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Frank Edelblut
Commissioner

Christine Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

January 8, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Education, Division of Educational Improvement, to hold an organized meeting entitled "New Hampshire Continuing Title I Focus and Priority School Meeting" driven by the "Problems of Practice" model (NHPP) of school improvement for Title I schools on March 22, 2018, at the University of New Hampshire, Durham, NH, in an amount not to exceed \$12,100.00, effective upon Governor and Council approval for a period of March 22, 2018 through March 22, 2018, 100% Federal Funds.

Funding is available in the account titled Compensatory Education as follows:

	<u>FY 18</u>
06-56-56-562010-25090000-102-500731 Contracts for Program Services	\$12,100.00

EXPLANATION

The Department requests to support a conference called the "New Hampshire Continuing Title I Focus and Priority School Meeting" for the purpose of providing professional development and technical assistance to select Title I schools focusing on closing gaps in student performance. This process is grounded in the Problems of Practice Model (NHPP) of school innovation and support. New Hampshire is looked upon nationally as a leader in transformation work and building understanding about the impact this process has for students, teachers and the school community at large towards long term success. See attached list of presenters.

The Department of Education will have up to 125 individuals from Priority and Focus schools participating in the meeting. Three New Hampshire Institutes of Higher Education (IHE) were contacted and invited to submit a quote to host the meeting. The University of New Hampshire was selected to host the meeting, as Plymouth State University and Keene State College were unable to either accommodate our needs or the date selected. An itemization of the services provided and associated with the event is attached as Attachment A. The total amount for the

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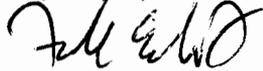
meeting, including expenses for the program speakers and estimated expenses for meeting materials, will not exceed \$12,100.00.

In this transition year between the Federal United States Education Waiver and the implementation of the Every Student Succeeds Act (ESSA), the New Hampshire Department of Education's Bureau of Integrated Programs continues to oversee the New Hampshire Problems of Practice (NHPP) Model of School Innovation for Title I schools. Schools developed innovation plans that address subgroup and performance gaps in their schools.

For the 2018 school year, the Department will host one Continuing Title I Focus and Priority School Meeting on March 22, 2018, organized and implemented by the Department, where school teams will identify which of the four domains of a rapid school improvement framework (TURNAROUND LEADERSHIP; TALENT DEVELOPMENT; INSTRUCTIONAL TRANSFORMATION; CULTURE SHIFT), led by a National Expert in that field, are needed to continue their professional development on the path of successful school improvement. A unique aspect of the March 22 meeting is that each of the National Experts has been paired with a local New Hampshire school professional to offer the New Hampshire perspective and reflection around one of the rapid school improvement domains. At the meeting, the National Experts, in conjunction with local New Hampshire professionals, will review schools' progress to date with school participants and offer effective skills, strategies and practices.

To measure the success of the meeting, a post meeting survey will be conducted. The Department will also collect and maintain a registration log of the event.

Respectfully submitted,



Frank Edelblut
Commissioner of Education

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Attachment A

March 22, 2018

Room Rental	\$1,400.00
Continental Breakfast (125 people) \$8.75 per person	\$1,093.75
Lunch at Hollway (125 people) \$9.25 per person	\$1,156.25
Parking per person (125 people) \$10.00	\$1,250.00
Presenters' fees:	\$ 6,700.00
Estimated expenses for meeting materials:	\$ 500.00
Total Meeting Costs:	\$12,100.00

List of Presenters

	Vendor	Vendor Code	Meeting 3/22/2018 Presenter Fees	Total
1	The REF Collaborative, LLC	285079	\$2,000.00	\$2,000.00
2	Mike Anderson Consulting, LLC	276976	\$3,000.00	\$3,000.00
3	John Freeman, Ph.D.	285639	\$1,700.00	\$1,700.00

PHONE CALL RESPONSES

The New Hampshire Department of Education partners with state institutions of higher education in its implementation of Title I Focus and Priority School Meetings. The following institutions were contacted regarding the March 22, 2018, meeting.

Plymouth State University	Partial payment was required before services rendered.
Keene State College	Date needed was not available.
University of New Hampshire	Date was available and procurement process was accepted.

Participants Title I Focus and Priority School Meeting: March 22, 2018

Title I Focus and Priority Schools, approximately 3 participants from each of the 35 NH schools

3:15 pm to 3:30 pm	Transition time/Break			
3:30 pm to 4:00 pm	Team Time/Debrief/ Next Steps	Joey Nichol Heather Gage and NHDOE Staff	Strafford Room	

Agenda for Continuing Priority and Focus School Meeting

Thursday, March 22, 2018

MUB Durham, NH

8:00 am to 4:00 pm

Time	Activity	People Responsible	Room assignment	Notes
<i>8:00 am to 8:30 am</i>	Registration	Joey Nichol Jen Baker Kristine Braman	Outside of Strafford Room	UNH taking care of this including the name tags
<i>8:30 am to 8:45 am</i>	Welcome Introductions	Joey Nichol UNH Ed Department Chair	Strafford Room	
<i>8:45 am to 9:00 am</i>	NHDOE News	Heather Gage/TBD	Strafford Room	
<i>9:00 am to 9:15 am</i>	Transition time/Break			
<i>9:15 am to 11:45 am</i>	Session #1 <ul style="list-style-type: none"> • A. Michael Anderson • B. Sam Redding /John Freeman • C. Santina Thibedeau /Mary Lane • D. Richard Feistman 	Joey Nichol	To be determined	
<i>11:45 am to 12:45 pm</i>	LUNCH/Team Time		Holloway Commons	
<i>12:45 pm to 3:15 pm</i>	Session #2 <ul style="list-style-type: none"> • A. Michael Anderson • B. Sam Redding /John Freeman • C. Santina Thibedeau /Mary Lane • D. Richard Feistman 	Joey Nichol	To be determined	