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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*GLENCLIFF HOME*

Jeffrey A. Meyers  
Commissioner

393 HIGH STREET, PO BOX 76, GLENCLIFF, NH 03238  
603-989-3111 Fax: 603-989-3040  
TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

Lori A. Shibinette  
Chief Executive Officer

February 8, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Glenclyff Home to make a **retroactive, sole source** unencumbered payment to Capital Well Company, Inc. (Vendor #156110), 150 Concord Stage Road, Dunbarton, NH 03046, in the amount of \$35,996.50 to provide repairs to the current bedrock well and provide an emergency connection to a new well effective upon Governor and Council approval. 100% General Funds.

Funds to support this request are available within the Capital Budget. In 2015, the Legislature approved a Capital Budget request, Chapter 220:1, VII, A, Glenclyff Home potable water system for \$1,350,000 to procure services to design and renovate the water system without the spring fed cistern. This project was extended pursuant to Chapter 228:22, 63, Laws of 2017.

**05-095-910030-5045 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION FOR BEHAVIORAL HEALTH, GLENCLIFF HOME, GLENCLIFF HOME POTABLE WATER SYSTEM.**

<b>Fiscal Year</b>	<b>Class/Account</b>	<b>Title</b>	<b>Amount</b>
2018	034-500161	Capital Projects – New Construction	\$35,996.50
		<b>Total:</b>	<b>\$35,996.50</b>

**EXPLANATION**

This is a **retroactive, sole source** request because of the drought levels within the operating aquifer and concern for sufficient water supply to the Home. Further, Capital Well Company, Inc. has provided previous repairs to the water system and is familiar with the operation and set up of the system.

The Department of Health and Human Services, Glenclyff Home is a certified psychiatric nursing home for 120 residents. It is self-sufficient in that it is not on the public electric grid and produces all its electric needs, has its own potable water system and sewer system. The water system consists of a 60,000 gallon spring fed cistern and two bedrock wells. The water pumped from the wells to the cistern (which is 400 feet in elevation above the main campus) combines with cistern water and, is then returned to the campus by gravity.

In recent years, the yield and reliability of the bedrock wells has declined rendering one well inoperable, requiring Glenclyff to rely solely on the cistern and the local water tables. The summers of 2016 and 2017 have taxed the capacity of the cistern. 2017 was especially dry causing the level of the cistern to be at such alarmingly low levels, there was concern if there was sufficient water for the proper operation of the Home.

The Capital Budget effective July 2015, appropriated \$1,350,000 for the design and construction of a new potable water system without the cistern. Three new wells have been drilled, only one of the wells produced enough water to be useful. Design of this well has progressed where it has been permitted by Department of Environmental Services and ready to be connected to our present potable water system.

The lack of water in the cistern and the continuing decline in the yield of the bedrock wells in the fall of 2017 required an emergency plan if the drought continued. Capital Well Company, Inc. was requested to review the bedrock wells in an effort to improve the yield. This company has been on site regularly to repair mechanical problems in the wells and is extremely familiar with the water system. They proposed two main solutions: (1) raising the submersible pump 500 feet in one of the bedrock wells to remove any possibility of the pump being fouled; (2) connecting the new well to the present system. These solutions were discussed in a meeting with Division of Public Works and Design, the design firm of the new potable water system, Glenclyff Home Staff, and representatives of the Department of Health and Human Services Commissioner's Office. It was decided that Capital Well should make the necessary emergency repairs/renovations to raise the submersible pump in the one bedrock well and to connect the new well on an emergency basis.

It was suggested during the meeting that the design firm and Capital Well coordinate efforts to use parts/pumps, etc., that could have continued use in the new, final system wherever possible, and salvage parts from the bedrock well to be used in the emergency connection, which was the work completed.

Area Served: Glenclyff Home

Source of Funds: 100% General Funds

Respectfully submitted,



Lori A. Shibinette  
Chief Executive Officer

Approved by:



Jeffrey A. Meyers  
Commissioner



Co: 30 Agency: 091 Vendor/remit: 156110 **3001**  
 Acct: 50450000 Acct. unit: 500161  
 Activity#: 91000000 FPO/SCE: \_\_\_\_\_  
 Amount: 29895. Auth: \_\_\_\_\_

**Capital Well Company, Inc.**  
 150 Concord Stage Road  
 Dunbarton, New Hampshire 03046  
 (603) 774-6155  
 Fax (603) 774-6165  
 Toll Free (800) 924-1192  
 www.capitalwell.com

