

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
State House, Concord, New Hampshire
March 3, 2021 10:00 a.m.

The Governor and Executive Council convened at 10:00 a.m. with Councilors Kenney, Warmington, Stevens, and Gatsas present in person and Councilor Wheeler was present via telephone.

*

Today's pre-meeting ceremonial items included:

- Pastor Neil Hubacker offered a prayer; and
- Councilor Wheeler led the Pledge of Allegiance.

*

The Governor and Executive Council on motion of Councilor Warmington, seconded by Councilor Kenney, voted to approve the minutes of the February 17, 2021 meeting.

*

The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Stevens, approved the appointment of several persons nominated for Civil Commissions from the February 17, 2021 meeting.

*

The Governor placed into nomination the several persons who applied for Civil Commissions.

*

RESIGNATIONS

The Governor and Council accepted the following resignations.

Community College System of New Hampshire, Board of Trustees - RSA 188-F
Jeremy Hitchcock, Manchester

Effective: March 3, 2021

CONFIRMATIONS

The Governor and Council confirmed the following.

Advisory Council on Unemployment Compensation - RSA 282-A:128
(Employers)
Kevin P. Sullivan, Hampton
Reappointment

Effective: March 3, 2021
Term: March 26, 2024

Assistant Commissioner, Department of Safety - RSA 21-P
Eddie Edwards, Dover
Succeeding: Perry E. Plummer, Dover (Resignation)
Salary: LG, JJ, \$118,963.52

Effective: March 3, 2021
Term: March 31, 2023

Business Finance Authority, Board of Directors - RSA 162-A:4
Jason Syversen, Dunbarton
Succeeding: Jeremy Hitchcock, Manchester

Effective: March 3, 2021
Term: November 3, 2021

Oil Fund Disbursement Board - RSA 146-D:4
(Public Member)
Kevin A. Sheppard, Manchester
Reappointment

Effective: March 3, 2021
Term: January 1, 2024

State Board of Auctioneers - RSA 311-B
Justin Conway, Dover
Succeeding: Russell R. Abbott, Bow

Effective: March 2, 2021
Term: March 1, 2026

State Board of Education - RSA 21-N:10 – Councilor Warmington voted **no**.
(District 2)
Ann Lane, Durham
Reappointment

Effective: March 3, 2021
Term: January 31, 2025

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Kenney, voted to approve the below confirmation. Then, Councilor Warmington made a motion to table. There being no second, the motion to approve stands, with Councilor Warmington voting **no**:

Division Director, Learner Support, Department of Education - RSA 21-N:3
McKenzie Snow, Washington D.C.
Succeeding: Heather Gage, Merrimack
Salary: LG, GG, \$97, 969.56

Effective: March 3, 2021
Term: December 11, 2023

NOMINATIONS

The following nominations were submitted:

Assistant Commissioner, Department of Environmental Services - RSA 21-O:2
Dennis R. Deziel, Boston MA
Succeeding: Clark Freise, Litchfield (resignation)
Salary: LG, II, \$ 112,835.84

Term: January 8, 2023
Effective: Upon Confirmation

Assistant Director of Homeland Security and Emergency Management - RSA 21-P:36,III
Grant M. Nichols, Dover
Succeeding: Kevin P. LaChapelle, Tilton (resignation)
Salary: LG, GG, \$97,969.56

Effective: Upon Confirmation
Term: Commissioner's pleasure

Associate Medical Examiner, Department of Justice - RSA 611-B:3.
Derek S. Bumgarner, Phoenix Arizona
Vacancy
Salary: RSA 94:3-b \$215, 000

Effective: May 7, 2021
Term: July 1, 2024

Attorney General, Department of Justice - RSA 21-M:3
John M. Formella, Portsmouth
Succeeding: Gordon J. MacDonald, Deering
Salary: LG, LL, \$139,007.96

Effective: April 1, 2021
Term: March 31, 2025

Director, Division of Procurement and Support Service, Department of Administrative Services - RSA 21-I:11
Gary S. Lunetta, Hampton
Reappointment
Salary: LG, LL, \$139,007.96

