

48 DM

FIS 14 203



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

November 4, 2014

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*Dutton*  
Approved by Fiscal Committee 1/23/15 Date

### Requested Action

- Pursuant to RSA 14:30-a, VI authorize the Department of Safety, Division of State Police, to accept and expend \$143,881.00 of federal funds from the NH Highway Safety Agency, entitled NH State Police Virtual Private Network (VPN) Installation to provide assistance to departments in designing, configuring, and deploying a VPN solution. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2015. Funding Source: 100% Agency Income.
- Pursuant to RSA 124:15, authorize the Department of Safety, Division of State Police, to establish class 046 consultant positions for the purpose of providing assistance to departments in designing, configuring, and deploying a VPN solution. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2015. Funding Source: 100% Agency Income.

Funds are to be budgeted in the account titled:

02-23-23-234010-22110000 Dept. of Safety – Division of State Police – Highway Safety Equipment and Training Grants  
Amount: \$143,881.00

| <u>Class</u> | <u>Description</u>    | <u>Current Adjusted</u><br><u>Authorized</u> | <u>Requested</u><br><u>Action</u> | <u>Revised Adjusted</u><br><u>Authorized</u> |
|--------------|-----------------------|--|-----------------------------------|--|
| 009-405921   | Agency Income         | \$ (311,473.57)                              | \$ (143,881.00)                   | \$ (455,354.57)                              |
| 020-500221   | Current Expenses      | \$ 0.22                                      | \$ -                              | \$ 0.22                                      |
| 030-500311   | Equipment             | \$ 25,794.41                                 | \$ -                              | \$ 25,794.41                                 |
| 037-500173   | Technology - Hardware | \$ 8,800.00                                  | \$ -                              | \$ 8,800.00                                  |
| 038-500178   | Technology - Software | \$ 17,200.00                                 | \$ -                              | \$ 17,200.00                                 |
| 039-500180   | Telecommunications    | \$ 0.60                                      | \$ -                              | \$ 0.60                                      |
| 040-500800   | Indirect Cost         | \$ 26,578.34                                 | \$ 13,009.00                      | \$ 39,587.34                                 |
| 046-500465   | Consultants           | \$ 231,300.00                                | \$ 130,872.00                     | \$ 362,172.00                                |
| 066-500543   | Employee Training     | \$ 1,800.00                                  | \$ -                              | \$ 1,800.00                                  |
|              | <b>Total</b>          | <b>\$ 311,473.57</b>                         | <b>\$ 143,881.00</b>              | <b>\$ 455,354.57</b>                         |

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
November 4, 2014  
Page 2 of 2

### Explanation

The State Police VPN Installation Assistance grant will be used to fund the hiring of a contractor with network security experience to provide assistance to departments in designing, configuring, and deploying a VPN solution. The move to VPN will expand the ability of more law enforcement agencies to take advantage of the J-One network, which includes electronic citations (E-citations) and the electronic crash records management system (eCrash). The VPN is the communications backbone of the criminal justice system in the State.

The goal with the VPN is to increase the speed and accuracy of the reporting, as well as the accuracy of the reporting by capturing the data at the sources, as quickly after the event as possible, and moving it electronically through the system with a minimum of manual re-keying. This should enhance both highway and public safety and be an effective use of resources.

The funds are to be budgeted as follows:

Funds in class 040 are needed to pay indirect costs to Administrative Services on all eligible expenses.

Funds in class 041 are not appropriated because the department that receives the Federal grant from the federal granting agency is responsible for paying the audit fund set aside.


The funds in class 046 are needed to hire the contractor to provide assistance in designing, configuring, and deploying a VPN solution.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.

- 1) List of personnel involved: *Temporary consultants*
- 2) Nature, Need, and Duration: *The temporary consultants will provide for the increased need for subject matter experts beyond the limited resources of in-house personnel in the design, configuration, and deployment of the VPN solution.*
- 3) Relationship to existing agency programs: *Expands the capacity to achieve missions within the Division of State Police and other projects directly related to the particular project.*
- 4) Has a similar program been requested of the legislature and denied? *No.*
- 5) Why wasn't funding included in the agency's budget request? *It was unclear at that time that there would be a potential need for consultants to complete these tasks.*
- 6) Can portions of the grant funds be utilized? *This request is 100% federally funded.*
- 7) Estimate the funds required to continue this position(s): *The temporary consulting positions are estimated at \$130,872.00.*

In the event that Agency Income becomes no longer available General and/or Highway funds will not be requested to support this program.