**Invoice Date:** 11/6/2017 **Invoice Number:** 114353 **Work Address:**

Glenclyff Home  
 PO Box 76  
 Glenclyff, NH 03238-0076

Glenclyff Home  
 393 High Street  
 Glenclyff, NH 03238

Purchase Order	Terms	Project Manager
	Net 30	JONATHAN W SWAIN

- 10/11/17 - INVESTIGATED PUMP IN WELL #2. COULD NOT PULL PUMP; STUCK IN THE WELL.
- 10/16/17 - USED DRILL RIG TO FREE UP THE PUMP. REMOVED PUMP FROM WELL.
- 10/17/17 - USED DRILL RIG TO CLEAN OUT THE WELL TO BOTTOM.
- 10/18/17 - INSTALLED NEW PUMP IN WELL #2.
- 10/19/17 - RAISED WELL IN WELL #2 BY REMOVING 14 STICKS OF GALV PIPE.
- 10/30/17 - USED THE 14 STICKS OF GALV PIPE TO INSTALL A NEW PUMP IN WELL #3.

Quantity	Description	Price	Amount
6.00	HOIST TRUCK W/CREW (10/16/17)	225.00	\$1,350.00
1.00	DRILL RIG - MOBILIZATION (10/16/17)	3,000.00	\$3,000.00
1.00	DISCOUNT ON MOBILIZATION	-1,000.00	-\$1,000.00
1.00	DRILL RIG - CLEAN WELL (10/17/17)	4,500.00	\$4,500.00
1.00	DISCOUNT ON WELL CLEANING	-2,000.00	-\$2,000.00
1.00	NEW PUMP - WELL #2 (10/18/17)	3,970.00	\$3,970.00
1.00	DISCOUNT ON NEW PUMP	-400.00	-\$400.00
6.00	HOIST TRUCK W/CREW (10/25/17)	225.00	\$1,350.00
1.00	WELL CONNECTION W/NEW PUMP (10/31/17)	21,125.00	\$21,125.00
1.00	DISCOUNT ON NEW PUMP - WELL #3	-2,000.00	-\$2,000.00
0.00		0.00	\$0.00
2.00	FRANKLIN MOTOR, 5 HP 230V 3-PH	0.00	\$0.00
1.00	FRANKLIN PUMP END, LEGEND SS 25 GPM	0.00	\$0.00
1.00	FRANKLIN PUMP END, LEGEND SS 15 GPM	0.00	\$0.00
680.00	POLY PIPE 1" x 200 PSI	0.00	\$0.00
2,700.00	POLY PIPE 1-1/4" x 200 PSI	0.00	\$0.00
1.00	CURB STOP ASSY, 1-1/4"	0.00	\$0.00
1.00	YARD HYDRANT, 5 FT BURY	0.00	\$0.00
2.00	B PITLESS ADAPTER, 1-1/4" S20XLF	0.00	\$0.00
3.00	B CHECK VALVE, 1-1/4" FPT	0.00	\$0.00
2.00	B BUSH, 1-1/4" x 1"	0.00	\$0.00
3.00	B M ADAPTER, 1"	0.00	\$0.00
1.00	B TEE, 1-1/4"	0.00	\$0.00

Thank you for your business!	<b>Invoice Total</b>	<b>\$29,895.00</b>
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Terms are stated above. All accounts over 30 days old are subject to a Finance Charge of 2% per month (24% APR). In case of non-payment, customer is liable for all collection costs including reasonable attorney's fees.

**Pay Online at [www.capitalwell.com](http://www.capitalwell.com)**

- Wells
- Pumps
- Water Treatment
- Geothermal



**Capital Well Company, Inc.**  
 150 Concord Stage Road  
 Dunbarton, New Hampshire 03046  
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 Fax (603) 774-6165  
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 www.capitalwell.com

**Invoice Date:** 11/6/2017      **Invoice Number:** 114353      **Work Address:**

Glenclyff Home  
 PO Box 76  
 Glenclyff, NH 03238-0076

Glenclyff Home  
 393 High Street  
 Glenclyff, NH 03238

	<b>Purchase Order</b>	<b>Terms</b>	<b>Project Manager</b>
		Net 30	JONATHAN W SWAIN

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 10/16/17 - USED DRILL RIG TO FREE UP THE PUMP. REMOVED PUMP FROM WELL.  
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 10/18/17 - INSTALLED NEW PUMP IN WELL #2.  
 10/19/17 - RAISED WELL IN WELL #2 BY REMOVING 14 STICKS OF GALV PIPE.  
 10/30/17 - USED THE 14 STICKS OF GALV PIPE TO INSTALL A NEW PUMP IN WELL #3.