Effective: Upon Confirmation
Term: March 1, 2025

Director, Division of Plant and Property, Department of Administrative Services - RSA 21-I:11
Karen L. Rantamaki, Bow
Reappointment
Salary: LG, HH, \$106.704.56

Effective: Upon Confirmation
Term: March 31, 2025

Compensation Appeals Board - RSA 281-A:42-a
(Employer/Insurer)
Arthur J. Beaudry, Manchester
Reappointment

Effective: Upon Confirmation
Term: February 13, 2024

Compensation Appeals Board - RSA 281-A:42-a
(Employer/Insurer)
Brent T. Lemire, Litchfield
Reappointment

Effective: Upon Confirmation
Term: February 13, 2024

Compensation Appeals Board - RSA 281-A:42-a
(Employers/Insurers)
Mary Ann Ashcroft, Derry
Reappointment

Effective: Upon Confirmation
Term: February 9, 2024

Compensation Appeals Board - RSA 281-A:42-a
(Employers/Insurers)
Constance J. Roy-Morneau, Wolfeboro
Reappointment

Effective: Upon Confirmation
Term: February 9, 2024

Physical Therapy Governing Board - RSA 328-F:4
Jennifer A. Rosene, Gilford
Succeeding: Gillian Cavezzali, Plymouth

Effective: Upon Confirmation
Term: January 8, 2024

New Hampshire Retirement System, Board of Trustees - RSA 100-A:14
(Employer Member Representing Management of State Employees)
Kenneth Merrifield, Franklin
Succeeding: Benjamin R. Jean, Nottingham (retired)

Effective: Upon Confirmation
Term: July 13, 2022

CONSENT CALENDAR AGENDA

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Stevens acted as follows:

#1 **MOP 150, I, B (1): Expenditure Approvals** - NONE

#2 **MOP 150, I, B (2): Approval of Acceptances**

BUSINESS AND ECONOMIC AFFAIRS

#A. Councilor Kenney requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Kenney, seconded by Councilor Warmington, voted to authorize the request to accept a donation of one granite bench with a value of approximately \$5,200 installed, from Abigail Fopiano. Effective upon G&C approval.

#3 **MOP 150, I, B (3): Reports and Findings** - NONE

#4 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#A. Authorized the nomination of Brian K. Schwartzkopf, Wayland, MA, for appointment to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#B. Authorized the nomination of David B. Hutchinson, Rockland, MA, for appointment to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

DEPARTMENT OF MILITARY AFFAIRS AND VETERANS SERVICES

#C. Authorized the nomination of Ryan M. Short, Waldorf, MD, for appointment to the rank of Major, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.

#5 **MOP 150, I, B (5): Other Items** - NONE

REGULAR AGENDA

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Financial Services**

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens acted as follows:

#6 Authorized to transfer general funds in the amount of \$1,400,000. Effective upon G&C approval through June 30, 2021. **100% General Funds. Fiscal Committee approved.**

#7 Authorized to **retroactively** extend the position end date of the full-time temporary Business Administrator II, Salary Grade 24 from January 4, 2021 to June 30, 2021. Effective upon G&C approval. **33.5% Federal, 66.5% General Funds.**

Division of Medicaid Services

#8 The Governor and Council on motion of Councilor Warmington, seconded by Councilor Kenney, authorized to accept and expend federal funds in the amount of \$375,000 from the Centers for Medicare and Medicaid Services to fund the Maternal Opioid Misuse Model. Effective upon G&C approval through June 30, 2021. **100% Federal Funds. Fiscal Committee approved.**

Office of Human Services

#9 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Stevens, authorized the Division for Children, Youth and Families to accept and expend the Promoting Safe and Stable Families – Family First Transition Act Grant award in the amount of \$148,290. Effective upon G&C approval through June 30, 2021. (2)Further authorized to establish three full-time temporary positions: two Program Specialist IV, labor grade 25, and one Program Specialist III, labor grade 23 utilizing funds from the Promoting Safe and Stable Families – Family First Transition Act Grant award. Effective upon G&C approval through June 30, 2021. **Fiscal Committee approved.**

