



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

P.O. BOX 1806  
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TDD Access: 1-800-735-2964  
www.nh.gov/nhdoc

Helen E. Hanks  
Commissioner

Robin H. Maddaus  
Director

May 19, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to MOP 1200 I. (D), authorize the NH Department of Corrections (NHDOC) to pay annual membership dues to Interstate Commission for Adult Offender Supervision (VC# 281671), 3070 Lake Crest Circle, Suite 400-264, Lexington, KY 40513, in the amount of \$14,440.51, effective upon Governor and Executive Council approval, for the period of July 1, 2021 through June 30, 2022. 100% Other Funds (Interstate Compact Fees)

Funding is anticipated to be budgeted contingent upon availability and continued appropriation in the following account, Interstate Compact Fees: 02-46-46-460010-53470000.

Account	Description	FY 21 Total
026-500251	Membership Dues	\$14,440.51

**EXPLANATION**

The Interstate Commission administers the day-to-day oversight of the compact for the transfer of supervision of probationers and parolees between states. The Commission promulgates rules to achieve the goals of the compact, ensures an opportunity for input and timely notice to victims and to jurisdictions where probationers and parolees are authorized to relocate across state lines. The Commission establishes a system of uniform data collection, provides access to information on active cases by authorized criminal justice officials, and coordinates regular reporting of Compact activities to heads of state councils, state executives, judicial and legislative branches and criminal justice administrators. The Commission also monitors compliance with rules governing interstate movement of probationers and parolees and initiates interventions to address and correct noncompliance and coordinates training and education regarding regulations of interstate movement of probationers and parolees for officials involved in such activity.<sup>1</sup>

<sup>1</sup> <http://www.interstatecompact.org>

Listed below are answers to standard questions required for Governor and Executive membership dues approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?*

Developed in 1937 and designed to regulate the movement of probationers and parolees across state lines, the Interstate Commission for Adult Offender Supervision (ICAOS) is enacted in all 50 states and three U.S. territories (District of Columbia, U.S. Virgin Islands, and Puerto Rico). Through a partnership with the Council of State Governments (COSG) and National Institute of Corrections (NIC), the compact was revised in 2002 to provide states the authority, accountability, and resources to track the supervision of probationers and parolees who move across state lines, thereby enhancing public safety and probationers and parolees' accountability. NHDOC was a member of the prior interstate compact, COSG, and has been a paying member of ICAOS since 2013.

2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?*

No

3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?*

All 50 states are eligible members of ICAOS and the NHDOC is the only organization representing the State of New Hampshire.

4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)*

According to the ICAOS, the dues are based on the population of a state and the volume of probationers and parolees' transfers between states in determining and adjusting the assessment formula. The formula is: (population of the state divided by the population of the United States) plus (number of probationers and parolees sent and received by a state divided by the total number of probationers and parolees sent from and received by all states) divided by two. The resulting ratio derived from the dues formula is used to rank the member state. The State of New Hampshire is among the second to lowest tier of six tiers.

5. *What benefit does the state receive from participating in this membership?*

New Hampshire is a State party to ICAOS pursuant to RSA 651-A:25. This membership allows the State of New Hampshire to transfer probationers and parolees in and out of the State in a manner that promotes effective supervision strategies consistent with public safety, probationers and parolees' accountability, and victim's rights.

6. *Are training or educational/research materials included in the membership?*

ICAOS provides training, technical assistance, and support to member states and other criminal justice professionals involved in interstate compact business to include presentations, training bulletins, and links to other resources such as publications and on-demand modules.

7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?*

No

8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.*

Designated voting member(s) from each state are required to attend an annual business meeting and an annual executive committee meeting, if applicable, in accordance with ICAOS bylaws.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).*

NHDOC Voting members include:

- David Cady, Deputy Director of Field Services, NH Compact Commissioner

NHDOC State Council members include:

- Deputy Compact Administrator Jeanne Stewart, NH DOC, Executive Member – Secretary
- Victim Witness Specialist Nicole Kipphut, NH DOC Victim Service, Victims Member

10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.*

The NHDOC would not be able to allow probationers and parolees to re-locate to their home state or a state with family support.