Quantity	Description	Price	Amount
1.00	B NIP, 1-1/4" x CLOSE	0.00	\$0.00
1.00	B 90, 1" INS x MPT COMBO	0.00	\$0.00
1.00	B M ADAPTER, 1-1/4"	0.00	\$0.00
2.00	B TEE, 1"	0.00	\$0.00
1.00	B M ADAPTER, 1-1/4" INS x 1" MPT	0.00	\$0.00
2.00	B BUSH, 1" x 3/4"	0.00	\$0.00
1.00	B NIP, 3/4" x CLOSE	0.00	\$0.00
1.00	B BOILER DRAIN, 3/4" MPT	0.00	\$0.00
1.00	B 90, 1" INS x INS	0.00	\$0.00
80.00	E CABLE, SUBMERSIBLE 6-3 W/GRND	0.00	\$0.00
3.00	E HEAT SHRINK #4	0.00	\$0.00
2.00	E HEAT SHRINK #6	0.00	\$0.00
2.00	E HEAT SHRINK #14, #12, #10	0.00	\$0.00
10.00	E TAPE, BOSHART 3/4" x 60'	0.00	\$0.00
1.00	DR WELL CAP, 6" (CWC IMPRINTED)	0.00	\$0.00
2.00	SS CLAMP, 1" TO 1-1/4"	0.00	\$0.00
4.00	SS CLAMP, 1"	0.00	\$0.00
1.00	C F ADAPTER, 1"	0.00	\$0.00
23.00	TECHNICIAN - STEVE RAYMOND	0.00	\$0.00
12.00	TECHNICIAN - JOE CONRAD	0.00	\$0.00
14.00	TECHNICIAN - ADAM DRAGON	0.00	\$0.00
14.00	TECHNICIAN - JUSTIN PHILLIPS	0.00	\$0.00

Thank you for your business!	<b>Invoice Total</b>	<b>\$29,895.00</b>
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Co: 30 Agency: 091 Vendor/remit: 156110  
 Acct: 50450000 Acct. unit: 5001101  
 Activity#: 91000000 FPO/SCE: \_\_\_\_\_  
 Amount: 2111.25 Auth: \_\_\_\_\_

B3001

**Capital Well Company, Inc.**  
 150 Concord Stage Road  
 Dunbarton, New Hampshire 03046  
 (603) 774-6155  
 Fax (603) 774-6165  
 Toll Free (800) 924-1192  
 www.capitalwell.com

**Invoice Date:** 12/1/2017      **Invoice Number:** 115093      **Work Address:**

Glenclyff Home  
 PO Box 76  
 Glenclyff, NH 03238-0076

Glenclyff Home  
 393 High Street  
 Glenclyff, NH 03238

Purchase Order	Terms	Project Manager
	Net 30	JONATHAN W SWAIN

**30 KW GENERATOR RENTAL - 10/27/17 TO 11/23/17**

Quantity	Description	Price	Amount
1.00	GENERATOR RENTAL	1,875.00	\$1,875.00
1.00	RENTAL PROTECTION PLAN	236.25	\$236.25

APPROVED PAYMENT

*[Signature]*

Dept. Head Signature

Thank you for your business!	<b>Invoice Total</b>	<b>\$2,111.25</b>
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Co: 30\_Agency: 091\_Vendor/remit: 156110 B001  
 Acct: 50450000 Acct. unit: 500161  
 Activity#: 91000000\_FPO/SCE: \_\_\_\_\_  
 Amount: 2111.25 Auth: \_\_\_\_\_

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 150 Concord Stage Road  
 Dunbarton, New Hampshire 03046  
 (603) 774-6155  
 Fax (603) 774-6165  
 Toll Free (800) 924-1192  
 www.capitalwell.com

**Invoice Date:** 12/22/2017    **Invoice Number:** 115094    **Work Address:**

Glenclyff Home  
 PO Box 76  
 Glenclyff, NH 03238-0076

Glenclyff Home  
 393 High Street  
 Glenclyff, NH 03238

	<b>Purchase Order</b>	<b>Terms</b>	<b>Project Manager</b>
		Net 30	JONATHAN W SWAIN

30 KW GENERATOR RENTAL - 11/24/17 - 12/21/17

Quantity	Description	Price	Amount
1.00	GENERATOR RENTAL	1,875.00	\$1,875.00
1.00	RENTAL PROTECTION PLAN	236.25	\$236.25

APPROVED FOR PAYMENT



Jonathan W Swain  
 Dept. Head Signature

Thank you for your business!	<b>Invoice Total</b>	<b>\$2,111.25</b>
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