Division for Behavioral Health

#10 The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens, authorized to enter into a **retroactive** memorandum of understanding with the NH Department of Corrections, Concord, NH, in the amount of \$1,060,366 for the provision of services for opioid use disorder case management re-entry, to provide Naloxone kits and related instruction available to individuals re-entering the community from any correctional facility or State-run transitional housing; and to provide medication assisted treatment to individuals in correctional facilities with opioid use disorder. Effective January 1, 2021 through September 29, 2021, with the option to renew for up to two additional years. **100% Federal Funds.**

Division of Public Health Services

#11 The Governor and Council on motion of Councilor Stevens, seconded by Councilor Kenney, authorized to amend an existing contract with Daniel F. Jones, MD, Boston, MA (originally approved by G&C on 2-10-16, item #18), for the provision of pathologist services to satisfy the Clinical Laboratory Improvement Amendments requirement for a Laboratory Director, by exercising a renewal option by increasing the price by \$67,500 from \$171,500 to \$239,000 and by extending the completion date from June 30, 2021 to June 30, 2023. **100% General Funds.**

Division of Economic & Housing Stability

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Kenney acted as follows:

#12 Authorized to accept and expend federal funds in the amount of \$1,202,686 from the US Department of Housing and Urban Development. Effective upon G&C approval through June 30, 2021. **100% Federal Funds. Fiscal Committee approved.**

#13 **TABLED** – The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Warmington, voted to **table** the request to amend an existing **sole source** contract with Institute for Community Alliances, Des Moines, IA (originally approved by G&C on 8-27-19, item #11), for the operation and maintenance of the NH Statewide Homeless Management Information System, by exercising a contract renewal option, by increasing the price by \$200,089 from \$453,354 to \$653,443 and extending the completion date from June 30, 2021 to July 31, 2021. **100% Federal Funds.**

#14 Authorized to enter into a **sole source** contract with Community Action Partnership of Strafford County, Dover, NH, to provide a Rapid Re-Housing, Permanent Housing Program serving NH individuals, youth, and/or households, through the Federal Continuum of Care Program for rapid rehousing services, in the amount of \$207,028. Effective upon G&C approval through October 31, 2021, with the option to renew for up to two additional years. **100% Federal Funds.**

#15 Authorized to amend an existing **sole source** contract with The NH Coalition Against Domestic and Sexual Violence, Concord, NH (originally approved by G&C on 6-19-19, item #43), for the ongoing provision of a Rapid Re-Housing, Permanent Housing Program serving NH individuals and households who are fleeing domestic violence, through the Federal Continuum of Care Program, by exercising a contract renewal option by increasing the price by \$247,380 from \$495,444 to \$742,824 and by extending the completion date from June 30, 2021 to June 30, 2022. Effective July 1, 2021 or upon G&C approval, whichever is later. **100% Federal Funds.**

DEPARTMENT OF TRANSPORTATION

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Warmington acted as follows:

#16 Authorized the Bureau of Right of Way to pay a property owner \$68,076 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from January 30, 2021 through February 10, 2021. Effective upon G&C approval.

#17 Authorized the Bureau of Materials & Research to enter into a **sole source** service agreement with Gordon Technical Sales & Service Inc., Richmond, VA, for maintenance and repair of the Department's Pyro-Clean ovens, in the amount of \$25,350. Effective upon G&C approval through December 31, 2023. **58% Federal, 6% Agency Income, 36% Highway Funds.**

#18 Authorized the Bureau of Right of Way to pay a property owner \$5,000 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from January 13, 2021 through January 29, 2021. Effective upon G&C approval.

#19 Authorized the Bureau of Turnpikes to **retroactively** continue membership and participation with the International Bridge, Tunnel and Turnpike Association, Washington, DC, by paying annual membership dues in the amount of \$34,309 for Calendar Year 2021. Effective upon G&C approval. **100% Turnpike Funds.**

#20 Authorized the Bureau of Rail & Transit to enter into a **retroactive** lease agreement with DeStefano Family Trust, Laconia, NH, for the use of state-owned railroad property in Laconia, NH, along Lake Winnepesaukee, in the amount of \$9,242.50. Effective July 1, 2020 through June 30, 2025.

#21 Authorized the Bureau of Rail & Transit to enter into a **retroactive** lease agreement with Michael S. Maguire, Laconia, NH, for use of state-owned railroad property in Laconia, NH, along Lake Winnepesaukee, in the amount of \$13,613.75. Effective July 1, 2020 through June 30, 2025.