Respectfully Submitted,

  
Helen E. Hanks  
Commissioner



# Interstate Commission for Adult Offender Supervision

Ensuring Public Safety for the 21<sup>st</sup> Century

April 1, 2021

INV # NHDOC FY22

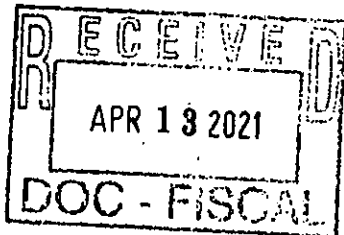
David Cady, Commissioner  
New Hampshire Department of Corrections  
P.O. Box 1806  
Concord, New Hampshire 03302

DESCRIPTION	AMOUNT
New Hampshire Interstate Compact Fees- Fiscal Year 2022	\$20,629.30
One Time Dues Reduction Fiscal Year 2022	-\$6,188.79
Payment is due: July 1, 2021	
<b>TOTAL DUE:</b>	<b>\$14,440.51</b>

### Instructions:

- **PLEASE PAY BY ACH/EFT WHERE POSSIBLE**
- Alternatively, please make checks payable to **Interstate Commission for Adult Offender Supervision or ICAOS**
- **NOTE – THE COMMISSION’S PAYMENT/REMITTANCE ADDRESS HAS CHANGED**  
Remit Payment To: **3070 Lake Crest Circle, Suite 400-264, Lexington, KY 40513**
- Federal Identification Number: 42-1676111
- Interest shall accrue on the balance of the unpaid dues after thirty (30) days at the rate of one percent (1%) per month not to exceed twelve percent (12%) per annum

If you have any questions, please contact Ashley Lippert, executive director, at (859)721-1050, [alippert@interstatecompact.org](mailto:alippert@interstatecompact.org) or Dr. Allen Eskridge, director of operations, at (859) 721-1052, [aeskridge@interstatecompact.org](mailto:aeskridge@interstatecompact.org).



8302/26



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[www.interstatecompact.org](http://www.interstatecompact.org)  
[icaos@interstatecompact.org](mailto:icaos@interstatecompact.org)



3070 Field Crest Circle  
Suite 400-264  
Lexington, Kentucky 40513



# Interstate Commission for Adult Offender Supervision

Ensuring Public Safety for the 21<sup>st</sup> Century

April 1, 2021

David Cady, Commissioner  
New Hampshire Department of Corrections  
P.O. Box 1806  
Concord, New Hampshire 03302

Dear Commissioner Cady,

At its 2020 annual business meeting, the Commission voted for a one-time dues reduction to offset fiscal challenges states are facing as a result of the COVID-19 pandemic. This thirty percent reduction is reflected in the attached invoice for your FY22 dues assessment.

In addition, the national office updated its change in address with your state's fiscal and accounting offices. However, to ensure timely payment, please contact your cabinet-level finance or administrative personnel with additional notice of changes that could affect automated check handling (ACH), electronic fund transfers (EFT), or printed checks/warrants.

Please note the address change below:

**OLD ADDRESS**  
836 Euclid Avenue  
Suite 322  
Lexington, KY 40502

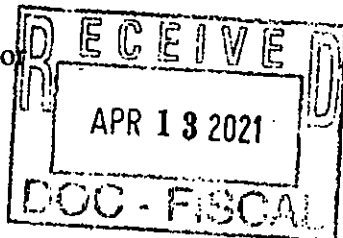
**NEW ADDRESS**  
3070 Lake Crest Circle  
Suite 400-264  
Lexington, KY 40513

Should you encounter any issues in paying your FY22 annual dues assessment, please contact the national office. Thank you in advance for promptly processing your FY22 dues assessment.

Regards,

Ashley Lippert  
Executive Director  
ICAOS

Attachment



+1 859 721 1050  
+1 859 721 1056



[www.interstatecompact.org](http://www.interstatecompact.org)  
[icaos@interstatecompact.org](mailto:icaos@interstatecompact.org)



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