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New Hampshire Fish and Game Department

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Scott R. Mason
Executive Director

May 26, 2021

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to RSA 14:30-a, VI, authorize the New Hampshire Fish and Game Department (NHFGD), to accept and expend \$161,939 of American Rescue Plan (ARP) State and Local Fiscal Recovery Funds (FRF) from the Department of Environmental Services (DES), for the purpose of hiring a short term temporary full time staff member to provide assistance in Alteration of Terrain (AOT) permit application review, effective upon Fiscal Committee and Governor and Council approval for the period July 1, 2021 through June 30, 2023. **Funding Source: 100% Federal Fund Transfer from Other Agency.**
2. Pursuant to the provision of RSA 124:15, I, Positions Restricted, and subject to approval of item 1 above, authorize NHFGD to establish one, full-time temporary position using ARP FRF in support of the AOT permit application review process, effective upon Fiscal Committee and Governor and Council approval for the period July 1, 2021 through June 30, 2023. **100% Federal Fund Transfer from Other Agency.**

Funds are to be budgeted in FY2022 and FY2023 in the following account:

03-75-75-751520-24XX0000 NH Fish and Game Department
ARPA Project Review

| Class | Description | FY22 Requested Budget | FY23 Requested Budget |
|------------|--|-----------------------|-----------------------|
| 020-500200 | CURRENT EXPENSES | 1,500 | 1,500 |
| 030-500311 | EQUIPMENT NEW REPLACEMENT | 2,500 | 100 |
| 039-500191 | TELECOMMUNICATIONS | 325 | 325 |
| 059-500117 | TEMP FULL TIME | 48,672 | 53,492 |
| 060-500612 | BENEFITS | 25,309 | 27,816 |
| 070-500704 | IN STATE TRAVEL REIMBURSEM | 200 | 200 |
| | TOTAL EXPENSES | \$78,506 | \$83,433 |
| 00D 488544 | FEDERAL FUNDS TRANSFER FROM OTHER AGENCY | \$78,506 | \$83,433 |
| | TOTAL REVENUE | \$78,506 | \$83,433 |

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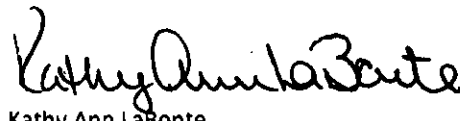
- 6) *Can portions of the grant funds be utilized for other purposes?*
These funds can only be used for the purpose of the grant award.
- 7) *Estimate the funds required to continue these positions:*
The plan is for this position to be funded half way through FY25, the estimated cost for years FY24 and FY25 is \$131,726.
- 8) *Geographic Area Served:*
Statewide
- 9) *Sources of Funds:*
American Rescue Plan State and Local Fiscal Recovery Funds

In the even that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Scott R. Mason
Executive Director



Kathy Ann LaBonte
Chief, Business Division



State Of New Hampshire
DIVISION OF PERSONNEL
Department of Administrative Services
54 Regional Drive, Suite 5
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
Commissioner
(603) 271-3201

LORRIE A. RUDIS
Director of Personnel
(603) 271-3261

5/26/2021

Trisha Gray – Human Resources Administrator
Department of Fish and Game
11 Hazen Drive
Concord, NH 03301

Regarding: Request to establish a full time temporary Biologist I, pay schedule A000 – position # 9T3101

Dear Ms. Gray:

The Division of Personnel approves your request received on 5/24/2021 for the Department of Fish & Game to establish position # 9T3101 as a full-time temporary Biologist I, LG 21, pending approval of funding. This position is being approved to allow the Department of Fish & Game to build capacity in its Endangered Species and Environmental Review area.

This position number will be inactive until you receive funding approval from the Fiscal Committee per RSA 124:15.

It will be your responsibility to bring the request for funding before the Fiscal Committee. You may use this letter as confirmation of our decision. Once you have obtained Fiscal Committee approval, please notify the Division of Personnel Operations Section at CentralHRProcessing@nh.gov.

Sincerely,

Marianne Rechy
Classification & Compensation Administrator

Cc: Lorrie Rudis, Director of Personnel