#22 Authorized to provide funding to Jaffrey Airfield Silver Ranch (Jaffrey Municipal Airport Development Corporation), to regrade, rehabilitate, pave, hydro seed, mark and light Runway 16-34 in the amount of \$458,444. Effective upon G&C approval through January 31, 2024. **100% Other Funds (Agency Income).**

#23 Authorized to accept and place on file the Bureau of Planning & Community Assistance annual basis status report of all active State Bridge Aid projects for 2020.

#24 **TABLED** – The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Wheeler, voted to **table** the request to accept and place on file the Bureau of Construction’s 2020 year end summary report of active projects that may require contingency use.

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Warmington acted as follows:

#25 Authorized, under the Community Development Block Grant program to award a grant to the Town of Litchfield, NH, in the amount of \$25,000 on behalf of Litchfield Landing Cooperative Inc., to support a water infrastructure study project at the Cooperative’s property, Litchfield, NH. Effective March 3, 2021 through June 30, 2022. **100% Federal Funds.**

#26 Authorized, under the Community Development Block Grant program to award a grant to the Town of Winchester, NH, in the amount of \$23,500 to support the Town Beach access study. Effective March 3, 2021 through December 30, 2022. **100% Federal Funds.**

#27 Authorized, under the Community Development Block Grant program to award a grant to the Town of Newmarket, NH, in the amount of \$500,000 to support the rehabilitation project at Great Hill Terrace, Newmarket, NH. Effective March 3, 2021 through June 30, 2023. **100% Federal Funds.**

#28 Authorized, under the Community Development Block Grant program to award a grant to the City of Laconia, NH, in the amount of \$500,000 on behalf of Laconia Housing and Redevelopment Authority to support the affordable housing rehabilitation projects at Sunrise Towers and the Sunrise House in Laconia, NH. Effective March 3, 2021 through June 30, 2023. **100% Federal Funds.**

#29 Authorized, under the Community Development Block Grant program to award a grant to the Town of Jaffrey, NH, in the amount of \$500,000 to support the water infrastructure improvements project in Jaffrey, NH. Effective March 3, 2021 through June 30, 2023. **100% Federal Funds.**

#30 Authorized, under the Community Development Block Grant program to award a grant to the County of Grafton, North Haverhill, NH, in the amount of \$421,365 for the purpose of assisting three organizations to provide COVID-related direct grants to microenterprises throughout the State of NH. Effective March 3, 2021 through December 31, 2021. **100% Federal Funds.**

#31 Authorized, under the Community Development Block Grant program to award a grant to the Town of Newmarket, NH, in the amount of \$25,000 on behalf of Linked Together to support the daycare planning study in Newmarket, NH. Effective March 3, 2021 through June 30, 2022. **100% Federal Funds.**

DEPARTMENT OF INFORMATION TECHNOLOGY

#32 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Gatsas, authorized to enter into a contract with Risk Solutions International LLC, Scottsdale, AZ, for the purpose of procuring a comprehensive analysis, plan, and recommendation for Disaster Recovery as a Service covering Data Center Core Services and Continuity of Operations Plan for DoIT, in the amount not to exceed \$178,100.50. Effective upon G&C approval through August 30, 2021. **100% Capital Funds.**

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

The Governor and Council on motion of Councilor Gatsas, seconded by Councilor Kenney acted as follows:

#33 Authorized the Division of Pesticide to amend a grant with the Rockingham County Conservation District (originally approved by G&C on 6-10-20, item #54), for the *Odiorne Point State Park Habitat Restoration, 2020 Advancing Towards Frost Point*, extending the completion date **retroactively** from December 31, 2020 to June 30, 2021. No Additional Funding. **100% Other Funds – Integrated Pest Management.**

#34 Authorized the Division of Pesticide Control to amend a grant with the Rockingham County Conservation District (originally approved by G&C on 6-10-20, item #53), for the *Best Management Practices for Japanese Knotweed Infestations at Municipal Working Lands*, extending the completion date **retroactively** from December 31, 2020 to June 30, 2021. No Additional Funding. **100% Other Funds – Integrated Pest Management.**

