chapel Hill and which course(s) shall commence on August 15th 2017 and terminate on January 3, 2018.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT
(signature) [Handwritten Signature]
(printed name) Elizabeth R. Daly

THE STATE OF NEW HAMPSHIRE
(signature) [Handwritten Signature]
(printed name, title) \_\_\_\_\_

State of New Hampshire, County of Merrimack ;

On this the 22nd day of June, 2017, before me, Richelle R. Swanson the undersigned officer, personally appeared, Elizabeth R. Daly (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

[Handwritten Signature]
Notary Public/Justice of the Peace