Respectfully Submitted,

  
John J. Barthelmes  
Commissioner of Safety

Department of Safety  
Highway Safety Equipment and Training Grants  
Fiscal Situation

02-23-23-234010-22110000

SFY 2015

**Federal Funds Awarded:**

Highway Safety Grants - Effective through 9/30/2014

\$311,474.91

FFY 2015 Grant - VPN Installation Assistance - 11/15/2014 - 9/30/2015

\$143,881.00

**Total Grant Funds Awarded**

\$455,355.91

Less SFY 2015 Current Adjusted Authorized on FFY 2014 Grants

(\$311,473.57)

**Grant Funds Available**

\$143,882.34

**This Request**

**\$143,881.00**

**CONTRACTUAL AGREEMENT  
FOR HIGHWAY SAFETY PROJECT GRANT**

For HSA Use Only

State Of New Hampshire  
Highway Safety Agency  
78 Regional Drive, Building 2  
Concord, NH 03301-8530

|                                   |                                |
|-----------------------------------|--------------------------------|
| Date Received<br>October 28, 2014 | Project Number<br>#310-15S-002 |
| Date Approved<br>October 28, 2014 | PSP and Task #<br>15-04, 05    |

Part I

|   |   |
|---|---|
| 1. Project Title<br>VPN Installation Assistance | 2. Type of Application (Check One)<br><input checked="" type="checkbox"/> Initial<br><input type="checkbox"/> Revision<br><input type="checkbox"/> Continuation |
|---|---|

|   |  |
|---|--|
| 3. Applicant  |  |
| A. Name of Agency<br>NH Department of Safety<br>Division of State Police  | DUNS Number 060340564<br>B. Address of Agency<br>33 Hazen Drive<br>Concord NH 03305-0011 |
| C. Government Unit (Check One)<br><input checked="" type="checkbox"/> State<br><input type="checkbox"/> City/Town<br><input type="checkbox"/> County<br><input type="checkbox"/> Other (specify): | D. Name Address of Governmental Unit<br>State of New Hampshire<br>Concord, NH 03301      |

|   |  |
|---|--|
| 4. Contract Duration<br>A. Contract Period<br>Start Date: November 15, 2014<br>Termination Date: September 30, 2015 | Functional Area M3DA - 405c Data Program<br>CFDA# 20.616<br>Program Title Traffic Safety Info System Improvement Grant<br>Funding Source National Highway Traffic Safety Administratio |
|---|--|

6. Description of Project (Describe in detail in Schedule A) and Source of Funds

| Budget (Provide itemization as called for on Schedule B) and Source of Funds |                     |                     |              |              |             |
|--|---------------------|---------------------|--------------|--------------|-------------|
| Cost Category  | Total Budget        | Federal Budget      | Local Budget | State Budget | Other Funds |
| a. Personnel Services  |                     |                     |              |              |             |
| b. Current Expense   |                     |                     |              |              |             |
| c. Equipment   |                     |                     |              |              |             |
| d. Indirect Costs Audit  | \$13,009.00         | \$13,009.00         |              |              |             |
| e. Contractual Services  | \$130,872.00        | \$130,872.00        |              |              |             |
| f. Other   |                     |                     |              |              |             |
| <b>Total Estimated Costs<br/>Including Non-Federal Share</b>                 | <b>\$143,881.00</b> | <b>\$143,881.00</b> |              |              |             |

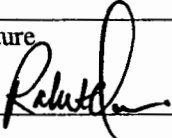
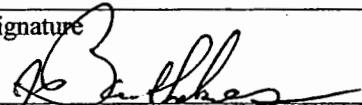
|   |
|---|
| 7. Local Benefit:<br>It is anticipated that the federal share for local benefit will be: <u>0%</u> (\$0.00) |
|---|

Part II


| BUDGET AND PERSONNEL DATA   |                     |
|---|---------------------|
| a. Personnel Services   |                     |
| *See Proposed Solution (page 3) for explanation of pay rates  |                     |
| b. Current Expenses   |                     |
| c. Equipment  |                     |
| d. Indirect Costs and Audit Expense<br>Indirect costs @ 9.94 percent  | \$ 13,009.00        |
| e. Contractual Services<br>VPN Installation Contractor (to provide assistance to county/local law enforcement for design, configuring, and deploying VPN) | \$130,872.00        |
| f. Other Expenses   |                     |
| <b>Total</b>  | <b>\$143,881.00</b> |

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

|   |   |   |
|---|---|---|
| <b>A. Project Director</b>  |   |   |
| 1) Name<br>Colonel Robert L. Quinn  | 2) Title<br>Director, Division of State Police<br>NH Department of Safety | 3) Address<br>33 Hazen Drive<br>Concord, NH 03301 |
| 4) Signature<br>X  |   | 5) Telephone Number<br>223-8813                   |
| <b>B. Authorized Official</b>   |   |   |
| 1) Name<br>John J. Barthelmes   | 2) Title<br>Commissioner, NH Department of Safety                         | 3) Address<br>33 Hazen Drive<br>Concord, NH 03301 |
| 4) Signature<br>X  |   | 5) Telephone Number<br>223-3889                   |

Part IV (For HSA Use Only)

|   |   |
|---|---|
| 1. Approval Date<br><br>October 28, 2014                          | 2. Signature & Title<br><br><br>Peter M. Thomson, Coordinator<br>NH Highway Safety Agency |
| 3. Federal Funds Obligated by this Agreement:<br><br>\$143,881.00 |   |