INSURANCE DEPARTMENT

#35 The Governor and Council on motion of Councilor Warmington, seconded by Councilor Kenney, authorized to enter into a contract with Public Consulting Group LLC, Boston, MA, for consulting services, in the amount of \$137,498. Effective upon G&C approval through December 31, 2022. **100% Other Funds.**

BANKING DEPARTMENT

#36 The Governor and Council on motion of Councilor Stevens, seconded by Councilor Warmington, authorized to continue membership and participation in the National Association of State Credit Union Supervisors, in the amount of \$15,845. Effective **retroactive** to July 1, 2020 through June 30, 2021. **100% Other Funds.**

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES

The Governor and Council on motion of Councilor Stevens, seconded by Councilor Warmington acted as follows:

#37 Authorized the Bureau of Trails to accept a 30' wide recreational trail easement and right of way across a 192.83-acre tract of land in Bethlehem, NH from the Society for the Protection of NH Forests. Effective upon G&C approval. No Cost to the State.

#38 Authorized the Division of Forests and Lands to transfer all of the State's remaining interest in an approximately 0.61+/- acre area of abandoned rail corridor, known as the Lakeport Branch of the Boston and Main Railroad, to the City of Rochester for a transportation enhancement project. (2)Further authorized to accept an administrative fee of \$1,100.

#39 Authorized the State Council on the Arts to award a Conservation Number Plate (Moose Plate) Grant to the Town of Epsom, NH, in the amount of \$20,000 for the restoration of stained glass windows. Effective upon G&C approval through June 30, 2021. **100% Other Funds (Agency Income).**

#39A Authorized to **retroactively** continue one full time temporary Maintenance Mechanic III, Salary Grade 14. Effective July 1, 2020 through June 30, 2021. **100% Other Funds.**

#39B Authorized to **retroactively** continue one full time temporary Grants and Contracts Technician, Salary Grade 15. Effective December 8, 2020 through December 7, 2021. **100% Other Funds.**

#39C Authorized to **retroactively** continue one full time temporary Retail Store Clerk II, Salary Grade 12. Effective July 1, 2020 through June 30, 2021. **100% Other Funds.**

#39D Authorized the Division of the Arts to award Public Value Partnership grants to the 5 Nonprofit Arts Organizations as detailed in letter dated February 16, 2021, in a total amount of \$70,500 to strengthen their capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2021. **100% General Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council on motion of Councilor Stevens, seconded by Councilor Kenney acted as follows:

#40 Authorized, with Councilor Stevens recusing herself, the assumption of a Drinking Water Loan from Kathleen K. Rush, Trustee of the Kathleen K. Rush Revocable Trust; and Edward M. Houck Jr., and Kathleen K. Rush, Trustees of the Edward M. Houck Family Trust B, Hampton, NH to the Biaggio Properties Inc., Atkinson, NH. Effective upon G&C approval.

#41 Authorized to execute a **sole source** agreement with Preservation Company, Kensington, NH, to provide documentation and interpretive signage of the historical significance of the Ossipee Lake Dam Replacement Project, for a lump sum not to exceed \$20,770. Effective upon G&C approval through December 31, 2021. **100% Capital (General) Funds.**

#42 Authorized to award an Aquatic Resource Mitigation Fund grant to Bear-Paw Regional Greenways, Deerfield, NH, in the amount of \$74,000 for the purpose of conserving a 62-acre parcel of land in Strafford. Effective upon G&C approval through June 30, 2022. **100% ARM Funds.**

#43 Authorized to award an Aquatic Resource Mitigation Fund grant to the Society for the Protection of NH Forests, Concord, NH, in the amount of \$40,000 for the purpose of conserving a 32-acre parcel of land in Hampton Falls. Effective upon G&C approval through June 30, 2022. **100% ARM Funds.**

#44 Authorized to enter into grant agreements with the City of Keene totaling \$14,626 to fund Household Hazardous Waste Collection projects. Effective upon G&C approval through June 30, 2021. **100% Hazardous Waste Funds.**

#45 Authorized a Clean Water State Revolving Fund loan agreement with the City of Nashua in an amount not to exceed \$6,115,000 to finance the Pump Station Upgrades, Phase II project. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#46 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Barrington in an amount not to exceed \$30,000 to finance the Stormwater System Asset Management Program. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#47 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Wilton in an amount not to exceed \$30,000 to finance the Stormwater System Asset Management Program. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#48 Authorized a Clean Water State Revolving Fund loan agreement with the Town of Wilton in an amount not to exceed \$30,000 to finance the Wastewater Collection System Asset Management Program. Effective upon G&C approval. **100% CWSRF Repayment Funds.**

#49 Authorized to enter into a **sole source** agreement with the University of NH, Sponsored Programs Administration, Durham, NH, to assist in developing a Regional Nitrification Monitoring and Control Plan for the Southern NH Water System, in the amount of \$76,037. Effective upon G&C approval through April 30, 2022. **100% Drinking Water Groundwater Trust Fund.**

#50 Authorized to enter into a contract with US eDirect Inc., Roslyn Heights, NY, for the purpose of developing and managing an ecommerce platform for out-of-state boater decal sales, totaling \$50,000. Effective upon G&C approval through December 31, 2022. **100% Lakes Restoration Funds.**

#51 Authorized a loan agreement with Montrose Condominium Association Inc., Stratham, NH, to finance water system improvements, in the amount not to exceed \$300,000. Effective upon G&C approval. **100% Drinking Water and Groundwater Trust Fund.**

DEPARTMENT OF EDUCATION

The Governor and Council on motion of Councilor Stevens, seconded by Councilor Kenney acted as follows:

#52 Authorized the Division of Workforce Innovation, Bureau of Vocational Rehabilitation to transfer Federal grant funds in the amount of \$320,000 for the support of facilitating client services. Effective upon G&C approval through June 30, 2021. **100% Federal Funds. Fiscal Committee approved.**

#53 Authorized the Bureau of Student Support to enter into a **sole source** contact with the Pyramid Model Consortium of Fort Collins, CO, to provide training and practice-based coaching for the State Systemic Improvement Plan, in the amount of \$139,120. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

#54 **TABLED** – The Governor and Council on motion of Councilor Warmington, seconded by Councilor Gatsas, voted to **table** the request of the Bureau of Vocational Rehabilitation to enter into a **sole source** amendment to an existing contract with Global Solutions Group Inc., Oak Park, MI (originally approved by G&C on 9-23-20, item #69), to securely convert Vocational Rehabilitation’s client case files to a digital format, by increasing the price by \$57,546 from \$58,138 to \$115,684 and by extending the completion date from March 31, 2021 to September 30, 2021. **100% Federal Funds.**

#55 Authorized the Bureau of Credentialing to enter into a contract with Community & School Partners LLC, Rye, NH, to provide a software upgrade, ongoing maintenance, and support to the Educator Information System, in an amount not to exceed \$657,855. Effective upon G&C approval through June 30, 2023, with the option to renew for two additional Fiscal Years. **100% Other Funds.**

#56 Authorized the Bureau of Student Support to amend a **sole source** Cooperative Project Agreement with Keene State College, Keene, NH (originally approved by G&C on 9-18-19, item #89), to provide services of an evaluator for the State Systemic Improvement Plan and the State Personnel Development Grant, by increasing the price by \$114,597 from \$199,194 to \$313,791, and by changing the completion date from June 30, 2021 to September 30, 2022. **100% Federal Funds.**

DEPARTMENT OF SAFETY

The Governor and Council on motion of Councilor Kenney, seconded by Councilor Warmington acted as follows:

#57 Authorized the Division of Motor Vehicles to hire six temporary consultants for the purpose of conducting an assessment of the NH Driver Education Program on behalf of the National Highway Traffic Safety Administration. (2) Further authorized to accept and expend grant funds from the Office of Highway Safety entitled “Drive Education Assessment” in the amount of \$20,000 for the purpose of conducting a professional technical assessment of the current driver education program in NH. Effective upon G&C approval through June 30, 2021. **100% Agency Income. Fiscal Committee approved.**

#58 Authorized the Division of State Police to **retroactively** accept and expend \$98,000 of federal pass through funds from the Office of Highway Safety, entitled NH State Police Virtual Private Network Installation, to provide assistance to departments in designing, configuring, and deploying a VPN solution. Effective October 1, 2020 through June 30, 2021. **100% Agency Income.**

#59 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Londonderry to update their local hazard mitigation plan for a total amount of \$12,500.25. Effective upon G&C approval through May 29, 2023. **100% Federal Funds.**

#60 Authorized the Division of Fire Safety, Office of the State Fire Marshal to enter into Memorandums of Understanding with the Keene Fire Department Hazardous Materials Team and the Seacoast Technical Assistance Response Team to provide an emergency hazardous materials response for an amount not to exceed a cumulative limit of \$80,000 per fiscal year for all FMO's Hazmat MOU's. Effective upon G&C approval through October 21, 2021. **52.5% Revolving, 47.5% General Funds.**

#61 Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the City of Berlin to update their local hazard mitigation plan for a total amount of \$9,999.75. Effective upon G&C approval through May 29, 2023. **100% Federal Funds.**

#62 Authorized the Division of Homeland Security and Emergency Management to amend the grant agreement with the University of NH (originally approved by G&C on 6-24-20, item #174), by increasing the grant by \$3,836 from \$20,000 to \$23,836 to include additional costs associated with the Emergency Operations Center Equipment Project. Effective upon G&C approval through August 31, 2021. **100% Federal Funds.**

DEPARTMENT OF JUSTICE

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Kenney acted as follows:

#63 Authorized to grant a salary increment to Anna R. Brewer-Croteau, Criminal Investigator, from a salary level of \$61,390.68, LG BB, step 2 to a salary level of \$65,150.80, LG BB, step 3. Effective upon G&C approval or March 2, 2021, whichever is later.

#64 Authorized to enter into a subgrant with the NH Department of Corrections, Concord, NH, in an amount not to exceed \$218,400 from the US Department of Justice, Bureau of Justice Assistance, Prison Rape Elimination Act for the purposes of improving the prevention, identification, and response mechanisms that reduce incidences of sexual abuse within NH correctional facilities. Effective upon G&C approval through September 30, 2022. **100% Federal Funds.**

#65 Authorized to enter into a subgrant with the NH Coalition Against Domestic and Sexual Violence, Concord, NH, in an amount not to exceed \$369,398 from the US Department of Justice, Violence Against Women, Sexual Assault Services Program Grant, for the purpose of providing services to victims of domestic and sexual violence. Effective upon G&C approval through June 30, 2022. **100% Federal Funds.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

The Governor and Council on motion of Councilor Stevens, seconded by Councilor Kenney acted as follows:

#66 Authorized the Division of Personnel's request for waiver of classification decisions. Effective upon G&C approval.

#67 Authorized a Working Capital Warrant in the amount of \$425,000,000 to cover the payment of expenditures for the month of April 2021.

#68 Authorized the Division of Plant and Property Management, Plant-Property Administration, to increase and accept a grant from the NH Office of Strategic Initiatives (originally approved by G&C on 7-15-20, item #81), by \$40,000 from \$128,000 to \$168,000 for the purpose of supporting the State Energy Manager's office for programs which reduce energy consumption and reduce costs in NH State buildings. Effective upon G&C approval through June 30, 2021. **100% Agency Income. Fiscal Committee approved.**

#69 **WITHDRAWN** – The Agency withdrew the request to enter into a contract with ReVision Energy Inc., South Portland, ME, at no cost, for Electric Vehicle Charging Services, Concord, NH. Effective March 3, 2021 or upon G&C approval, whichever is later, through June 30, 2026.

#70 Authorized the Division of Public Works Design and Construction to enter into a contract with Brookstone Builders Inc., Manchester, NH, for Facility Wide Heat Pump Replacement, NH Veteran's Home, Tilton, NH, for a total price not to exceed \$1,138,286. (2) Further authorized the amount of \$30,000 for payment to the Department of Administrative Services, Division of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,168,286. Effective upon G&C approval through December 15, 2021. **100% Capital – General Funds.**

*

ITEM REMOVED FROM THE TABLE

The Governor and Council on motion of Councilor Warmington, seconded by Councilor Kenney voted to remove item #13 from the table – which was originally tabled at the February 17, 2021 G&C meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Public Health Services**

#13 The Governor and Council on motion of Councilor Warmington, seconded by Councilor Stevens, and with Councilor Wheeler voting **no**, voted to approve the request to enter into a **sole source** contract with myOnsite Healthcare LLC, Sarasota, FL, for mobile phlebotomy and specimen collection services, in the amount of \$120,000. Effective upon G&C approval through December 31, 2023. **100% Federal Funds.**

*

Informational Items

DEPARTMENT OF HEALTH AND HUMAN SERVICES

#A. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, and 2020-25, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services, to enter into a **Retroactive, Sole Source** memorandum of understanding with JALBERT LEASING, INC., Portsmouth, New Hampshire, in the amount of \$1,200 for the provision of premises use for COVID-19 vaccination administration operations, with the option to renew for up to one (1) additional year, effective retroactive to January 15, 2021 through June 30, 2021. **100% Federal Funds.**

#B. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, and 2020-25, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** amendment to an existing contract with Mary Hitchcock Memorial Hospital, Lebanon, NH, to provide COVID-19 testing to residents and staff of long-term care and other residential facilities, by extending the completion date from March 31, 2021, to June 30, 2021, effective upon Governor approval with no change to the price limitation of \$6,520,000. **100% Federal Funds.**

#C. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, and 2020-23, Governor Sununu has authorized the Department of Health and Human Services, Division of Public Health Services, to enter into **Retroactive, Sole Source** contracts with the Contractors listed in an amount not to exceed \$2,112,698 for COVID-19 detection and prevention activities, with the option to renew for up to two (2) additional years, effective retroactive to July 1, 2020, through November 18, 2022. **100% Federal Funds.**

DEPARTMENT OF TRANSPORTATION

#D. Pursuant to RSA 4:45, RSA 21 -P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24 and 2020-25 and suspend the Manual of Procedures 150, V., A., 5., requirement, Governor Sununu has authorized the Department of Transportation to enter into a **sole source** contract with Concord Coach Lines, Inc., Concord, NH, for an amount not to exceed \$1,891,125.00 of Federal Transportation Administration (FTA) Section 5307 Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to support daily commuter bus service between Concord, NH and Boston, MA, effective from January 1, 2021 through December 31, 2021. **100% Federal Funds.**

#E. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24 and 2020-25 and suspend the Manual of Procedures 150, V., A., 5., requirement, Governor Sununu has authorized the Department of Transportation to enter into a **sole source** contract with Jalbert Leasing, Inc., d/b/a C&J Bus Lines, Portsmouth, NH, for an amount not to exceed \$2,411,281.00 of Federal Transportation Administration (FTA) Section 5307 Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to support daily commuter bus service between Dover and Portsmouth, NH and Boston, MA, effective from January 1, 2021 through December 31, 2021. **100% Federal Funds.**

#F. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24 and 2020-25 and suspend the Manual of Procedures 150, V., A., 5., requirement, Governor Sununu has authorized the Department of Transportation to enter into a sole source contract with Dartmouth Transportation Company, Inc., Concord, NH, for an amount not to exceed \$3,175,302.00 of Federal Transportation Administration (FTA) Section 5307 and Section 5311(f) Coronavirus Aid, Relief, and Economic Security (CARES) Act funds to support daily commuter and intercity bus services between Hanover, Lebanon, and New London, NH and Boston, MA, effective from January 1, 2021 through December 31, 2021. **100% Federal Funds.**

#G. Pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24 and 2020-25 and suspend the Manual of Procedures 150, V., A., 5., requirement, Governor Sununu has authorized the Department of Transportation to enter into a contract amendment with Concord Coach Lines, Inc., Concord, NH, to increase the contract amount by \$211,721.00.00 from \$686,599.00 to \$898,320.00 for intercity bus service from Berlin, North Conway, and Littleton to Concord, NH. The original contract was approved by Governor and Executive Council on May 15, 2019, Item 37B. **100% Federal Funds.**

*

The Next regular Governor and Executive Council meeting is scheduled for Wednesday March 24, 2021, at the State House, Concord, New Hampshire.

The Honorable Board then Adjourned at 12:10 p.m